

FY 2011-12
COMMUNITY EVENTS FUNDING REQUEST

Due: February 11, 2011

Event Name: Tigard 4th of July Celebration
Address: Tigard 4th of July, Inc., 12420 S.W. Main Street
Tigard, Oregon 97223
City, State, Zip:
Contact Name: Mike Marr
Telephone Number: 503-624-2975
E-mail address: Rmichaelmarr@gmail.com

1. **Request** (express in whole dollar amounts only)

Cash	\$ 14,000.00
In-Kind Services-hours (use of City property, City staff support, etc. Please explain the services requested on a separate sheet)	~ 1,600.00
Total Request	~ \$ 15,600.00

2. **Purpose of Funding Request:**

See letter attached

3. **How will this event benefit the Tigard Community?**

4. **How many Tigard residents do you anticipate participating in this event (or these events)?**

5. **Please submit the following information with this request:**
 - a. Most recent annual budget compared with the prior year's actual revenues and expenditures. The Budget should identify the period to which it applies, beginning and ending balances, major revenue sources, major expenditure categories, and number of authorized positions.
**
 - b. Audit report or financial statements for the last fiscal year.**
 - c. Articles of Incorporation.*
 - d. 501(c)(3) status.*
 - e. Organization Bylaws*

* Information not required if it has been submitted at least once in the last five years.

** Lack of adequate financial information could result in denial of request.

An electronic version of this application is available by contacting Liz Lutz at Lizbeth@tigard-or.gov.

TIGARD 4TH OF JULY, INC.

Statement of Assets, Liabilities, & Fund Balance (Unaudited) December 31, 2010

	Current 12 Mo. Period	Year To Date
1000 ASSETS		
1450 Cash - Non Interest Bearing		
1451 Petty Cash	0.00	0.00
1452 General Checking Account	(299.53)	123.32
1460 Savings & Temp. Investments		
1461 Savings	0.00	0.00
1470 Accounts Receivable		
1471 Accounts Receivable	0.00	0.00
1476 (Uncollectable Allowance)	0.00	0.00
1480 Pledges Receivable		
1481 Pledges Receivable	0.00	0.00
1486 (Uncollectable Allowance)	0.00	0.00
1490 Grants Receivable		
1491 Grants Receivable	0.00	0.00
1500 Recievables from Related Parties		
1501 Receivables from Directors	0.00	0.00
1510 Other Receivables		
1511 Notes Receivable	0.00	0.00
1516 (Uncollectable Allowance)	0.00	0.00
1520 Inventories For Sale or Use		
1521 Inventories For Sale or Use	0.00	0.00
1530 Prepaid Expenses / Deferred Charges		
1531 Prepaid Expenses	0.00	0.00
1540 Investments - Securities		
1550 Investments - Assets		
1560 Investments - Other		
1570 Equipment		
1571 Equipment	0.00	0.00
1576 (Accumulated Depreciation)	0.00	0.00
1580 Other Assets		
	-----	-----
TOTAL ASSETS	(299.53)	123.32
2000 LIABILITIES		
2600 Accounts Payable & Accrued Exp		
2601 Accounts Payable	0.00	0.00
2610 Grants Payable		
2611 Grants Payable	0.00	0.00
2620 Revenue Designated (Future Per.)		
2621 Revenue Designated	0.00	0.00
2630 Loans from Related Parties		
2631 Loans from Directors	0.00	0.00
2640 Mortgages/Notes Payable		
2641 Notes Payable	0.00	0.00
2650 Other Liabilities		
2651 Other Liabilities	0.00	0.00
	-----	-----
Total Liabilities	0.00	0.00

Statement of Assets, Liabilities, & Fund Balance (Unaudited) December 31, 2010

	Current 12 Mo. Period	Year To Date
3000 FUND BALANCES		
3670 Current Funds		
3671 Unrestricted Funds	0.00	0.00
3676 Restricted Funds	0.00	0.00
3680 Equipment Fund		
3690 Endowment Fund		
3700 Other Fund		
3710 Capital Stock or Trust Principal		
3711 Capital Stock	0.00	0.00
3720 Paid In or Capital Surplus		
3730 Retained Earnings / Accumulated Income		
3731 Retained Earnings > 01/01/2010	0.00	(422.85)
3732 Current Earnings > 12/31/2010	299.53	299.53
	-----	-----
Total Fund Balance	299.53	(123.32)
	-----	-----
TOTAL LIABILITIES & FUND BALANCE	299.53	(123.32)
	(0.00)	0.00

- Footnote: Tigard Music Donation ? Not recorded
- Footnote: Tigard Sub Shop Donation ? Not recorded
- Footnote: Arrow Mechanical Donation ? Not recorded
- Footnote: Tigard Grant Pending (2,500.00)

TIGARD 4TH OF JULY, INC.
Statement of Revenue & Expense (Unaudited)

December 31, 2010

	Current 12 Mo. Period	Year To Date
4000 INCOME		
4010 Contributions, Gifts, Grants		
4011 Direct Public Support	(100.57)	(100.57)
4012 Indirect Public Support	0.00	0.00
4013 Government Grants	(13,000.00)	(13,000.00)
4020 Program Service Revenue		
4030 Membership Dues / Assessments		
4040 Interest Earnings		
4050 Dividends / Interest on Securities		
4060 Net Rental Income		
4061 Gross Rents	0.00	0.00
4066 Rental Expenses	0.00	0.00
4070 Other Investment Income		
4080 Gain / Loss from Sale of Assets		
4081 Gross Sale Amount	0.00	0.00
4086 Cost / Expense	0.00	0.00
4090 Fundraising Events		
4091 Gross Revenues	0.00	0.00
4096 Direct Expenses	0.00	0.00
4100 Gross Profit from Sales		
4101 Gross Sales Less Returns	(1,319.95)	(1,319.95)
4106 Cost of Goods Sold	881.05	881.05
4107 Cost of Goods Sold	0.00	0.00
4108 Cost of Goods Sold - Permit	62.00	62.00
4110 Other Revenue		
	-----	-----
Total Revenue	(13,477.47)	(13,477.47)
6000 EXPENSES		
6130 Program Service Expenses		
6131 Tigard 4th Celebration	13,739.00	13,739.00
6140 Management & General Expenses		
6141 Bank Service Charges	(22.00)	(22.00)
6142 Miscellaneous - Government	60.00	60.00
6150 Fundraising Expenses		
6151 Miscellaneous	0.00	0.00
6160 Payments to Affiliates		
	-----	-----
Total Expense	13,777.00	13,777.00
	-----	-----
(Excess) or Deficit	299.53	299.53

Tigard 4th of July, Inc.
A Not for Profit Corporation
FIN 93-1031978

(503) 624-2975
First Bank of Tigard Building
12420 S. W. Main Street
Tigard, Oregon 97223

February 11, 2011

Toby LaFrance
Finance Director
City of Tigard
13125 S.W. Hall Blvd.
Tigard, Oregon 97223

Dear Mr. LaFrance,

The Board of Directors of Tigard 4th of July, Inc., a Non Profit Corporation, submit this letter with enclosures as our Funding Request for the Fiscal Year 2011 - 2012.

To the criteria for funding, we submit the following comments:

- (1) The Tigard Old Fashioned 4th of July Celebration is primarily for Tigard area residents; we do not advertise outside of the area.
- (2) This event is open to all citizens, with the only restrictions being no alcoholic beverages, no smoking, no personal barbecues and no personal fireworks.
- (3) We stress a family oriented type of celebration on this annual event, with effort to provide quality entertainment, a family/community style picnic atmosphere, and public opportunity to participate at no cost (unless they should desire to purchase snacks at very reasonable prices, the proceeds going toward the subsequent year's event).
- (4) With twenty four annual events successfully accomplished (the first was in 1987); we feel that the event has proven to be valuable to the community, and very affordable for the city and the citizens attending.
- (5) As with item (4), the Board of Directors feel that our success for twenty four years, and the records we have kept, demonstrate an ability to reach our goals and keep within reasonable budget commitments.
- (6) Financial Statements are annually prepared and submitted.

Toby LaFrance
City of Tigard
February 11, 2011
Page 2

(7) The Funding Request per our previous agreements with the City of Tigard are based upon the encouragement of other sources of revenue.

We hope you find the information contained herein to be adequate for the City's budgeting purposes. We also hope you look forward to enjoying each year's event as much as we look forward to putting it on.

Last year, the City of Tigard approved an award of \$ 10,000.00 for the 2010/2011 fiscal year. We also received a supplemental allowance of \$ 1,500.00 for insurance coverage. We took a draw on the current budget account in July of 2010. We will be seeking some or all of the remaining \$ 2,500.00 in June of 2011.

For the fiscal year 2011/2012, the Board of Directors of Tigard 4th of July, Inc. requests \$ 12,500.00 in contribution from the City of Tigard plus approximately \$ 1,500 to assist with insurance costs we are incurring. For most of the twenty four years, we were able to present the event with the same \$ 7,500 support from the City of Tigard. However, in recent years the costs have increased, other public/private support has been increasingly difficult to obtain, and the City's insurance carrier no longer allows for the event to be insured as a City event.

With regards to City in-kind contributions, we have identified the following impacted areas:

Public Works - If the City Public Works personnel prepare the fireworks firing trench; I have been previously advised that the estimated cost is \$ 400 (1999 \$ subject to indexed adjustment).

Police Department - The Police Department is advised of the event and incurs an estimated \$ 1,200 (1999 \$ subject to indexed adjustment) of cost for what primarily is traffic control after the event. Officers are present during the event more for public relations than for any policing requirements. We support the Officers presence, making some very important contacts with the citizens and youth in particular.

Administration - Insurance for the event is no longer available through the City. Tigard 4th of July, Inc. purchases fireworks liability insurance from the fireworks supplier and general liability insurance from a Special Events carrier.

Toby LaFrance
City of Tigard
February 11, 2011
Page 3

Should you have questions about any of the above, please contact me for assistance.

Sincerely,

A handwritten signature in black ink, appearing to read "R. Michael Marr". The signature is fluid and cursive, with the first name "R." and last name "Marr" clearly distinguishable.

R. Michael Marr
Treasurer
RMM/dbm

Enclosures

CC: Board Members