

EST. 1978



*Enriching our future by  
preserving our past*

February 1, 2011

Mr. Toby LaFrance  
City Finance Office  
City of Tigard  
13125 SW Hall Blvd.  
Tigard, OR 97223

Dear Mr. LaFrance,

As President of the Tigard Historical Association it is my great pleasure to once again apply for a City of Tigard Events Grant. I have a long history with THA. I remember well when Elsie Ames sold the depilated John Tigard House for \$1 to the newly formed THA for the express purpose of saving an important piece of Tigard cultural history. The restored house was placed on the National Historic Register in 1981. The house became Tigard's first museum, and TIGARD'S only historic home open to the public.

The John Tigard House has been the site of fun, historically interesting events over its 30-year history: The Old-fashioned Ice Cream Social, the Apple Harvest Festival, Curtis Tigard's Birthday Party and the Victorian Christmas Celebration.

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PHONE: 503-639-2857      MAIL: PO BOX 230402 TIGARD, OR 97281

LOCATION: JOHN TIGARD HOUSE - 103RD & SW CANTERBURY LANE TIGARD, OREGON

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These events take much planning and effort but we feel that we are providing good wholesome activities for the Tigard community.

Enclosed you will find our Events Grant application and the requested support documents. I apologize for not being able to give our 2010, 2011 and 2012 budgets as an Excel spreadsheet. I recently purchased a new computer with Word 2007. I have yet to learn the new formatting for Excel.

Sincerely,

Mary Feller

PHONE: 503-639-2857      MAIL: PO BOX 230402 TIGARD, OR 97281

LOCATION: JOHN TIGARD HOUSE - 103RD & SW CANTERBURY LANE TIGARD, OREGON

FY 2011-12  
COMMUNITY EVENTS FUNDING REQUEST

Due: February 11, 2011

Event Name: Tigard Historical Association 2011 Events: April 16 Curtis Tigard's 102<sup>nd</sup> Birthday Party; July 16 Old-fashioned Ice Cream Social; October 1 Apple Harvest Festival;  
December 3 Victorian Christmas Celebration.

Address: John Tigard House, 10310 SW Canterbury Lane; Mailing address is P.O.  
Box 23040 2,

City, State, Zip: Tigard, Oregon 97281

Contact Name: Mary Feller, THA President

Telephone Number: 503-639-1816 or Martha Worley at 503-747-9856

E-mail address: mary.feller@frontier.com

1. **Request** (express in whole dollar amounts only)

<b>Cash</b>	\$1500.00
<b>In-Kind Services-hours</b> (use of City property, City staff support, etc. Please explain the services requested on a separate sheet)	\$0.00
<b>Total Request</b>	\$1500.00

2. **Purpose of Funding Request:**

To help defray the costs of the four events: 102<sup>nd</sup>. Birthday Party of Curtis Tigard; July 16 Old-fashioned Ice Cream Social; October 1 Apple Harvest Festival; December 3 Victorian Christmas Celebration.

3. **How will this event benefit the Tigard Community?**

All four events have common goals: 1. To provide a venue where all family members can interact with other Tigard community families or individuals in a wholesome, safe environment. 2. To provide an event that will reacquaint Tigard families with historical American community traditions. 3. To provide events where Tigard families can feel a connection with the community of Tigard. Tigard is not just a bedroom community of Portland. It is THA's goal to enrich the culture of Tigard so people feel they are active participants in Tigard community life. Tigard is a vibrant community but each community event such as THA events make it even more so. 4. Our THA events have free admission which is particularly important in today's difficult economy. 5. Each event provides a learning opportunity for children. They make a project they can take home. 6. Each event takes place on the grounds of the John Tigard House Museum. A docent-led tour of the house is an opportunity for Tigard residents to learn about the founding of Tigardville and how it grew into today's Tigard.

4. How many Tigard residents do you anticipate participating in this event (or these events)? 800
5. **Please submit the following information with this request:**
- a. Most recent annual budget compared with the prior year's actual revenues and expenditures. The Budget should identify the period to which it applies, beginning and ending balances, major revenue sources, major expenditure categories, and number of authorized positions.  
\*\*
  - b. Audit report or financial statements for the last fiscal year.\*\*
  - c. Articles of Incorporation.\*
  - d. 501(c)(3) status.\*
  - e. Organization Bylaws\*

\* Information not required if it has been submitted at least once in the last five years.

\*\* Lack of adequate financial information could result in denial of request.

*An electronic version of this application is available by contacting Liz Lutz at [Lizbeth@tigard-or.gov](mailto:Lizbeth@tigard-or.gov).*

Tigard Historical Association Budgets

<b>Income</b>	2010	2011	2012
	Actual	Projected	Projected
Membership Dues	\$2111.00	\$2000.00	\$2000.00
Corp. Donations	\$245.00	\$200.00	\$200.00
<b>Grants</b>			
City of Tigard	\$1500.00	\$1500.00	\$1500.00
Other grants	\$5000.00	\$0.00	\$10,000.00
Investment income	\$4298.94	\$4200.00	\$4200.00
General Donations	\$446.29	\$0.00	\$0.00
Gift Shop	\$253.00	\$250.00	\$250.00
<b>Total Income</b>	<b>\$13,854.23</b>	<b>\$8,150.00</b>	<b>\$17,950.00</b>
 <b>Expenses</b>			
<b>Insurance</b>	<b>\$2564.00</b>	<b>\$2600.00</b>	<b>\$2600.00</b>
<b>Memberships</b>	<b>\$75.00</b>	<b>\$100.00</b>	<b>\$100.00</b>
<b>Office Supplies</b>	<b>\$18.57</b>	<b>\$25.00</b>	<b>\$25.00</b>
<b>Postage*</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Printing</b>	<b>\$456.00</b>	<b>\$600.00</b>	<b>\$600.00</b>
<b>Professional Services</b>	<b>\$500.00</b>	<b>\$500.00</b>	<b>\$500.00</b>
<b>Annual Meeting</b>	<b>\$26.93</b>	<b>\$50.00</b>	<b>\$50.00</b>
<b>Curtis Tigard B-Party</b>	<b>\$25.66</b>	<b>\$50.00</b>	<b>\$50.00</b>
<b>Capital Improvements</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$50.00</b>
<b>The Collection</b>	<b>\$1000.00</b>	<b>\$1000.00</b>	<b>\$1000.00</b>

Exhibitions	\$1828.00	\$500.00	\$500.00
Gift Shop Inventory	\$269.00	\$0.00	\$0.00
Repairs & Maintenance	\$0.00	\$0.00	\$10,000.00**
Signage	\$0.00	\$50.00	\$50.00
Utilities/ADT	\$1824.04	\$1900.00	\$1900.00
Programs	\$343.75	\$300.00	\$300.00
T0tal Expenses	\$9328.82	\$7725.00	\$17,775.00

\*There is no financial cost for postage at this time since we purchased \$1000 worth of Forever stamps in 2009 when the postage was cheaper.

\*\*In 2012, the John Tigard House will need restoration and exterior paint. Currently there are several areas of dry rot which will require restoration prior to applying new exterior paint. We hope to secure foundation grants rather than tap into the THA Grace Houghton endowment.

End of the year 2010  
 Treasurer's Report, Harry Smith

General Fund	Year-to-Date 2010	Year-to-Date 2010												Year to Date			
		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC				
510131380 Receipts:	197.43																
110 Memberships	595.00	340.00	30.00	351.00	94.43	70.00	451.00	120.00	125.00	30.00	43.10	2,111.00					
120 General donations	13.77			54.00		5.00	181.05		54.93			446.29					
130, 1 C Tigard 100 BO																	
140 Corporate Donations	100.00	20.00		90.00	75.00		1,500.00		50.00	5,000.00	41.00	6,745.00					
300 Gift Shop Sales					20.00		52.00		50.00			253.00					
300.1 Interest	0.21	0.37	0.53	0.29	0.38	0.37	0.35	0.17	0.23	0.23	1.19	4.46					
150 Annual Meeting																	
Misc.																	
TOTALS	708.98	360.37	30.53	494.29	189.81	75.37	2,184.41	0.17	280.16	5,030.23	85.29	9,559.75					
**Funds transfer fr invest																	
*Funds Transfer fr Reserve			1,000.00					1,000.00									
*Funds Transfer fr backup		360.37	1,030.53	494.29	1,189.81	75.37	2,184.41	1,000.17	120.14	2,280.16	85.29	14,559.75					
GRAND TOTAL	708.98																
Expenses:																	
710 Collections/Supplies					10.00			1,000.00				1,000.00					
720 Exhibits					289.00							1,818.00					
730 Gift Shop Expenses		5.00										1,828.00					
740, 750 home registrations	12.78											289.00					
760 Insurance			1,152.00				33.90					56.37					
770 Memberships to Org's				18.57			75.00					2,584.00					
780 Office supplies												75.00					
790 Postage				250.99		89.78	25.00					18.57					
800 Printing					500.00							456.50					
810 Professional Svcs							48.31					500.00					
820 Programs		206.93	252.03	112.54	129.07	160.78	129.30	146.18	136.39	62.64	18.94	216.36					
830 Utilities	5.30									188.73	143.75	214.88					
840 Annual Meeting Expenses												1,824.04					
850 Misc.		44.00			38.00		200.00	60.00				28.93					
851 Cards Tigard Birthdays				25.66								342.00					
Total	18.08	255.93	1,404.09	417.86	936.07	198.49	2,005.01	1,206.18	227.12	2,071.06	160.69	430.24					
ENDING CHECKBOOK BAL.	888.33	992.77	619.21	695.64	949.36	838.26	1,017.86	814.81	704.67	913.77	5,832.89	5,438.36					

\*\* The grand Total includes a \$5000 transfer from one THA account to another. It is not actual income. The actual total income was \$ 9559.75. Plus investment income noted on the other document.

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