

CITY OF TIGARD, OREGON  
13125 SW HALL BLVD.  
TIGARD, OREGON 97223  
503-718-2487

FY 2011-12  
COMMUNITY EVENTS FUNDING REQUEST

Due: February 11, 2011

Event Name: TUALATIN VALLEY COMMUNITY BAND  
Address: P.O. BOX 230773  
City, State, Zip: TIGARD, OR 97281  
Contact Name: SUE LAMB, BAND PRESIDENT  
Telephone Number: 503.319.0807.  
E-mail address: SUEALAMB@AOL.COM

1. Request (express in whole dollar amounts only)

Cash \$ 2,000.00

In-Kind Services-hours (use of City property, City staff support,  
etc. Please explain the services requested on a separate sheet) SEE ATTACHED

Total Request \$2,000.00

2. Purpose of Funding Request:

SEE ATTACHED

3. How will this event benefit the Tigard Community?

SEE ATTACHED

4. How many Tigard residents do you anticipate participating in this event (or these events)?

SEE ATTACHED

5. Please submit the following information with this request:

- a. Most recent annual budget compared with the prior year's actual revenues and expenditures. The Budget should identify the period to which it applies, beginning and ending balances, major revenue sources, major expenditure categories, and number of authorized positions.  
\*\*
- b. Audit report or financial statements for the last fiscal year.\*\*
- c. Articles of Incorporation.\*
- d. 501(c)(3) status.\*
- e. Organization Bylaws\*

\* Information not required if it has been submitted at least once in the last five years.

\*\* Lack of adequate financial information could result in denial of request.

An electronic version of this application is available by contacting Liz Lutz at  
Lizbeth@tigard-or.gov.

## **Tualatin Valley Community Band**

### **In-Kind Services-hours:**

Use of the Bishop Scheckla Pavilion at Cook Park, for summer concerts and rehearsals. (Permit received for Summer 2011).

### **Purpose of Funding Request:**

To partially fund four free concerts for the community. Funds provided will go toward the purchase of music, performance venue rental (when not donated), and advertising to promote concerts to the community. These concerts also provide a performance opportunity for youth and adult members of the community. We are an all-volunteer organization and this funding will allow us to continue to offer members free participation in the band.

### **How will this event benefit the Tigard Community?**

Our FREE family friendly concerts are offered throughout the year, promoting the values of the community and offering an opportunity for members of the Tigard community, to be exposed to a quality cultural experience. People of all ages attend and enjoy TVCB's performances.

### **How many Tigard residents do you anticipate participating in this event?**

Over 50% of our band members are residents of Tigard. Our concerts are open to the general public and we will perform before 1,500 to 2,000 people in those four concerts, not including the 4<sup>th</sup> of July celebration, which always has a substantial gathering. The City of Tigard Birthday Party is almost exclusively attended by citizens of Tigard; our Music Is For Life concert brings together the band and students from within the Tigard/Tualatin School District; our Sounds of Summer concert in Cook Park is always well attended (many residents bring picnics and their families play nearby while enjoying the music); and our Winter Holiday concert regularly fills Deb Fennell auditorium. To note, in the summer we rehearse on Tuesday nights at the Cook Park gazebo and there are residents who come down just to listen to us rehearse – makes for a pretty pleasant summer evening.

*Thank you for the opportunity to submit this FY2011-2012 Funding Request. Your financial support, as well as providing the band with a place to rehearse and perform in the summer, is vital to our organization.*

*Respectfully submitted,*

*Sue Lamb, TVCB President/Trumpet    Dated: 2/09/11*

Tualatin Valley Community Band	Prepared 1/12/2011		
FY/CY 2011 Budget			
	BUDGET FY- 2010	ACTUAL FY- 2010	PROPOSED 2011
<b>GENERAL FUND</b>			
<b>INCOME</b>			
Uncategorized			
CD Archive Sales	\$200.00	\$108.00	\$200.00
Donations	3100	4260.04	\$3,100.00
Folio Rent	0		
TVCB Shirt Sales	200	329	\$250.00
Interest Income Checking	\$20.00	\$26.97	\$25.00
Replacement Music	0		
<b>TOTAL INCOME</b>	<b>\$3,520.00</b>	<b>\$4,724.01</b>	<b>\$3,575.00</b>
<b>EXPENSES</b>			
Ads - Publicity	\$300.00	\$147.90	\$200.00
Business Tax	\$80.00	\$60.00	\$80.00
Insurance	\$550.00	\$504.00	\$550.00
Office Supplies	\$30.00	\$13.85	\$30.00
P O Box Rent	\$44.00	\$44.00	\$50.00
Postage	\$20.00	\$8.80	\$15.00
CD Costs	200	\$140.00	\$200.00
Entry Fees	\$125.00	\$150.00	\$150.00
Rehearsal space (was:Paid to TTSD)	\$200.00	\$30.00	\$200.00
Finance Charge	\$0.00		
Rent Paid (Concerts)	\$1,300.00	\$1,055.75	\$1,400.00
Concert Expenses	\$100.00	\$99.95	\$100.00
Music Performance Rights		\$550.00	\$275.00
Instrument Rental (TTSD)	\$0.00		
Instrument Service	\$0.00		
Instruments	\$0.00		
Printing	\$100.00		
Donations	\$0.00	\$71.00	
TVCB Shirt Sales	\$250.00	\$275.00	\$200.00
Music Purchases	\$700.00	\$826.99	\$800.00
Music shipping		\$86.94	\$80.00
Shipping (music return)	\$50.00	\$9.46	\$50.00
Miscellaneous	\$0.00	\$84.00	
<b>TOTAL EXPENSES</b>	<b>\$4,049.00</b>	<b>\$3,239.09</b>	<b>\$3,255.00</b>
<b>SCHOLARSHIP FUND</b>			
Starting Balance	2075	2075.1	\$3,811.77
Interest Income CD Scholarship	120	116.67	\$120.00
Scholarship Donations	100	1620	\$100.00
Total Income	220	1736.67	\$220.00
Expenses	1500	0	\$1,500.00
Final Balance	795	3811.77	\$2,531.77
<b>NET BALANCE CHANGE</b>		<b>3016.77</b>	<b>-\$1,280.00</b>