



City of Tigard Tigard Business Meeting - Minutes

TIGARD CITY COUNCIL, LOCAL CONTRACT REVIEW BOARD AND CITY CENTER DEVELOPMENT AGENCY

MEETING DATE AND TIME:

December 13, 2011 – 6:30 p.m.

MEETING LOCATION:

City of Tigard - Town Hall - 13125 SW Hall Blvd.,
Tigard, OR 97223

Council Present: Council President Buehner, Councilor Wilson, Councilor Woodard, and Councilor Henderson. Mayor Dirksen was absent.

Staff Present: City Manager Wine, Assistant to the City Manager Mills, Assistant City Manager Newton, Redevelopment Project Manager Farrelly, Engineer McMillan, Community Development Director Bunch, Deputy Recorder Krager, and City Attorney Bennett

Press: Sally Ho, The Oregonian

EXECUTIVE SESSION

At 6:30 p.m. Council President Buehner announced that there would be a **City Center Development Agency** Executive Session to discuss real property transactions under ORS 192.660 (2) (e). The Study Session continued after the Executive Session.

STUDY SESSION

A. BRIEFING ON A CLEAN WATER SERVICES (CWS) INTERGOVERNMENTAL AGREEMENT (IGA) REGARDING THE DERRY DELL SEWER PROJECT

Engineer McMillan gave a briefing on the IGA with Clean Water Services for sewer work and creek realignment necessary in the Derry Dell area. She showed pictures of existing and future alignments. She said this IGA covers how the work will be shared; CWS will complete the sewer work and the City of Tigard will acquire the property or easement. The work has been pushed back to the summer of 2013 because Tigard asked CWS to include in their permitting process with Oregon Department of Fish and Wildlife and the Corps of Engineers, the crossing for the storm sewer culvert at Walnut Street and replacing a water line crossing at Johnson. She said it is advantageous to get all the permits at once. She said this IGA will be a future consent agenda item.

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EXECUTIVE SESSION

Council President Buehner announced that the **Tigard City Council** would enter into an executive session called under pending litigation 192.660 (2) (h). The executive session ended at 7:22 p.m.

STUDY SESSION (CONTINUED)

B. Administrative Items

City Manager Wine said a draft developed at the December 6 council goal setting session was sent out for review and asked for comments. Councilor Henderson said the document covered what was discussed but the descriptions seemed vague. Councilor Woodard agreed and suggested that the goals need to be more detailed. Councilor Henderson said he was interested in the department work plans in response to the council goals because that would help expand their meaning. Councilor Wilson suggested reworking the wording and timeline of Downtown Goal 3.A. City Manager Wine said she will bring this back for continued discussion at the December 20, 2011 council meeting.

City Manager Wine said she hoped to schedule a time for council to meet in early 2012 to re-examine groundrules, council liaison assignments and how council works together.

Council President Buehner asked if the council goals could be a consent item for approval at the January 10, 2012 ceremonial meeting. City Manager Wine said they could be added if council has a chance to work on them and is comfortable with the wording. Councilor Henderson said it is important for the public to hear what the goals are for the year.

1. BUSINESS MEETING

- A. At 7:36 p.m. Council President Buehner called the meeting of the Tigard City Council and Local Contract Review Board to order.
- B. Deputy City Recorder Krager called the roll.

<u>Name</u>	<u>Present</u>	<u>Absent</u>
Councilor Woodard	x	
Councilor Wilson	x	
Council President Buehner	x	
Mayor Dirksen		x
Councilor Henderson	x	

- C. Pledge of Allegiance

- D. Council Communications & Liaison Reports – None.

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E. Call to Council and Staff for Non-Agenda Items – None.

2. CITIZEN COMMUNICATION

A. Follow-up to Previous Citizen Communication: None.

B. Sophomore Class President E.J. Albaugh represented Tigard High School and reported on recent and upcoming Tigard High events and activities. He announced a Loaves & Fishes food bank collection at the school and Council President Buehner asked where food items could be delivered at the high school. He advised that there was a collection point at the main office at the high school.

C. Tigard Area Chamber of Commerce - Executive Director Debi Mollihan gave a wrap-up of 2011 Chamber activities. She said the Tigard Chamber is one of eight in Washington County and together they have a coalition called the Washington County Chambers of Commerce Partnership focusing on business community impacts from a governmental perspective. The WCCCP is bringing to Tigard a debate between Suzanne Bonamici and Rob Cornilles on January 10, at 7:30-8:30 a.m. The Broadway Rose Theater is hosting and Broadway Rose General Manager and Chamber Board President Dan Murphy will moderate. She mentioned that the annual Bowl-O-Rama will be held March 3, 2012 at Tigard Bowl and encouraged council participation.

D. Citizen Communication – Mark Padgett, 12975 SW Princeton Lane, Tigard, OR 97223, spoke on behalf of the Tigard Basketball Association (TBA), a non-profit, volunteer-run program for youth in grades 3-12. He said they also train high-school age youth to referee games, which gives them weekend income. Annual scholarships are made available and an effort is made to give scholarships to at-risk youth. This year 63 scholarships were provided. They started with 200 youngsters and have over 800 involved this year.

He requested that the Tigard City Council officially recognize the TBA with a proclamation for 30 years of providing basketball to Tigard children.

Councilor Woodard said it is commendable that their numbers are as high as 800 and thanked them for providing this opportunity.

Councilor Wilson said his children have participated and benefitted from this program in the past and he appreciated it. He referred to Councilor Woodard's push for more city involvement in recreation programs.

Councilor Henderson said, "This is what makes Tigard great."

Council President Buehner thanked him for coming and said she will discuss a proclamation with the Mayor.

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Councilor Henderson introduced new City Manager Marty Wine to the audience. City Manager Wine said she was happy to be in Tigard and appreciated the warm welcome from the council and the community.

3. CONSENT AGENDA: (Tigard City Council, Local Contract Review Board)

A. Approve Council Meeting Minutes:

October 11, 2011
 October 18, 2011
 November 1, 2011

B. Receive and File:

1. Council Calendar
2. Tentative Agenda

C. Authorize the City Manager to Sign an Agreement and an Amendment to an Agreement with Oregon Department of Transportation for 2010 Pavement Overlays

D. Local Contract Review Board:

1. Award Contracts for Vehicle and Light Truck Repair to Multiple Auto Services Shops: Landmark Ford, Tyler Automotive, and Russ Automotive and Direct the City Manager to Carry the Contract through Execution

Councilor Wilson moved to approve the consent agenda and Councilor Woodard seconded the motion. All present voted in favor of approving the consent agenda.

	Yes	No
Councilor Woodard	x	
Councilor Wilson	x	
Council President Buehner	x	
Mayor Dirksen		Absent
Councilor Henderson	x	

4. PRESENT THE AMERICAN PUBLIC WORKS ASSOCIATION (APWA) PROJECT OF THE YEAR AWARD FOR THE BURNHAM STREET RECONSTRUCTION PROJECT

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Engineer McMillan presented the APWA Oregon Chapter's Project of the Year Award, which recognized the Burnham Street Reconstruction Project. She said the award is for excellence, innovation and cooperation with regard to management and administration and acknowledged the City of Tigard along with the project design and construction team including OTAK Engineers, Kodiak Pacific Construction and WH Pacific.

5. QUASI-JUDICIAL PUBLIC HEARING - COMPREHENSIVE PLAN AMENDMENT, SENSITIVE LANDS REVIEWS AND ADJUSTMENT TO EXTEND WALL STREET TO FIELDS' PROPERTY COMPREHENSIVE PLAN AMENDMENT (CPA) 2009-00004/SENSITIVE LANDS REVIEW (SLR) 2009-00004/SENSITIVE LANDS REVIEW (SLR) 2009-00005/ADJUSTMENT (VAR) 2010-00002 - WALL STREET EXTENSION (FIELDS)

Council President Buehner opened the public hearing and announced that the applicant has requested a continuance on this hearing. The hearing will be continued to February 28, 2012.

6. DISCUSS FEDERAL LEGISLATIVE PRIORITIES WITH CFM STRATEGIC COMMUNICATIONS, INC

Senior Management Analyst Wyatt said CFM Strategic Communications was awarded the contract for federal advocacy services at the October 11, 2011 council meeting. Attending the meeting from CFM Strategic Communications, Inc. were Gary Conkling, Joel Rubin and Julie Pyatt.

Mr. Rubin said CFM met today with city executive staff to discuss priorities. They will pursue grant dollars from the federal government for strategic priorities to improve the quality of life in Tigard, such as transportation projects, economic development projects, police, library services, educational and after-school programs. He said they begin in a strategic and focused way to seek grants and federal funding programs. They also lobby members of congress to ask for support. Meetings will be arranged with local congressional staff to see the projects Tigard is working on and to get a firsthand perspective on the good work Tigard is doing. He said it is clear to him that the city can be trusted to spend federal dollars well. He said there are a few grants released for 2012 that they are already working on with city staff.

Consultant Gary Conkling said he is a Tigard resident and while it is important for the city to be represented in Washington DC, it is also good to have contact with someone who can connect locally with council; their firm offers both.

Councilor Henderson said he welcomed having them on the team. He expressed optimism that they can assist with obtaining transportation funding.

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Councilor Woodard said he appreciated the offer to assist staff with grant writing. He said he took a course called Grant Writing 101 and was surprised at the technicality required in writing proposals. He said the city must be more competitive for the fewer available dollars and he looks forward to seeing what the return on investment will be.

Councilor Wilson said this is a natural outgrowth of Tigard wanting to be more outward looking. He commented that staff and council have worked hard to develop relationships with legislators and other public agencies. He said there was ambivalence about working with lobbyists and he hoped that relationship building will continue. He said, “Our needs are not entirely about money. We’ve had situations where we had the money for a project but because we didn’t acquire property according to government guidelines, we couldn’t use it. Helping us cut through red tape would be a good thing.”

Council President Buehner said she was very pleased to have advocates for Tigard in Washington DC. She said, “Tigard’s mayor or Council members go to Washington once or twice a year and although we work hard to get money for grants, we can’t be there all the time.” She requested a presentation prior to the National League of Cities Conference in March on the impact of Grover Norquist’s organization on congress. Consultant Rubin said he would provide her with an analysis.

Councilor Henderson referred to the heavy traffic that flows through Tigard and said it was advantageous that CFM works for other communities such as Sherwood that experience similar issues. Consultant Rubin agreed that problems are regional and bringing more stakeholders to the table with a concerted message will provide benefits to all in the long run.

Consultant Rubin said Mayor Dirksen gave him a tour of the city showing how Tigard gets things done and gets them done well. Council President Buehner suggested inviting elected representatives for a tour of the new water pump station (paid for with federal dollars) which will save residents millions of dollars because they do not have to be in the water system bond amount.

7. DISCUSS AMENDMENTS TO TIGARD MUNICIPAL CODE CHAPTER 1.16 AND CONSOLIDATION OF NUISANCE VIOLATIONS INTO A NEW TITLE 6

Assistant Community Development Director Hartnett and Program Development Specialist Shields led a continuation of the November 22, 2011 discussion on amendments to the Tigard Municipal Code creating administrative code enforcement options in Chapter 1.16 and to begin discussion on consolidating nuisance violations into a new Title 6.

Program Development Specialist Shields reviewed the history of the code violation process. In July 2010, budget reductions cost the city its last full-time code enforcement officer, meaning that the city had no personnel to receive and investigate complaints on a full-time basis. Within a short time a new system was developed and implemented that relies upon the community to be the city’s eyes and ears in reporting and checking on possible violations. Complaints are received online through the city’s website. He said these measures saved major savings and staff time but

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were not meant to completely fix the code enforcement situation. He said council directed staff to add administrative remedies and tools to enable the city to provide more efficient and cost-effective service. He said amendments to TMC Chapter 1.16 had been delivered to council in November and they now had the new Title 6 for review.

Program Development Specialist Shields said the public hearing for both code enforcement changes is tentatively scheduled for January 24, 2012.

Staff met with the city attorney to discuss simplifying descriptions and legal text. In most cases, it was left in its present form for the city's or staff's protection. City Attorney Bennett said while one challenge is making code language friendly for the public; it must be balanced with considerations of legality should there be challenges. The city has to adopt administrative procedures first, because by definition, it will have things done by administrative staff that previously was done by judicial staff. He said there is a need to protect the public. On the other hand, staff will be performing on behalf of the city and you do not want them doing something without the protection of the code. This language creates a bulky document. It has to be balanced to provide protection from lawsuits.

Council President Buehner said it needs to be written in such a way that Tigard's code will more efficiently complement the county's code.

Council President Buehner mentioned that Mayor Dirksen was not in attendance and she passed along his perspective that this should be rescheduled for consideration in February. Assistant Community Development Director Hartnett asked if council wanted to continue discussing this at the January meeting and scheduled the final vote in March. Council President Buehner said she was concerned that there was enough time allowed for questions that may come up.

Chapter 1.16 Discussion:

Councilor Henderson said he wasn't sure this was the right direction and said he wanted to meet with City Manager Wine to discuss it. He said delaying consideration until March was fine with him. Program Development Specialist Shields asked if Councilor Henderson was referring to the entire package or the new Title 6. Councilor Henderson said his expertise was in construction codes. He asked for assistance in understanding how nuisance code appeals are processed. Assistant Community Development Director Hartnett asked if it would be helpful if staff gave him some hypothetical situations to help explain how the city might respond and what a citizen's options might be. Councilor Henderson said that would be helpful. He said he heard concerns for the city and staff, but he wants to make sure the Tigard citizens are represented. Assistant Community Development Director Hartnett said she would supply him with actual situations from the past and how they could be addressed differently with new administrative rules in ways that might be more helpful for them as well as for the city in gaining compliance.

Councilor Wilson said the procedures in proposed in Chapter 1.1 were acceptable. He said he had concerns with the nuisance code chapter.

Councilor Woodard expressed concern for owners of rental houses who live out of state. He asked if anything would be added into the code. Program Development Specialist Shields

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suggested that standard operating procedures or administrative rules would be the appropriate place to address this rather than codification. He assured Councilor Woodard that the city's practice was not to take anyone to court until violations are verified and the responsible party has been contacted. If an owner lives out of state there may be a delay in receiving a notice in the mail and that is taken into account.

Council President Buehner asked about trustees in foreclosure cases. Assistant Community Development Director Hartnett said language about this had been added and she expressed appreciation to Council President Buehner for her assistance in clarifying that chapter.

Title 6 Discussion:

Councilor Wilson said it had been a long time since council looked at the nuisance language in the code. He said some things cannot be applied citywide. Tall grasses may be appropriate in a natural area but not in a suburban front yard. If this language was applied to a natural right-of-way area, it would have to be mowed every week. He asked if the language might be contradictory in the case where a greenway is also in an easement. He said whenever there is an easement, certain requirements are associated and the property owner may or may not get to do certain things due to language in his easement. He asked, "Are we asserting extra property rights?" He said the city needs to strike the right balance and in some cases be more stringent and in some cases, less. He said he would like more time to think about this and recommended moving the item to March.

Assistant Community Development Director Hartnett said most of what Councilor Wilson referenced is existing text, and not what staff recommended to be modified. She asked if Council wanted to revisit the existing code language, but noted that just preparing the administrative rule chapter and consolidating the nuisance violations has been a tremendous amount of work for staff. She suggested putting into place what is needed now to move forward with code compliance but with direction to come back and revisit the more difficult pieces. She said, "We are not dealing with nit-picky neighbor squabbles; we don't have the resources."

Councilor Woodard suggested changing the noise ordinance limit and asked if police have decibel meters. Assistant Community Development Director Hartnett assured him that they do. Councilor Woodard said the meters should be used to show a noise violator how they are breaking the rules. He said he noticed oil leakage behind a restaurant heading towards a storm drain and asked if that was covered in this document and where it was. Staff found the section for him. He asked what the logic was behind Section 6.02.510 - Service Connection and Maintenance. In response to a question from Councilor Woodard, Assistant Community Development Director Hartnett suggested he discuss this section with Utility Manager Goodrich.

Council President Buehner said the scenario is that if a leak happens on the city side of the water meter it is the city's responsibility to fix it. If the leak is on the homeowner's side they have to pay for repairs.

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City Attorney Bennett said, “It may seem counterintuitive to citizens to think that they are responsible for sidewalks in front of their houses, but they are. This is how the law evolved.”

Councilor Henderson asked how a citizen can make a complaint. Assistant Community Development Director Hartnett said 95% of complaints are sent through the city’s website. If requested, people can get a hard copy form to fill out and return. Complaints are not accepted over the phone. When asked if Tigard requires more than one citizen to complain about a particular problem, Program Development Specialist Shields replied that one complainant is enough. After a complaint is received, the city sends out a letter to the party responsible for that property. Staff is not available to go out in the field and investigate. In most cases (80%) compliance is obtained after receipt of the first letter.

Twenty days are allowed for the violation to be taken care of. A letter goes to the complainant asking them to notify the city if it is not resolved within those twenty days. Councilor Henderson asked if video could be submitted to support a complaint and Program Development Specialist Shields said it could.

Program Development Specialist Shields advised that if there is a threat to life, safety or health, city staff will investigate.

Council President Buehner said she sent staff an email about a sentence that appeared to have been deleted from the proposed language regarding graffiti. Program Development Specialist Shields said it was still there but not as part of the definition. Council President Buehner suggested that it be added back into the definition for clarity.

Council President Buehner mentioned that some code violations may start in one jurisdiction, such as Tualatin, but end up in Tigard, as could happen at Bridgeport, where there is a change in jurisdiction. She said Tigard needs to be aware of neighboring jurisdiction’s codes and she did not think the old TMC did this. Assistant Community Development Director Hartnett requested that City Attorney Bennett pass this along to City Attorney Hall, who has been working with the city on the nuisance code changes.

Councilor Woodard asked, “There is no nuisance officer but these will be administered through staff. Who is administering this and how do we ensure continuity?” Assistant Community Development Director Hartnett said the designated authority is the city manager or designee. She said there are specific actions that code enforcement officers (currently there are four) can take. She predicted that when these administrative options are added to the city’s toolbox, there will be steps that need to go to the department director. This is so the director can inform the city manager in cases where the penalty will be elevated. She said staff is developing written administrative rules and standard operating procedures (SOP’s).

Councilor Wilson asked staff to provide a list of the most common types of complaints and asked if it would be better to focus attention on those. Assistant Community Development Director Hartnett said staff will assemble scenarios for Councilor Henderson, water meter information for Councilor Woodard and a list of common code violations in time for the January 24, 2012 meeting discussion. She said she will reschedule the public hearing to March.

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Council President Buehner asked if council could receive an amended version of the first chapter for review before the meeting on January 24, 2012. She suggested that councilors meet with staff prior to that meeting to go over any questions.

8. UPDATE ON HIGH CAPACITY TRANSIT (HCT) LAND USE PLAN

Senior Transportation Planner Gray updated council on progress on the High Capacity Transit Land Use Plan, one of many separate studies that comprise a significant portion of the regional Southwest Corridor Plan.

She presented a PowerPoint to illustrate how the local land use plans fit into the Southwest Corridor Plan. She said Tigard's draft High-Capacity Land Use Plan is almost completed. She said the Citizen Advisory Committee (CAC) has been advising the team and met five times last year, holding their final meeting in November. The consultant is scheduled to present the final plan at a joint Council/Planning Commission meeting on February 21, 2012.

She said Tigard's High-Capacity Land Use Plan report contains concepts for each of the seven potential communities with transit stations. Councilor Henderson asked about the seven station areas shown in the slide and asked if two were added at the end of the process. Senior Transportation Planner Gray said all seven were present at the beginning. They started with fifteen and screened them to seven potential locations.

Senior Planner Gray said the Southwest Corridor Plan will look at a wide range of strategies such as economic development plans, housing strategies and transit. For Tigard, a lot of this will come from work we have already done. Other communities will be in the process of developing this in 2012. The technical analysis will be a feasibility study and initial screening. She said the regional process takes all the local land use plans and integrates them. Policies will be analyzed and each concept graded on the type of investment required.

Senior Transportation Planner Gray said in late 2012 there will be much of discussion among cities regarding what trade-offs can be offered. She said Tigard got an early start and completed its land use plan just as other cities are beginning. Policy amendments will begin in early 2013. Many things will happen then such as local jurisdiction amendments of transportation system plans, comprehensive plans or design guidelines. She said the benefit to being at the front of the project is that Tigard can move ahead with certain policy amendments sooner if council chose to do so.

She said next steps include a discussion at the December 20, 2011 council meeting about a citizen involvement plan called Tigard Connects. The Connections Team Kick-off event is planned for January 30 and will be held in the Library Community Room. Council President Buehner advised Council will be meeting with the Tigard-Tualatin School District that evening and will be unable to stay at the kick-off event after 6:30 p.m.

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Senior Transportation Planner Gray said the level of interest from every city is high. She said she liked hearing from the CFM consultants tonight on their planned efforts to seek federal money. She said “One thing that Tigard has going for it is that we’ve gotten so far in the process.”

Councilor Wilson asked about the new way of leading a light rail project with land use. He asked who is going to connect the dots and set the alignment. He said Tigard has picked typologies and selected sites, and asked if the city would be expected to adopt them as they are, making zone changes. He said the land uses and zoning are still much the same in Portland as they were before light rail. He asked Senior Transportation Planner Gray to inform council what the processes are a few years out.

Senior Transportation Planner Gray replied that the concept plan is not adoptable in its form because it doesn’t spell out zoning. The council might want to consider changing zones in priority areas if needed. She said there may not be many zone changes in the downtown but there might be significant changes in the Triangle. The expectation is that there be enough planning and commitment in place for a successful station community. The city will always have the option of saying no, but the city next door may say, “Sure, we’ll do it.”

Councilor Wilson said he had two concerns about the process. He said he attended the meeting in November and, referring to Councilor Henderson’s question about the two extreme north and south nodes said, “It seems we should lead with our best opportunities so somebody else doesn’t get them, and let the others fall away.” His second concern was applying typologies (new colors, new densities) to areas that are not ripe for redevelopment. He noted that at his first meeting after was he was appointed to the Planning Commission, the Costco store was discussed and zoning was changed in the Triangle. He said it wasn’t that long ago that the entire Triangle was rezoned and it is unrealistic and unfair to change zoning on those property owners.

Community Development Director Bunch said there are a series of options and many will fall out as we go through the process. He said, “This land use component of the transportation plan is a change management tool, so if *this* happens, then *that* can happen, etc.” He said it is a toolbox that prepares us for a series of events. He recognizes that existing property owners are important and many of the decisions will be made during the alignment of the alternatives analysis. He said market forces are essential to make this work and are a major component of the planning exercise.

Councilor Wilson said there is a lot of redevelopment potential in the east half of the Triangle, along Pacific Highway and in the downtown. He does not support changing the zoning in stable, established residential neighborhoods or recently developed commercial properties.

Council President Buehner said it is great that the mayor is on the steering committee but he is running for Metro Council. She wants to make sure there is a smooth transition to a new representative from Tigard and to get them involved early so they are fully informed if the mayor leaves.

Council President Buehner said she was still unclear when policymakers will focus on the likely alignment, but felt the sooner the better.

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Senior Transportation Planner Gray said she believed that it would happen in the summer and fall of 2012. She didn't think a final decision would be made but some of the options will be set aside.

City Manager Wine said the council schedule shows consideration of the High-Capacity Land Use Plan consultant report in February. Community Development Manager Bunch said it is a key decision point to set the context for decision making as we move forward to implementation. He said he and City Manager Wine want council to know they can schedule individual meetings with staff or planning commissioners to make sure they have adequate information and background.

Council President Buehner said there is a tremendous amount of information and requested frequent updates and encouraged joint workshops with the Planning Commission.

Senior Transportation Planner Gray said, "We are not going to move forward with all seven locations. We need to identify those that provide the best opportunities.

Councilor Woodard said he agreed with Councilor Wilson's comments about rezoning. He also said continued communication with the public is important as they see Pacific Highway congestion as a problem but may be afraid of light rail due to fear and uncertainty of where the alignment will be. He said the location information is needed as soon as possible so Tigard can identify opportunities in time.

Council President Buehner suggested looking at zoning in the area across Pacific Highway, just outside of the downtown urban renewal area and along Greenburg Road. She said this older residential area has great access and is a candidate for up-zoning with more commercial properties.

Community Development Director Bunch said as we identify the station locations, those areas will begin to show up. He commented that the Southwest Corridor Project byline is *Mobility, Prosperity and Choice*.

9. COUNCIL LIAISON REPORTS – None.

10. NON AGENDA ITEMS – None.

11. EXECUTIVE SESSION: None held.

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12. ADJOURNMENT - At 10:02 p.m. Councilor Wilson moved for adjournment. Councilor Henderson seconded the motion and all voted in approval

	Yes	No
Councilor Woodard	x	
Councilor Wilson	x	
Council President Buehner	x	
Mayor Dirksen		Absent
Councilor Henderson	x	

/s/ Carol A. Krager
Carol A. Krager, Deputy City Recorder

Attest:

/s/Craig E. Dirksen
Mayor, City of Tigard

Date: February 14, 2012

I/ADM/CATHY/CCM/Final/December/111213