

FY 2013 Proposed Master Fees & Charges Summary of Changes Report

Exhibit B

Department	Fee Description	Schedule Page(s)	Basis of Change	Authority	Included in Budget? (Y/N)
Citywide	<u>Staff Hourly Rate for Miscellaneous Billing</u>	3	New fees charged to recover actual staff costs based on the federally approved Indirect Cost Study developed by FCS Group.	Staff Rec. based on OMB A-87 Study	N
Financial & Information Services	<u>Business License (Annual Fee)</u>	4	Fee adopted by council and adjusted annually in conjunction with the Portland Consumer Price Index (CPI) at 2.84%.	Ord. 88-13	Y
	<u>Electrical Franchise Fee</u>	4	Increase of electrical franchise fee from 3.5% to 5% per Budget Committee.	TMC 15.06	Y
	<u>Right-of-Way Usage Fee (Electricity)</u>	5	Fee adjusted by 1.5% per Budget Committee.	TMC 15.06	Y
Police	<u>Fingerprint Card</u>	7	New fee to recover costs including staff time and materials.	Dept. Policy	N
	<u>Good Conduct Background/Letter</u>	7	New fee to recover costs for staff to provide background history and compile a letter.	Dept. Policy	N
	<u>DVD/Audio/ and VHS Evidence Copies</u>	7	Fee adjusted to recover costs for staff time to complete task.	Dept. Policy	N
Community Development	<u>Building Fees</u>	8-14	Fees remain the same but have been reformatted per mandate of State Building Codes Division.	OAR 918-309-0410 OAR 918-050-0110	Y
	<u>Planning Fees/Charges</u>	16-20	Adjustment tied to Seattle Construction Cost Index (CCI) which is 3.7% as of May 2012. Planning fees include a 14.76% long range planning surcharge.	Res. 03-59	Y
	<u>School District Construction Excise Tax</u>	22	An intergovernmental agreement between the city and the school districts in Tigard and Beaverton that allows the city to increase its administrative fee from 1% to 4% based on actual costs to administer program.	Res. 09-60	Y
	<u>Blasting Permit</u>	22	Fee adjusted annually based on Construction Cost Index for Seattle as published in the Engineering News Record. Fee also includes 14.76% Long Range Planning Surcharge per Ord. 04-99.	Ord. 03-59	Y
	<u>Erosion Control Inspection Fee</u>	15	New fee implemented per Clean Water Services mandate.	Clean Water Services	Y
	<u>Erosion Control Plan Check Fee</u>	15	New fee implemented per Clean Water Services mandate.	Clean Water Services	Y

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	<u>Tigard Triangle Master Plan (1992)</u>	21	A new master plan is in development.	Dept. Policy	N
	<u>Visual Preference Survey</u>	21	This survey is obsolete and is no longer available.	Dept. Policy	N
	<u>Park System Development Charges (SDC)</u>	31-33	Charges based on new methodology developed by FCS Group. Park SDC Update is scheduled for council on June 12, 2012.	Hearing on 6/12/12	N
	<u>Traffic Impact Fee (TIF)</u>	34-35	Fee was replaced by the Transportation Development Tax.	Washington County	Y
Public Works	<u>Organized Group Event Procession Fee</u>	23	Fee adjusted to recover cost of staff time to process applications.	Dept. Policy	N
	<u>Event Monitor</u>	23	Fee adjusted to recover cost for staff to monitor events.	Dept. Policy	N
	<u>Special Event Permit Fee (per event)</u>	23	Fees adjusted to recover staffing costs.	Dept. Policy	N
	<u>Shelter Rental Fees</u>	23	Fees increased by 6% to recover costs for maintenance.	Dept. Policy	N
	<u>Street Maintenance Fee</u>	24	Fee adjusted by 2% based on TMC.	TMC 18.765	Y
	<u>Traffic Control Devices</u>	24	Fee removed based on lack of requests for traffic devices in 5 years.	Dept. Policy	N
	<u>Booster Pump Charges</u>	25-27	Delete expired fees.	Res. 10-59	Y
	<u>Tigard Surface Water Management Surcharge</u>	28	Fee set by Clean Water Services.	Clean Water Services	Y
	<u>Water Meter Radio Road Device</u>	28	Fee has been removed and is now included in the Water Usage Rates.	Res. 10-59	Y
	<u>Water Usage Charges</u>	28-29	Delete expired fees.	Res. 10-59	Y
	<u>Water System Development Charge</u>	36-37	Fees adjusted based on Water Financing Plan.	Res. 10-59	Y