Agenda Item No. 4A1
Meeting of 12.11.2012

City *of* Tigard
Tigard City Council Meeting Minutes
September 25, 2012

- STUDY SESSION

Council President Buehner called the meeting to order at 6:31 p.m.

Name	Present	Absent
Mayor Dirksen		✓
Council President Buehner	✓	
Councilor Henderson	✓	
Councilor Wilson	✓	
Councilor Woodard	✓	

Staff present: City Manager Wine, Assistant City Manager Newton, Public Works Director Koellermeier, City Engineer Stone and City Recorder Wheatley.

Track 1

A. Discuss Legislative Agenda for the Upcoming 2013 Session

Assistant City Manager Newton facilitated the discussion on the city's legislative priorities for the upcoming legislative session. Background information was provided in the agenda item summary submitted in the council meeting packet. Ms. Newton distributed a copy of the 2011 City of Tigard State Legislative Agenda and she reviewed issues that might be carried over to the 2013 session.

Council President Buehner said she has concerns about state revenue sharing as this funding source might be affected due to financial crises in a couple of Oregon counties. The Department of Revenue will then be required to fund certain services provided by counties in default. This situation could threaten the state revenue sharing funding to other government agencies.

Assistant City Manager Newton reviewed the agenda item summary list of legislative topics for council's consideration. These items were separated into two lists, one is from the League of Oregon Cities Legislative Action Agenda and the second is an itemized list of topics of ongoing interest to the City of Tigard.

Councilor Wilson said the only issue he was concerned about was the "reset at sale" proposal on assessed value for property – this would represent a significant tax increase. He would prefer the citizens have an opportunity to vote on this. Assistant City Manager Newton noted the "reset at sale" is not a proposal being recommended in the city's legislative topic list. Councilor Wilson said he would be interested in learning what the disparities are in the City of Tigard. Council President Buehner advised this was brought up in committee as an option and for the Legislature to start having a discussion about it.

Consensus of the City Council was that the proposed list is acceptable to bring forward for final Council review and consideration on October 23, 2012.

B. Briefing on the Status of the Tigard Street Trail Project

City Engineer Stone presented the staff report. There does not appear to be any opposition by Oregon Department of Transportation (ODOT) Rail Division to the City of Tigard securing the 50-foot wide railroad right of way that runs parallel to Tigard Street from Main Street to Tiedeman Avenue. He noted the process for acquiring the right of way. Abandonment of the right of way by Portland and Western Railroad (PWRR) would be the easiest method and it was believed to be progressing this way in December 2010; however, the easement abandonment was never finalized for an unknown reason. ODOT Rail Division personnel suggested the City of Tigard restart the abandonment process and PWRR is also willing to start the process again.

In response to a question from Councilor Henderson, City Engineer Stone said the City of Tigard could buy or lease the properties. If the city leases the property, the ODOT rail could take it back at any time. The abandonment process is required to begin the process whereby the city could eventually purchase the right of way.

Track 2
City Engineer Stone said the final determination as to whether the property is surplus is made by the Rail Administrator who reports to Matt Garrett of ODOT. There is some concern about gaining the Rail Administrator's approval because there will still be an active train. There was discussion about requirements associated with abandonment; i.e., Tigard maintaining liability insurance.

City Engineer Stone advised abandonment, for eventual City of Tigard purchase of the right of way, appears to be a viable course. Abandonment and purchase will take at least nine months to a year to complete.

Track 3
C. Briefing on an Intergovernmental Cooperative Agreement Regarding an Emergency Water Supply (Intertie)

Public Works Director Koellermeier facilitated the discussion on this agenda item. The proposal is to update the Intergovernmental Agreement between the South Fork Water Board, the City of Lake Oswego, the City of West Linn and the City of Tigard regarding an

emergency water supply. The original IGA has been in place since the 1970s. In 2008, when the City of Tigard became partners with the City of Lake Oswego, the IGA was in need of an update. As the treatment plant permit process proceeds before the West Linn Planning Commission, the proposed amendment to the IGA will help demonstrate the benefits for granting approval of the plant expansion permit, which would be the ability to provide West Linn with an emergency water source through 2041.

In response to a question from Councilor Wilson, Public Works Director Koellermeier explained an intertie already exists; however, there are plans to change the intertie location and there is no ability to provide emergency water to West Linn (plant is at capacity) in the summer.

In response to an observation by Councilor Woodard, Public Works Director Koellermeier said that if this intertie was unavailable to West Linn and they had to build alternative systems for a back-up, it would cost them $11.4 million. The proposal would allow West Linn to avoid this investment.

City Manager Wine reported there were some concerns on West Linn's part about how much the underlying IGA would change. It was their desire that some of the historical language be maintained even though the agreement was being updated. Public Works Director Koellermeier said West Linn was hesitant about signing an updated IGA while the hearing process was active. Lake Oswego approved the proposed amendment to the IGA last week and City of Tigard is considering it tonight. At a minimum, Public Works Director Koellermeier said "we could report that this is sitting on a West Linn future docket – a date of their choice – and we have delivered what we promised to do, which was to modernize." City Manager Wine said this is one of the three things the partnership committed to when we took a "pause" on our plant permit application. The other commitments included consolidating the pipeline and water treatment plant application and re-engaging the community in a dialogue about concerns raised.

Public Works Director Koellermeier confirmed for Councilor Wilson that prior to this IGA, there was no promise of a certain amount of water supply to West Linn per day for an emergency. Further, Public Works Director Koellermeier advised he could not envision an emergency that would have the treatment plant capacity reduced to less than the needs of Lake Oswego, Tigard and West Linn. By our model, this plant will be operational through a 9.0 earthquake.

Councilor Woodard expressed that he would have preferred that the benefits and costs to be stated more clearly. After discussion, it was noted that the costs for the plant expansion are being paid for by Tigard and Lake Oswego equally.

In response to an observation by Councilor Henderson, there was discussion about having this item on the Consent Agenda this evening. City Manager Wine said this matter could be pulled from the Consent Agenda for separate consideration. After brief discussion, the item will remain on the Consent Agenda.

The following items were reviewed with the City Council:

D. Dates to Schedule (staff will be following up with City Council members):

- Joint Meeting with Lake Oswego (Tigard's turn to host): November 20 or December 11 (Both dates are Tuesdays -- can hold time aside for City of Tigard business before or after the joint meeting, if needed.)
- All-day session for Council Goal Setting and Council Groundrules Discussion: December 4 (Tues.), 7 (Fri.), 14 (Fri.) or 17 (Mon.). City Manager Wine asked for the City Council to consider having the Department Heads observe the goal-setting process.

Council Calendar:

- October 2 - CCDA/Council Meeting - 6:30 p.m. - Red Rock Creek Conference Room
- October 9 - Council Business Meeting Canceled
- October 16 - Council Workshop Meeting - 6:30 p.m. - Town Hall
- October 23 - Council Business Meeting -- 6:30 p.m. Study Session in Red Rock; 7:30 Business Meeting in Town Hall
- November 6 - CCDA Meeting Canceled - Election Day
- November 13 - Council Business Meeting -- 6:30 p.m. Study Session in Red Rock; 7:30 Business Meeting in Town Hall
- November 20 - Council Workshop Meeting - 6:30 p.m. - Town Hall
- November 27 - Council Business Meeting -- 6:30 p.m. Study Session in Red Rock; 7:30 Business Meeting in Town Hall

- EXECUTIVE SESSION: Not held.

Study Session concluded at 7:19 p.m.

1. BUSINESS MEETING

A. Council President Buehner called the meeting to order at 7:33 p.m.

B. Roll Call

Name	Present	Absent
Mayor Dirksen		✓
Council President Buehner	✓	
Councilor Henderson	✓	
Councilor Wilson	✓	
Councilor Woodard	✓	

C. Pledge of Allegiance

D. Council Communications & Liaison Reports

- Report from Council President Buehner - Water Issues

Council President Buehner noted she serves on the Tigard/Lake Oswego Partnership Oversight Committee. At the Committee's September 10 meeting, there was discussion on a proposed Intergovernmental Agreement amendment with Lake Oswego and West Linn. The proposed amendment would provide West Linn with emergency water when the new plant is built. The proposal is on tonight's Consent Agenda.

The Committee discussed the status of various projects. As of early September, all of the permits needed for the Gladstone portion of the intake and pipe construction were approved. All but two of the easements for the pipeline in Lake Oswego were approved. The easement to place the pipe under the Willamette River should be approved within 60 days. The water plant conditional use application for the process in West Linn is still underway.

Council President Buehner reported there have been a number of discussions with the State of Oregon regarding environmental permits in Mary S. Young Park. Senator Burdick wrote a letter to the Department of Justice giving some background on the request for a portion of the pipeline that will traverse through the park.

At the most recent Intergovernmental Water Board meeting, the Portland water fluoridation issue was discussed. Mayor Dirksen sent a letter to Portland indicating Tigard's concern about the lack of notification for consideration of fluoridation. A letter was sent by the Tigard Water District also.

> Statement from Council President Buehner:

"I have a brief statement to make that relates to the article that was in last Friday's *Oregonian*…

'After getting home from the hospital last Saturday morning, I received a distressed phone call from my client, Marsha Lancaster, who owns property that is immediately adjacent to Area 64. She referred me to the article that was in Friday's newspaper. As I had been in the hospital, I hadn't seen Friday's paper. I then read the article. I went back and reviewed the tape of the meeting and found that I had omitted making the disclosure into Tuesday's night's meeting."

Council President Buehner recounted some personal circumstances causing her to be distracted at the meeting; although, she acknowledged she should have made the disclosure that she represents Marsha Lancaster who owns 42 acres that abuts immediately west of Area 64 of River Terrace.

Council President Buehner recalled that the discussion last Tuesday was an update of the status of the process of the Community Plan the city is getting ready to start. There was no discussion on the merits; no decisions were made. This issue has been discussed by the council in the past five to six years numerous times and she says she has always disclosed that Mrs. Lancaster is her client. Unfortunately, Council President Buehner said she did not disclose this on Tuesday night. When the matter comes to the City Council in about 18 months in a public hearing, she will recuse herself and will not participate in the discussion nor will she cast a vote because doing so would be inappropriate since she has a client in the area.

Council President Buehner noted her efforts in the past to disclose any conflict of interest she might have. She said she took no part in the Concept Planning process that the county operated over a two-year period because she did not want anyone to say that she had a potential conflict of interest. She said she attended the Planning Commission meeting at the county when they were asked to approve the plan and she testified in her capacity as Mrs. Lancaster's attorney about her concerns with the process. Council President Buehner said her concerns were echoed by the members of the Planning Commission and, in fact, they did not vote to approve the plan and sent it to the County Commission with no approval or denial recommendation because the Planning Commission felt they had been cut out of the process as well.

Council President Buehner referred to the recent newspaper article and advised she was misquoted. On Thursday, when she was contacted by a newspaper representative, she was driving herself to the hospital and could not remember whether or not she had made the disclosure. The article inferred that she had intent not to disclose and the same inference was raised in the article because of her attendance at the County Planning Commission meeting. Had the paper checked the minutes of either the Planning Commission meeting or the previous Tigard City Council meetings where the issues have come up, they would have found that she disclosed each time.

Council President Buehner advised she has spent many years in public service trying to look for the best for City of Tigard and has never knowingly failed to not to disclose any interest that she might have in any matter coming before the council. Because the item last Tuesday was only a staff process presentation, disclosure probably wasn't necessary, but following her own standards, she said she probably should have made a disclosure because she always does.

E. Call to Council and Staff for Non-Agenda Items: None.

2. CITIZEN COMMUNICATION

Cleon Cox, III, 13580 SW Ash Avenue, Tigard, OR 97223, advised he was present to register a complaint. Several years ago the city placed a street maintenance fee on the water bill. He questioned and complained about this. Subsequently, the city placed a tax on gasoline. Now, he sees there is another tax that will be added to the PGE utility. He said he also understands

the City Council is interested in talking with Metro and others to extend MAX out Barbur Boulevard and down Pacific Highway. He said he does not know why we should entertain such an idea since we do not have the demographics to utilize light rail for at least 100 years. "To top it all off, we're going to let TriMet run it." He referred to California where cities are going bankrupt – "nobody watched the hen house, they just kept growing…" He brings "these things up" because it keeps "coming out of my wallet and that's what bothers me." Now is the time to take care of only what we need to take care of.

Mr. Cox recalled the Tigard City Council was in favor of the WES commuter rail and he registered his opposition. He said some people seemed to think WES was going to revitalize downtown Tigard and he had no idea why anyone thought that. He then talked about the Burnham Street improvements.

Mr. Cox said that the administrators within the cities or councils for any government bodies – the schools, counties, state – they come in and say what needs to be done. "But none of us come in here to ask questions or anything and you are stuck to vote on it. What I find that they do is they always come up with more projects, which keeps them employed and sometimes growing the departments – which we haven't been doing lately. So, we have to be looking closer at what's going on. We need more citizen people involved and that come from you coming out and checking with people. Every time I turn around though, it seems there is more money being taxed out of my wallet."

Council President Buehner commented to Mr. Cox that the city has a large number of citizen committees and commissions and he was more than welcome to apply to be on one of those committees. She said we take very seriously the recommendations that our committees make and, unless there are financial problems, we generally follow the recommendations of our citizen members. She said that as far as adding staff, there was almost a 5 percent cut in staff this year and there are about 10 percent fewer employees at the city than there were three years ago. The city has been very cautious and frugal.

Item No 4 was heard at this time; the agenda was rearranged by Council President Buehner.

Council President Buehner reviewed the items on the Consent Agenda:

3. CONSENT AGENDA: (Tigard City Council/Local Contract Review Board)

   A. Tigard City Council/Local Contract Review Board:

      1. Authorize the Mayor to Execute an Intergovernmental Cooperative Agreement Regarding an Emergency Water Supply (Intertie) -- Tigard City Council Resolution

         RESOLUTION NO. 12-36 -- A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN INTERGOVERNMENTAL COOPERATIVE AGREEMENT REGARDING AN EMERGENCY WATER SUPPLY (INTERTIE)

Motion by Councilor Wilson, seconded by Councilor Woodard, to approve the Consent Agenda.

The motion was approved by a unanimous vote of City Council present.

Mayor Dirksen	Absent
Council President Buehner	Yes
Councilor Henderson	Yes
Councilor Wilson	Yes
Councilor Woodard	Yes

The agenda was rearranged; this item was heard before the Consent Agenda.

4. RECOGNITION OF CITY EMPLOYEES JONNY GISH AND ED LENIGER

Council President Buehner asked City Employees Jonny Gish and Ed Linger to come forward. Council President Buehner gave some background on Mr. Gish and Mr. Leniger with regard to their employment in the Public Works Department for the City of Tigard.

On July 16, 2012, city employees Jonny Gish and Ed Leniger came to the aid of a co-worker who was having a medical emergency.

Jonny Gish, Ed Leniger and co-worker John Sager were cleaning a sewer line in the backyard of a private home when Mr. Sager collapsed of an apparent heart attack and began sliding into a manhole. Mr. Leniger held on to Mr. Sager and radioed Mr. Gish, who was working at the front of the house. Together, Mr. Gish and Mr. Leniger assessed the situation, called 911 and, when Mr. Sager stopped breathing, administered CPR until paramedics arrived.

Mr. Sager was transported to the hospital and underwent surgery the following day. As of September 24, Mr. Sager returned to work part-time on light duty.

Lieutenant Boothby from the city's Police Department conducts CPR and AED training for Public Works Department employees every three years. Jonny and Ed had just completed CPR/AED training in May.

Tualatin Valley Fire and Rescue Battalion Chief Allen Kennedy and Battalion Chief Mark Charleston came forward to say a few words about the lifesaving efforts by Mr. Gish and Mr. Leniger. Chief Kennedy noted last year the fire district responded to more than 1000 cardiac-related emergency calls. Studies have shown that early intervention – access to 911 and hands-on CPR – means that a patient's survival chances are doubled. Chief Charleston said "this is an amazing day to be here and to be part of this." He thanked Mr. Gish and Mr. Leniger for the opportunity to recognize them for their actions. He presented Mr. Gish and Mr. Leniger each with a "Challenge Coin" given by the fire district to recognize their efforts in the "chain of survival" for "to save a life is to save all of mankind."

Public Works Director Koellermeier spoke words of appreciation and presented a plaque to Mr. Gish and Mr. Leniger. Mr. Koellermeier said, "I can't thank you guys enough…"

Council President Buehner commended the actions by these two employees and recommended that everyone take the time to learn CPR.

Mr. Leniger thanked the senior staff for implementing improvements to the communication equipment for the public works employees who work in the field, which gives them the ability to contact emergency services and/or supervisory personnel quickly. Mr. Gish added that because of this state-of-the art equipment, they were able to respond to this emergency because they could communicate with each other to begin CPR and get the help required to save Mr. Sager's life.

5. PRESENT THE COUNCIL WITH THE NATIONAL AMERICAN PUBLIC WORKS ASSOCIATION'S PROJECT OF THE YEAR AWARD FOR THE BURNHAM STREET RECONSTRUCTION PROJECT

Engineering Manager McMillan presented the staff report and gave a short history of the Burnham Street project and the awards the project has received:

- The American Council of Engineering Companies Engineer's Excellence Honors Award
- The Asphalt Pavement Association Excellence in Paving, First Place for Urban Streets Award
- APWA Oregon Chapter Project of the Year for Transportation Projects between $5 and $25 Million

She presented the City Council with the Plaque representing the National American Public Works Association's Project of the Year Award for the Burnham Street Reconstruction Project. The Burnham Street project cost $9.2 million and Ms. McMillan said it is "truly a green street." She thanked the City Council for its support of the project throughout its construction.

Council President Buehner said that Engineering Manager McMillan was an integral part of that project and referred to all of the work and outreach Ms. McMillan implemented for the project, which helped to move the project along.

Councilor Wilson said this gives the city the opportunity to celebrate this project. He echoed Council President Buehner's words of appreciation to Ms. McMillan. He recalled work done several years ago to make this a special project for the downtown. The street is not finished yet – it lacks context. The big sidewalks were built, not only for what is there now, but for what will come in the future.

Councilor Henderson called attention to the fact that the project design and construction team, which included OTAK Engineers, Kodiak Pacific Construction and WH Pacific were acknowledged and won this award.

6. PUBLIC HEARING - SUPPLEMENTAL BUDGET AMENDMENT TO THE FY 2013 ADOPTED -- RESOLUTION

Council President Buehner introduced this agenda item and opened the public hearing.

Finance and Information Services Department Director LaFrance presented the staff report.

A first quarter supplemental budget amendment to the FY 2013 Adopted Budget is requested. The purpose of the supplemental budget is to account for revenues and expenses that were unknown at the time of budget adoption. The following issues are addressed in the amendment:

A. Carryforwards in Public Works, and the Capital Improvement Program (CIP)
B. Grant Revenues and Expenses
C. CIP Budget Adjustments
D. Budget Adjustments in Public Works Sanitary Sewer, Stormwater, and Fleet/Property Management Operations.

The total proposed supplemental budget amendment will increase the FY 2013 Adopted Budget by about $2.6 million. This will move the total appropriations from about $115.2 million to $117.8 million. The majority of the adjustments are in the capital improvement areas, not in operations. For the most part, the adjustments come with additional resources to pay for the items.

Finance and Information Services Department Director LaFrance summarized the proposed adjustments. All 14 of the affected items are in the Agenda Item Summary and listed on Exhibit A of the proposed resolution.

Finance and Information Services Department Director LaFrance referred to Attachment 1 to the Agenda Item Summary, which clarifies the impacts of the proposed adjustments to all funds within the city.

Council members expressed appreciation for the information and clarity provided in Attachment 1 after Finance and Information Services Department Director LaFrance's verbal report. Discussion followed on several details regarding the transfers among funds.

No one signed in to testify on this matter.

Council President Buehner closed the public hearing.

Motion by Councilor Woodard, seconded by Councilor Wilson, to approve Resolution No. 12-37.

RESOLUTION NO. 12-37 -- A RESOLUTION TO ADOPT A SUPPLEMENTAL BUDGET AMENDMENT TO FY 2013 TO ACHIEVE THE FOLLOWING: CARRYFORWARDS OF BUDGET ITEMS, GRANT REVENUES AND EXPENSES, BUDGET ADJUSTMENTS IN PUBLIC WORKS, COMMUNITY DEVELOPMENT, COMMUNITY SERVICES, POLICY AND ADMINISTRATION, AND THE CAPITAL IMPROVEMENT PROGRAM

The motion was approved by a unanimous vote of City Council present.

Mayor Dirksen	Absent
Council President Buehner	Yes
Councilor Henderson	Yes
Councilor Wilson	Yes
Councilor Woodard	Yes

City Council meeting recessed

City Center Development Agency meeting convened.

7. PUBLIC HEARING - SUPPLEMENTAL BUDGET AMENDMENT TO FY 2013 CITY CENTER DEVELOPMENT AGENCY ADOPTED BUDGET - RESOLUTION

Name	Present	Absent
Chair Dirksen		✓
Director Buehner	✓	
Director Henderson	✓	
Director Wilson	✓	
Director Woodard	✓	

Director Buehner opened the public hearing.

A first quarter supplemental amendment to the FY 2013 Adopted Budget for the City Center Development Agency (CCDA) is requested. The purpose of the supplemental budget is to account for revenues and expenses that were unknown at the time of budget adoption.

City Center Development Agency Chief Financial Officer LaFrance presented the staff report. One item is before the board, which is a carryforward of $42,000. This will allow the CCDA to have an additional $40,000 to be used for the Façade Improvement Program and $2,000 to be used for the completion of the Downtown Marketing Implementation Plan.

There was brief discussion on the proposal.

There was no public testimony.

Director Buehner closed the public hearing.

Motion by Director Wilson, seconded by Director Henderson, to approve CCDA Resolution No. 12-03.

CITY CENTER DEVELOPMENT AGENCY RESOLUTION NO. 12-03 -- A RESOLUTION TO ADOPT A SUPPLEMENTAL BUDGET AMENDMENT TO FY 2013 CITY CENTER DEVELOPMENT AGENCY BUDGET

Chair Dirksen	Absent
Director Buehner	Yes
Director Henderson	Yes
Director Wilson	Yes
Director Woodard	Yes

City Center Development Agency Meeting Adjourned
City Council Meeting Reconvened

8. CONSIDER EXTENDING INCENTIVES FOR VOLUNTARY ANNEXATION

City Manager Wine advised Agenda Item No. 8 will be rescheduled.

9. COUNCIL LIAISON REPORTS

Councilor Wilson reported on the SW Corridor High Capacity Transit Steering Committee meeting, which he attended for Mayor Dirksen:

- The committee approved a problem statement and an opportunities and constraints paper.
- Councilor Wilson said he took the opportunity to explain the City of Tigard's proposed charter amendment to be considered by the voters in November. He said this was the council's attempt to respond to the initiative petition attempted by Mr. Art Crino, which failed for lack of just a few signatures. The council felt it agreed with a major portion of the initiative petition to give the community an opportunity to weigh in on any large expenditure for any future light rail project. The council also did not feel that it was a good idea to prevent the city from representing the citizens of Tigard "at the table."
- Councilor Wilson said he explained to the committee that the city administered a scientific public opinion poll; the poll showed 60 percent support for light rail in Tigard, 25 percent opposed and 15 percent undecided.
- After the committee meeting, there was an opportunity for citizen comment. There was a person there who took issue with Tigard's scientific poll and indicated that everyone he has talked to is opposed to light rail.

- Councilor Wilson reported the committee's work is now at a point where it is not only about rail – it is much broader and includes transit-related projects as well as every project in the corridor that all communities collectively have on their capital improvement list and transportation system plans. Information is being collected on all of these projects and they are being categorized into short term (one to five years), medium term (five to fifteen years), and long term (anything beyond fifteen years). The committee is at a point to begin determining the criteria for screening projects for short and medium terms.

  Council President Buehner requested information from staff about when and if there is a need for Tigard to update its transportation plan.

- Councilor Woodard reported he attended the Vision Action Network Conference on September 21, 2012. He advised of this agency's work for Washington County Aging and Veterans' Services Goals and Strategies to bring people together to communicate in ways that make use of the non-profit entities. They work toward coordination of volunteers who can help communicate the services needed by the aging communities. He referred to some county statistics:
  - In 2020 the number of people over the age of 85 is expected to increase 1.5 percent (an increase of 10,000 people in this age bracket).
  - Between 2005 and 2010, the number of people of the ages between 45 and 64, will increase by 14,000.

  He talked about the economic contributions made by senior citizens. Seniors also provide 173,620 hours of volunteer work each year, which equates to about $3 million.

  Councilor Woodard suggested information about this growing section of the population could be useful as the City of Tigard looks to formulate land use designations, economic development, city recreation and transportation. Organizations such as the Vision Action Network and AARP could be helpful in assembling the tools needed to make the best use of resources offered by the senior citizen community/demographic.

- Council President Buehner reported she went on the tour given by the Clackamas River Water Consortium last Saturday. She said they visited all of the major treatment plants in Clackamas County. She had an opportunity to talk to elected members from each of the various water boards as well as some city representatives. Council President Buehner said she came back with a suggestion to Tigard that, as a new member of the board, Tigard should send a councilor representative to attend the consortium board meetings. She proposed this be considered when the City Council reviews its board and committee liaison assignments.

10. NON AGENDA ITEMS

City Manager Wine updated the council on staff's conversations with the Park Street Neighbors regarding the Fairhaven Homes establishment. Assistant City Manager Newton facilitated a meeting between the operators of Fairhaven Homes and neighbors. The

neighbors submitted their questions and concerns in advance of the meeting. The owners of the establishment responded to the questions during the meeting. Last Sunday, the Fairhaven owners held an open house and invited the neighbors to attend to meet residents and the resident mentor. The questions and answers discussed during the meeting were assembled and forwarded to the broader neighborhood for their information. Assistant City Manager Newton said seven neighbors attended the meeting. She reported that distributing the questions/answers reviewed during the meeting helped many of the neighbors understand the operations at Fairhaven. However, she reported some people are still concerned.

Councilor Henderson responded to the report that there are only two residents currently at this establishment and whether additional residents would cause concerns. Assistant City Manager Newton said she understands that there are now three residents and the home could accommodate up to eight. The owners are careful in screening who is allowed to stay at the home. City Manager Wine noted similar questions came up during the meeting. It is envisioned that each of the residents will have a long-term stay; i.e., up to a year. This is a "clean and sober home" and it is intended that the residents are not using alcohol or drugs. The owners have given the neighborhood residents names and telephone numbers to call with any concerns.

11. EXECUTIVE SESSION: Not held.

12. ADJOURNMENT – 8:48 p.m.

Motion by Councilor Woodard, seconded by Councilor Wilson, to adjourn the meeting.

The motion was approved by a unanimous vote of City Council present.

Mayor Dirksen	Absent
Council President Buehner	Yes
Councilor Henderson	Yes
Councilor Wilson	Yes
Councilor Woodard	Yes

Catherine Wheatley

Catherine Wheatley, City Recorder

Attest:

Gretchen E Buehner

~~Mayor,~~ City of Tigard
Council President

Date: December 11, 2012