

COMMUNITY EVENTS FUNDING REQUEST

Due: February 14, 2013

Event Name: Big Horn Brass Concert at Tigard High School
Address: Big Horn Brass, PO Box 385
City, State, Zip: Marylhurst, OR 97036
Contact Name: Ron Babcock
Telephone Number: 503-997-6465
E-mail address: babcocr@pdx.edu

1. **Request** (express in whole dollar amounts only)

Cash	\$3,925
In-Kind Services-hours (use of City property, City staff support, etc. Please explain the services requested on a separate sheet)	3 hours, Deb Fennell Auditorium
Total Request	\$3,925

2. **Purpose of Funding Request:**

Please see attached.

3. **How will this event benefit the Tigard Community?**

Please see attached.

4. **How many Tigard residents do you anticipate participating in this event (or these events)?**

All students of the Tigard High School Band Program will be involved as well as many of their friends and family. THS Band concerts usually attract approximately 150 audience members. The Big Horn Brass has concert attendance of between 150-250 patrons. Anticipated Tigard resident involvement would be approximately 300.

5. **Please submit the following information with this request:**

- a. Most recent annual budget compared with the prior year's actual revenues and expenditures. The Budget should identify the period to which it applies, beginning and ending balances, major revenue sources, major expenditure categories, and number of authorized positions.
- b. Audit report or financial statements for the last fiscal year.
- c. Articles of Incorporation.*
- d. 501(c)(3) status.*
- e. Organization Bylaws*

* Information not required if it has been submitted at least once in the last five years.

Please note that a lack of adequate financial information could result in denial of request.

City of Tigard

COMMUNITY EVENTS FUNDING REQUEST

Purpose of Funding Request

The Big Horn Brass will be presenting a concert at The Old Church in downtown Portland in October of 2013. We would like to repeat this concert at another venue in a different part of the metropolitan area. Tigard High School will make the perfect location and would provide the additional opportunity for us to fulfill a part of our mission, which includes “fostering music education in schools and concert halls”. We have been in contact with Jim Irving, Band Director at THS about the possibility of sharing a concert and providing master classes for the band students. He has expressed an interest in the idea and we have begun looking for dates.

The event will consist of a shared concert between the Big Horn Brass and the Tigard High School Band program. Deb Fennell auditorium will be the venue and since the Tigard Band will be involved there will be no charge for the use of the hall. The concert will be open to the public and there will be a suggested donation of \$5, which will be given to the THS Band. In addition to the concert, the Big Horn Brass will provide professional educators on several instruments to hold master classes for music students at the high school, and Fowler and Twality Middle Schools. The cost of a concert by the Big Horn Brass is approximately \$4,000. We are a non-profit organization and funding concerts of this nature requires a combination of donations, in-kind services, CD sales, grants, and ticket sales in order to guarantee our ability to continue providing quality performances. This funding request is to allow us to move forward with plans for the concert, which will not be possible without a Tigard Community Funding Grant.

How will this event benefit the Tigard Community?

Big Horn Brass is recognized as a premier brass ensemble in the Pacific Northwest. Our members perform in a variety of professional ensembles that include the Oregon Symphony, Portland Opera Orchestra, Oregon Ballet Theater Orchestra, Columbia Symphony, Vancouver Symphony, and dozens of other regional music groups. Members of the group also represent music educators from many school districts in Oregon and Washington as well as the music faculties of, Lewis and Clark College, George Fox University, Oregon State University, and Portland State University.

The Big Horn Brass provides the opportunity for individuals from many different walks of life to hear a professional brass ensemble in a live setting. This includes young brass players and long-time brass music lovers as well as audience members for whom this will be a new experience. One of the most exciting things in a young brass player's life is hearing this music for the first time. It isn't just young brass players who experience this excitement. Our concerts invariably end with many people expressing how thrilled they are to hear this music for the first time. Our programs include a wide variety of musical styles such as classical, jazz, movie music and show tunes. Among the works we are considering for this concert are *The Theme from Star Wars*, Modest Mussorgsky's *Pictures at an Exhibition*, music from *West Side Story*, and Igor Stravinsky's *Firebird Suite*.

In this challenging economic environment schools are cutting performing arts programs and other essentials. Part of the Big Horn Brass' mission is to provide educational outreach. In doing so we hope to fill some of the void left by dwindling arts resources and educational opportunities. Ticket sales are not sufficient to cover the cost of concerts, master classes and overhead so we must find additional funding to continue with our mission. We thank the City of Tigard for the opportunity to apply for a Community Grant and look forward to exposing residents of Tigard to a unique and educational musical experience. For additional information about the Big Horn Brass please go to www.bighornbrass.org.

Big Horn Brass Concert at Tigard High School EVENT BUDGET

Revenue:		
	Grants	3,925
	Donations at the door (200 @ \$5 each)	1,000
Total Revenue		<u>4,925</u>
Expenses:		
	Musicians (19 @ 150 plus 150 cartage)	3,000
	Venue rental (donated in-kind)	-
	Printing (programs)	125
	Photos	100
	Direct Expenses	<u>3,225</u>
	Shared Costs and O/H*	700
	Total Concert Expenses	<u>3,925</u>
	Master Classes	600
	Total Event Expenses	<u>4,525</u>
	Contribution to Tigard High School Music Department	400

* Marketing and Promo, taxes, licenses etc.

**Big Horn Brass
Budget
Year ending December 31, 2013**

Revenue:		General and			
		Administrative	Development	Programmatic	Total
	Sponsorships:	\$ -	\$ -	\$ -	\$ -
	Sponsor A	-	-	9,500	9,500
	Sponsor B	-	-	-	-
	Contracts	-	-	12,900	12,900
	Grants	-	-	5,000	5,000
	Ticket Sales	-	-	12,813	12,813
	Donations at the door	-	-	-	-
	CD Sales	-	-	-	-
	In-Kind	-	-	-	-
Total Revenue		-	-	40,213	40,213
Personnel		-	-	-	-
	7,220 Salaries	-	-	-	-
	7240 -7341 Employee Benefits	-	-	-	-
Contract Services		-	-	-	-
	7,522 Legal Fees	-	-	-	-
	7,530 Musicians	-	-	25,980	25,980
	7,535 Marketing/Public Relations Services	700	-	-	700
	7,536 Graphic Design Services	150	-	-	150
	7,537 Technology Consulting	700	-	-	700
	7,540 Other Consultants	300	-	-	300
	7,550 Temporary Help - Contract	750	-	-	750
	Royalties	-	-	-	-
Office & Program		-	-	-	-
	8,110 Office Supplies	200	180	-	380
	8,120 Program Supplies	-	-	-	-
	8,130 Technology services	-	-	-	-
	8,140 Postage & Shipping	25	240	-	265
	8,150 Printing & Copying	500	-	600	1,100
	8,160 Books, Subscriptions, Refs	-	-	-	-
	8,170 Venue Rental	-	-	1,350	1,350
	8,171 Music	1,000	-	-	1,000
	8,172 Photography	-	-	200	200
	8,173 Recording	-	-	575	575
Travel & Meetings		-	-	-	-
	8,310 Staff Travel, Lodging, Food, Parking	-	-	-	-
	8,315 Mileage Reimb	-	-	-	-
	8,316 Meals	-	300	-	300
	8,330 Board Meetings	-	-	-	-
	Other	-	-	-	-
	8,520 Liability Insurance	500	-	-	500
	8,521 D&O Insurance	-	-	-	-
	8,530 Membership/Dues	-	-	-	-
	8,540 Staff Development	-	-	-	-
	8,570 Advertising/Promo Expense	-	-	-	-
	8,571 Staff Recruiting exp.	-	-	-	-
	8,572 Prizes, Awards & Gifts	-	-	-	-
	8,575 Event Attendance/Visibility	-	-	-	-
	8,590 Bank Fees	150	-	-	150
	8,595 Taxes and Licenses	150	-	-	150
	8,598 Suspense exp.	-	-	-	-
	8,599 Miscellaneous Expenses	150	-	-	150
Total Expenses		5,275	720	28,705	34,700
Net Income (loss)		\$(5,275)	\$(720)	\$11,508	\$5,513