CITY OF TIGARD, OREGON
13125 SW HALL BLVD.
TIGARD, OREGON 97223
503-718-2487

COMMUNITY EVENTS FUNDING REQUEST

Due: February 14, 2013

Event Name: Relay For Life of Tigard/Tualatin

City, State, Zip: Tigard, OR 97224

Contact Name: Lily Shorey

Telephone Number: (503) 795-3971

E-mail address: lily.shorey@cancer.org

1. **Request** (express in whole dollar amounts only)

Cash	$1,000
In-Kind Services-hours (use of City property, City staff support, etc. Please explain the services requested on a separate sheet)	Use of Twality Middle School
Total Request	$1,000

2. **Purpose of Funding Request:**
The purpose of this funding request is to increase the revenue generated for the American Cancer Society Relay For Life of Tigard/Tualatin by decreasing funds used for track usage and for items such as portapotties and generators for lights. This is a non-profit event and our goal is to keep the expense ratio under 8% and this will be of assistance to achieve that goal.

3. **How will this event benefit the Tigard Community?**
The Relay For Life of Tigard/Tualatin will benefit the Tigard community by providing a community awareness event to have community members join together in the fight against cancer. Not only will it provide funding for research, programs and services but it will increase awareness of the American Cancer Society as a whole, providing direct benefit to the citizens of Tigard who may be affected by cancer. Cancer will affect 1 in 2 men and 1 in 3 women throughout their lifetime.

4. **How many Tigard residents do you anticipate participating in this event (or these events)?**
In 2012 the Relay For Life of Tigard/Tualatin had nearly 200 participants, and numerous non-participants coming out for day of event festivities.

5. **Please submit the following information with this request:**
   a. Most recent annual budget compared with the prior year's actual revenues and expenditures. The Budget should identify the period to which it applies, beginning and ending balances, major revenue sources, major expenditure categories, and number of authorized positions.
   b. Audit report or financial statements for the last fiscal year.
   c. Articles of Incorporation.*
   d. 501(c)(3) status.*
   e. Organization Bylaws*

* Information not required if it has been submitted at least once in the last five years.

Please note that a lack of adequate financial information could result in denial of request.

In-Kind Services-hours: Requesting the use of Twality Middle School for the event duration: 10 AM July 13, 2013- 10 AM July 14, 2013. We may also like to have city staff support for security purposes if possible.

GW WAOR RFL04 FY12
Summary

Event Ext Name: 2012 Relay For Life of Tigard OR

Washington (OR) 5766344650

Event Status: In Progress

Event ID: 100000000084544

Event Date: 7/14/2012

Venue: Tualatin High School
22300 SW Boones Ferry Rd, → changed to Twacity
Tualatin, OR 97062-7373

Current Year to Date Event Summary

Estimated Revenue (S)	Amount
General Sponsorship:	$4,250.00
Teams:	$21,856.00
Luminaria:	$0.00
Registration:	$880.00
Event Level:	$4,149.00
Total Estimated Revenue:	**$31,135.00**

Prior Fiscal Year Comparison Summary

Actual Income/Expense (L)	Goal	Current Fiscal Year	Prior YTD Data	Last Fiscal Year
YTD Net Income:				$26,431.92
Final Net Income:				$26,431.92
YTD Gross Income:				$30,165.07
Final Gross Income:				$30,165.07
Expenses:				$3,733.15
Expenses Ratio:				12.38 %

Estimated Revenue (S)	Goal	Current Fiscal Year	Prior YTD Data	Last Fiscal Year
General Sponsorship:		$4,250.00		$3,500.00
Teams:		$21,856.00		$24,899.00
Team Average:		$753.66		$957.65
Luminaria:		$0.00		$0.00
Event Level:		$4,149.00		$3,815.00
Total:		**$31,135.00**		**$32,214.00**

Registration (S)	Goal	Current Fiscal Year	Prior YTD Data	Last Fiscal Year
Committee Member:		11		5
New Teams:		13		12
Teams:		29		26
Team Members:		171		227