

CITY OF TIGARD, OREGON
13125 SW HALL BLVD.
TIGARD, OREGON 97223
503-718-2487

COMMUNITY EVENTS FUNDING REQUEST

Due: February 14, 2013

Event Name:

Curtis Tigard Birthday Celebration—April 13, 2013
THA Annual Meeting—June 8, 2013 at Davidson's Restaurant
Ice Cream Social—July 20, 2013
Apple Harvest—September 28, 2013
Victorian Christmas—December 7, 2013

Address: John Tigard House, 10310 SW Canterbury Lane; Mailing address is P.O.
Box 230402

City, State, Zip: Tigard, Oregon 97281

Contact Name: Elaine Wallick, Publicity/Grants Chair

Telephone Number: 503-590-8690 or Martha Worley at 503-747-9856

E-mail address: ewallick07@comcast.net

1. **Request** (express in whole dollar amounts only)

Cash	\$1500.00
In-Kind Services-hours (use of City property, City staff support, etc. Please explain the services requested on a separate sheet)	0
Total Request	\$1500.00

2. **Purpose of Funding Request:**

Funding will help defray the costs of the four annual events listed above.

3. **How will this event benefit the Tigard Community?**

The goals of each of the THA events are: 1. To provide a venue where all family members can interact with other Tigard community families or individuals in a wholesome, safe environment. 2. To provide an event that will reacquaint Tigard families with historical American community traditions. 3. To provide events where Tigard families can feel a connection with the community of Tigard and contribute toward the enrichment of the culture that is uniquely Tigard and feel like active participants in community life. 4. Our THA events have free admission so that no family member is prohibited by cost to attend. 5. Each event provides a creative learning opportunity for children. They make a project they can take home. 6. Each event takes place on the grounds of the John Tigard House Museum. A docent-led tour of the House is an opportunity for Tigard residents to learn about the founding of Tigardville and how it grew into today's Tigard.

4. How many Tigard residents do you anticipate participating in this event (or these events)?

800

5. **Please submit the following information with this request:**

- a. Most recent annual budget compared with the prior year's actual revenues and expenditures. The Budget should identify the period to which it applies, beginning and ending balances, major revenue sources, major expenditure categories, and number of authorized positions.
- b. Audit report or financial statements for the last fiscal year.
- c. Articles of Incorporation.*
- d. 501(c)(3) status.*
- e. Organization Bylaws*

* Information not required if it has been submitted at least once in the last five years.

Please note that a lack of adequate financial information could result in denial of request.

Tigard Historical Association 2012 End of Year Financial Report

General Fund Operating Account

Receipts	\$2,261.22	
Expenditures	\$19,270.72	
Ending Balance		\$27,117.84

(Expenditure highlights for 2012 include construction of the outdoor annex and indoor pantry shelving)

Preservation Account

Receipts (interest)	\$559.37	
Transfer from Charles Scwaab (account closed by D. Feller)	\$9,679.05	
Expenditures	\$1,492.44	
Ending Balance		\$113,378.95

Certificate of Deposit (matures 3/7/2013)

Interest (0.449%)	\$420.15	
Ending Balance		\$93,547.82

Columbia Management (investment)

Beginning Balance 1/1/2012	\$21,333.34	
Ending Balance (+15.4%)		\$24,613.38

Tigard Historical Association 2012

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Year to Date
General Fund													
5.1E+09 Receipts:													
110 Memberships	360.00	20.00	120.00	160.00	90.00	185.00	155.00	50.00	0.00	180.00	0.00	140.00	1,460.00
120 General donations				72.60	30.00		268.27			111.00		94.91	504.18
130.1 C Tigard 100 BD													72.60
140 Corporate Donations				20.00			56.50		25.00	20.25			121.75
300 Gift Shop Sales						3.04		5.56	5.08	4.93	4.47	4.61	27.69
300.1 Interest						75.00							75.00
170 Special Tours													
Misc.													
TOTALS	360.00	20.00	120.00	252.60	120.00	260.00	482.81	55.56	30.08	316.18	4.47	239.52	2,261.22
***Funds transfer fr Invest.													
*Funds Transfer fr Reserve	10,000.00						23,406.03						
*Funds transfers (closed account)													
Expenses:													
710 Collections/Supplies										5.28			5.28
720 Exhibits	16.19		21.93		11.96								50.08
740,750 Home repairs/mntc.	14.30		14.30		51.96		1,193.00	38.13	1,239.96	141.60		26.28	2,719.53
745 SHED Construction	6,786.00		50.00							1,500.00			8,336.00
760 Insurance		1,097.00					123.00		1,663.00				2,863.00
770 Memberships to Org s.						50.00							50.00
780 Office supplies			18.28		48.28	11.13			12.23	12.14			102.06
790 Postage			44.00		90.00	45.00			39.00				218.00
800 Printing			86.75		15.82	156.75			175.78	108.54			543.84
810 Professional Svcs.			100.00			100.00				254.70			454.70
820 Programs					679.72	24.00				130.37	16.25	44.23	894.57
830 Utilities	168.30	222.86	207.80	178.20	197.84	70.20	142.92	187.68	51.88	215.88	161.48	211.89	2,036.93
850 Misc.				1.75		702.00	80.00			9.46			793.23
851 Curtis Tigard Birthdays			75.00	67.25	41.45								183.70
TOTAL	7,004.79	1,319.86	618.06	247.20	1,137.03	1,109.08	1,588.92	225.81	3,181.85	2,377.99	177.73	282.40	19,270.72

Tigard Historical Association

2013 Budget

	2012	2013 Projected
Receipts		
Memberships	\$ 1,460.00	\$ 2,000.00
Donations	\$ 504.18	\$ 500.00
Gift shop sales	\$ 121.75	\$ 120.00
City of Tigard Grant	\$ -	\$ 1,500.00
Other	\$ 175.29	
TOTAL	\$ 2,261.22	\$ 4,120.00

Expenditures

Collections/supplies (pres. fund)	\$ 1,566.46	\$ 1,500.00
Exhibits	\$ 50.08	\$ 100.00
Building repairs/maintenance	\$ 2,719.53	\$ 3,000.00
Insurance	\$ 2,883.00	\$ 3,000.00
Office supplies	\$ 102.06	\$ 150.00
Postage	\$ 218.00	\$ 250.00
Printing	\$ 543.64	\$ 500.00
Professional services	\$ 454.70	\$ 400.00
Programs	\$ 894.57	\$ 900.00
Utilities	\$ 2,036.93	\$ 2,200.00
Misc.	\$ 793.23	\$ 300.00

Repairs and paint for the house and front porch will need to be addressed during 2013. Bids will be solicited, and grants will be sought out to help with these expenses.

EST. 1978



*Enriching our future by
preserving our past*

February 6, 2013

Toby LaFrance

City Finance Office

City of Tigard

13125 SW Hall Blvd.

Tigard, OR 97223

Dear Mr. LaFrance,

It is my pleasure to submit the attached application and supporting documents for a City of Tigard Events Grant on behalf of the Tigard Historical Association. I became a member of the Association within the past year and I am so impressed with the volunteers and board members and the careful and loving work that goes into planning and operating the annual events at the John Tigard House. The people of Tigard really seem to look forward to these events. They ask important questions about Tigard history and linger to contemplate old photographs and stories. They show pride that the Tigard House and grounds are part of their community. Everyone looks forward to seeing Curtis Tigard who attends as his health allows and greets them warmly.

We appreciate your past grant assistance to THA in holding our events and hope you will continue to support us in 2013.

Sincerely,

Elaine Wallick

Publicity/Grants Chair

: 503-747-9856 *

PO BOX 230402 TIGARD, OR 97281 * WWW.TIGARDHISTORICAL.ORG

JOHN TIGARD HOUSE MUSEUM * 103RD & SW CANTERBURY LANE * TIGARD,
OREGON