

## COMMUNITY EVENTS FUNDING REQUEST

Due: February 14, 2013

Event Name: Tigard Little League  
Address: PO Box 230359  
City, State, Zip: Tigard, Or 97281  
Contact Name: Jody McGinley  
Telephone Number: 503-545-8667  
E-mail address: Jody.McGinley@Safeway.com

1. **Request** (express in whole dollar amounts only)

<b>Cash</b>	for interest on load and field improvements	\$ 5,000.00
	<b>In-Kind Services-hours</b> (use of City property, City staff support, etc. Please explain the services requested on a separate sheet)	_____
	<b>Total Request</b>	\$ _____
  
2. **Purpose of Funding Request:**

To offset the annual payment made per 2<sup>nd</sup> amendment of agreement between the City of Tigard and TLL for the 10 year period
  
3. **How will this event benefit the Tigard Community?**

The Cook Park concessions and baseball fields enhance the recreational opportunities of the youth community of Tigard. Facilities provide a clean, safe and desirable environment for the families of Tigard.
  
4. **How many Tigard residents do you anticipate participating in this event (or these events)?**

Annual estimate at Coop Park for baseball and soccer events, games, practices and tournaments is estimated at 30,000.
  
5. **Please submit the following information with this request:**
  - a. Most recent annual budget compared with the prior year's actual revenues and expenditures. The Budget should identify the period to which it applies, beginning and ending balances, major revenue sources, major expenditure categories, and number of authorized positions.
  - b. Audit report or financial statements for the last fiscal year.
  - c. Articles of Incorporation.\*
  - d. 501(c)(3) status.\*
  - e. Organization Bylaws\*

\* Information not required if it has been submitted at least once in the last five years.

Please note that a lack of adequate financial information could result in denial of request.

## Lizbeth Lutz

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**From:** Steve Martin  
**Sent:** Wednesday, February 20, 2013 2:36 PM  
**To:** Lizbeth Lutz  
**Cc:** Greer Gaston  
**Subject:** RE: Grant application

Hi Liz,

The 2013 Tigard LL payment is \$13,330.02 of the total \$22,704.17 payment due. I think that is 59%.

59% of the total \$5,000 grant is \$2,950.

TLL should get a grant of \$2,950.

But please check my math.

Steve

Steve Martin  
Parks and Streets Manager  
City of Tigard  
13125 SW Hall Blvd.  
Tigard, OR 97223  
503-718-2583  
[steve@tigard-or.gov](mailto:steve@tigard-or.gov)

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**From:** Lizbeth Lutz  
**Sent:** Wednesday, February 20, 2013 2:20 PM  
**To:** Steve Martin  
**Subject:** RE: Grant application

I'm just getting back to this as I did not receive any information from Jody and the deadline has past. I didn't receive any request from Southside. I don't have details of this arrangement to figure out their grant amount...any help is appreciated.

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**From:** Steve Martin  
**Sent:** Thursday, January 31, 2013 8:06 AM  
**To:** Lizbeth Lutz  
**Cc:** Greer Gaston; Brian Rager  
**Subject:** RE: Grant application

Hi Liz,

The payment schedule is attached.

To get the amount of their grant - take their % of the total payment for 2013. And it is the same % of the total \$5,000 grant.

**Lizbeth Lutz**

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**From:** Jody McGinley <Jody.McGinley@safeway.com>  
**Sent:** Tuesday, February 05, 2013 2:07 PM  
**To:** Lizbeth Lutz  
**Subject:** Grant application  
**Attachments:** 2011-2012 Season Financials Year End.xls; 2012-2013 Season Financials February.xls; Grant Application 2013.pdf

Liz

Attached is the application for the grant to benefit Tigard Little League. I am not sure what the amount of interest will be for our payment due in October so I completed the application for 5,000.00. I have also attached our financials from last year as well as the financials as of today with the 2013 projections. We are still in the process of finalizing the registration numbers and will reforecast based on that income shortly. We are down about 100 kids this year so that will take out approximately 15,000.

Will you confirm that you have received the documents?

Thanks

Jody

"Email Firewall" made the following annotations.

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Warning: All e-mail sent to this address will be received by the corporate e-mail system, and is subject to archival and review by someone other than the recipient. This e-mail may contain proprietary information and is intended only for the use of the intended recipient(s). If the reader of this message is not the intended recipient(s), you are notified that you have received this message in error and that any review, dissemination, distribution or copying of this message is strictly prohibited. If you have received this message in error, please notify the sender immediately.

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## Lizbeth Lutz

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**From:** Steve Martin  
**Sent:** Thursday, January 31, 2013 8:06 AM  
**To:** Lizbeth Lutz  
**Cc:** Greer Gaston; Brian Rager  
**Subject:** RE: Grant application  
**Attachments:** Attached Image

Hi Liz,

The payment schedule is attached.

To get the amount of their grant - take their % of the total payment for 2013. And it is the same % of the total \$5,000 grant.

Their payment is \$13,330.02 and the total is (\$13,330.02 + \$9,374.15 (Southside's payment) = \$22,704.17).

I think it is around 59% of the grant, but I'll let you do the math, to be sure, 'cause I'm in too big a hurry – I've got to leave.

Steve

Steve Martin  
Parks and Facilities Manager  
City of Tigard  
13125 SW Hall Blvd.  
Tigard, OR 97223  
503-718-2583  
[steve@tigard-or.gov](mailto:steve@tigard-or.gov)

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**From:** Lizbeth Lutz  
**Sent:** Thursday, January 31, 2013 7:36 AM  
**To:** Steve Martin  
**Subject:** FW: Grant application

HELP!

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**From:** Jody McGinley [<mailto:Jody.McGinley@safeway.com>]  
**Sent:** Wednesday, January 30, 2013 6:46 PM  
**To:** Lizbeth Lutz  
**Subject:** Grant application

Liz

I am getting the details together to apply for the grant – do you know what our interest will be for this year?

Thanks

Cook Park Repayment Schedule Coupon

034145                      045842

	Payment #	Southside Soccer		Tigard Little League		City Grant/ Interest Payment
		Field Payment	Concession	Field Payment	Concession	Check Swap
<b>2003</b>						
1-May	1	\$ 7,500.00		\$ 7,500.00		
1-Jul						\$ 5,000.00 ✓
<b>2004</b>						
1-May	2	\$ 7,500.00		\$ 7,500.00		
1-Jul						\$ 5,000.00 ✓
1-Oct	3		\$ 3,867.72		\$ 5,989.14 <sup>2005</sup>	
<b>2005</b>						
1-May	4	\$ 7,500.00		\$ 7,500.00		
1-Jul						\$ 5,000.00 ✓
1-Oct	5		\$ 4,622.07		\$ 6,994.79 <sup>2006</sup>	
<b>2006</b>						
1-May	6	\$ 7,500.00		\$ 7,500.00		
1-Jul						\$ 5,000.00 ✓
1-Oct	7		\$ 5,576.32		\$ 8,266.95	
<b>2007</b>						
1-Jul						\$ 5,000.00 ✓
1-Oct	8		\$ 12,607.26		\$ 17,640.25	
<b>2008</b>						
1-Jul						\$ 5,000.00 ✓
1-Oct	9		\$ 12,278.88		\$ 17,202.48	
<b>2009</b>						
1-Jul						\$ 5,000.00 ✓
1-Oct	10		\$ 12,373.66 ✓		\$ 17,328.82 ✓	
<b>2010</b>						
1-Jul						\$ 5,000.00 ✓
1-Oct	11		\$ 11,925.15 ✓		\$ 16,730.89 ✓	
<b>2011</b>						
1-Jul		82160 6624	13538.02	79235 2844	16148.14	19098.14 \$ 5,000.00
1-Oct	12		\$ 11,488.03 ✓		\$ 16,148.14 ✓	2950.00
<b>2012</b>						
1-Jul						\$ 5,000.00
1-Oct	13		\$ 10,953.56		\$ 15,435.61	
<b>2013</b>						
1-Oct	14		\$ 9,374.15		\$ 13,330.02	
<i>Red Italicized = Paid</i>						
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Check your club:		<input type="checkbox"/> Tigard Little League		<input type="checkbox"/> Southside Soccer		
Date				Payment #		
Amount \$				Check #		
Please make check payable to: the Atfalati Recreation District Mail to: 19600 SW Cipole Rd., Tualatin, OR 97062						