

COMMUNITY EVENTS FUNDING REQUEST

Due: February 14, 2013

Event Name: Tualatin Valley Community Band (www.tvcb.org)
Address: P.O. Box 230773, Tigard, Oregon 97281-0773
Contact Name: Phillip Pasteris, Board President
Telephone Number: 503-639-9740 (h), 503-201-6908 (cell)
E-mail address: phil.pasteris@frontier.com

1. **Request** (express in whole dollar amounts only)

Cash

\$2,000

In-Kind Services-hours (use of City property, City staff support, etc. Please explain the services requested on a separate sheet)

In-Kind Request: Use of the Bishop-Scheckla Structure in Cook Park on Tuesday evenings for weekly rehearsals and free public summer concerts during June and July 2013. Tigard has already reserved the facility for TVCB use.

Total Request

\$2,000

2. **Purpose of Funding Request:**

To partially fund six free (no admission fee) concerts for the Tigard Community. Funds provided will also be used to purchase music, performance venue rental (when not donated), and advertising to promote concerts to the community. These concerts also provide a performance opportunity for school-aged youth and adult members of the community. With community support, our all-volunteer organization is able to provide "live music" to local residents who may not be able to travel great distances, such as the Summerfield and King City Communities.

3. **How will this event benefit the Tigard Community?**

Our free family-friendly concerts are offered throughout the year, promoting the values of the community and offering an opportunity for members of the Tigard Community, to be exposed to a quality cultural experience. Not only do community members of all ages attend and enjoy TVCB's performances, but our members range in age from 14 – 80+. During 2012 TVCB performed six free concerts in the Tigard area.

4. **How many Tigard residents do you anticipate participating in this event (or these events)?**

Over 50% of our band members are residents of Tigard. Our concerts are open to the general public and we will perform before 1,500 to 2,000 people in those six concerts, not including the 4th of July celebration, which always has a substantial gathering. The "Music Is for Life" concert brings together the band and students from within the Tigard/Tualatin School District and donations received at that concert go directly to our scholarship program. We will play at the Tigard 4th of July Fireworks celebration and our "Sounds of Summer" concert in Cook Park is always well attended (many residents bring picnics and their families play nearby while enjoying the music). Our Winter Holiday concert regularly fills Deb Fennell auditorium.

In 2013, we also anticipate offering a 'themed' concert in May or June, and are planning to perform for the Tigard Tree Lighting in December. Finally, our summer rehearsals on Tuesday evenings at the Cook Park gazebo are attended by residents who come down just to listen to us rehearse – makes for a pretty pleasant summer evening.

5. Please submit the following information with this request:

- a. Most recent annual budget compared with the prior year's actual revenues and expenditures. The Budget should identify the period to which it applies, beginning and ending balances, major revenue sources, major expenditure categories, and number of authorized positions.
- b. Audit report or financial statements for the last fiscal year.
- c. Articles of Incorporation.*
- d. 501(c)(3) status.*
- e. Organization Bylaws*

* Information not required if it has been submitted at least once in the last five years.

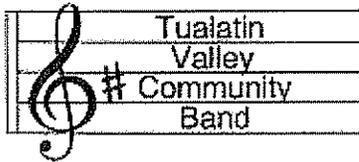
Please note that a lack of adequate financial information could result in denial of request.

Exhibit 1

Most recent TVCB annual budget compared with the prior year's actual revenues and expenditures for the period 1/1/2012 to 12/31/2012 and TVCB Board adopted 2013 budget.

TVCB PLANNING BUDGET 12/31/2012			
	BUDGET 2012	ACTUAL FY-2012	Adopted FY-2013 \$16,601.91
GENERAL FUND			
INCOME			
Membership (Shirt-Folio)		\$31.42	
CD Archive Sales	\$200.00	\$74.00	\$0.00
Donations	\$3,100.00	\$4,002.42	\$3,900.00
Folio Purchase	\$139.30		\$65.00
TVCB Shirt Sales	\$250.00		\$210.00
Interest Income Checking	\$25.00	\$20.90	\$25.00
Replacement Music			
TOTAL INCOME	\$3,714.30	\$4,097.32	\$4,200.00
EXPENSES			
Ads - Publicity	\$100.00	\$0.00	\$25.00
Business Tax (State of Oregon)	\$80.00	\$60.00	\$60.00
Insurance	\$500.00	\$497.00	\$525.00
Office Supplies	\$30.00	\$48.98	\$50.00
P O Box Rent	\$46.00	\$46.00	\$58.00
Postage	\$22.00	\$7.92	\$10.00
CD Costs (Concert Recording)	\$300.00	\$200.00	\$200.00
Entry Fees	\$150.00	\$150.00	\$150.00
Rehearsal space (was:Paid to TTSD (Rental))	\$200.00	\$0.00	\$0.00
Finance Charge			
Rent Paid (Concerts)	\$1,400.00	\$45.26	\$1,500.00
Concert Expenses	\$75.00	\$7.98	\$25.00
Music Performance Rights	\$550.00	\$550.00	\$275.00
Instrument Rental (TTSD)			
Instrument Service			
Instruments			
Printing			
Donations			
TVCB Shirts	\$200.00	\$242.00	\$105.00
Music Purchases	\$800.00	\$860.55	\$900.00
Music shipping	\$80.00	\$70.96	\$80.00
Shipping (music return)	\$50.00	\$14.55	\$40.00
Folios			\$0.00
Misc. (audio system)	\$500.00	\$0.00	\$0.00
TOTAL EXPENSES	\$5,083.00	\$2,801.20	\$4,003.00
(INCOME-EXPENSES)	-\$1,368.70	\$1,296.12	\$197.00
SCHOLARSHIP FUND			
Starting Balance	\$2,681.02	\$2,681.02	\$2,754.42
Interest Income CD Scholarship	\$120.00	\$123.40	\$120.00
Scholarship Donations	\$240.00	\$450.00	\$240.00
Total Income	\$360.00	\$573.40	\$360.00
Expenses	\$1,500.00	\$500.00	\$500.00
Final Balance	\$1,541.02	\$2,754.42	\$2,614.42
NET BALANCE CHANGE	-\$1,140.00	\$73.40	-\$140.00

Budget notes: Anticipated major income sources: City of Tigard \$2,000, free will donations at concerts \$1,000, Intel volunteer grants \$700, 4th of July Committee \$200. Anticipated major expenditures are venue rental \$1,500, music purchase \$900, and liability insurance \$525. Authorized positions are President, Treasurer, and Secretary. All positions are uncompensated.



*Tualatin Valley Community Band
P.O. Box 230773
Tigard, OR 97281-0773*

February 11, 2013

Mr. Toby LaFrance
Finance and Informational Services Director
City of Tigard
13125 SW Hall Blvd.
Tigard, OR 97223

Dear Mr. LaFrance,

I am pleased to submit our 2013 community events grant request to the City of Tigard. I believe the material provided is complete. If you have any questions about the content of this application, do not hesitate to contact me at 503-639-9740 or phil.pasteris@frontier.com.

We look forward to working with the City of Tigard to continue our tradition of serving the Tigard Community with quality, live musical performances and opportunities for all to participate in our organization.

Sincerely,

A handwritten signature in cursive script that reads "Phil Pasteris". The signature is written in black ink and is positioned below the word "Sincerely,".

Phil Pasteris
President, Tualatin Valley Community Band

Cc: Tualatin Valley Community Band Board of Directors, TVCB, P.O. Box 97281-0773, Tigard, OR 97281-0773