Agenda Item No. 3A2
For Agenda of April 9, 2013

City *of* Tigard
Tigard CCDA, City Council & LCRB Minutes
February 5, 2013

1. SPECIAL MEETING

   A. Mayor Cook called the meeting to order at 6:32 p.m.

   B. Roll Call –

Name	Present	Absent
Mayor Cook	✓	
Council President Henderson	✓	
Councilor Buehner	✓	
Councilor Snider	✓	
Councilor Woodard	✓	

   Staff present: City Manager Wine, Assistant City Manager Newton, Public Works Director Koellermeier, Community Development Director Asher, Redevelopment Project Manager Farrelly, City Attorney Jeff Bennett, City Recorder Wheatley

   C. Pledge of Allegiance

   D. Council Communications & Liaison Reports

   Councilor Woodard reported on MACC activities, which included negotiations with Comcast this year. He reviewed customer service issues Comcast is addressing.

   E. Call to Council and Staff for Non-Agenda Items – None

CITY CENTER DEVELOPMENT AGENCY MEETING

Chair Cook convened the CCDA Executive Session at 6:37 p.m.

2. EXECUTIVE SESSION: The Tigard City Center Development Agency went into Executive Session to discuss real property transactions under ORS 192.660(2) (e).

CCDA Executive Session concluded at 7:28 p.m. and the CCDA convened into open session to review the Consent Agenda:

3. CITY CENTER DEVELOPMENT AGENCY CONSENT AGENDA
   A. Approve City Center Development Agency Meeting Minutes:
      1. December 4, 2012

Motion by CCDA Director Buehner, seconded by CCDA Director Woodard, to approve the CCDA Consent Agenda.

The motion was approved by a unanimous vote of CCDA members present:

Chair Cook	Yes
Director Henderson	Yes
Director Buehner	Yes
Director Snider	Yes
Director Woodard	Yes

4. ~~RECEIVE REPORT ON DEVELOPER INTERVIEWS~~
   This item postponed to the March 5, 2013, CCDA Meeting.

At 7:29 p.m. **C**hair Cook announced the CCDA meeting had concluded and the Tigard City Council was now in session.

CITY COUNCIL MEETING

Mayor Cook convened the council Executive Session at 7:30 p.m.:

- EXECUTIVE SESSION: The Tigard City Council went into Executive Session to discuss exempt public records under ORS 192.660(2) (f).. **This Executive Session was added to the agenda on 1/30/2013.**

City Council Executive Session concluded at 7:46 p.m.

Council members moved from the Red Rock Creek Conference Room to the Town Hall room to conduct the remaining council agenda items:

5. CITY COUNCIL CONSENT AGENDA

A. Approve City Council Meeting Minutes:

1. November 13, 2012
2. November 20, 2012
   ~~November 27, 2012~~ - Minutes will be rescheduled.
   ~~December 18, 2012~~ - Minutes will be rescheduled.
3. January 10, 2013

B. Receive and File: (This agenda item was added on January 30, 2013.)
1. 2012 Fourth Quarter Goal Update
2. 2013 City Council Appointment Matrix

Motion by Councilor Buehner, seconded by Councilor Woodard, to approve the Consent Agenda.

The motion was approved by a unanimous vote of City Council present:

Mayor Cook	Yes
Council President Henderson	Yes
Councilor Buehner	Yes
Councilor Snider	Yes
Councilor Woodard	Yes

Mayor advised the council would now meet as the Local Contract Review Board:

LOCAL CONTRACT REVIEW BOARD MEETING

6. LOCAL CONTRACT REVIEW BOARD (LCRB)

CONSIDER AWARD OF DIRKSEN NATURE PARK PROPERTY DESIGN DEVELOPMENT AND CONSTRUCTION DOCUMENTATION TO WH PACIFIC

- Finance Sr. Management Analyst Barrett presented the staff report. The bid process was through a qualification-based Request for Proposal for park property design development and construction documentation. Under this state-regulated process the city must look at criteria other than price and talk to the proposers in accordance with criteria.
- LCRB members had questions about the process and how the $457,650 was agreed upon for the project. The evaluation and negotiations for a price on the project was led by the city's engineering staff. If this process is used in the future, LCRB members requested that staff members conducting the evaluation and price negotiations be present and available to respond to board members' questions when the LCRB considers the contract.

- Motion by Director Buehner, seconded by Director Snider, to award the contract for property design development and construction documentation for Dirksen Nature Park to WH Pacific and authorize the city manager to carry out the necessary actions to execute the contract.

  The motion was approved by a unanimous vote of Local Contract Review Board members present:

Chair Cook	Yes
Director Henderson	Yes
Director Buehner	Yes
Director Snider	Yes
Director Woodard	Yes

LCRB meeting concluded and the Tigard City Council meeting reconvened:

CITY COUNCIL MEETING

7. CONSIDER ORDINANCE TO EXTEND PGE NON-EXCLUSIVE UTILITY FRANCHISE

- Assistant to the City Manager Mills presented the staff report. Significant progress has been made on renewal negotiations for the non-exclusive electrical utility franchise agreement with Portland General Electric (PGE).
- The current agreement will expire on February 23, 2013.
- The issue before council was to adopt a proposed ordinance to extend the PGE franchise four months, to June 23, 2013, to allow time for franchise negotiations.
- Motion by Councilor Buehner, seconded by Councilor Woodard, to adopt Ordinance No. 13-02.

  ORDINANCE NO. 13-02 AN ORDINANCE EXTENDING THE TERMINATION DATE OF ORDINANCE 93-07, GRANTING A NON-EXCLUSIVE ELECTRIC UTILITY FRANCHISE TO PORTLAND GENERAL ELECTRIC COMPANY, AND DECLARING AN EMERGENCY AND AN EFFECTIVE DATE

  The motion was approved by a unanimous vote of City Council present:

Mayor Cook	Yes
Council President Henderson	Yes
Councilor Buehner	Yes
Councilor Snider	Yes
Councilor Woodard	Yes

8. RECEIVE UPDATE ON CLEAN WATER SERVICES PLAN DISTRICT

- Associate Planner Floyd presented the information for this agenda item.
- The council received an update on a development code amendment package that proposes new land use regulations for the Durham Advanced Wastewater treatment facility.
- The council will consider development code amendments that propose new land use regulations for an existing wastewater treatment plant located within the city limits at a public hearing scheduled for March 12, 2013.

9. COUNCIL LIAISON REPORTS: None.

10. NON AGENDA ITEMS: None.

11. ADJOURNMENT: 8:27 p.m.

Motion by Councilor Buehner, seconded by Councilor Woodard, to adjourn the meeting.

The motion was approved by a unanimous vote of City Council present:

Mayor Cook	Yes
Council President Henderson	Yes
Councilor Buehner	Yes
Councilor Snider	Yes
Councilor Woodard	Yes

Catherine Wheatley

Catherine Wheatley, City Recorder

Attest:

Mayor, City of Tigard

Date: April 9, 2013

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