# CITY OF TIGARD, OREGON
# TIGARD CITY COUNCIL
# RESOLUTION NO. 13- 21

A RESOLUTION TO ADOPT A MAY SUPPLEMENTAL BUDGET AMENDMENT TO FY 2013 TO ACHIEVE THE FOLLOWING: ADD 0.8 FTE RECORDS TECHNICIAN IN THE ADMINISTRATIVE SERVICES DEPARTMENT

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WHEREAS, the city is acknowledging those items that were unknown at the time the FY 2013 Budget was adopted; and

WHEREAS, the city has needs to maintain public records; and

WHEREAS, the city has used temporary help to assist with scanning records with a level of frequency that requires the creation of a position by union contract, or cease utilizing temporary help for records scanning activities; and

WHEREAS, the city desires to create a 0.8 FTE Records Technician for a limited two-year period to end prior to July 1, 2015; and

WHEREAS, the city will appropriate $10,000 of Central Service Contingency to pay for the remainder of FY 2013; and

NOW, THEREFORE, BE IT RESOLVED by the Tigard City Council that:

SECTION 1: The FY 2012-13 Budget is hereby amended as detailed in Exhibit-A.

SECTION 2: This resolution is effective immediately upon passage.

PASSED: This 14th day of May 2013.

Mayor - City of Tigard

ATTEST:

Catherine Wheatley

City Recorder - City of Tigard

**FY 2013 May Supplemental**
**Summary of Budget Changes**

**Exhibit A**

| | Q3Revised Budget | Amendment | Revised Budget |
|---|---|---|---|
| **Central Services Fund** | | | |
| **Resources** | | | |
| **Beginning Fund Balance** | **$ 518,468** | **$ -** | **$ 518,468** |
| Property Taxes | $ - | $ - | $ - |
| Franchise Fees | $ - | $ - | $ - |
| Special Assessments | $ - | $ - | $ - |
| Licenses & Permits | $ 31,000 | $ - | $ 31,000 |
| Intergovernmental | $ - | $ - | $ - |
| Charges for Services | $ 5,948,588 | $ - | $ 5,948,588 |
| Fines & Forfeitures | $ - | $ - | $ - |
| Interest Earnings | $ 593 | $ - | $ 593 |
| Miscellaneous | $ - | $ - | $ - |
| Other Financing Sources | $ - | $ - | $ - |
| Transfers In from Other Funds | $ 282,477 | $ - | $ 282,477 |
| **Total Resources** | **$ 6,781,126** | **$ -** | **$ 6,781,126** |
| **Requirements** | | | |
| Policy and Administration | $ 6,324,537 | $ 10,000 | $ 6,334,537 |
| Community Development | $ - | $ - | $ - |
| Community Services | $ - | $ - | $ - |
| Public Works | $ - | $ - | $ - |
| **Program Expenditures Total** | **$ 6,324,537** | **$ 10,000** | **$ 6,334,537** |
| Debt Service | $ - | $ - | $ - |
| Loans | $ - | $ - | $ - |
| Work-In-Progress | $ - | $ - | $ - |
| Transfers to Other Funds | $ - | $ - | $ - |
| Contingency | $ 267,600 | $ (10,000) | $ 257,600 |
| **Total Budget** | **$ 6,592,137** | **$ -** | **$ 6,592,137** |
| **Reserve For Future Expenditure** | **$ 188,989** | **$ -** | **$ 188,989** |
| **Total Requirements** | **$ 6,781,126** | **$ -** | **$ 6,781,126** |