

City of Tigard



SUPPLEMENTAL PACKET
FOR 10-15-2013
(DATE OF MEETING)
Agenda Item No 3

Budget Committee Summary

Monday, May 6, 2013, 6:30 PM
Public Works Auditorium, Tigard, Oregon 97223

MEMBERS PRESENT (10):

Don Fisher, Marc Woodard, Melanie Boekee, Marland Henderson, Melody Graeber, John L Cook, Cameron James, Jason Snider, Gretchen Buehner, Clifford Rone

MEMBERS ABSENT (0):

STAFF PRESENT:

Marty Wine, City Manager, Toby LaFrance, Finance and Information Services Director, Kent Wyatt, Sr. Management Analyst, Liz Lutz, Confidential Executive Assistant, Liz Newton, Assistant City Manager, Sandy Zodrow, Human Resources Director, Sherrie Burbank, Human Resources

1. **Call to Order**—Chair Melody Graeber called the meeting to order

2. **Approval of Minutes from 4/29/2013-MSP**

3. **Public Comment**

None

4. **Follow up on committee requests from 4/29/13**

- **Budgeting of \$400,000 in General Fund related to FY 2013 decision to increase franchise fees and restore service cuts**

Toby asked the committee to focus on a couple of items: 1. The \$400,000 of electrical franchise fee that was left over beyond the budgetary put backs that were done during fiscal year 2013, and the restoration of cuts that have been made, and also put it in terms of the sustainability horizon for the budget as a whole. We need to balance these two overall.

We took the sensitivity chart that has been used for analysis and came up with a few options for the budget committee.

1. Accept a sustainability horizon of up to 3 years and budget additional operational expenditures up to \$400,000, or put up to \$400,000 to a dedicated fund balance, (rainy day fund, etc.).

Councilor Buehner asked for the carryover numbers come to council before October. Toby committed that the one on one meetings will include the carryover information before the supplemental budget hearing.

It was moved and 2nd to approve the technical adjustments - **MSP**

- **Public Hearing on State Shared Revenues-Toby LaFrance**

The chair opened up the hearing on state shared revenues. Toby explained that the state shared revenues are received once the city has certified that 4 of 7 services are provided. We provide 6- police protection, street construction maintenance and lighting, sanitary sewer, storm sewers, planning, zoning and subdivision control, and utility services. We do not provide fire protection. The revenues equate to \$1.3 million in the general fund and \$2.9 million in the gas tax fund.

It was moved and 2nd that we provide the necessary services and that we accept the state shared revenues-**MSP**. Hearing was closed

- **Debt Service and levy Property Tax Rate**

There was a motion and 2nd to levy the property tax rate of \$2.5131 per \$1000. And to levy the debt service of the general obligation bond of \$2,358,818-**MSP**

- **Budget Approval with Technical Adjustment**

It was moved and 2nd to approve the proposed budget with technical adjustments as discussed for the fiscal year of 2013-2014-**MSP**

It was moved and 2nd to adjourn the budget committee meeting-**MSP**

Liz Lutz, Confidential Executive Assistant

ATTEST: Cameron James, Secretary