



City of Tigard

Tigard Workshop Meeting – Agenda

TIGARD CITY COUNCIL AND LOCAL CONTRACT REVIEW BOARD

MEETING DATE AND TIME: April 15, 2014 - 6:30 p.m.

MEETING LOCATION: City of Tigard - Town Hall - 13125 SW Hall Blvd., Tigard, OR
97223

PUBLIC NOTICE:

Times noted are estimated.

Assistive Listening Devices are available for persons with impaired hearing and should be scheduled for Council meetings by noon on the Monday prior to the Council meeting. Please call 503-639-4171, ext. 2410 (voice) or 503-684-2772 (TDD - Telecommunications Devices for the Deaf).

Upon request, the City will also endeavor to arrange for the following services:

- Qualified sign language interpreters for persons with speech or hearing impairments; and
- Qualified bilingual interpreters.

Since these services must be scheduled with outside service providers, it is important to allow as much lead time as possible. Please notify the City of your need by 5:00 p.m. on the Thursday preceding the meeting by calling: 503-639-4171, ext. 2410 (voice) or 503-684-2772 (TDD - Telecommunications Devices for the Deaf).

VIEW LIVE VIDEO STREAMING ONLINE:

<http://live.tigard-or.gov>

Workshop meetings are cablecast on Tualatin Valley Community TV as follows:

Replay Schedule for Tigard City Council Workshop Meetings - Channel 28

- Every Sunday at 12 a.m.
- Every Monday at 1 p.m.
- Every Thursday at 12 p.m.
- Every Friday at 10:30 a.m.

SEE ATTACHED AGENDA



City of Tigard

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TIGARD CITY COUNCIL AND LOCAL CONTRACT REVIEW BOARD

MEETING DATE AND TIME: April 15, 2014 - 6:30 p.m.

MEETING LOCATION: City of Tigard - Town Hall - 13125 SW Hall Blvd., Tigard, OR 97223

6:30 PM

- **EXECUTIVE SESSION:** The Tigard City Council may go into Executive Session. If an Executive Session is called to order, the appropriate ORS citation will be announced identifying the applicable statute. All discussions are confidential and those present may disclose nothing from the Session. Representatives of the news media are allowed to attend Executive Sessions, as provided by ORS 192.660(4), but must not disclose any information discussed. No Executive Session may be held for the purpose of taking any final action or making any final decision. Executive Sessions are closed to the public.

1. WORKSHOP MEETING
 - A. Call to Order- Tigard City Council and Local Contract Review Board
 - B. Roll Call
 - C. Pledge of Allegiance
 - D. Council Communications & Liaison Reports
 - E. Call to Council and Staff for Non-Agenda Items
2. JOINT MEETING WITH THE LIBRARY BOARD 6:35 pm - estimated time
3. BRIEFING ON THE WESTSIDE TRAIL MASTER PLAN 7:05 pm - estimated time
4. BRIEFING ON CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS 7:35 p.m. - estimated time
5. UPDATE ON MEDICAL MARIJUANA LEGISLATION 7:50 pm - estimated time
6. UPCOMING LOCAL CONTRACT REVIEW BOARD ACTION ITEMS 8:10 pm - estimated time
7. UPDATE ON STRATEGIC PLAN ROLL-OUT 8:20 pm - estimated time
8. COUNCIL LIAISON REPORTS 8:40 pm - estimated time

9. NON AGENDA ITEMS

10. EXECUTIVE SESSION: The Tigard City Council may go into Executive Session. If an Executive Session is called to order, the appropriate ORS citation will be announced identifying the applicable statute. All discussions are confidential and those present may disclose nothing from the Session. Representatives of the news media are allowed to attend Executive Sessions, as provided by ORS 192.660(4), but must not disclose any information discussed. No Executive Session may be held for the purpose of taking any final action or making any final decision. Executive Sessions are closed to the public.

11. ADJOURNMENT 8:50 pm - estimated time

AIS-1668

2.

Workshop Meeting

Meeting Date: 04/15/2014

Length (in minutes): 30 Minutes

Agenda Title: Joint Meeting with the Library Board

Prepared For: Margaret Barnes, Library

Submitted By: Alison Grimes, Library

Item Type: Update, Discussion, Direct Staff

Meeting Type: Council Workshop Mtg.

Public Hearing: No

Publication Date:

Information

ISSUE

This is the regularly scheduled, annual joint meeting between City Council and the Library Board.

STAFF RECOMMENDATION / ACTION REQUEST

None Requested.

KEY FACTS AND INFORMATION SUMMARY

- Annual meeting with the Library Board to provide information to City Council - Update on overall library operations.

OTHER ALTERNATIVES

COUNCIL GOALS, POLICIES, APPROVED MASTER PLANS

DATES OF PREVIOUS COUNCIL CONSIDERATION

The Library Board last met with City Council on Tuesday, May 21, 2013. 6:35 pm - time is estimated

AIS-1651

3.

Workshop Meeting

Meeting Date: 04/15/2014

Length (in minutes): 30 Minutes

Agenda Title: Briefing on the Westside Trail Master Plan

Prepared For: Steve Martin, Public Works

Submitted By: Renee Ferguson,
Public Works

Item Type: Update, Discussion, Direct Staff

Meeting Type: Council Workshop Mtg.

Public Hearing: No

Publication Date:

Information

ISSUE

The council will be briefed on the Westside Trail Master Plan.

STAFF RECOMMENDATION / ACTION REQUEST

No action required; the council will consider a resolution approving the plan at an upcoming meeting.

KEY FACTS AND INFORMATION SUMMARY

The Tigard Greenways Trail System Master Plan was completed in 2011. The plan did not include the Westside Trail, because at the time Metro had started a multi-jurisdictional planning for that trail. Robert Spurlock, the principal planner on the project from Metro will give council a briefing on the trail planning.

The goal of the Westside Trail Master Plan is to recommend a comprehensive strategy for the completion of a 25-mile north-south trail from Forest Park to the Tualatin River. Project objectives include engaging project stakeholders, identifying a final trail alignment, and producing construction cost estimates. The master plan provides direction as local and regional partners embark on efforts to fund, design and build the trail.

The project started in January 2012, and its \$334,000 budget comes from a Regional Flexible Funds grant from Metro, and matching funds provided by the City of Tigard and Tualatin Hills Park and Recreation District. A Stakeholder Advisory Committee made up of 14 members representing neighborhood groups and local agency staff met six times to review project deliverables and give feedback to staff.

The trail has garnered strong support from project partners including the cities of King City, Tualatin, Tigard, and Portland; Multnomah and Washington Counties; Bonneville Power Administration and Portland General Electric; THPRD; and Metro. Public input and the participation of local community organizations has been a strong influence on refining and adapting the trail alignments and options illustrated in the master plan. The project team engaged stakeholders and the public at 60 events over the course of 27 months. The project team directly engaged approximately 1,400 people at these events, and also distributed 18,000 postcards and received over 200 completed surveys.

The draft Westside Trail Master Plan was available for public comment from February 6 to February 28, 2014. From April 8 to April 22 the plan will be presented to local boards and councils for their formal consideration. Metro is seeking a resolution from the Tigard City Council approving the plan.

Project staff will present the plan at the council's April 15 workshop and will answer any questions council members might have about the project. City Council will consider a resolution to approve the plan at an upcoming meeting.

OTHER ALTERNATIVES

The council could propose changes to the plan or could elect not to consider the plan.

COUNCIL GOALS, POLICIES, APPROVED MASTER PLANS

The Westside Trail Master Plan will be added to the Tigard Greenways Trail System Master Plan.

DATES OF PREVIOUS COUNCIL CONSIDERATION

This is the first time this plan has come before council.

Fiscal Impact

Fiscal Information:

There is no fiscal impact to approving the Westside Trail Master Plan.

Attachments

[Westside Trail](#)

[Tigard WT Map](#)

[WT Info packet](#)

[WT Resolution](#)

Westside Trail Master Plan

WESTSIDE TRAIL

Segments by Jurisdiction

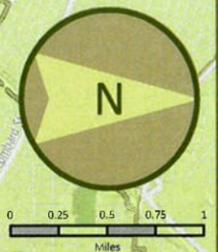
- 1 - City of King City
- 2 - Washington County
- 3 - City of Tigard
- 4 - Tualatin Hills Park & Recreation District
- 4 - THPRD out-of-district
- 5 - Multnomah County
- 6 - City of Portland



LEGEND

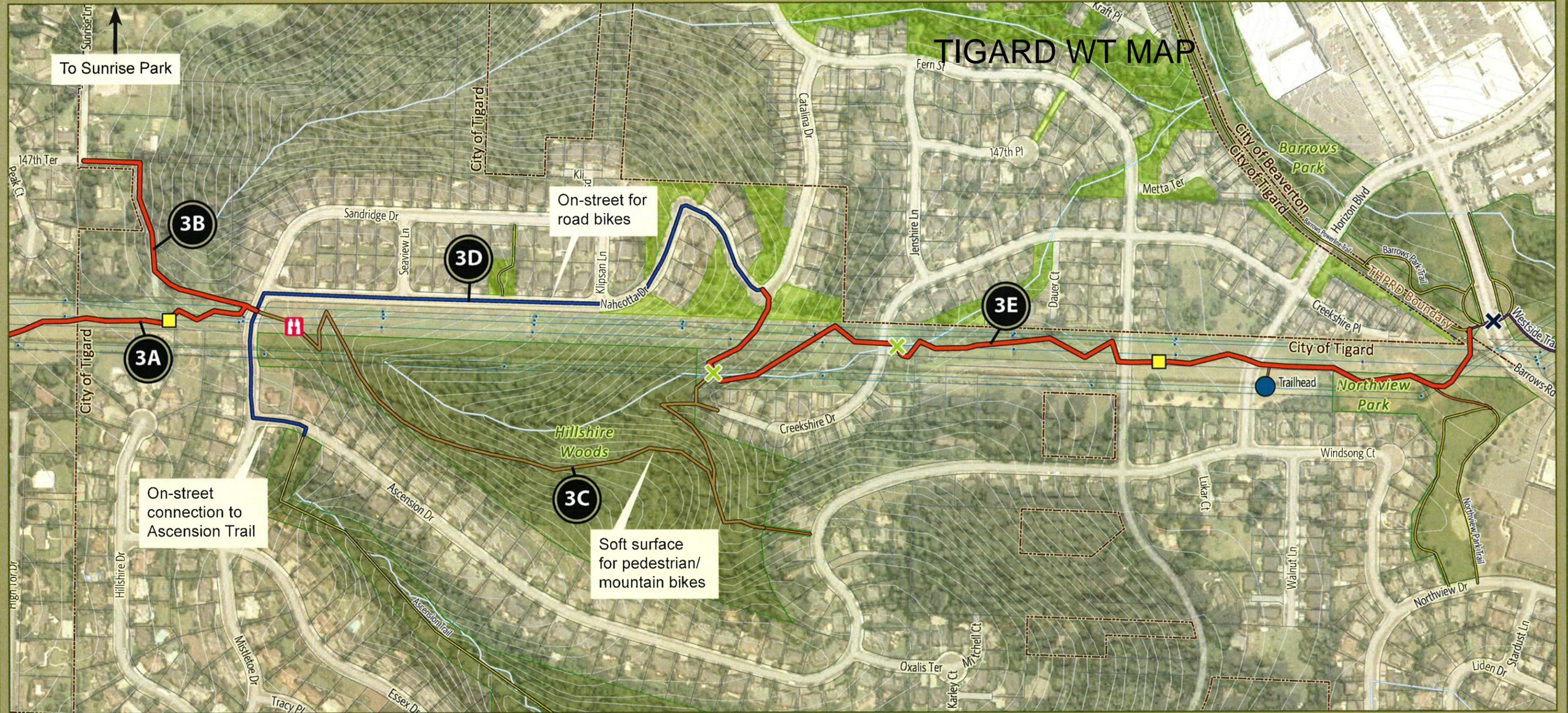
Proposed trail alignments are conceptual

4.03 Westside Trail Master Plan segments	 Parks and natural areas
~ Existing trail alignment	 City of King City
●●●● Proposed trail alignment	 City of Portland
○●○● Trail under construction	 City of Tigard
~ Other existing trails	 Tualatin Hills Park & Recreation District
- - - Other proposed trails	 County Boundaries



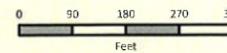
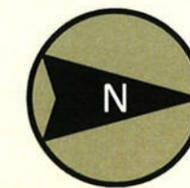
Westside Trail Master Plan

Map 4 Segment 3
Tigard city limits to Barrows Rd



Westside Trail Recommended Alignment

- | | | | | |
|------------------------------------|-------------------------|--------------------------------|--------------------------------|---------------------|
| Multi-user | Existing Westside Trail | Schools | Wetlands | Powerlines & Towers |
| Soft surface | Other Trails | Potential Viewpoints | Taxlots | Streams |
| On-street | Midblock Crossings | Potential Trailheads | Parks and natural areas | 10 foot contours |
| Bridge | Wetland Crossings | Potential Prairie Restorations | Privately owned | City Boundaries |
| Recommended Access Connector Paths | Minor Stream Crossings | Subsegment number | Publicly owned | County Boundaries |



All illustrated alignments subject to change based on final design, permitting, and engineering.

INFO PACKET

Table 3 Segment 3: Tigard city limits to SW Barrows Road

<p>Jurisdiction: City of Tigard Total length: 1.26 miles Total cost: \$2,525,000</p>	<p>Trail alignment responds to steep slopes and cross slopes. Short shared roadway section for road bikes and soft-surface pedestrian trail through adjacent natural area mitigate for steep slope impacts. See Map 5 for a secondary route around Bull Mountain that avoids steep slopes. Total length excludes shared roadway section.</p>
<p>3A Tigard city limits to SW Mistletoe Drive</p>	
<p>Design: asphalt, 10' to 12' wide, 5% to 8% grade Use: pedestrians, road bikes Length: 0.12 mile Cost: \$215,000 Priority: medium term</p>	<p>Multuser trail within power corridor; grades primarily less than 5%, some intermittent sections up to 8%; three switchbacks; one local street crossing; prairie habitat restoration.</p>
<p>3B Sunrise Park</p>	
<p>Existing asphalt multuser trail on private property connecting to Tigard's Sunrise Park; will require acquisition; 0.18 mile length; may require some upgrades to meet design standards; woodland restoration opportunities; near-term priority; not costed or included in total segment length.</p>	
<p>3C Hillshire Woods – SW Mistletoe Drive to SW Creekshire Drive and SW Ascension Drive</p>	
<p>Design: soil with gravel, will vary from 4' to 7' wide, up to 8% grades Use: pedestrians, mountain bikes Length: 0.55 mile Cost: \$370,000 Priority: near term</p>	<p>Within Tigard's Hillshire Woods; soft-surface primarily 5% or less, some intermittent sections up to 8%; three trail spurs on north end connect to power corridor, SW Creekshire, and SW Ascension; steps may be required to SW Ascension; woodland habitat conservation.</p>
<p>3D SW Nahcotta to SW Ascension via SW Mistletoe</p>	
<p>Design: shared roadway Use: road bikes Length: 0.47 mile Cost: \$17,000 Priority: medium term</p>	<p>Existing street paralleling west side of power corridor; shared roadway solution for road bicycles; add wayfinding signage; add sharrow pavement markings. Also includes designation of a shared roadway route connecting the trail and SW Nahcotta to the Ascension Trail.</p>
<p>3E SW Catalina to SW Barrows</p>	
<p>Design: asphalt, 10' to 12' wide, up to 8% grades Use: pedestrians, bicycles Length: 0.59 mile Cost: \$1,923,000 Priority: medium term</p>	<p>Multuser trail within power corridor; grades primarily less than 5%, some intermittent sections up to 8%; eight switchbacks; three minor stream crossings with low, short bridges (final design may reduce number of crossings); three local street crossings; trailhead at Horizon Blvd; prairie habitat restoration.</p>

Soft-surface trail

Soft-surface trail sections are recommended along the Westside Trail where steep slopes and habitat preservation considerations make multiuser trails difficult to site. The narrower width and unpaved surfaces provide more options in routing and building trails to avoid adverse habitat impacts. This trail type is always associated with a nearby shared roadway solution to accommodate road bikes and to improve accessibility choices.

The Westside Trail proposes soft-surface trail sections in conjunction with shared roadway options for road bicycles in Segments 2, 3, and 5. These trails are expected to accommodate both pedestrian and mountain bike users and some equestrian use, with road bicycles directed to nearby streets. Westside Trail soft-surface pathways vary between four and eight feet wide, with surface treatments of soil reinforced with compacted gravel to improve trail durability and allow year-round use. The wider (7- to 8-foot) section may be used at intersections with roads and other trails to facilitate maintenance access and reduce congestion.

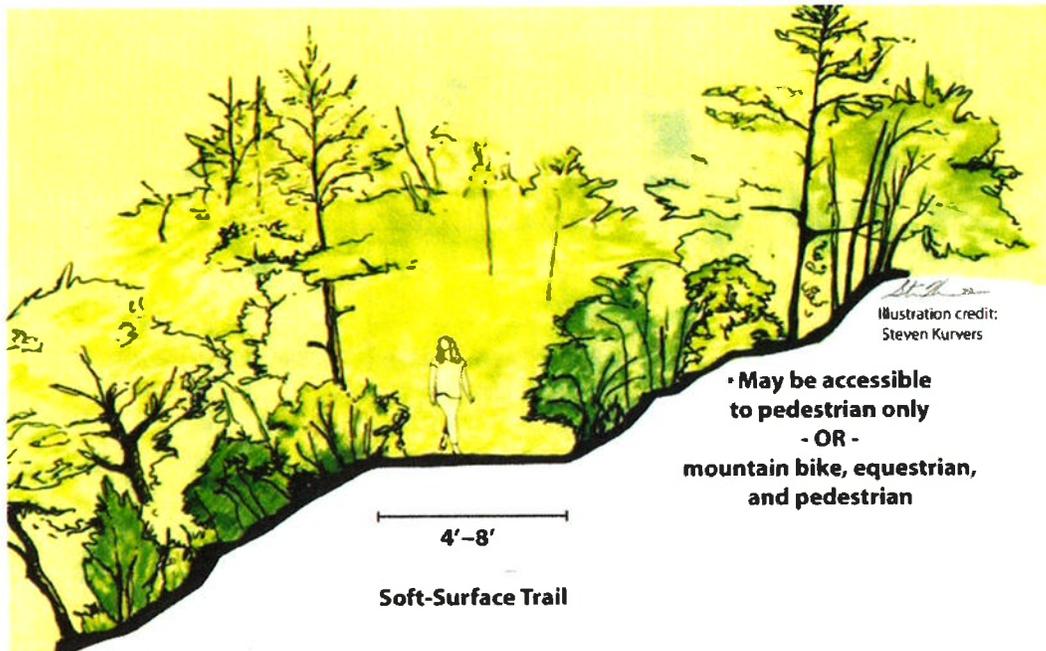


Figure 4 Soft-surface trail

Shared roadway

Shared roadway solutions, through the use of signing and street markings, route bicycle traffic to lower-traffic road surfaces. These lower-volume roads may not have sidewalks. Shared roadways are also used to provide accessible paved surface alternatives for all users in steeply sloped areas and to balance user demands on soft-surface trail sections. The illustration below shows one of many possible variations to shared roadway solutions.

Road bicycle traffic over Bull Mountain (Segments 2 and 3) and from the Lower Saltzman Gate to US 30 (Segment 6) will be accommodated by short shared roadway sections running parallel to trail sections within the power corridor.

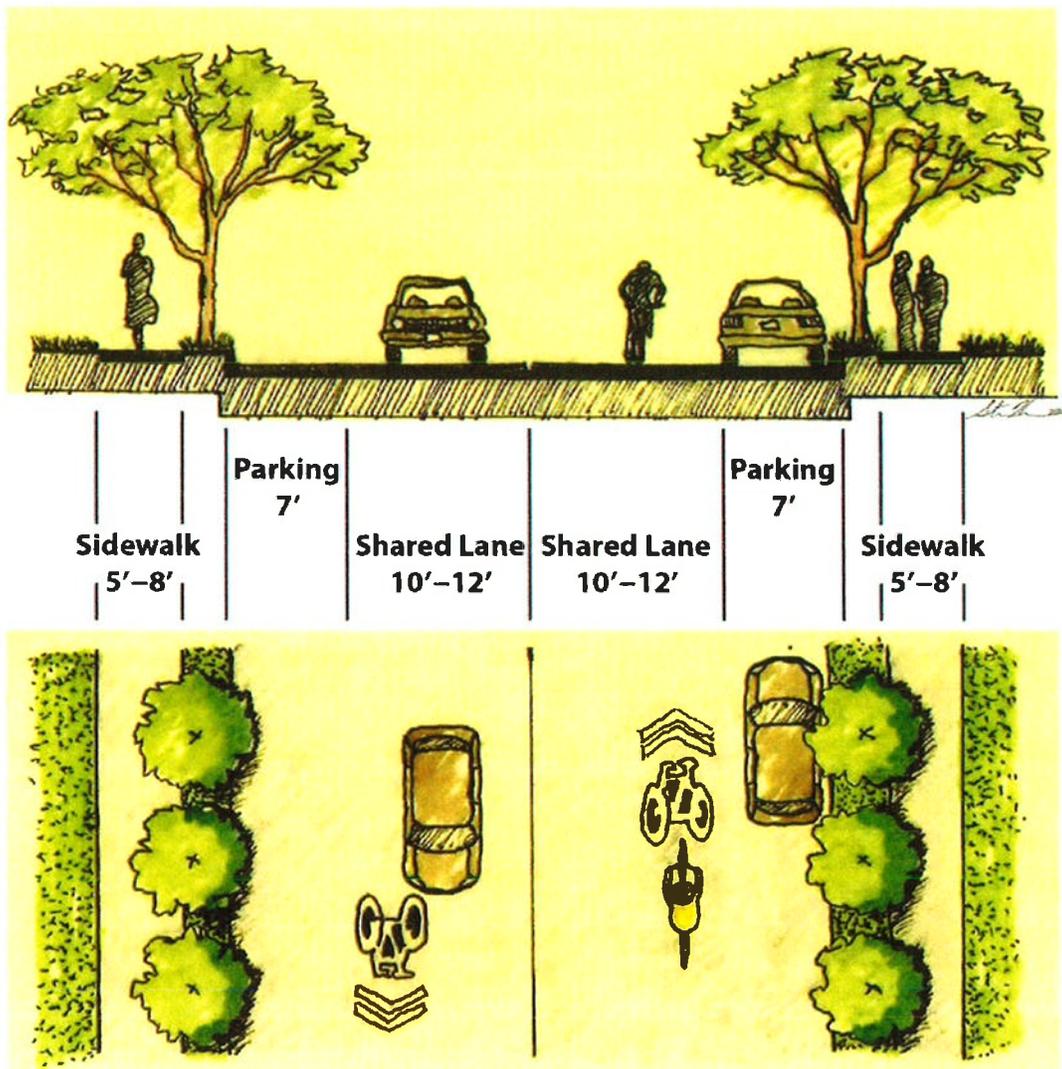


Illustration credit: Steven Kurvers

Figure 6 Shared roadway

Multiuser trail

Multiuser trails are separated from roads. This trail type is designed to accommodate a full range of users – including recreational and commuter bicyclists, walkers, runners, and users with mobility devices – at high volumes of usage, at accessible grades, and in all seasons.

The Westside Trail will primarily utilize 10- to 12-foot-wide multiuser paved trails located within the power corridor and separate from vehicular roadways. Key elements of this primary Westside Trail solution are:

- 10- to 12-foot-wide trail surface with 2-foot-wide compacted crushed stone shoulders.
- 5 percent or less trail grade
- 2 percent maximum cross slope (slope running perpendicular to the trail)
- Permeable asphalt surface treatment, though conventional concrete or asphalt treatments may be used.

Major exceptions to this preferred treatment are:

- Over Bull Mountain (Segments 2 and 3) where, soft-surface and shared roadway options are used to address ADA and power utility access requirements.
- Along 158th Avenue and SW Walker Road (Segments 4.12 and 4.13) where a street-edge trail is the preferred alternative.
- In the West Hills (Segment 5) where a combination of multiuser trail, shared roadway and soft-surface sections are recommended to meet the needs of all users.

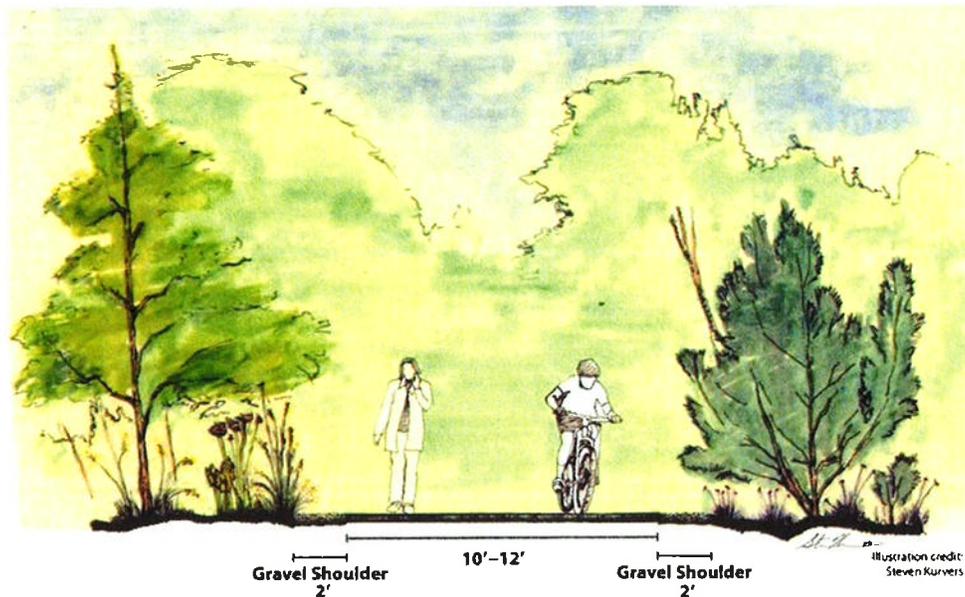


Figure 2 Multiuser trail

**CITY OF TIGARD, OREGON
TIGARD CITY COUNCIL
RESOLUTION NO. 14-**

A RESOLUTION APPROVING THE WESTSIDE TRAIL MASTER PLAN AND ADDING THIS PLAN TO THE TIGARD GREENWAYS TRAIL SYSTEM MASTER PLAN

WHEREAS, in 1992, the Metro Council adopted the Metropolitan Greenspaces Master Plan, including the Regional Trails and Greenways Map (amended December 1992, again in July 2002 and most recently in October 2008); and

WHEREAS, the 1992 Metropolitan Greenspaces Master Plan and Regional Trails and Greenways Map identified the Powerline Trail as a regionally significant trail connecting the Willamette and Tualatin Rivers and the cities of King City, Tigard, Beaverton, Portland, and parts of Multnomah and Washington Counties; and

WHEREAS, the Board of Commissioners of the Tualatin Hills Park & Recreation District changed the name of the Powerline Trail to the Westside Trail; and

WHEREAS, in 2006, voters approved the Metro's \$227.4 million Natural Areas Bond Measure for the purposes of preserving and protecting natural areas, clean water, and fish and wildlife; and

WHEREAS, the Westside Trail Target Area was identified in the measure as one of 27 regional target areas for land acquisition; and

WHEREAS, in December 2011, Metro, in coordination with Multnomah and Washington counties, the cities of King City, Tigard, and Portland, and Tualatin Hills Park & Recreation District, retained the firm of Parametrix to lead Westside Trail master planning work; and

WHEREAS, the Westside Trail project advisory committee was created in 2012 to advise Metro and the consultant team throughout the master planning work. The committee included staff and citizens from Multnomah and Washington counties, the cities of King City, Tigard, and Portland, Tualatin Hills Park & Recreation District, Bonneville Power Administration and Portland General Electric, to advise Metro and the consultant team throughout the master planning work; and

WHEREAS, Metro and its partners conducted extensive public involvement during the master planning work in order to identify a trail alignment and trail design that is widely supported by the trail partner jurisdictions and residents throughout the trail study area; and

WHEREAS, the Westside Trail master plan has been successfully completed and received approval from the project advisory committee; and

WHEREAS, approval of the Westside Trail Master Plan document is not a binding land use decision, hence it is important that Tigard adopt the trail alignment into relevant city land use documents; and

WHEREAS, Metro's 2006 Natural Areas Bond Measure provided funds to purchase trail easements for the Westside Trail from willing sellers, and approval of this master plan and trail alignment will allow that work to begin in earnest; and

WHEREAS, the Westside Trail Master Plan may be considered for approval by King City Council, the Tualatin Hills Park & Recreation District Board of Commissioners, the Boards of Commissioners of Multnomah and Washington counties, and other jurisdictions in April 2014; and

WHEREAS, Tigard supports adding the Tigard portion of the Westside Trail Master Plan to the Tigard Greenways Trail System Master Plan.

NOW, THEREFORE, BE IT RESOLVED by the Tigard City Council that:

SECTION 1: The Tigard City Council hereby approves the Westside Trail Master Plan appended hereto as Exhibit A.

SECTION 2: The Tigard Greenways Trail System Master Plan will include the Westside Trail Master Plan.

SECTION 3: This resolution is effective immediately upon passage.

PASSED: This _____ day of _____ 2014.

Mayor - City of Tigard

ATTEST:

City Recorder - City of Tigard

AIS-1585

4.

Workshop Meeting

Meeting Date: 04/15/2014

Length (in minutes): 15 Minutes

Agenda Title: Briefing on Capital Improvement Plan (CIP) Projects

Prepared For: Mike Stone, Public Works

Submitted By: Greer
Gaston,
Public
Works

Item Type: Update, Discussion, Direct Staff

Meeting Type: Council
Workshop
Mtg.

Public Hearing: No

Publication Date:

Information

ISSUE

The council will be briefed on several Capital Improvement Plan (CIP) Projects.

STAFF RECOMMENDATION / ACTION REQUEST

No action is requested; the council is asked to listen to the briefing.

KEY FACTS AND INFORMATION SUMMARY

In order to keep the council informed on the status of current CIP projects, staff will provide regular project briefings. Several projects will be discussed at this meeting.

See the attached table for project and schedule information.

OTHER ALTERNATIVES

Not applicable

COUNCIL GOALS, POLICIES, APPROVED MASTER PLANS

DATES OF PREVIOUS COUNCIL CONSIDERATION

Staff provides the council with regular briefings on the status of CIP projects. The last briefing was on December 17, 2013.

Attachments

13/14 Final 3rd Quarter CIP Update



CIP PROJECT STATUS

Third Quarter - Ending 3/31/14

Active Projects in the Public Works Department,
Engineering Division

Design & Permitting
Right of Way, Easements & Contracts
Construction

Project Name	Total Budget as of FY12/13 Current Year Budget Funding Sources for FY13/14	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Notes	
CITY FACILITIES															
Permit Center/Police/City Hall Exterior Walls (91013) Kim M.	\$1,740,582													FY 12/13	- Design underway. - Need dry weather due to the nature of the repairs. - Project Bids in April 2014.
	\$743,881													FY 13/14	
	General Fund														
PARKS															
East Butte Heritage Park (92003) Mike M.	\$636,396													FY 12/13	- Complete.
	\$476,558													FY 13/14	
	Parks Bond/SDC														
Fanno Creek House (92006) Greg B.	\$180,019													FY 12/13	- Complete.
	\$156,238													FY 13/14	
	Parks Bond														
Dirksen Nature Park (92016) Kim M.	\$623,664													FY 12/13	- Design Complete - Construction funding to be proposed as part of the 5-year CIP (FY16/17).
	\$556,599													FY 13/14	
	Parks Bond														
Potso Dog Park (92021) Kim M.	\$160,000													FY 12/13	- Design 60% complete. - Project on hold pending evaluation of remaining park fund balance and/or other potential funding.
	\$160,000													FY 13/14	
	Parks Bond/SDC														
Jack Park (92022) Kim M.	\$463,020													FY 12/13	- Complete.
	\$394,655													FY 13/14	
	Parks Bond														



CIP PROJECT STATUS
Third Quarter - Ending 3/31/14

*Active Projects in the Public Works Department,
 Engineering Division*

Design & Permitting
Right of Way, Easements & Contracts
Construction

Project Name	Total Budget as of FY12/13 Current Year Budget Funding Sources for FY13/14	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Notes	
PARKS (Continued)															
Fanno Creek Trail - Main to Grant - (92024) Kim M.	\$661,000													FY 12/13	- Complete.
	\$661,000													FY 13/14	
	Parks Bond/Stormwater/ Sanitary/SDC/Gas Tax													FY 14/15	
Bull Mountain Park - Concept Master Plan - (92031) TBD	\$21,504													FY 12/13	- Project on hold pending evaluation of remaining park fund balance and/or other potential funding.
	\$10,000													FY 13/14	
	Parks Bond													FY 14/15	
Tigard Street Trail - Railroad Path - (92034) Kim M.	\$103,894													FY 12/13	- The council was scheduled to consider the lease agreement with ODOT/PWRR on April 8, 2014. - Construction funding to be proposed as part of the 5-year CIP (FY15/16).
	\$100,000												FY 13/14		
	Parks Bond													FY 14/15	
Senn Park (92045) Kim M.	\$51,082													FY 12/13	- Project on hold pending evaluation of remaining park fund balance and/or other potential funding.
	\$50,000													FY 13/14	
	Parks Bond													FY 14/15	
Fanno Creek Trail - Metro Grant RFFA Project - Kim M.	\$3,700,000													FY 12/13	- Federally Funded Project: Design - Federal FY 15/16 Right of Way - Federal FY 16/17 Construction - Federal FY 17/18
	TBD (match)													FY 13/14	
	RFFA/TBD													FY 14/15	
Summer Lake Restroom Improvements (92048) Kim M.	\$140,000													FY 12/13	- Design complete. - Project bids in May 2014.
	\$140,000												FY 13/14		
	Parks Bond													FY 14/15	



CIP PROJECT STATUS

Third Quarter - Ending 3/31/14

Active Projects in the Public Works Department,
Engineering Division

Design & Permitting
Right of Way, Easements & Contracts
Construction

Project Name	Total Budget as of FY12/13 Current Year Budget Funding Sources for FY13/14	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Notes	
SANITARY SEWER															
Fanno Creek Slope Stabilization - Arthur Court - (93009) Greg B.	\$687,000													FY 12/13	- Design Complete. - Project will be placed on hold as construction funding is determined.
	\$687,000													FY 13/14	
	Sanitary													FY 14/15	
Derry Dell Sewer - Interceptor Relocation - (93010) Kim M.	\$1,510,000													FY 12/13	- Design complete. - R/W acquisition underway. - Joint venture with CWS. - Project bids in May 2014.
	\$710,000													FY 13/14	
	Parks Bond/Sewer/Stormwater/ Water CIP													FY 14/15	
Main Street Sewer/ Fanno Creek Crossing Elimination (93011) Kim M.	\$437,000													FY 12/13	- Complete. - Project is coordinated with Main Street/Green Street, which is scheduled for completion in November 2014.
	\$437,000													FY 13/14	
	Sanitary													FY 14/15	
128th Ave/Shore Drive - Sewer Replacement - (93012) Mike S.	\$872,404													FY 12/13	- Preliminary design discovered that a pipe diameter in the Sanitary Sewer Master Plan was mislabeled and is the proper size. Therefore, project not required.
	\$872,000													FY 13/14	
	Sanitary													FY 14/15	
East Tigard - Sewer Replacement - (93013) Mike S.	\$345,627													FY 12/13	- Alignment alternative study complete and alignment chosen. - Currently in RFP stage for design services. - Construction funding to be proposed as part of the 5-year CIP (FY 15/16).
	\$345,000													FY 13/14	
	Sanitary													FY 14/15	
Krueger (Benchview) Creek - Sewer Stabilization - (93014) Mike S.	\$1,766,866													FY 12/13	- Design complete. - Awaiting regulatory permits. - Project bids in June 2014.
	\$1,300,000													FY 13/14	
	Sanitary/Water Quality													FY 14/15	
Barrows/Scholls Ferry (Phase 1) - Sewer Extension - (93035) Rob M.	\$941,500													FY 12/13	- Complete. - Cooperative project with Washington County, Clean Water Services, and the City of Beaverton. - Will serve River Terrace area.
	\$520,000													FY 13/14	
	Sanitary													FY 14/15	



CIP PROJECT STATUS

Third Quarter - Ending 3/31/14

Active Projects in the Public Works Department,
Engineering Division

Design & Permitting
Right of Way, Easements & Contracts
Construction

Project Name	Total Budget as of FY12/13 Current Year Budget Funding Sources for FY13/14	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Notes	
STORM SEWER															
Derry Dell Creek - Slope Stabilization - at 118th Avenue (94016) Greg B.	\$835,000													FY 12/13	- Currently in 'request for design services' stage.
	\$835,000													FY 13/14	
	Stormwater													FY 14/15	
Copper Creek - Bank Stabilization - (94022) Greg B.	\$193,484													FY 12/13	- Design complete. - Awaiting preliminary permits. - Project bids in June 2014.
	\$172,000													FY 13/14	
	Stormwater													FY 14/15	
STREETS															
Pavement Maintenance Program (95001) Mike M.	Ongoing													FY 12/13	- Design 60% complete. - Project bids in May 2014.
	\$1,660,000													FY 13/14	
	Street Maintenance Fee													FY 14/15	
Walnut Street Improvements - 116th to Tiedeman - (95023) Kim M.	\$624,249													FY 12/13	- Design complete. - Currently in R/W acquisition phase. - Joint project with Washington County. - Project bids fall 2014.
	\$164,000													FY 13/14	
	Underground Utility/Gas Tax/ Stormwater/Sanitary/Water													FY 14/15	
Citywide Pedestrian & Cyclist Improvements (95027) Mike M.	\$312,000													FY 12/13	- Funding reallocated to Fanno Creek Trail (Main to Grant).
	\$30,000													FY 13/14	
	Gas Tax													FY 14/15	
Pacific Hwy/Gaarde/McDonald - Intersection Improvements - (95033) Mike S.	\$2,020,529													FY 12/13	- Design complete. - Currently in R/W acquisition phase. - Joint project with Washington County and ODOT. - Project bids fall 2014.
	\$1,000,000													FY 13/14	
	TIF/TDT/ ODOT/STP/MSTIP													FY 14/15	



CIP PROJECT STATUS
Third Quarter - Ending 3/31/14

*Active Projects in the Public Works Department,
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Construction

Project Name	Total Budget as of FY12/13 Current Year Budget Funding Sources for FY13/14	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Notes	
STREETS (Continued)															
72nd Ave/Dartmouth - Intersection Improvements - (95035) Kim M.	\$2,404,480													FY 12/13	- Design complete. - R/W acquisition currently underway. - Project bids in May 2014.
	\$2,295,400													FY 13/14	
	City Gas Tax/Gas Tax/Underground Utility/TIF/TDT													FY 14/15	
92nd Avenue Sidewalk (95037) Mike M.	\$718,427													FY 12/13	- Complete.
	\$605,000													FY 13/14	
	Gas Tax/Stormwater													FY 14/15	
Upper Boones Ferry Road/Durham - Adaptive Signal Coordination - (95041) Mike M.	\$165,000													FY 12/13	- IGA between COT/ Wash Co./ODOT being prepared. - Joint project with Washington County and ODOT. - Project bids - Spring 2015..
	\$115,000													FY 13/14	
	Gas Tax													FY 14/15	
Main Street/Green Street (Phase 1) (97003) Kim M.	\$1,423,512													FY 12/13	- Construction underway.
	\$1,144,492													FY 13/14	
	Gas Tax/Urban Renewal/Water/ MTIP													FY 14/15	



CIP PROJECT STATUS
Third Quarter - Ending 3/31/14

*Active Projects in the Public Works Department,
 Engineering Division*

Design & Permitting
Right of Way, Easements & Contracts
Construction

Project Name	Total Budget as of FY12/13 Current Year Budget Funding Sources for FY13/14	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Notes	
WATER															
Aquifer Storage and Recovery Well #3 (96010) Rob M.	\$3,202,016													FY 12/13	- Design to be completed construction may be delayed pending evaluation of new water supply requirements of CIP #96034.
	\$3,167,000													FY 13/14	
	Water CIP													FY 14/15	
LO/Tigard Water Partnership (96018) Rob M.	\$110,168,703													FY 12/13	- Various contract construction underway. - Dollars reflect the entire Partnership. Tigard's projects include Waluga Reservoir #2, Schedule 6, pipeline under I-5 and the Bonita Pump Station.
	\$68,017,300													FY 13/14	
	Water CIP													FY 14/15	
Main Street - Waterline Replacement - (96029) Kim M.	\$642,418													FY 12/13	- Construction complete. - Project is coordinated with Main Street/Green Street, which is scheduled for completion in November 2014.
	\$621,700													FY 13/14	
	Water/Water CIP													FY 14/15	
Pipeline Connecting 550 - 530 Zones (96030) Rob M.	\$2,260,000													FY 12/13	- Project on hold pending evaluation of new water supply requirements of CIP #96034.
	\$2,260,000													FY 13/14	
	Water CIP													FY 14/15	
New Water Source - System wide Improvements - (96034) Rob M.	\$835,000													FY 12/13	- Evaluation underway to determine specific project requirements of new water supply.
	\$210,000													FY 13/14	
	Water CIP													FY 14/15	
Barrows/Scholls Ferry (Phase 1) - 18" Line Extension - (96035) Rob M.	\$1,398,500													FY 12/13	- Complete. - Will serve the River Terrace area.
	\$1,027,000													FY 13/14	
	Water SDC													FY 14/15	

AIS-1679

5.

Workshop Meeting

Meeting Date: 04/15/2014

Length (in minutes): 20 Minutes

Agenda Title: Medical Marijuana Legislative Update

Submitted By: John Floyd, Community
Development

Item Type: Update, Discussion, Direct Staff

Meeting Type: Council
Workshop
Mtg.

Public Hearing: No

Publication Date:

Information

ISSUE

Time reserved in anticipation of new state legislation regarding local regulation of medical marijuana facilities.

STAFF RECOMMENDATION / ACTION REQUEST

Receive information and provide direction.

KEY FACTS AND INFORMATION SUMMARY

On February 11, 2014 Council passed Ordinance No. 14-4 which established a temporary prohibition on medical marijuana facilities within the City of Tigard. The purpose of the prohibition is to provide sufficient time for the City to study and consider community appropriate regulations for such facilities.

Since that meeting, new state rules have come into effect under SB1531, which became effective March 19, 2014. The purpose of this bill is to provide guidance for how local governments may adopt temporary moratoriums and/or regulate medical marijuana dispensaries. However, SB1531 does not resolve the question of whether local governments are pre-empted from outright bans. As a result, legal uncertainty remains for those cities wishing to prohibit medical marijuana facilities within their borders.

In light of this new legislation, and as detailed in the attached memorandum, Council may wish to immediately amend the temporary prohibition until May 1, 2015 at the next business meeting as SB1531 may otherwise preclude an extension of a moratorium adopted or modified after May 1, 2014. Staff has reserved time on the April 22 agenda should Council wish to extend the present ban.

In an addition to a discussion of SB1531, staff will present options for engaging the business

community and citizenry in a public dialogue regarding medical marijuana.

OTHER ALTERNATIVES

COUNCIL GOALS, POLICIES, APPROVED MASTER PLANS

Economic Development
Community Engagement

DATES OF PREVIOUS COUNCIL CONSIDERATION

February 11, 2014 (Council adoption of temporary prohibition)

Attachments

Staff Memorandum

Senate Bill 1531



City of Tigard Memorandum

To: Mayor John Cook and Tigard City Council

From: John Floyd, Associate Planner

Re: Impact of Senate Bill 1531: Medical Marijuana Facilities & Options for Moving Forward

Date: April 7, 2014

The purpose of Senate Bill 1531 is to create some legal certainty for local governments seeking to regulate medical marijuana facilities within their jurisdiction. To do this, SB1531 creates two “safe harbor” options. It does not, however, authorize a local jurisdiction to adopt an outright ban.

The first option authorizes a city to adopt “reasonable regulations” on the operation of medical marijuana facilities registered, or applying for registration, with the state. Such regulations may include reasonable restrictions on hours of operation, where they may be located; and conditions on how a facility may dispense.¹

The second option authorizes a local government to adopt a moratorium on medical marijuana facilities, subject to time restrictions. SB1531 states a moratorium must be adopted by May 1, 2014 and must end by May 1, 2015. The City Attorney’s office has advised that Council may want to consider re-passing its ordinance to extend the moratorium until May 1, 2015 as it is unclear whether the City would be allowed to extend its moratorium after May 1, 2014. If the legal landscape is still unclear in December and the City wishes to extend its moratorium, it may not be allowed to do that. The types of zoning restrictions on these facilities also may not be sorted out by then and there could be a challenge if the City takes action. By contrast, the moratorium authorized by SB 1531 is a safe harbor option that has little to no risk of any legal challenges.

Unfortunately a third option to allow outright prohibitions was stripped by the Senate and amendments to reinsert the option failed in the house despite vigorous lobbying by local governments. The failure of this amendment may be attributed to members of the senate and legislature not wanting to deny patient access to a drug recognized by the state of Oregon as

¹ ORS475.314(3)(a) states a medical marijuana facility may only be located in an area that is zoned for commercial, industrial or mixed use or as agricultural land and may not be located at the same address as a marijuana grow site.

legal and legitimate under state law. This leaves the legal questions of state pre-emption and local government authority unanswered, and which may have to be resolved through litigation unless additional clarifying legislation is passed. An interim workgroup is expected to ex

Looking forward, SB1531 may be seen as a compromise measure and may be intended as a bridge until further refinements can be made in the 2015 legislative session. In anticipation of further refinements, lawmakers will be convening a workgroup to monitor dispensaries and recommend possible changes during the 2015 session. In addition, there is a likelihood of another ballot measure for legalization passes during the fall elections, which may change the regulatory requirements still further.

That said, with a self-imposed deadline of December 31, 2014 and a state deadline of May 1, 2015 the city must choose a course of action. To help move this forward, it would helpful for staff to know what sort of information Council would find useful in future decision making on whether and how to regulate dispensaries. Already the Mayor and several staff members have made plans to attend a League of Oregon Cities workshop on Medical Marijuana on May 1st to better understand what other cities are experiencing and what options may be available as we move forward. Staff suggests the following additional tasks and tools to help bring more information before the Council, and welcomes additional input and direction on how the City could move forward.

1. Establish what a non-interventionist (state rules only) approach would look like.
 - a. Developing a map of properties within City limits that would meet location restrictions set forth in existing state regulations, in order to determine where and how many dispensaries could potentially locate within City limits.
 - b. Identifying potential conflicts and likely community impacts that could result from such facilities.
2. Establishing regulatory options and associated legal risks for the City.
 - a. Identifying effective time, place, and manner restrictions; or
 - b. Adoption of a permanent prohibition.
3. Facilitating a community dialogue.
 - a. Providing information through Cityscape, website, and other established tools.
 - b. Commission surveys of citizens and businesses.
 - c. Use of online software such as “Consider.It” to facilitate civil and meaningful dialogue.
 - d. Town Hall Meeting

Enrolled
Senate Bill 1531

Sponsored by Senators HANSELL, MONROE, STARR; Senators BAERTSCHIGER JR, BOQUIST, CLOSE, FERRIOLI, GIROD, JOHNSON, KNOPP, KRUSE, MONNES ANDERSON, OLSEN, THOMSEN, WHITSETT, WINTERS, Representatives ESQUIVEL, JENSON, THATCHER, THOMPSON, WHISNANT, WITT (at the request of Association of Oregon Counties and League of Oregon Cities) (Pre-session filed.)

CHAPTER

AN ACT

Relating to marijuana facilities; creating new provisions; amending ORS 475.314; and declaring an emergency.

Be It Enacted by the People of the State of Oregon:

SECTION 1. Section 2 of this 2014 Act is added to and made a part of ORS 475.300 to 475.346.

SECTION 2. Notwithstanding ORS 633.738, the governing body of a city or county may adopt ordinances that impose reasonable regulations on the operation of medical marijuana facilities registered, or applying for registration, under ORS 475.314 that are located in the area subject to the jurisdiction of the city or county. For purposes of this section, “reasonable regulations” includes reasonable limitations on the hours during which a medical marijuana facility may be operated, reasonable limitations on where a medical marijuana facility may be located within a zone described in ORS 475.314 (3)(a) and reasonable conditions on the manner in which a medical marijuana facility may dispense medical marijuana.

SECTION 3. (1) Notwithstanding ORS 475.314 and section 2 of this 2014 Act, the governing body of a city or county may adopt an ordinance enacting a moratorium on the operation of registered medical marijuana facilities until May 1, 2015, in the area subject to the jurisdiction of the city or county if the moratorium is enacted no later than May 1, 2014.

(2) Notwithstanding ORS 475.309 (1)(b), a person who is responsible for or employed by a registered medical marijuana facility located in an area subject to the jurisdiction of a city or county that enacts a moratorium under this section is not excepted from the criminal laws of this state for possession or delivery of marijuana, aiding and abetting another in the possession or delivery of marijuana or any other criminal offense in which possession or delivery of marijuana is an element.

(3) The governing body of a city or county that enacts a moratorium under this section must notify the Oregon Health Authority, in a manner prescribed by the authority, of the moratorium.

(4) A registered medical marijuana facility that is located in an area subject to the jurisdiction of a city or county that enacts a moratorium under this section may choose to surrender the medical marijuana facility’s registration. To surrender registration under this subsection, the medical marijuana facility must notify the authority, in a manner prescribed

by the authority, of the surrender. If a medical marijuana facility surrenders registration under this subsection, the authority may refund any fee imposed by the authority pursuant to ORS 475.314 (12).

SECTION 4. Section 3 of this 2014 Act is repealed on January 2, 2016.

SECTION 5. ORS 475.314 is amended to read:

475.314. (1) The Oregon Health Authority shall establish by rule a medical marijuana facility registration system to authorize the transfer of usable marijuana and immature marijuana plants from:

(a) A registry identification cardholder, the designated primary caregiver of a registry identification cardholder, or a person responsible for a marijuana grow site to the medical marijuana facility; or

(b) A medical marijuana facility to a registry identification cardholder or the designated primary caregiver of a registry identification cardholder.

(2) The registration system established under subsection (1) of this section must require a medical marijuana facility to submit an application to the authority that includes:

(a) The name of the person responsible for the medical marijuana facility;

(b) The address of the medical marijuana facility;

(c) Proof that the person responsible for the medical marijuana facility is a resident of Oregon;

(d) Documentation, as required by the authority by rule, that demonstrates the medical marijuana facility meets the qualifications for a medical marijuana facility as described in subsection (3) of this section; and

(e) Any other information that the authority considers necessary.

(3) To qualify for registration under this section, a medical marijuana facility:

(a) Must be located in an area that is zoned for commercial, industrial or mixed use or as agricultural land; *[and may not be located at the same address as a marijuana grow site;]*

(b) May not be located at the same address as a marijuana grow site;

[(b)] (c) Must be registered as a business or have filed a pending application to register as a business with the Office of the Secretary of State;

[(c)] (d) Must not be located within 1,000 feet of the real property comprising a public or private elementary, secondary or career school attended primarily by minors;

[(d)] (e) Must not be located within 1,000 feet of another medical marijuana facility; and

[(e)] (f) Must comport with rules adopted by the authority related to:

(A) Installing a minimum security system, including a video surveillance system, alarm system and safe; and

(B) Testing for pesticides, mold and mildew and the processes by which usable marijuana and immature marijuana plants that test positive for pesticides, mold or mildew must be returned to the registry identification cardholder, the cardholder's designated primary caregiver or the cardholder's registered grower.

(4)(a) The authority shall conduct a criminal records check under ORS 181.534 of a person whose name is submitted as the person responsible for a medical marijuana facility under subsection (2) of this section.

(b) A person convicted for the manufacture or delivery of a controlled substance in Schedule I or Schedule II may not be the person responsible for a medical marijuana facility for five years from the date the person is convicted.

(c) A person convicted more than once for the manufacture or delivery of a controlled substance in Schedule I or Schedule II may not be the person responsible for a medical marijuana facility.

(5) If a person submits the application required under subsection (2) of this section, the medical marijuana facility identified in the application meets the qualifications for a medical marijuana facility described in subsection (3) of this section and the person responsible for the medical marijuana facility passes the criminal records check required under subsection (4) of this section, the authority shall register the medical marijuana facility and issue the person responsible for the medical marijuana facility proof of registration. The person responsible for the medical marijuana facility

shall display the proof of registration on the premises of the medical marijuana facility at all times when usable marijuana or immature marijuana plants are being transferred as described in subsection (1) of this section.

(6)(a) A registered medical marijuana facility may receive usable marijuana or immature marijuana plants only from a registry identification cardholder, designated primary caregiver or person responsible for a marijuana grow site if the registered medical marijuana facility obtains authorization, on a form prescribed by the authority by rule and signed by a registry identification cardholder, to receive the usable marijuana or immature marijuana plants.

(b) A registered medical marijuana facility shall maintain:

(A) A copy of each authorization form described in paragraph (a) of this subsection; and

(B) Documentation of each transfer of usable marijuana or immature marijuana plants.

(7) A medical marijuana facility registered under this section may possess usable marijuana and immature marijuana plants in excess of the limits imposed on registry identification cardholders and designated primary caregivers under ORS 475.320.

(8)(a) A registered medical marijuana facility may not transfer any tetrahydrocannabinol-infused product that is meant to be swallowed or inhaled, unless the product is packaged in child-resistant safety packaging that meets standards established by the authority by rule.

(b) A registered medical marijuana facility may not transfer any tetrahydrocannabinol-infused product that is manufactured or packaged in a manner that is attractive to minors, as determined by the authority by rule.

[(8)] (9) The authority may inspect:

(a) The premises of an applicant for a medical marijuana facility or a registered medical marijuana facility to ensure compliance with the qualifications for a medical marijuana facility described in subsection (3) of this section; and

(b) The records of a registered medical marijuana facility to ensure compliance with subsection (6)(b) of this section.

[(9)(a)] (10)(a) A registry identification cardholder or the designated primary caregiver of a registry identification cardholder may reimburse a medical marijuana facility registered under this section for the normal and customary costs of doing business, including costs related to transferring, handling, securing, insuring, testing, packaging and processing usable marijuana and immature marijuana plants and the cost of supplies, utilities and rent or mortgage.

(b) A medical marijuana facility may reimburse a person responsible for a marijuana grow site under this section for the normal and customary costs of doing business, including costs related to transferring, handling, securing, insuring, testing, packaging and processing usable marijuana and immature marijuana plants and the cost of supplies, utilities and rent or mortgage.

[(10)] (11) The authority may revoke the registration of a medical marijuana facility registered under this section for failure to comply with ORS 475.300 to 475.346, [or] rules adopted under ORS 475.300 to 475.346 **or ordinances adopted pursuant to section 2 of this 2014 Act**. The authority may release to the public a final order revoking a medical marijuana facility registration.

[(11)] (12) The authority shall adopt rules to implement this section, including rules that:

(a) Require a medical marijuana facility registered under this section to annually renew that registration; and

(b) Establish fees for registering and renewing registration for a medical marijuana facility under this section.

SECTION 6. This 2014 Act being necessary for the immediate preservation of the public peace, health and safety, an emergency is declared to exist, and this 2014 Act takes effect March 1, 2014.

Passed by Senate February 18, 2014

Repassed by Senate March 7, 2014

.....
Robert Taylor, Secretary of Senate

.....
Peter Courtney, President of Senate

Passed by House March 5, 2014

.....
Tina Kotek, Speaker of House

Received by Governor:

.....M,....., 2014

Approved:

.....M,....., 2014

.....
John Kitzhaber, Governor

Filed in Office of Secretary of State:

.....M,....., 2014

.....
Kate Brown, Secretary of State

AIS-1694

6.

Workshop Meeting

Meeting Date: 04/15/2014
Length (in minutes): 10 Minutes
Agenda Title: Upcoming Local Contract Review Board Action Items
Prepared For: Joseph Barrett
Submitted By: Joseph Barrett, Financial and Information Services
Item Type: Update, Discussion, Direct Staff
Meeting Type: Local Contract Review Board

Public Hearing No

Newspaper Legal Ad Required?:

Public Hearing Publication

Date in Newspaper:

Information

ISSUE

Discussion of upcoming contracts before the Local Contract Review Board.

STAFF RECOMMENDATION / ACTION REQUEST

Staff is asking the Local Contract Review Board (LCRB) to provide direction and inform staff if additional information will be necessary when these contracts are presented for LCRB consideration. Both of these items are scheduled for LCRB consideration on the April 22, 2014 agenda.

KEY FACTS AND INFORMATION SUMMARY

Construction Management Services - 72nd Avenue/Dartmouth Street. Intersection Improvements

The 72nd Ave / Dartmouth St Intersection is currently configured as an ‘all-way-stop’ resulting in traffic congestion especially during peak commute hours. 72nd Ave south of the intersection is very narrow and lacks sidewalks or bike lanes and is in need of widening. Adjacent proposed private developments have been conditioned to install a traffic signal at this intersection, but these conditions do not include all of the elements necessary to complete the intersection and street widening. Street widening will occur as part of this project.

The City and the Engineer of Record have designed improvements to complete the five lane improvements in all directions. The design of the intersection has been completed to add to the interim improvements resulting in the ultimate improvement for the intersection. Work

under this contract shall include:

- Contract Administration
- Construction Management and Support
- Construction Monitoring and Inspection
- Survey Verification as Needed
- As-Built Preparation as Needed

The City issued an intermediate qualification based solicitation (IQBS) for the work on March 24, 2014 to five firms on the City's Qualified Roster:

- WH Pacific
- CESNW
- Pace Engineers
- Otak
- Murray Smith and Associates

The proposals are due on April 8, 2014 and staff will score them in accordance with the criteria set forth in the IQBS to select the most qualified proposer. Staff will then enter into negotiations with that proposer. Staff will enter the negotiations with a estimate of \$160,000 for the work. Staff will bring additional details regarding this contract, including the negotiated cost if available, on the night of the discussion.

Planning, Design & Construction Management Services for the East Tigard Sewer Improvement Project

The project consists of replacing the first pipe run of pipe, immediately southwest of Hunziker Road, in place and then along a new alignment that moves the sewer line closer to the edge of the CWS vegetated corridor. Included in the project is a new main extension southerly to Wall Street to serve that area. The East Tigard Trunk replacement project will include topographic surveying, wetlands and sensitive lands permitting, engineering design, construction permitting, and construction services. The following services are requested under this contract:

- Project Research/Data Collection
- Design Survey
- Engineering Design
- Construction Services

The City issued an intermediate qualification based solicitation (IQBS) for the work on March 24, 2014 to five firms on the City's Qualified Roster:

- WH Pacific
- CESNW
- Westlake Consultants
- Otak
- Harper Houf Peterson Rigellis

The proposals are due on April 8, 2014 and staff will score them in accordance with the criteria set forth in the IQBS to select the most qualified proposer. Staff will then enter into negotiations with that proposer. Staff will enter the negotiations with a estimate of \$130,000 for the work. Staff will bring additional details regarding this contract, including the negotiated cost if available, on the night of the discussion.

OTHER ALTERNATIVES

COUNCIL GOALS, POLICIES, APPROVED MASTER PLANS

DATES OF PREVIOUS COUNCIL CONSIDERATION

This will be the first discussion of these upcoming contracts.

AIS-1745

7.

Workshop Meeting

Meeting Date: 04/15/2014

Length (in minutes): 20 Minutes

Agenda Title: Strategic Plan Rollout Update

Prepared For: Liz Newton, City Management

Submitted By: Liz
Newton,
City
Management

Item Type: Update, Discussion, Direct Staff

Meeting Type: Council
Workshop
Mtg.

Public Hearing: No

Publication Date:

Information

ISSUE

This is an opportunity for the City Council to receive an update on the roll-out of the city's Strategic Plan.

STAFF RECOMMENDATION / ACTION REQUEST

No action by council is necessary. This is an opportunity for council to receive information and ask questions

KEY FACTS AND INFORMATION SUMMARY

At the council meeting on December 17, 2013 council discussed the strategic plan with the staff strategic plan working group and reviewed the strategic plan video.

As a reminder the Strategic Plan vision is: "The most walkable community in the Pacific Northwest where people of all ages enjoy healthy and interconnected lives."

The strategic goals are:

1. Facilitate walking connections to develop an identity.
2. Ensure development advances the vision.
3. Engage the community through dynamic communication.
4. Fund the vision while maintaining core services.

During the discussion, council comments included:

- The vision might prompt impacts on department operations.
- The video was well done.

- Suggested small focus groups for public interaction.
- Offered suggestions for the tactical plans.
- Noted there is a lot of work to do, but there is synergy around the vision.

Since that meeting, the staff strategic plan work group formed four goal teams and, involving a broader group of staff, have developed tactical plans to move each goal forward.

Currently the Goal 3 team is focused on communicating and engaging the community around the vision. The March Cityscape included an article celebrating the new Fanno Creek trail connection from Main Street to Grant Avenue and encouraged readers to suggest other connections they would like to see by sending an email or calling the city's strategic plan hotline. The city's strategic plan website will be updated biweekly to reflect suggestions received.

Staff also developed a PowerPoint presentation (copy attached) to assist board and committee liaisons in making presentations on the strategic plan to board members. Staff made the presentation to the Mayor's Blue Ribbon Task Force on March 31 and it was well received. Presentations to other boards and committees are scheduled to be completed by the end of May. As council liaisons to boards and committees, it would be valuable for council members to offer their perspective on the vision and goals as part of those presentations.

The city manager will present the vision and strategic plan to Tigard Chamber of Commerce members as part of the "Good Morning Tigard" being hosted by the city on Thursday morning, April 10th.

OTHER ALTERNATIVES

N/A

COUNCIL GOALS, POLICIES, APPROVED MASTER PLANS

Community Engagement: Develop Tigard's Community Identity

DATES OF PREVIOUS COUNCIL CONSIDERATION

September 17, 2013

December 17, 2013

Attachments

Draft Strategic Plan

Strategic Plan PowerPoint



City of Tigard

2014–2034

Strategic Plan

Draft Working Document – for Discussion Purposes Only | Updated: 11/5/2013



Vision

*The most walkable community in the Pacific Northwest
where people of all ages and abilities enjoy
healthy and interconnected lives.*



ABOUT THE VISION:

- Goal is to create a unique, vibrant identity for the city – not a vision that could describe any city anywhere.
- Walkable doesn't mean anti-car or anti-public transportation, it is about leveraging the existing trail system and green spaces.
- Interconnected has many meanings: Connecting people to the city, people to people, work/shop/play, technology, physical connections, social connections, transportation, etc.
- The statement does not imply the city does or does not have a role in providing services to connect people and/or make people "healthy" – it is about building and providing the space for connections and healthy lifestyles to happen as people wish.
- The vision should drive future decisions about where the city places priorities and investments – needs to be a deliberate set of steps to make it happen.

STRATEGIC GOALS:

- 1 Facilitate walking connections to develop an identity.**
- 2 Ensure development advances the vision.**
- 3 Engage the community through dynamic communication.**
- 4 Fund the vision while maintaining core services.**

goal 1

Facilitate walking connections to develop an identity.

OBJECTIVES:

① Every household is within a walking distance of 3/8 mile to a trailhead.

- 100 percent of our residents have access to a densely networked trail system designed for universal access and the mobility-impaired.
- Fully accessible connections are made via pathways and/or sidewalk connections.
- Improve Tigard's walkability score – currently 51 <http://www.walkscore.com/OR/Tigard>.

② The trail system is used for all kinds of trips.

- The system is safe. All parts are comfortable for everyone to use – i.e., no segments are avoided because of real or perceived safety issues.
- The walking/transit connection is creatively engaged. Creative transit solutions, like local van shuttle service, are available to bridge gaps where trips (or portions of trips) would be otherwise infeasible for walking.
- This deals with trips within the city as well as trips leading into/out of the city.
- The transit waiting experience is improved:
- Transit stops protected from weather and are aesthetically pleasing.
- Sidewalks are a part of the plan, especially in relation to connections to transit stops. and key entry points of the pathway network.

③ The city's development patterns, over time, are influenced by the densely networked trail system.

- Pathway system and businesses begin to complement each other. You can walk to more business destinations. Businesses locate here that need and want less parking.
- Changes in the Community Development Code allow more businesses to become closer to residential.

④ The system supports and enhances Tigard parks and community gatherings.

- The system is designed to serve developed public parks.
- Places in the system are dedicated to community gardens, which become highly localized and cared-for centers belonging to neighbors and neighborhoods.
- Events, leisure-time activities and other social functions occur on and adjacent to the system, with City of Tigard involvement ranging from none to high.



goal **1** *continued*

⑤ Implementation of the project is long term (20 years) and controlled, in some fashion, at the neighborhood level.

- Implementation begins by connecting important public places in early phases of the project.
- Generate enthusiasm and support in neighborhoods (i.e., demonstrate early successes).
- Volunteerism is actively promoted and maximized (e.g., East Bull Mountain example).
- Cooperative approach to the work with citizens (a mutual partnership).

⑥ The city's identity results from construction of the system.

- We market our successes at every completed connection/result.
- The "identity gain" is natural and inevitable. As the new system gains users, it gains attention and the attraction and identity of Tigard gains momentum.

DRAFT

goal 2

Ensure development advances the vision.

OBJECTIVES:

① **Make best use of undeveloped and underdeveloped land to increase the value of the city and advance the vision.**

- Businesses locate and stay in Tigard in ways that maximize the productive development or redevelopment of properties.
- Public and private financial support catalyzes the redevelopment of current industrial land and properties.
- The city is a liaison to understand the local economy and business community and supports development and marketing of available properties.
- Planning and zoning facilitate the maximum development and revenue potential of residential, commercial and industrial lands.
- Encourage town center development and business expansion (Washington Square, Downtown, Triangle), including high-density housing development around shopping, business and transit.

② **Market Tigard. Build a healthy business climate that attracts, serves and employs more Tigard residents.**

- Market, brand and promote Tigard as the place where businesses are healthy and thrive.
- From startup to mature enterprises, provide resources for businesses to grow, stay healthy, and expand.
- Attract and retain businesses that encourage live-work-shop opportunities in Tigard.
- Market the trail system as a connector of people, businesses and transportation linkages.
- Add and grow regional anchor employers headquartered in or near Tigard.
- Capitalize on Tigard's central location and business advantages of proximity to Portland.
- Development services are easier, business-friendly and expedited.

③ **Invest in public spaces.**

- Strategically invest in land, public space, streets, sidewalks, and trails to create public spaces for everyone to enjoy; connect people to jobs, transit, community, leisure, and business; and leverage and complement desirable development.
- Tigard is the place easiest to access shopping, food and other businesses using all modes of travel, making the most of its transportation assets and easiest connections for business and regional downtowns.
- Transit station locations are developed and redeveloped to serve riders and adjacent neighborhoods.



goal 3

Engage the community through dynamic communication.

OBJECTIVES:

① **Messaging engages the community and advances the vision.**

- City communication channels and tools provide the most accurate and up-to-the-minute information about Tigard as measured by an increase in usage.
- Key messages clearly reinforce the city's strategic direction and goals.

② **The community is engaged and connected to the vision.**

- Communications strategies within departments align with and actively support the strategic plan through coordinated communication.
- The Tigard community is connected through compelling content that encourages and enables robust two-way communication.
- Innovative use of social media.
- Empowered employees share the message.

③ **The city actively promotes its vibrant business districts, livable neighborhoods and accessible parks and trails to inform current and attract new businesses, residents and visitors.**

- Educate community leaders on the strategic plan to create excitement and identify opportunities to partner to further the vision.
- Serve as a hub for networking individual neighborhoods with the city and community.
- Increase awareness of recreational opportunities through prominent placement of resources on the website and online media channels.



goal **4**

Fund the vision while maintaining core services.

OBJECTIVES:

① Stabilize finances to provide a foundation to build toward the vision.

- Budget for core services using current available funding and re-evaluate core services during annual budget process.
- Delivery of a reinvestment plan, including a facilities plan, prioritizing near-term investments needed to prevent larger costs later
- Continue to build reserves and create a strategic investment plan.
- Continue to implement efficiencies in operations and maintenance in all departments.

② Invest in the strategic vision.

- Reprioritize/redirect existing resources where possible to further the vision.
- Strategic investments, new programs, and significant changes to existing programs not funded by existing resources will require new resources.

③ Ensure the vision increases city value long term.

- Report to community, City Council and staff annually.



DRAFT

Purpose and Process

PURPOSE:

- The goal of the City of Tigard Strategic Plan is to provide guidance and direction for the city's priorities over the long term (next 20–30 years). Proactively planning for the city's growth provides an opportunity to grow the city in a way that is thoughtful and unique. This plan does this by leveraging and building on Tigard's existing strengths and aiming to continue to grow Tigard as a thriving, desirable place to live, work and play.
- This Strategic Plan will also inform the allocation of limited city resources to both long and short term goals.

PROCESS:

- The City of Tigard formed a Strategic Planning Group that met regularly throughout 2013 to build this draft plan. This group consists of:

Administrative Services	Administrative Services Manager Nadine Robinson
City Attorney (Contract)	Tim Ramis
City Management	City Manager Marty Wine Assistant City Manager Liz Newton Assistant to the City Manager Loreen Mills Senior Management Analyst Kent Wyatt Human Resources Director Sandy Zodrow
Community Development	Director Kenny Asher Assistant Director Tom McGuire
Finance	Director Toby LaFrance IT Manager Louis Sears
Library	Director Margaret Barnes Circulation Division Manager Craig Carter Technical Services Division Manager Teresa Ferguson Readers Services Division Manager Molly Carlisle
Police	Chief Alan Orr Assistant Chief Jim DeSully
Public Works	Director Dennis Koellermeier Assistant Director Brian Rager

- Throughout the process, discussions about the plan with City Council to ensure alignment; as well as opportunity for the community to provide input are being designed in coming months.

VISION

City of Tigard | 2014–34 Strategic Plan

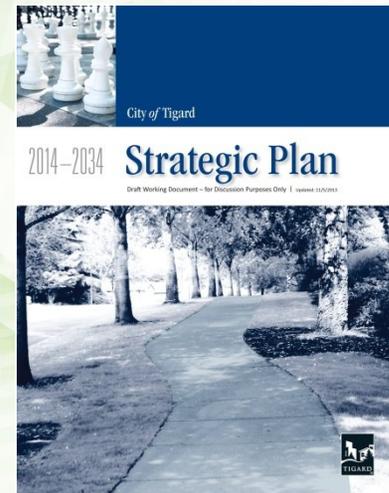


Creating connections is what Tigard's 20-year strategic plan is all about, and its promise is a stronger community.

“The most walkable community in the Pacific Northwest where people of all ages and abilities enjoy healthy and interconnected lives.”

We have a vision for Tigard—one that creates a unique and vibrant identity for our city. It builds on Tigard’s current strengths and creates connections that bring people together.

Building an identity takes time, so we’ve developed a strategic plan to guide the city through the next 20+ years.



Strategic Plan Goals

1 Facilitate walking connections to develop an identity.

- Every household is within 3/8 of a mile walking distance to a trailhead.
- Full accessible connections are made via pathways and/or sidewalks.
- The system supports and enhances Tigard's parks and community events.



2 Ensure development advances the vision.

- Make the best use of undeveloped and underdeveloped land to advance the vision.
- Build a healthy business climate that attracts, serves and employs more Tigard residents.
- Strategically invest in public spaces.

Strategic Plan Goals

3 Engage the community through dynamic communication.

- Develop messaging that engages the community and advances the vision.
- Encourage and enable two-way communication.
- Actively promote the city's business districts, livable neighborhoods and accessible parks and trails.

4 Fund the vision while maintaining core services.

- Stabilize city finances so it's possible to build toward the vision.
- Make strategic investments that support the vision.
- Ensure these investments increase city value long term.



We envision a Tigard that...

- Brings people of all ages and abilities together.
- Celebrates new and old connections.
- Provides access to nature and healthy living for the entire community.
- Provides better networks for people to connect, learn and share.



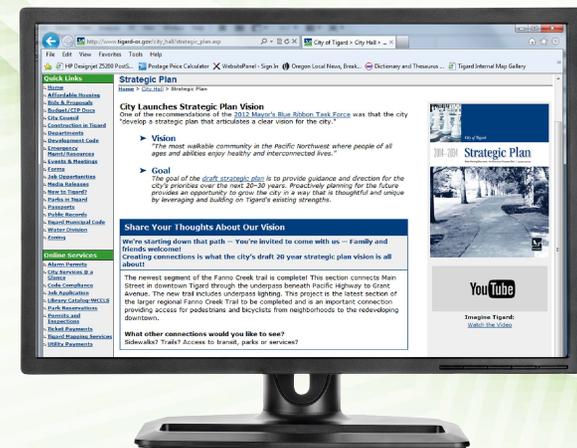
We've started down the path...

- Existing connections are being analyzed so we can determine what new connections will serve the most people and improve quality of life for our citizens.
 - Employees have identified several quick, easy, inexpensive projects to help launch the vision and allow us to share and celebrate the progress with our citizens.
 - Tigard Walks (www.tigardwalks.com) is identifying barriers and challenges that Tigard residents face when walking to work, school, social gatherings and other neighborhood destinations.



We've started down the path...

- Best practices are being identified so future growth in Tigard will be thoughtful, deliberate and unique.
- With the support of the Tigard City Council we are sharing the plan with citizens and stakeholders.
- We are identifying opportunities to interact with citizens.
 - A majority of responders to the city survey said the vision statement resonated with them!
 - We developed a webpage to promote the vision and ask for suggestions.



We hope you'll join us

We invite you to become part of this exciting adventure!

- The draft strategic plan can be accessed from a link on the city's home page.
- Check out the video on YouTube - Imagine Tigard - you'll find the link on the strategic plan webpage. It may help you imagine Tigard as it can be.



Let us know what you think

Do you have ideas about connections you would enjoy in Tigard? Or ways to help the vision become a reality?

Please share your thoughts with your city liaison.

Have an idea in the middle of the day or night?

Share it via the city's strategic plan webpage or leave a message on the strategic plan hotline.

www.tigard-or.gov/StrategicPlan

503-718-2402

Want to be more involved?

Opportunities to engage are being developed. Information about strategic plan involvement will appear:

- In the Cityscape newsletter.
- On the strategic plan webpage.

