

**Tualatin Valley Community Band FY-2015
Community Event Funding Request**

Event Name: Tualatin Valley Community Band – <http://www.tvcb.org>
Address: P.O. Box 230773, Tigard, Oregon 97281-0773

Contacts: Phillip Pasteris, Board President, 503-639-9740 (h),
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Steve Heuser, Music Director, 503-691-1446 (h),
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1. Request

Cash	\$2,000
In-kind Services	Use of the Cook Park Bishop-Scheckla Structure for weekly rehearsals during June and July and a free July public concert.
Total Request	\$2,000

2. Purpose of Funding Request:

The Tualatin Valley Community Band (TVCB) is requesting a grant of \$2,000 in order to defray the costs of performing free public concerts for the Tigard community.

TVCB is a State of Oregon recognized nonprofit and federal 501(c)(3) organization with a three-fold mission (1) to provide high quality, live, concert band public music performances for civic and educational functions, (2) to provide an opportunity for musicians of all ages and ethnic backgrounds to perform music, and (3) to foster music education by providing individual scholarships and donations to music education programs. TVCB was formed in 1989 and has been under the direction of Steve Heuser since 1991. TVCB has approximately 70 members ranging in age from teens to 80s.

The total funds requested from the City of Tigard will be distributed as follows:

- \$1,400 - Liability, abuse, and molestation insurance necessary to perform free public concerts in Tigard.
- \$600 - Tigard/Tualatin High School Auditorium rental for free public concerts.

3. How will this event benefit the Tigard Community?

TVCB provides Tigard with public concerts that raise the awareness of the Arts in our community. TVCB also supports the Tigard-Tualatin school system by providing students a no-cost opportunity to participate and extend their musical training through involvement in a musical organization during non-school hours. During 2014, TVCB provided the following free public events in the Tigard – Portland metropolitan area:

1. "Holiday Harmonies" – Tigard High School, Tigard, OR, December 7, 2014
2. "Halloween Concert," Tigard Public Library, Tigard, OR, October 26, 2014
3. "Summer Music Under the Trees" - Cook Park, Tigard, OR, July 20, 2014
4. 4th of July Fireworks! - Tigard High School, Tigard, OR, July 4, 2014
5. "Curtis Tigard's 105th Birthday Celebration," Tigard Public Library, Tigard, OR, April 13, 2014
6. "Music is for Life!" Rolling Hills Community Church, Tualatin, OR, February 23, 2014

The TVCB plans to provide a similar number of performances in 2015 using a variety of venues in the Tigard area. Our Cook Park summer rehearsals are open to the public every Tuesday evening. Our schedule is available on the TVCB webpage www.tvcb.org.

4. How many Tigard residents do you anticipate participating in these events?

Several thousand Tigard residents attend the Fourth of July concert; several hundred attend each of our indoor high school concerts and our July Cook Park concert. Our Publicity committee works closely with the City of Tigard and all media outlets to publicize upcoming concerts. We are actively searching for opportunities to perform for school and city events.

5. Financial Information

Figure 1 TVCB HomeStreet Bank Account Balances as of 12/31/2013

Account Balances - As of 12/31/2013	
As of 12/31/2013	
Account	12/31/2013 Balance
Bank Accounts	
CD at HomeStreet	0.00
Checking	0.00
Checking HomeStreet	25,001.77
TOTAL Bank Accounts	25,001.77
Cash Accounts	
Festival Tapes	0.00
TOTAL Cash Accounts	0.00
Asset Accounts	
Band Shirts	215.00
Folios	97.51
Music fund	35.00
TOTAL Asset Accounts	347.51
Liability Accounts	
Instrument Fund	-20.00
JW Pepper Music	0.00
Scholarshp Fund	-2,874.82
Sheet Music Svc	0.00
TOTAL Liability Accounts	-2,894.82
OVERALL TOTAL	22,454.46

Figure 21 TVCB HomeStreet Bank Account Balance as of 1/1/2015

Account Balances - As of 1/1/2015	
As of 1/1/2015	
Account	1/1/2015 Balance
Bank Accounts	
CD at HomeStreet	0.00
Checking	0.00
Checking HomeStreet	25,871.90
TOTAL Bank Accounts	25,871.90
Cash Accounts	
Festival Tapes	0.00
TOTAL Cash Accounts	0.00
Asset Accounts	
Band Shirts	378.00
Folios	55.72
Music fund	0.00
TOTAL Asset Accounts	433.72
Liability Accounts	
Instrument Fund	-20.00
JW Pepper Music	-74.99
Scholarshp Fund	-3,044.82
Sheet Music Svc	0.00
TOTAL Liability Accounts	-3,139.81
OVERALL TOTAL	23,165.81

Figure 2 TVCB CY 2014 Cash Flow (Income, Expenditures, and Transfers)

Itemized Categories - Last year							Page 1
1/1/2014 through 12/31/2014							
1/13/2015	Date	Account	Num	Description	Memo	Cir	Amount
	INCOME						7,873.51
	Donations						7,663.76
	2/28/2014	Checking Ho...	DE...	Music Is For Life Donations	Susan Lamb	R	100.00
	5/13/2014	Checking Ho...	DEP	Deposit	Intel Donation	R	3,915.00
	6/30/2014	Checking Ho...	DE...	MISC	Extra Subway money	R	1.00
	7/7/2014	Checking Ho...	DEP	City of Tigard	Donation	R	2,000.00
	7/9/2014	Checking Ho...	DE...	Misc	Tigard 4th of July	R	250.00
	7/21/2014	Checking Ho...	DEP	Concert Donations	July 20 concert in the park	R	224.20
	10/28/2014	Checking Ho...	DE...	Concert Donations	Finnerty	R	20.00
	12/5/2014	Checking Ho...	DE...	Donation	Darlene & Louis Balmer	R	50.00
	12/8/2014	Checking Ho...	DE...	Dec 7 Concert Donations	Douglas Walters	R	20.00
					Ken Dickson	R	25.00
					Jane Massett	R	25.00
					Cash	R	893.00
	12/31/2014	Checking Ho...	DE...	Donation	Kelth Olsen	R	100.00
	Membership						40.56
	1/18/2014	Checking Ho...	DE...	Amber Young	Amber Young	R	5.07
	2/11/2014	Checking Ho...	DE...	Misc	Farrell	R	5.07
					Buslach	R	5.07
	4/27/2014	Checking Ho...	DE...	Gabby Woodworth (membership)	Woodworth	R	5.07
	6/10/2014	Checking Ho...	DE...	Member Fee	Greenfield	R	5.07
	6/30/2014	Checking Ho...	DE...	MISC	Tom Wiederrecht	R	5.07
					Dan Gradin	R	5.07
	10/28/2014	Checking Ho...	DE...	Member Fee	Greenfield	R	5.07
	Inf Inc						49.03
	1/28/2014	Checking Ho...		Interest Earned		R	4.03
	2/28/2014	Checking Ho...		Interest Earned		R	3.57
	3/31/2014	Checking Ho...		Interest Earned		R	3.99
	4/30/2014	Checking Ho...		Interest Earned		R	3.81
	5/30/2014	Checking Ho...		Interest Earned		R	3.96
	6/30/2014	Checking Ho...		Interest Earned		R	3.92
	7/30/2014	Checking Ho...		Interest Earned		R	4.28
	8/30/2014	Checking Ho...		Interest Earned		R	4.36
	9/30/2014	Checking Ho...		Interest Earned		R	4.19
	10/30/2014	Checking Ho...		Interest Earned		R	4.31
	11/30/2014	Checking Ho...		Interest Earned		R	4.16
	12/31/2014	Checking Ho...		Interest Earned		R	4.45
	Music Foto						55.72
	6/10/2014	Checking Ho...	DE...	Member Fee	Greenfield	R	13.93
	6/30/2014	Checking Ho...	DE...	MISC	Tom Wiederrecht	R	13.93
					Dan Gradin	R	13.93
	10/28/2014	Checking Ho...	DE...	Member Fee	Greenfield	R	13.93
	Shirt Sales						105.00
	6/10/2014	Checking Ho...	DE...	Member Fee	Greenfield	R	21.00
	6/30/2014	Checking Ho...	DE...	MISC	Tom Wiederrecht	R	21.00
					Dan Gradin	R	21.00
	7/9/2014	Checking Ho...	DE...	Misc	Robert Bruce	R	21.00
	10/28/2014	Checking Ho...	DE...	Member Fee	Greenfield	R	21.00
	EXPENSES						-6,066.09
	Ads						-129.20
	1/2/2014	Checking Ho...	719	Community Newspapers	Advertisements for Dec Concert	R	-129.20
	Business Operations						-725.35
	3/7/2014	Checking Ho...	722	Corporation Division		R	-50.00
	3/23/2014	Checking Ho...	724	Oregon Dept Of Justice		R	-18.00
	Insurance						-490.00
	4/19/2014	Checking Ho...	725	Liberty Mutual Insurance		R	-490.00
	Office Supplies						-98.15
	2/11/2014	Checking Ho...	721	Chris Lewis	Library Supplies	R	-9.29
	5/27/2014	Checking Ho...	728	Chris Lewis	Library Supplies	R	-43.95
	8/2/2014	Checking Ho...	731	Chris Lewis	Library Supplies-folders	R	-44.91
	P O Box Rent						-60.00

Itemized Categories - Last year

1/1/2014 through 12/31/2014

1/13/2015	Date	Account	Num	Description	Memo	Clr	Amount
	1/23/2014	Checking Ho...	CCP	USPS PO Box Rental		R	-60.00
		Postage					-9.20
	1/22/2014	Checking Ho...	CCP	USPS- Stamps		R	-9.20
		Concert Expenses					-3,191.57
	10/28/2014	Checking Ho...	733	Ronnie Patton	concert Programs	R	-70.07
	12/2/2014	Checking Ho...	734	Rich Rohrich	Concert Advertising - Dec 7		-49.75
		Facility rental					-1,824.75
	1/2/2014	Checking Ho...	720	TTSD	TuHS Rental for June 6, 2013 concert	R	-527.50
	5/20/2014	Checking Ho...	727	TTSD	June 2, 2013 concert	R	-479.25
	6/29/2014	Checking Ho...	730	OCCA - Newport Concert Venue	Hall rental and technical staff	R	-250.00
	12/2/2014	Checking Ho...	735	Tigard Tualatin School District	Dec 7 Concert facility		-568.00
		Misc					-1,247.00
	5/28/2014	Checking Ho...	CCP	Blue Star Charters	Newport Concert Trip	R	-624.00
	6/18/2014	Checking Ho...	CCP	Blue Star Charters	Newport Concert Trip-final payment	R	-623.00
		Dining					0.00
	6/29/2014	Checking Ho...	729	Subway	Lunch at Newport concert	R	-195.00
	6/30/2014	Checking Ho...	DE...	MISC	Lunch Money- Subway	R	195.00
		Donations Paid					-1,500.00
	3/18/2014	Checking Ho...	723	TTSD	Twality band room soundproofing	R	-1,500.00
		Music					-470.00
	7/7/2014	JW PepperOrder #14A56121	Band o Ween		-70.00
					House of Horrors		-75.00
					Hocus Pcus		-70.00
	7/14/2014	JW PepperOrder 14A56376 Inv 14544568	Ritual Fire dance		-65.00
					Sorcers App		-60.00
					Starlight		-70.00
	8/1/2014	JW PepperOrder #14A56121-1	Unquiet Spirits		-120.00
	9/29/2014	JW Pepper ...		Order 50R25144 INV 14545498	Return Unquiet Spirits		120.00
	12/18/2014	JW PepperOrder# 14a70179	Captain America March		-60.00
		Shipping					-49.97
	7/7/2014	JW PepperOrder #14A56121	S&H Halloween Music		-19.99
	7/14/2014	JW PepperOrder 14A56376 Inv 14544568	14544568		-14.99
	12/18/2014	JW PepperOrder# 14a70179	14.99		-14.99
		TRANSFERS					0.00
		Checking HomeStreet					361.26
	2/11/2014	Band Shirts	Misc	Farrell			-42.00
	3/23/2014	Band Shirts	Membership - Ann Thompson	Partial membership fee			-21.00
	4/22/2014	Band Shirts	Lone Mountain Sportswear				226.00
	4/27/2014	Band Shirts	Gabby Woodworth (membership)	Woodworth			-21.00
	1/18/2014	Folios	Amber Young	Amber Young			-13.93
	2/11/2014	Folios	Misc	Farrell			-27.86
	4/27/2014	Folios	Gabby Woodworth (membership)	Woodworth			-13.93
	8/7/2014	JW Pepper ...	J.W. Pepper	INV 14544568			209.99
	9/10/2014	JW Pepper ...	JW Pepper	14544254			234.99
	2/28/2014	Scholarshp F...	Music Is For Life Donatons	Laura Holmes			-170.00
		Band Shirts					-142.00
	2/11/2014	Checking Ho... DE...	Misc	Farrell		R	21.00
				Buslach		R	21.00
	3/23/2014	Checking Ho... DEP	Membership - Ann Thompson	Partial membership fee		R	21.00
	4/22/2014	Checking Ho... 726	Lone Mountain Sportswear			R	-226.00
	4/27/2014	Checking Ho... DE...	Gabby Woodworth (membership)	Woodworth		R	21.00
		Folios					55.72
	1/18/2014	Checking Ho... DE...	Amber Young	Amber Young		R	13.93
	2/11/2014	Checking Ho... DE...	Misc	Farrell		R	13.93
				Buslach		R	13.93
	4/27/2014	Checking Ho... DE...	Gabby Woodworth (membership)	Woodworth		R	13.93
		JW Pepper Music					-444.98
	8/7/2014	Checking Ho... 732	J.W. Pepper	INV 14544568		R	-209.99
	9/10/2014	Checking Ho... CCP	JW Pepper	14544254		R	-234.99
		Scholarshp Fund					170.00
	2/28/2014	Checking Ho... DE...	Music Is For Life Donatons	Laura Holmes		R	25.00
				Linda Saxton		R	100.00

Itemized Categories - Last year							Page 3
1/1/2014 through 12/31/2014							
1/13/2015	Date	Account	Num	Description	Memo	Clr	Amount
				Susan Lamb		R	20.00
				CASH		R	25.00
OVERALL TOTAL							1,887.42

CY 2014 Budget notes as follows:

1. Major Revenue Sources CY 2014

- a. City of Tigard \$2,000, Tigard 4th of July Committee \$250, Intel Corp. \$3,915, Free Will Donations \$1,457, Oregon Arts Commission \$1,000, Doug Saxton Scholarship donations \$170.

2. Major Expenses CY 2014

- a. TTSD and Newport, OR auditorium rental, \$1,825, Twality Band Room soundproofing, \$1,500, Music Purchases \$470, Insurance, \$490, Charter Bus rental, \$1,247 for Newport, Oregon concert, Printing and advertising, \$250.
- b. Scholarship: No applications received for scholarship awards during 2014.

3. Year ending/beginning cash balances shown in Figures 1 and 2.

4. Authorized positions are as follows: Phil Pasteris, Board President; Tim Roberts; Secretary; Phil DeLuca, Treasurer. Board members include Steve Heuser, TVCB Music Director; Chris Lewis, Librarian; Lonn Aldridge, TVCB Past President (2008-2009), Barry Albertson, TTSD School Board; Lee Boekelheide TVCB Past Treasurer; Bob Erickson, Lisa Hasuikie, Twality Band Director; Sue Lamb, Past President (2009-2012), Ken Scheckla, Former Tigard City Council Member, Chris Lewis, TVCB Librarian; Steve Norcross, TVCB Member; Matt McKenzie, TVCB Member. All positions are uncompensated.

Figure 3 TVCB 2014 Cash Flow and Board Adopted 2015 Cash Flow Budget

TVCB CASH FLOW PLANNING BUDGET 2015		
	Actual FY- 2014	Proposed FY- 2015
2/4/2015		
GENERAL FUND START YEAR BALANCE	\$24,620.07	\$26,489.65
INCOME		
CD Archive Sales	\$0.00	\$0.00
Donations	\$7,663.76	\$7,250.00
Folio Purchase By Members	\$55.72	\$55.00
TVCB Shirt Purchase by Members	\$105.00	\$100.00
TVCB Member Donations	\$40.56	\$50.00
Interest Income Checking	\$49.03	\$50.00
Replacement Music		
TOTAL INCOME	\$7,914.07	\$7,505.00
EXPENSES		
Ads - Publicity	\$129.20	\$250.00
Business Operations (State of Oregon)	\$68.00	\$68.00
Insurance	\$490.00	\$490.00
Office Supplies	\$98.15	\$98.15
P O Box Rent	\$60.00	\$62.00
Postage	\$9.20	\$10.00
CD Costs (Concert Recording)		
Entry Fees		\$100.00
Rent Paid (Concerts)	\$1,824.75	\$700.00
Concert Expenses Road Trip	\$1,247.00	\$1,600.00
Music Performance Rights		\$275.00
Printing	\$119.82	\$119.82
TVCB Shirts		
Music Purchases	\$470.00	\$600.00
Music shipping	\$49.97	\$50.00
Shipping (music return)		
Folios		
Donations To TTSD	\$1,500.00	\$500.00
Misc. (audio system)		
TOTAL EXPENSES	\$6,066.09	\$4,922.97
(INCOME-EXPENSES)	\$1,847.98	\$2,582.03
GENERAL FUND BALANCE	\$26,468.05	\$29,071.68
SCHOLARSHIP FUND		
Starting Balance	\$2,874.82	\$3,044.82
Interest Income CD Scholarship	\$0.00	\$20.00
Scholarship Donations	\$170.00	\$240.00
Total Income	\$170.00	\$260.00
Expenses	\$0.00	\$1,000.00
Ending Balance	\$3,044.82	\$2,304.82
NET BALANCE CHANGE	\$170.00	-\$740.00

5.b Financial Statements

The TVCB FY-2014 check register from Quicken is in Figure 3.

5.c Articles of Incorporation

Articles of Incorporation are on file with the City of Tigard.

5.d 501(c)(3) Status

TVCB obtained a federal tax-exempt designation on November 21, 2001. This document is on file with the City of Tigard. The TVCB Employer Identification Number is 93-1168909 and our DLN Number is 17053299033021.

5.e Organizational By-laws

By-laws are on file with the City of Tigard. No changes were made during CY-2014.