City *of* Tigard

Tigard Business Meeting – Agenda

TIGARD CITY COUNCIL **Revised 5/7/2015 Agenda Item No. 7 rescheduled to May 26, 2015.**

MEETING DATE AND TIME: May 12, 2015 - 6:30 p.m. Study Session; 7:30 p.m. Business Meeting

MEETING LOCATION: City of Tigard - Town Hall - 13125 SW Hall Blvd., Tigard, OR 97223

PUBLIC NOTICE:
Anyone wishing to speak on an agenda item should sign on the appropriate sign-up sheet(s). If no sheet is available, ask to be recognized by the Mayor at the beginning of that agenda item. Citizen Communication items are asked to be two minutes or less. Longer matters can be set for a future Agenda by contacting either the Mayor or the City Manager.

Times noted are *estimated;* it is recommended that persons interested in testifying be present by 7:15 p.m. to sign in on the testimony sign-in sheet. *Business agenda items can be heard in any order after 7:30 p.m.*

Assistive Listening Devices are available for persons with impaired hearing and should be scheduled for Council meetings by noon on the Monday prior to the Council meeting. Please call 503-639-4171, ext. 2410 (voice) or 503-684-2772 (TDD - Telecommunications Devices for the Deaf).

Upon request, the City will also endeavor to arrange for the following services:

- Qualified sign language interpreters for persons with speech or hearing impairments; and
- Qualified bilingual interpreters.

Since these services must be scheduled with outside service providers, it is important to allow as much lead time as possible. Please notify the City of your need by 5:00 p.m. on the Thursday preceding the meeting by calling: 503-639-4171, ext. 2410 (voice) or 503-684-2772 (TDD - Telecommunications Devices for the Deaf).

SEE ATTACHED AGENDA

VIEW LIVE VIDEO STREAMING ONLINE:
http://live.tigard-or.gov
CABLE VIEWERS: The regular City Council meeting is shown live on Channel 28 at 7:30 p.m. The meeting will be rebroadcast at the following times on Channel 28:

Thursday	6:00 p.m.	Sunday	11:00 a.m.
Friday	10:00 p.m.	Monday	6:00 a.m.

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- STUDY SESSION

- EXECUTIVE SESSION: The Tigard City Council may go into Executive Session. If an Executive Session is called to order, the appropriate ORS citation will be announced identifying the applicable statute. All discussions are confidential and those present may disclose nothing from the Session. Representatives of the news media are allowed to attend Executive Sessions, as provided by ORS 192.660(4), but must not disclose any information discussed. No Executive Session may be held for the purpose of taking any final action or making any final decision. Executive Sessions are closed to the public.

A. COUNCIL LIAISON REPORTS **6:30 p.m. estimated time**

B. POTENTIAL CONTRACT DISCUSSION - PAVEMENT MANAGEMENT PROGRAM OVERLAY CONSTRUCTION AND CRACK SEALING **6:45 p.m. estimated time**

C. DISCUSS CITYWIDE MASTER FEES AND CHARGES SCHEDULE **7:05 p.m. estimated time**

7:30 PM

1. BUSINESS MEETING

A. Call to Order

B. Roll Call

C. Pledge of Allegiance

D. Council Communications & Liaison Reports

E. Call to Council and Staff for Non-Agenda Items

2. CITIZEN COMMUNICATION (Two Minutes or Less, Please)

A. Follow-up to Previous Citizen Communication

B. Tigard High School Student Envoy

C. Tigard Area Chamber of Commerce

D. Citizen Communication – Sign Up Sheet

3. CONSENT AGENDA: (Tigard City Council) These items are considered routine and may be enacted in one motion without separate discussion. Anyone may request that an item be removed by motion for discussion and separate action. Motion to:
7:35 p.m. estimated time

A. APPROVE CITY COUNCIL MINUTES:

- March 17, 2015

- *Consent Agenda - Items Removed for Separate Discussion: Any items requested to be removed from the Consent Agenda for separate discussion will be considered immediately after the Council/City Center Development Agency has voted on those items which do not need discussion.*

4. PROCLAIM NATIONAL PUBLIC WORKS WEEK **7:40 p.m. estimated time**

5. AWARD "IF I WERE MAYOR, I WOULD..." CONTEST WINNERS **7:45 p.m. estimated time**

6. RESOLUTION OF APPRECIATION FOR TIGARD HIGH SCHOOL ENVOY CARTER KRUSE **7:55 p.m. estimated time**

7. ~~INFORMATIONAL PUBLIC HEARING: FY 2015 THIRD QUARTER BUDGET AMENDMENT~~
Rescheduled to May 26, 2015

8. RECEIVE BRIEFING ON THE YMCA STUDY **8:00 p.m. estimated time**

9. CONTINUED DISCUSSION ON TIGARD CITY CHARTER REVIEW **8:50 p.m. estimated time**

10. EXECUTIVE SESSION: The Tigard City Council will go into Executive Session for consultation with counsel concerning legal rights and duties regarding current litigation or litigation likely to be filed, under ORS 192.660(2) (h). All discussions are confidential and those present may disclose nothing from the Session. Representatives of the news media are allowed to attend Executive Sessions, as provided by ORS 192.660(4), but must not disclose any information discussed. No Executive Session may be held for the purpose of taking any final action or making any final decision. **9:15 p.m. estimated time**

11. NON AGENDA ITEMS

12. ADJOURNMENT **9:30 p.m. estimated time**

AIS-2063 **A.**

Business Meeting

Meeting Date: 05/12/2015

Length (in minutes): 15 Minutes

Agenda Title: Council Liaison Reports

Submitted By: Norma Alley, City Management

Item Type: Update, Discussion, Direct Staff

Meeting Type: Council Business Mtg - Study Sess.

Public Hearing: No

Publication Date:

Information

ISSUE

Council will present liaison reports.

STAFF RECOMMENDATION / ACTION REQUEST

KEY FACTS AND INFORMATION SUMMARY

OTHER ALTERNATIVES

COUNCIL GOALS, POLICIES, APPROVED MASTER PLANS

DATES OF PREVIOUS COUNCIL CONSIDERATION

N/A

Attachments

No file(s) attached.

AIS-2180 **B.**

Business Meeting

Meeting Date:	05/12/2015		
Length (in minutes):	20 Minutes		
Agenda Title:	Potential Contract Discussion - Pavement Management Program Overlay Construction and Crack Seal		
Prepared For:	Joseph Barrett		
Submitted By:	Joseph Barrett, Financial and Information Services		
Item Type:	Update, Discussion, Direct Staff	**Meeting Type:**	Council Business Mtg - Study Sess.
Public Hearing Newspaper Legal Ad Required?:	No		
Public Hearing Publication Date in Newspaper:			

Information

ISSUE

Discussion of potential public improvement contracts for the pavement overlay construction projects of the pavement management program and crack seal program.

STAFF RECOMMENDATION / ACTION REQUEST

Staff is asking Council to provide direction and inform staff of any additional information they would like to have presented during the contract award for upcoming contracts under the Pavement Management Program for FY 2015-2016. The Local Contract Review Board will be presented with a contract award motion for each contract at their May 26th Business Meeting.

KEY FACTS AND INFORMATION SUMMARY

Pavement Management Program - Crack Seal

Work under the city's Pavement Management Program - Crack Seal contract shall include

- Installation of crack seal on city streets
- Temporary signage, protection, and traffic control
- Performance of additional and incidental work as called for by the specifications and plans.

The city issued an Invitation to Bid on April 8th and advertised the project in both the Daily Journal of Commerce (April 8 & 10) and the Tigard Times (April 9). Bids were publicly opened at 3 pm on April 23rd with the city receiving a single response:

Bidder's Name - Bid
CR Contracting - $0.87/linear foot

It is worth noting that last year the city only received two bids and CR Contracting has held the city's crack sealing contract for the last few years. Staff has reviewed the bids and has found CR Contracting to be a reputable company fully capable of performing the work required on this project. CR Contracting has had no State of Oregon Contractor Construction Board disciplinary actions and is not on the Bureau of Labor and Industries ineligible list.

Staff will recommend to the Local Contract Review Board at their May 26th Business Meeting that the Board award the Fiscal Year 2015-2016 Pavement Management Program - Crack Seal contract to CR Contracting. Staff anticipates the total amount spent under this contract will not exceed $200,000.

PMP Rehabilitation (Overlay)
The yearly Pavement Management Program (PMP) protects the city's investment in street infrastructure. The program typically includes a combination of minor maintenance projects (slurry seal applications) and major maintenance and rehabilitation projects (pavement overlays). In a payment overlay project, the pavement on a street has deteriorated due to traffic usage and weather, and is at the point where pavement repairs and overlays are necessary to avoid further deterioration and return the street to a good condition.

Work under the project will include:

- Construction of asphaltic concrete inlays and overlays
- Asphalt concrete removal (grinding) and repair
- Adjustment of facilities to match new pavement level
- Applying sealant along pavement edges and joints
- Temporary signage, protection, and traffic control
- Striping and pavement marking
- Construction of concrete curbs and ramps
- Performance of additional and incidental work as called for by the specifications and plans.

For fiscal year 2015-2016, the city has identified the following streets, or sections of these streets, in need of this level of repair:

- Nimbus - End to Scholls Ferry
- Springwood - 121st to Scholls Ferry
- North Dakota - Springwood to 121st & 115th to Gallo
- Walnut - Tiedeman to Pacific Hwy
- Grant - Walnut to McKenzie
- 92nd - Waverly to Durham

The city issued an Invitation to Bid for the project on April 8th and published notice in the Daily Journal of Commerce (April 8 & 10) and in the Tigard Times (April 9). Bids were due on April 23rd and the city received responses from five companies (Engineer's Estimate $1,085,900):

- S-2 Contractors - $1,017,537
- Eagle-Elsner - $1,111,129
- Brix Paving - $1,153,643
- Knife River - $1,215,657
- Baker Rock Resources - $1,229,569

Staff has reviewed the bids and determined that S-2 Contractors has submitted the lowest responsible bid. S-2 Contractors has no State of Oregon Contractor Construction Board violations and is not on the Bureau of Labor and Industries ineligible list.

Staff will recommend at the May 26th Business Meeting that the contract for the FY 2015-2016 Pavement Management Program – Pavement Rehabilitation (Overlay) project be awarded to S-2 Contractors for $1,017,537. Staff is asking Council if there is any additional information they would like to see in determining this award.

OTHER ALTERNATIVES

Council may elect to have staff cancel the contract award presentations on May 26th either direct staff to reissue the Invitations to Bid or cancel the work for FY 2015-2016.

COUNCIL GOALS, POLICIES, APPROVED MASTER PLANS

DATES OF PREVIOUS COUNCIL CONSIDERATION

This is the first time the Council has discussed these contracts.

Fiscal Impact

Cost: See Below

Budgeted (yes or no): See Below

Where budgeted?: Street Maintenance Fund

Additional Fiscal Notes:

The 2015-2016 budget for the pavement management program has $1,407,681 proposed for external construction services. Both of these contract are for external construction services and combine for a total of $1,217,537 which would remain under the construction appropriations currently proposed.

Attachments

No file(s) attached.

AIS-1820 **C.**

Business Meeting

Meeting Date: 05/12/2015

Length (in minutes): 10 Minutes

Agenda Title: Discuss Citywide Master Fees and Charges Schedule

Prepared For: Toby LaFrance, Financial and Information Services

Submitted By: Carissa Collins, Financial and Information Services

Item Type: Update, Discussion, Direct Staff **Meeting Type:** Council Business Mtg - Study Sess.

Public Hearing: No **Publication Date:**

Information

ISSUE

City Council Discussion of the FY 2016 Proposed Master Fees & Charges Schedule.

STAFF RECOMMENDATION / ACTION REQUEST

Staff requests Council direction on the proposed changes to the FY 2016 Master Fees & Charges Schedule prior to June 9, 2015 budget adoption.

KEY FACTS AND INFORMATION SUMMARY

As part of the annual budget and as directed by TMC 3.32.050, Council adopts the Master Fees & Charges Schedule at the first business meeting in June as part of the annual budget process. The attached "FY 2016 Master Fees and Charges Summary of Changes Report outlines the proposed changes to the Master Fees and Charges, the basis of the change, the authority for proposing the change, and where that change can be found in the actual Master Fees and charges. Additionally, this agenda item summary includes the strikeout version of the Master Fees and Charges so that Council can review the detail of the proposed changes in fees.

Staff submits these changes to the FY 2016 Fees & Charges for council review in order to provide an opportunity for discussion of any changes in fees prior to budget adoption.

OTHER ALTERNATIVES

Do not approve the FY 2016 Master Fees & Charges Schedule, or direct staff to amend the schedule.

COUNCIL GOALS, POLICIES, APPROVED MASTER PLANS

N/A

DATES OF PREVIOUS COUNCIL CONSIDERATION

N/A

Fiscal Impact

Fiscal Information:

Not applicable

Attachments

Memo

FY 2016 Fees Summary

Master Fees & Charges

City *of* Tigard

Memorandum

To: City Council Members

From: Carissa Collins, Sr. Management Analyst

Re: FY 2016 Master Fees & Charges Schedule

Date: May 4, 2015

Every year, the City Council adopts the Master Fees and Charges Schedule at the first business meeting in June. Typically, this is the first time that council is given the opportunity to see any updated or newly proposed fees. Staff presents a strikeout version of the FY 2016 Master Fees & Charges Schedule. In addition, you will find a summary report of the changes that were made as a reference.

If you have any questions or concerns, please feel free to contact me at 503-718-2643.

FY 2016 Proposed Master Fees & Charges Summary of Changes Report

Department	Fee Description	Schedule Page(s)	Basis of Change	Authority	Included in Budget? (Y/N)
Financial & Information Services					
	Business License (Annual Fee)	4	Fees adjusted by 2% inflationary rate to pay for 1.0 FTE Detective in the Commercial Crimes Unit as approved by Budget Committee. Employee categories were revised to make fees more equitable. The 11-50 employee category was broken in to 11-20 & 21-50 categories. Annual fees will continue to be adjusted based on the Portland Consumer Price Index beginning in FY 2017.	Ord. 88-13	Y
Library					
	Library Card Fee (non-residents only)	7	Annual fee for library cards purchased by non-residents who are ineligible for a free card.	WCCLS	N
Police					
	Late payment of fees/fines (after 60 days)	8	Corrected the title of the fee.	Dept. Policy	N
	Special Event Permit Application Fee	8	New fee that will recover adminstrative costs related to processing special event applications.	Dept. Policy	N
Community Development					
	Planning Fees/Charges	18-24	No change to the FY 2015 fees. A new fees structure will be presented to council on May 19, 2015. Any adjustments to current fees will be occur subsequent to these discussions.	Res. 03-59	Y
	Transportation Development Tax	40-41	This fee is determined by Washington County. TDT rates from July 1, 2009 through September 30, 2014 were discounted. Rates between October 1, 2014 and June 30, 2015 are adjusted with an increase of .962%. This rate is a combination of the cost of road construction, labor, and ROW using a 5-year rolling average.	Washington County	Y
Public Works					
	Street Maintenance Fee	26	Fee adjusted by 4.33% based on a combination of two indexes, the Engineering News Record Construction Cost Index, and the Oregon Monthly Asphalt Cement Material Price Index.	TMC 15.20	Y
	Streetlight Energy & Maintenance Fee	27	Rates set by PGE Schedule #95 Option "A".	PGE	Y
	Fire Rates (Sprinklers)	31	Fee adjusted by 2.6% based in the Seattle-Construction Cost Index for April 2015.	Dept. Policy	Y
	Fire Service Connection	31	Fee adjusted by 2.6% based in the Seattle-Construction Cost Index for April 2015.	Dept. Policy	Y
	Sanitary Sewer Service Fee (set by Clean Water Service)	23, 31	This fee is was increased by 3% and is calculated by Clean Water Service. The city receives 16.306% of fees that are collected.	Clean Water Services	Y

FY 2016 Proposed Master Fees & Charges Summary of Changes Report

Department	Fee Description	Schedule Page(s)	Basis of Change	Authority	Included in Budget? (Y/N)
	Storm and Surface Water Fee (set by Clean Water Service)	32	Service charge is determined by Clean Water Service and will increase by 50 cents. The city receives 75% of fees that are collected.	Clean Water Services	Y
	Water System Development Charge	39	Fee adjustment is tied to Seattle Construction Cost Index (CCI) which is 2.6% as of April 2015.	ORS 223.304(8) Res. 10-76	Y

Exhibit A

City of Tigard, Oregon

Master Fees & Charges Schedule

Fiscal Year 2015 - 2016

Adopted
June 9, 2015

Department	Revenue Source	Fee or Charge	Effective Date
CITY MANAGEMENT			
	Claims Application Fee (TMC 1.21.050 & 1.22; Ord. 08-09)	$1,000.00 /deposit*	6/24/2008
	* Claim fee shall be actual cost incurred by the city to process claim. Any funds remaining from the deposit after the claim has been processed will be refunded to the claimant. Payment of any costs exceeding the amount of the deposit is required prior to issuance of a final decision by the city on the claim.		
ADMINISTRATIVE SERVICES			
	Municipal Court Fees		
	Civil Compromise	$150.00	8/28/2008
	Traffic School and Compliance Program Fee		
	Criminal	$150.00	8/28/2008
	Juvenile non-traffic	$75.00	8/28/2008
	Traffic School	Equal to the relevant fine provided for the violation in the Violations Bureau Fine Schedule	8/28/2008
	Traffic School Setover	$20.00	8/28/2008
	License Reinstatement	$15.00	8/28/2008
	Payment Agreement Administrative Fee	$15.00	8/28/2008
	Overdue Payment Letter	$10.00	8/28/2008
	Show Cause Hearings - Court Costs		8/28/2008
	Non-compliance	$25.00	
	Non-payment - fees paid prior to hearing	No Fee	
	Warrant Fee	$50.00	8/28/2008
CITY MANAGEMENT			
	Public Assembly		8/25/1970
	Application Fee		
	Persons Reasonably Anticipated		
	1,000 to 2,499	$100.00	
	2,500 to 4,999	$150.00	
	5,000 to 9,999	$500.00	
	10,000 to 49,999	$1,000.00	
	50,000 and over	$1,500.00	
ADMINISTRATIVE SERVICES/RECORDS			
	Tigard Municipal Code (TMC) (Titles 1 - 17) or TMC/CDC (Titles 1-18)		
	Compact Disk (CD)	$10.00	7/1/2009

Department	Revenue Source	Fee or Charge	Effective Date
CITYWIDE			
	Attorney Time	Current attorney billing rate	1999
	2GB Flash Drives	$11.00 each	7/1/2011
		$6.00	7/1/2003
	DVD/VHS	$12.00	7/1/2006
	Faxes for Public	$2.00 /first page $1.00 /each additional page	7/1/2007
	Microfiche Sheet Copies	$1.00 /sheet up to 50 sheets plus staff time	7/1/2007
	Microfilm/Microfiche & Photocopies		
	8-1/2 x 11	$0.25 /page	1999
	11 x 14	$0.50 /page	1999
	11 x 17	$1.00 /page	7/1/2005
	17 x 24	$1.50 /page	7/1/2007
	36 x 36	$2.50 /page	7/1/2007
	Nomination Petition Fee	$50.00	7/1/2008
	Oversized Copies	$2.50 /page	7/1/2011
	Photographs	Actual Cost	1999
	Recording of Documents	Actual Cost	1999
	Research Fee	Staff hourly rate + Citywide Overhead Fee + Materials	2/7/2002
	Staff Hourly Rate for Miscellaneous Billing and Reimbursement Agreements	Staff hourly rate + benefits + paid time off + administrative time + department overhead + citywide overhead as determined by most recent A-87 Indirect Cost Study	7/1/2012

Department	Revenue Source	Fee or Charge	Effective Date
FINANCIAL & INFORMATION SERVICES			
	Assessment Assumption	$50.00	4/22/1985
	Budget Document		
	Compact Disk (CD)	$10.00	7/1/2007
	Paper	$50.00	
	Business License		
	Annual Fee*		
	~~0-2 employees~~	~~$86.00 /per year~~	~~7/1/2014~~
	~~3-5 employees~~	~~$115.00 /per year~~	~~7/1/2014~~
	~~6-10 employees~~	~~$377.00 /per year~~	~~7/1/2014~~
	~~11-50 employees~~	~~$621.00 /per year~~	~~7/1/2014~~
	~~51 or more employees~~	~~$844.00 /per year~~	~~7/1/2014~~
	0-2 employees	**$88.00 /per year**	**7/1/2015**
	3-5 employees	**$118.00 /per year**	**7/1/2015**
	6-10 employees	**$415.00 /per year**	**7/1/2015**
	11-20 employees	**$680.00 /per year**	**7/1/2015**
	21-50 employees	**$780.00 /per year**	**7/1/2015**
	51 or more employees	**$1,000.00 /per year**	**7/1/2015**
	** Adjusted annually in conjunction with the Portland Consumer Price Index (CPI)*		
	Pro-Rated Fee Schedule		
	Issued January 1 - June 30	See Fee Schedule above	
	Issued July 1 - December 31	1/2 the annual fee	
	Temporary License	$25.00	1/1/2008
	Duplicate License/Change of Ownership Fee		
	Change in ownership or name only	$10.00	1/1/2008
	Copy/replacement of license	$10.00	1/1/2008
	Delinquency Charge		
	Whenever the business license fee is not paid on or before the delinquent date, a delinquency charge equal to ten percent (10%) of the original business license fee due and payable shall be added for each calendar month or fraction thereof that the fee remains unpaid. The total amount of the delinquency penalty for any business license		

Department	Revenue Source		Fee or Charge	Effective Date
	Comprehensive Annual Financial Report		$0.00	2/7/2002
	Franchise Fee/Right of Way Usage Fee (See TMC 15.06)			
	Electricity	(Owns facility in ROW and provides service to customers within Tigard)	5% of gross revenue or $4,000 whichever is greater	1/9/2015
	Electricity	(Owns facility in ROW and provides ***no*** service to customers within Tigard)	$2.90/linear foot of installation in right-of-way or $4,000, whichever is greater	1/9/2015
	Electricity	(Using a non-owned facility in ROW and provides service to customers within Tigard)	5% of gross revenue	1/9/2015
	Natural Gas	(Owns facility in ROW and provides service to customers within Tigard)	5% of gross revenue or $4,000 whichever is greater	1/9/2015
	Natural Gas	(Owns facility in ROW and provides ***no*** service to customers within Tigard)	$2.90/linear foot of installation in right-of-way or $4,000, whichever is greater	1/9/2015
	Natural Gas	(Using a non-owned facility in ROW and provides service to customers within Tigard)	5% of gross revenue	1/9/2015
	Telecom *	(Owns facility in ROW and provides service to customers within Tigard)	5% of gross revenue or $4,000 whichever is greater	1/9/2015
	Telecom *	(Provides ***no*** service to customers within Tigard)	$2.90/linear foot of installation in right-of-way or $4,000, whichever is greater	1/9/2015
	Telecom *	(Using a non-owned facility in ROW and provides service to customers within Tigard)	5% of gross revenue	1/9/2015
	**(Includes telecommunication utilities, long distance providers, private networks and competitive access providers)*			
	Utility Franchise Application Fee		$2,000.00	8/8/2006
	Solid Waste Disposal (See TMC 11.04)		5% of gross revenue	7/1/2013
	Cable TV (See TMC 5.12) *Application filed with MACC (email macc@maccor.org)*		5% of gross revenue	1/26/1999
	Lien Search Fee		$35.00	2/1/2004

Department	Revenue Source	Fee or Charge	Effective Date
	Overhead Fee		
	Added to charges for property damage/repair	10% of total charge	
	Passport Execution Fee	$25.00	2/1/2008
	Passport Photographs Fee	$10.00	4/1/2007
	Returned Check Fee	$20.00	10/9/2001
	Sewer Reimbursement District Loans		
	Interest Rate	Applicable Federal Rate (AFR), Table , Long-term, semiannual for the month the loan is approved	
	System Development Charge Financing (other than Sewer Reimbursement District Loans)		
	Application Fee	$25.00	
	Interest Rate	Prime rate as published in the Wall Street Journal as of the date of the application plus 4%	

Department	Revenue Source	Fee or Charge		Authority	Effective Date
LIBRARY					
	Collection Agency Fee	$10.00		WCCLS	7/1/2007
	Disk or CD (Blank)	$1.00		Dept. Policy	2/7/2002
	Flash Drive	$5.00	each	Dept. Policy	7/1/2013
	Library Card Fee (non-residents only)	~~$105.00~~	**$110.00 per year**	WCCLS	**7/1/~~2014~~ 2015**
	Lost Items	Replacement cost + $5.00 processing fee		WCCLS	7/1/2003
	Overdue Cultural Passes	$10.00	per day	WCCLS	7/1/2013
	Overdue Items			WCCLS	
	Daily Charge (All Items except DVDs & Blu-Rays)	$0.15	/item		7/1/2003
	Daily Charge (DVDs & Blu-Rays)	$1.00	/item		7/1/2005
	Maximum Charge	$5.00	/item		7/1/2005
	E-Readers	$1.00	per day up to a maximum of $5.00	Dept. Policy	7/1/2014
	Public Copier and Printer Charges				
		$0.10	/page for black & white	Dept. Policy	2001
		$0.50	/ page for color		7/1/2011
	Replacement Library Card Fee	$1.00			7/1/2007

Department	Revenue Source	Fee or Charge		Effective Date
POLICE				
	Alarm Permit Fee (Residential & Commercial)			
	(Government agencies, disabled residents or over the age of 60 are exempt)	$25.00		7/1/2009
	~~Failure to Obtain or Renew Security Alarm Permit Fee~~	$100.00		7/1/2013
	Late payment of fees/fines (after 60 days)			
	Failure to Obtain Permit within 60 Days of Alarm Installation	$100.00		7/1/2013
	Reinstatement Fee, Once Revoked (After 90 days past due)	$100.00		7/1/2014
	Non-permitted or Revoked Alarm Permit	$500.00		7/1/2013
	Distracted Driving Diversion Program	$25.00		7/1/2014
	False Alarm Fines			
	1st false alarm	*No Charge*	*No Charge*	7/1/2013
	2nd false alarm	*No Charge*	*No Charge*	7/1/2013
	3rd false alarm	$100.00		7/1/2013
	4th false alarm	$150.00		7/1/2013
	5th false alarm	$200.00		7/1/2013
	6 or more false alarms	$250.00		7/1/2013
	Fingerprint Card	$15.00 per card		7/1/2012
	Good Conduct Background/Letter	$10.00		7/1/2012
	Law Enforcement Officers Safety Act Qualification Fee	$25.00		7/1/2006
	Liquor License	$25.00		7/10/2001
	Police Services Fees			
	DVD/Audio/VHS Evidence Copies	$20.00		7/1/2012
	Police Documents/Reports	$10.00 /for the first 15 pages and $0.30 /page thereafter		7/1/2008
	Police Digital Photo CD Copies	$10.00 /CD		7/1/2005
	Police Photograph Copies	$10.00 /roll		7/1/2003
	Property Forfeiture for Criminal Activity	Varies		5/25/1999
	Second Hand Dealers and Transient Merchant License			
	Occasional	$40.00		7/1/2010
	Full-Time	$100.00		7/1/2010
	Reporting Forms	$0.80 each		7/1/2010
	Special Event Permit Application Fee			
	For-Profit Fee (Resident)	**$150.00**		**7/1/2015**
	For-Profit Fee (Non-Resident)	**$200.00**		**7/1/2015**
	Non-Profit Fee (Resident)	**$75.00**		**7/1/2015**
	Non-Profit Fee (Non-Resident)	**$125.00**		**7/1/2015**
	Social Gaming License			
	Annual fee due January 1st	$100.00		1/1/2014
	If a business applies on or after July 1st	$50.00		7/1/2014
	Vehicle Release Fee	$125.00		7/1/2013

Department	Revenue Source	Fee or Charge	Effective Date
COMMUNITY DEVELOPMENT - BUILDING			
	Building Permit Fees		
	(New Commercial)		10/1/2009
	Total Valuation:		
	$0.00 to $500.00	$51.09 /minimum	
	$500.01 to $2,000.00	$51.09 /for the first $500 and	
		$2.69 /for each additional $100 or fraction thereof.	
	$2,000.01 to $25,000.00	$91.44 /for the first $2,000 and	
		$10.76 /for each additional $1,000 or fraction thereof	
	$25,000.01 to $50,000.00	$338.92 /for the first $25,000 and	
		$8.06 /for each additional $1,000 or fraction thereof	
	$50,000.01 to $100,000.00	$540.42 /for the first $50,000 and	
		$5.38 /for each additional $1,000 or fraction thereof	
	$100,000.01 and over	$809.42 /for the first $100,000 and	
		$4.49 /for each additional $1,000 or fraction thereof	
	(New Single Family & Multi-Family)		10/1/2009
	Total Valuation:		
	$0.00 to $2,000.00	$66.25 /minimum	
	$2,000.01 to $25,000.00	$66.25 /for the first $2,000 and	
		$11.48 /for each additional $1,000 or fraction thereof	
	$25,000.01 to $50,000.00	$330.29 /for the first $25,000 and	
		$8.75 /for each additional $1,000 or fraction thereof	
	$50,000.01 to $100,000.00	$549.04 /for the first $50,000 and	
		$6.25 /for each additional $1,000 or fraction thereof	
	$100,000.01 to $250,000.00	$861.54 /for the first $100,000 and	
		$4.46 /for each additional $1,000 or fraction thereof	
	$250,000.01 to $500,000.00	$1,530.54 /for the first $250,000 and	
		$4.42 /for each additional $1,000 or fraction thereof	
	$500,000.01 to $1,000,000.00	$2,635.54 /for the first $500,000 and	
		$4.10 /for each additional $1,000 or fraction thereof	

Department	Revenue Source	Fee or Charge	Effective Date
	$1,000,000.01 to $2,000,000.00	$4,685.54 /for the first $1,000,000 and $3.33 /for each additional $1,000 or fraction thereof	
	$2,000,000.01 and over	$8,015.54 /for the first $2,000,000 and $3.18 /for each additional $1,000 or fraction thereof	
	(Additions, Alterations, and Demolitions for Single Family, Multi-Family, Commercial, & Industrial)		10/1/2009
	Total Valuation:		
	$0.00 to $500.00	$53.27 /minimum	
	$500.01 to $2,000.00	$53.27 /for the first $500 and $3.39 /for each additional $100 or fraction thereof	
	$2,000.01 to $25,000.00	$104.12 /for the first $2,000 and $15.21 /for each additional $1,000 or fraction thereof	
	$25,000.01 to $50,000.00	$453.95 /for the first $25,000 and $11.02 /for each additional $1,000 or fraction thereof	
	$50,000.01 to $100,000.00	$729.45 /for the first $50,000 and $7.53 /for each additional $1,000 or fraction thereof	
	$100,000.01 to $500,000.00	$1,105.95 /for the first $100,000 and $6.04 /for each additional $1,000 or fraction thereof	
	$500,000.01 to $1,000,000.00	$3,521.95 /for the first $500,000 and $5.09 /for each additional $1,000 or fraction thereof	
	$1,000,000.01 and over	$6,066.95 /for the first $1,000,000 and $3.39 /for each additional $1,000 or fraction thereof	
	Building Plan Review Fee	65% of base building permit fee	9/26/2000
	Deferred Submittals Plan Review	$200.00 minimum fee plus 65% of building permit fee based on valuation of the particular portion or portions of the project.	9/24/2002
	Phased Permitting Plan Review	$200.00 plus 10% of building permit fee based on total project valuation not to exceed $1,500 for each phase	9/24/2002

Department	Revenue Source	Fee or Charge		Effective Date
	Photovoltaic Solar Panel System	$180.00	(includes plan review and administrative fees) plus 12% state surcharge of permit fee	1/1/2011
	Electrical Fees			10/1/2009
	New residential, single or multi-family per dwelling unit; service included:			
	1000 square feet or less	$168.54		
	Each additional 500 square feet or portion thereof	$33.92		
	Limited energy, residential or multi-family (with above sq ft)	$75.00		
	Each manufactured home or modular dwelling service or feeder	$67.84		
	Services or feeders; installation, alterations or relocation:			
	200 amps or less	$100.70		
	201 amps to 400 amps	$133.56		
	401 amps to 600 amps	$200.34		
	601 amps to 1000 amps	$301.04		
	Over 1000 amps or volts	$552.26		
	Reconnect only	$67.84		
	Temporary services or feeders; installation, alteration or relocation:			
	200 amps or less	$59.36		
	201 amps to 400 amps	$125.08		
	401 amps to 600 amps	$168.54		
	Branch circuits; new, alteration or extension per panel:			
	With purchase of service or feeder - each branch circuit	$7.42		
	Without purchase of service or feeder			
	First Branch Circuit	$56.18		
	Each addit. Branch circuit	$7.42		
	Miscellaneous (service or feeder not included):			
	Each pump or irrigation circuit	$67.84		
	Each sign or outline lighting	$67.84		
	Signal circuit(s) or a limited energy panel, alteration or extension	$75.00		
	Each additional inspection over the allowable in any of the above			
	Per Inspection	$66.25	/hour (min 1 hour)	
	Per Hour	$66.25	/hour (min 1 hour)	
	Industrial Plant Inspection	$78.18	/hour (min 1 hour)	

Department	Revenue Source	Fee or Charge	Effective Date
	Renewable Energy Electrical Fees:		
	5 kva or less	$100.70	7/1/2012
	5.01 to 15 kva	$133.56	7/1/2012
	15.01 to 25 kva	$200.34	7/1/2012
	Wind generation systems in excess of 25 kva:		
	25.01 to 50 kva	$301.04	7/1/2012
	50.01 to 100 kva	$552.26	7/1/2012
	>100 kva the permit fee shall be calculated in accordance with OAR 918-309-0040.		
	Solar generation systems in excess of 25 kva:		
	Each additional kva over 25	$7.42	7/1/2012
	>100 kva no additional charge		
	Each additional inspection over allowable in any of the above:		
	Each additional inspection will be charged at an hourly rate (1 hr minimum)	$66.25/hr	7/1/2012
	Misc. fees at an hourly rate (1 hr minimum)	$90.00/hr	7/1/2012
	Electrical permit plan review fee	25% of the electrical permit fee	
	Fire Protection Systems		10/1/2009
	(Commercial Fire Suppression - Sprinkler, Alarm and Type I-Hood systems based on project valuation)		
	Total Valuation:		
	$0.00 to $500.00	$51.09 /minimum	
	$500.01 to $2,000.00	$51.09 /for the first $500 and	
		$2.69 /for each additional $100 or fraction thereof	
	$2,000.01 to $25,000.00	$91.44 /for the first $2,000 and	
		$10.76 /for each additional $1,000 or fraction thereof	
	$25,000.01 to $50,000.00	$338.92 /for the first $25,000 and	
		$8.06 /for each additional $1,000 or fraction thereof	
	$50,000.01 to $100,000.00	$509.42 /for the first $50,000 and	
		$5.38 /for each additional $1,000 or fraction thereof	
	$100,000.01 and over	$809.42 /for the first $100,000 and	
		$4.49 /for each additional $1,000 or fraction thereof	

Department	Revenue Source	Fee or Charge	Effective Date
	Fire Life Safety Plan Review (Commercial Only)	40% of base building permit fee	9/26/2000
	Fire Protection Systems		10/1/2009
	(Residential Fire Suppression)		
	Stand Alone System		
	Square Footage:		
	1 to 2,000	$198.75	
	2,001 to 3,600	$246.45	
	3601 to 7,200	$310.05	
	7,201 and over	$404.39	
	Multipurpose or Continuous Loop System		
	Square Footage:		
	0 to 2,000	$121.90	
	2,001 to 3,600	$169.60	
	3,601 to 7,200	$233.20	
	7,201 and over	$327.54	
	Manufactured Dwelling Installation	$305.50	9/24/2002
	Manufactured Dwelling and Mobile Home Parks, Recreation Camps, and Organizational Camps	Per OAR	9/24/2002
	Mechanical Fees		10/1/2009
	(1 & 2 Family Dwellings for New, Additions, or Alterations)		
	Heating/Cooling:		
	Air conditioning	$46.75	
	Furnace 100,000 BTU (ducts/vents)	$46.75	
	Furnace 100,000+ BTU (ducts/vents)	$54.91	
	Heat pump	$61.06	
	Duct work	$23.32	
	Hydronic hot water system	$23.32	
	Residential boiler (radiator or hydronic)	$23.32	
	Unit heaters (fuel-type, not electric), in-wall, in duct, suspended, etc.	$46.75	
	Flue/vent for any of above	$23.32	
	Other	$23.32	

Department	Revenue Source	Fee or Charge	Effective Date
	Other fuel appliances:		
	Water heater	$23.32	
	Gas fireplace	$33.39	
	Flue/vent for water heater or gas fireplace	$23.32	
	Log lighter (gas)	$23.32	
	Wood/pellet stove	$33.39	
	Wood fireplace/insert	$23.32	
	Chimney/liner/flue/vent	$23.32	
	Other	$23.32	
	Environmental exhaust and ventilation:		
	Range hood/other kitchen equipment	$33.39	
	Clothes dryer exhaust	$33.39	
	Single-duct exhaust (bathrooms, toilet compartments, utility rooms)	$23.32	
	Attic/crawlspace fans	$23.32	
	Other	$23.32	
	Fuel piping:		
	First four	$14.15	
	Each additional	$4.03	
	Minimum permit fee	$90.00	
	Mechanical plan review fee	25% of Permit Fee	
	Mechanical Permit Fees		10/1/2009
	(Commercial and Multi-family)		
	Total Valuation:		
	$0.00 to $500.00	$69.06 /minimum	
	$500.01 to $5,000.00	$69.06 /for the first $500 and	
		$3.07 /for each additional $100 or fraction thereof	
	$5,000.01 to $10,000.00	$207.21 /for the first $5,000 and	
		$2.81 /for each additional $100 or fraction thereof	
	$10,000.01 to $50,000.00	$347.71 /for the first $10,000 and	
		$2.54 /for each additional $100 or fraction thereof	
	$50,000.01 to $100,000.00	$1,363.71 /for the first $50,000 and	
		$2.49 /for each additional $100 or fraction thereof	
	$100,000.01 and over	$2,608.71 /for the first $100,000 and	
		$2.92 /for each additional $100 or fraction thereof	
	Plan Review	25% of permit fee	9/24/2002

Department	Revenue Source	Fee or Charge	Effective Date
	Plumbing Fees		10/1/2009
	(Commercial, Industrial, Residential, & Multi-Family)		
	New One & Two Family Dwellings		
	1 bath	$312.70	
	2 bath	$437.78	
	3 bath	$500.32	
	Each additional bath/kitchen fixture	$25.02	
	Site Utilities		
	Catch basin or area drain	$18.76	
	Drywell, leach line, or trench drain	$18.76	
	Footing drain, first 100'	$50.03	
	Each additional 100' or part thereof (footing drain)	$37.52	
	Manufactured home utilities	$50.03	
	Manholes	$18.76	
	Rain drain connector	$18.76	
	Sanitary sewer, first 100'	$62.54	
	Storm sewer, first 100'	$62.54	
	Water service, first 100'	$62.54	
	Each additional 100' or part thereof (sanitary, storm, water service)	$37.52	
	Fixture or Item		
	Backflow preventer	$31.27	
	Backwater valve	$12.51	
	Clothes washer	$25.02	
	Dishwasher	$25.02	
	Drinking fountain	$25.02	
	Ejectors/sump	$25.02	
	Expansion tank	$12.51	
	Fixture/sewer cap	$25.02	
	Floor drain/floor sink/hub	$25.02	
	Garbage disposal	$25.02	
	Hose bib	$25.02	
	Ice maker	$12.51	
	Interceptor/grease trap	$25.02	
	Medical gas (value: $)	*see table*	
	Primer	$12.51	
	Roof drain (commercial)	$12.51	
	Sink/basin/lavatory	$25.02	
	Solar units (potable water)	$62.54	
	Tub/shower/shower pan	$12.51	

Department	Revenue Source	Fee or Charge	Effective Date
	Urinal	$25.02	
	Water closet	$25.02	
	Water heater	$37.52	
	Water Piping/DWV	$56.29	
	Other:	$25.02	
	Minimum permit fee	$72.50	
	Plumbing plan review	25% of permit fee	
	Medical Gas Systems		9/24/2002
	Total Valuation:		
	$1.00 to $5,000.00	$72.50 /minimum	
	$5,000.01 to $10,000.00	$72.50 /for the first $5,000 and	
		$1.52 /for each additional $100 or fraction thereof, to and including $10,000.	
	$10,000.01 to $25,000.00	$148.50 /for the first $10,000 and	
		$1.54 /for each additional $100 or fraction thereof, to and including $25,000.	
	$25,000.01 to $50,000.00	$379.50 /for the first $25,000 and	
		$1.45 /for each additional $100 or fraction thereof, to and including $50,000.	
	$50,000.01 and over	$742.00 /for the first $50,000 and	
		$1.20 /for each additional $100 or fraction thereof.	
	Restricted Energy		6/27/2000
	Residential Energy Use, for all systems combined	$75.00	
	Commercial Energy Use, for each system	$75.00	
	Sanitary Sewer Inspection Fee		6/6/2000
	Residential	$35.00	
	Commercial	$45.00	
	Industrial	$75.00	
	Site Work/Grading Permit Fees		10/1/2009
	Based on project valuation - See Building Permit Fees (New Commerical).		

Department	Revenue Source	Fee or Charge		Effective Date
	Miscellaneous Fees			
	Administrative fee to change issued permits, including but not limited to:			
	Address change (minimum charge - one-half hour)	$90.00	per hour	7/1/2014
	Contractor change (minimum charge - one-half hour)	$90.00	per hour	7/1/2014
	Process and handling fee to mail permits with plans	$5.00		7/1/2014
	Fee paid inspections for residential structures pursuant to Title 14, Chapter 16			6/27/2000
	Single & Two Family Dwellings	$100.00		
	Apartment Houses & Social			
	Care Facilities	$160.00	/plus $7 for each dwelling unit in excess of 3	
	Hotels	$160.00	/plus $5 for each dwelling unit in excess of 5	
	Information Processing & Archiving (IPA) Fee	$2.00	/sheet larger than 11" X 17"	7/1/2010
		$0.50	/sheet 11" X 17" and smaller	
	Investigation Fee	$90.00	per hour (average cost)	1/1/2014
	(minimum charge: one-half hour)			
	Phased Occupancy	$200.00		6/27/2000
	Permit or Plan Review Extension	$90.00		
	Temporary Occupancy	$90.00		
	Other Inspections & Fees:			
	1. Inspections outside of normal business hours			10/1/2009
	(minimum charge - 2 hours)	$90.00	per hour	
	2 Reinspection fees	$90.00	per hour	10/1/2009
	3. Inspections for which no fee is specifically			10/1/2009
	indicated (minimum charge: one-half hour)	$90.00	per hour	
	4. Additional plan review required by changes,			10/1/2009
	additions or revisions to plans (minimum			
	charge: one-half hour)	$90.00	per hour	

***A 12% surcharge fee as mandated by the State Building Codes Division is applied to all permit fees, investigation fees and inspection fees listed above.*

Department	Revenue Source	Fee or Charge	Effective Date
COMMUNITY DEVELOPMENT - DEVELOPMENT SERVICES PLANNING			
	Accessory Residential Units	$343.00	7/1/2014
	Annexation	$3,217.00	7/1/2014
	Appeal		
	Director's Decision (Type II) to Hearings Officer	$292.00	7/1/2014
	Expedited Review (Deposit)	$351.00	7/1/2014
	Hearings Referee	$585.00	7/1/2014
	Planning Commission/Hearing's Officer to City Council	$3,234.00	7/1/2014
	Approval Extension	$343.00	7/1/2014
	Colocation (of Wireless Communication Facilites)	$52.00	7/1/2013
	Conditional Use		
	Initial	$6,404.00	7/1/2014
	Major Modification	$6,404.00	7/1/2014
	Minor Modification	$701.00	7/1/2014
	Design Evaluation Team (DET) Recommendation (deposit)	$1,788.00	7/1/2014
	Development Code Provision Review		
	Single-Family Building Plan	$86.00	7/1/2014
	New/Additions/Accessory (including, but not limited to, garages, carports, porches, patios, decks, storage sheds, awnings, steps and ramps)		
	Commercial/Industrial/Institution - New	$343.00	7/1/2014
	Commercial/Industrial/Institution– Tenant Improvements in Existing Development		
	Project Valuation up to $4,999		7/1/2014
	Project Valuation $5,000 - $74,999	$86.00	7/1/2014
	Project Valuation $75,000 - $149,999	$215.00	7/1/2014
	Project Valuation $150,000 and more	$343.00	7/1/2014

Department	Revenue Source	Fee or Charge		Effective Date
	Downtown Review			
	Downtown Review Compliance Letter	$701.00		7/1/2014
	Downtown Design Administrative Review			
	Under $1,000,000.00	$1,639.00	+ 0.004 x project valuation	7/1/2014
	$1,000,000.00 and over (max fee $25,000.00)	$6,318.00	+0.002 x project valuation	7/1/2014
	Downtown Design Review - Design Review Board	$3,325.00	+ applicable Type II fee	7/1/2014
	Hearing Postponement	$390.00		7/1/2014
	Historic Overlay/Review District			
	Historic Overlay Designation	$5,007.00		7/1/2014
	Removal Historic Overlay Designation	$5,007.00		7/1/2014
	Exterior Alteration in Historic Overlay District	$751.00		7/1/2014
	New Construction in Historic Overlay District	$751.00		7/1/2014
	Demolition in Historic Overlay District	$751.00		7/1/2014
	Home Occupation Permit			
	Type I	$118.00		7/1/2014
	Type II	$701.00		7/1/2014
	Interpretation of the Community Development Code			
	Director's Interpretation	$701.00		7/1/2014
	Appeal to City Council	$3,234.00		7/1/2014
	Land Partition			
	Residential and Non-Residential (3 Lots)	$4,634.00		7/1/2014
	Residential and Non-Residential (2 Lots)	$3,854.00		7/1/2014
	Expedited	$5,407.00		7/1/2014
	Final Plat	$1,076.00		7/1/2014
	Lot Line Adjustment	$701.00		7/1/2014
	Minor Modification to an Approved Plan	$701.00		7/1/2014
	Non-Conforming Use Confirmation	$701.00		7/1/2014
	Planned Development			
	Conceptual Plan Review	$9,068.00		7/1/2014
	Detailed Plan Review (Concurrent Hearing)	Applicable SDR Fee or Subdivision Fee + $439.00		7/1/2014
	Detailed Plan Review (Separate Hearing)	Applicable SDR Fee or Subdivision Fee +-$2,706.00		7/1/2014

Department	Revenue Source	Fee or Charge	Effective Date
	Pre-Application Conference	$701.00	7/1/2014
	Sensitive Lands Review		
	With Excessive Slopes/Within Drainage Ways/ Within 100-Year Floodplain (Type I)	$701.00	7/1/2014
	With Excessive Slopes/Within Drainage Ways/ Within Wetlands (Type II)	$3,076.00	7/1/2014
	With Excessive Slopes/Within Drainage Ways/ Within Wetlands/Within the 100-Year Floodplain (Type III)	$3,323.00	7/1/2014
	Sign Permit		
	Existing and Modification to an Existing Sign (No Size Differential)	$192.00	7/1/2014
	Temporary Sign (Per Sign)	$61.00	7/1/2014
	Site Development Review & Major Modification		
	Under $1,000,000.00	$5,434.00	7/1/2014
	$1,000,000.00/Over	$7,059.00 (+$6.00/per each $10,000.00 over $1,000,000.00)	7/1/2014
	Minor Modification	$701.00	7/1/2014
	Subdivision		
	Preliminary Plat without Planned Development	$6,273 / +$93.00 per lot	7/1/2014
	Preliminary Plat with Planned Development	$8,682.00	7/1/2014
	Expedited Preliminary Plat without Planned Development	$7,191.00	7/1/2014
	Expedited Preliminary Plat with Planned Development	$7,192.00	7/1/2014
	Final Plat	$2,169.00	7/1/2014
	Plat Name Change	$392.00	7/1/2014
	Temporary Use		
	Director's Decision	$343.00	7/1/2014
	Special Exemption/Non-Profit	$0.00	7/1/2014
	Special Mixed Use-Central Business District Zone Rate		
	1st Temporary Use in a Calendar Year	$343.00	7/1/2014
	2nd Through 5th Temporary Use With Substantially the Same Site Plan Within A Calendar Year	$61.00	7/1/2014

Department	Revenue Source	Fee or Charge	Effective Date
	Urban Forestry		
	Type I Modification to the Urban Forestry Plan Component of an Approved Land Use Permit	$675.00	7/1/2014
	Type III Discretionary Urban Forestry Plan Review Permit with concurrent Type III review	$422.00	7/1/2014
	Type III Discretionary Urban Forestry Plan Review Permit without concurrent Type III review	$2,602.00	7/1/2014
	Variance/Adjustment		
	Administrative Variance	$751.00	7/1/2014
	Development Adjustment	$343.00	7/1/2014
	Special Adjustments		
	Adjustment to a Subdivision	$343.00	7/1/2014
	Reduction of Minimum Residential Density	$343.00	7/1/2014
	Access/Egress Standards Adjustment	$751.00	7/1/2014
	Parking Adjustments		
	Reduction in Minimum or Increase In Maximum Parking Ratio	$751.00	7/1/2014
	Reduction in New or Existing Development/Transit Imprvmnt	$751.00	7/1/2014
	Reduction in Bicycle Parking	$751.00	7/1/2014
	Alternative Parking Garage Layout	$751.00	7/1/2014
	Reduction in Stacking Lane Length	$343.00	7/1/2014
	Sign Code Adjustment	$751.00	7/1/2014
	Street Improvement Adjustment	$751.00	7/1/2014
	Wireless Communication Facility Adjustments		
	Setback from Nearby Residence	$751.00	7/1/2014
	Distance from Another Tower	$343.00	7/1/2014
	Zoning Map/Text Amendment		
	Legislative - Comprehensive Plan	$10,755.00	7/1/2014
	Legislative - Community Development Code	$4,391.00	7/1/2014
	Quasi-Judicial	$4,046.00	7/1/2014
	Zoning Analysis (Detailed)	$701.00	7/1/2014
	Zoning Inquiry Letter (Simple)	$103.00	7/1/2014

***Planning Fees include 14.76% Long Range Planning Surcharge per Ord 04-99 as of 12/28/2004.*

Department	Revenue Source	Fee or Charge		Effective Date
COMMUNITY DEVELOPMENT - MISCELLANEOUS FEES & CHARGES				
	Plan Copies	$2.50		7/1/2007
	Community Development Code			
	CD Rom	$10.00		
	Tigard Comprehensive Plan			
		$75.00		7/1/2011
	GIS Maps*			
	8-1/2" x 11"			
	Non Aerial	$2.50		7/1/2011
	Aerial	$4.00		7/1/2011
	11" x 17"			
	Non Aerial	$5.00		7/1/2011
	Aerial	$7.00		7/1/2011
	17" x 22"			
	Non Aerial	$11.00		7/1/2011
	Aerial	$15.00		7/1/2011
	34" x 44"			
	Non Aerial	$25.00		7/1/2011
	Aerial	$30.00		7/1/2011
	Custom Maps	Staff Hourly Rate		
	Information Processing & Archiving (IPA) Fee			
	Temporary Sign	$5.00		7/1/2010
	Type I Review	$18.00		7/1/2010
	Type II Review	$175.00		7/1/2010
	Type III Review	$200.00		7/1/2010
	Type IV Review	$200.00		7/1/2010
	Neighborhood Meeting Signs (Land Use)	$2.00		1997
	Oversize Load Permit	$200.00		7/1/2005
	Planimetric Maps			
	Blueline print - quarter section	$5.00		
	Mylar - quarter section	$150.00	/+ reproduction cost	
	Retrieval of Materials Confiscated in ROW			
	Lawn and A-board signs	$40.00	/sign	7/1/2010
	Other signs and materials (based on size and value)	City Manager's Discretion (per TMC 7.61.035 Ord 10-06)		7/1/2010
	Tigard Transportation System Plan	$75.00		7/1/2011
	Washington Square Regional Center			1999
	Task Force Recommendations	$10.00		
	Master Plan Map (Zoning/Plan)	$2.50		

Department	Revenue Source	Fee or Charge		Effective Date
COMMUNITY DEVELOPMENT - MISCELLANEOUS DEVELOPMENT				
	Blasting Permit*	$364.00		7/1/2014
	Fee in Lieu of Sewer	Based on actual cost of sewer connection, if sewer was available		1998
	(MU-CBD zone only)	the current Washington County Assessor-determined real market value of the land (not improvements) by 10%.		
	Sanitary Sewer Connection Fee	~~$4,900.00~~	~~/dwelling unit~~	~~7/1/2014~~
	(This fee is determined by Clean Water Services. The City of Tigard receives 3.99% of fees collected.)	**$5,000.00**	**/dwelling unit**	**7/1/2015**
	Water Quality Facility Fee (Fee set by Clean Water Services)			6/6/2000
	(City receives 100% of fees collected)			
	Residential Single Family	$225.00	/unit	
	Commercial & Multi-family	$225.00	/2,640 sq. ft of additional impervious surface	
	Water Quantity Facility Fee (Fee set by Clean Water Services)			6/6/2000
	(City receives 100% of fees collected)			
	Residential Single Family	$275.00	/unit	
	Commercial & Multi-family	$275.00	/2,640 sq. ft of additional impervious surface	
	Metro Construction Excise Tax	12% of building permits for projects		7/1/2006
	(City will retain 5% for administrative expenses)	with a total valuation of $100,001 or more;		
	(Tax set by Metro, but collected by cities)	not to exceed $12,000.		
	School District Construction Excise Tax			
	(City will retain 4% for administrative expenses)			
	(Tax set by school districts based on ORS 320.170-189 and collected by cities)			
	Beaverton School District	$1.17	/sq. ft. residential construction	7/1/2014
		$0.58	/sq. ft. commercial construction	7/1/2014
	Tigard-Tualatin School District	$1.14	/sq. ft. residential construction	7/1/2014
		$0.57	/sq. ft. commercial construction	7/1/2014

Department	Revenue Source	Fee or Charge		Effective Date
COMMUNITY DEVELOPMENT - MISCELLANEOUS DEVELOPMENT				
	Urban Forestry			
	Hazard Tree Dispute Resolution Fee	$165.00	+ $55.00 each additional tree	3/1/2013
	In Lieu of Planting Fees (Planting & 3 Year Maintenance)			
	Street Tree	$537.00	per 1.5" caliper tree	3/1/2013
	Open Grown Tree	$537.00	per 1.5" caliper tree	3/1/2013
	Stand Grown Tree	$383.00	per tree 2' in height or 1 gallon container	3/1/2013
	Tree Permit Fees (Complex)			
	City Board or Committee	$307.00**		
	City Manager	No Charge		3/1/2013
	Tree Canopy Fee	$2.95	per square foot of tree canopy	3/1/2013
	Urban Forest Inventory Fees			
	Open Grown Tree	$147.00	+ $28.00 each additional tree	7/1/2014
	Stand of Trees	$195.00	+ $44.00 each additional stand	7/1/2014
	Tree Establishment Bond (Planting & Early Establishment)			
	1.5" Caliper Minimum Street or Open Grown Tree in Subdivisions or Minor Land Partitions	$489.00	per tree	3/1/2013
	1.5" Caliper Minimum Street or Open Grown Tree in Land Use Review Types other than Subdivisions or Minor Land Partitions	$441.00	per tree	3/1/2013
	2' in Height or 1 Gallon Container Minimum Stand Grown Tree in Subdivisions or Minor Land Partitions	$367.00	per tree	3/1/2013
	2' in Height or 1 Gallon Container Minimum Stand Grown Tree in Land Use Review Types other than Subdivisions or Minor Land Partitions	$351.00	per tree	3/1/2013
	Vacation (Streets and Public Access)	$2,595.00	/deposit + actual costs	7/1/2014

** Per Ord 03-59, fee is adjusted yearly based on the Construction Cost Index for the City of Seattle as published in the April issue of Engineering News Record and per Ord 04-99 includes the 14.76% Long Range Planning Surcharge.*

***$307.00 per tree up to and including 10 trees. If over 10 trees, the applicant submits a deposit of $307.00 for each tree over 10 trees up to a maximum of $5000.00. The applicant is charged actual staff time to process the permit and will be refunded the balance of the deposit if any remains after the review is complete*

Department	Revenue Source	Fee or Charge		Effective Date
PUBLIC WORKS				
	Addressing Assignment Fee	$50.00		10/29/2003
	Community Garden Plot Rental			
	Large	$40.00	/year	7/1/2010
	Small	$20.00	/year	7/1/2010
	Engineering Public Improvement Design Standards	$5.00	For printed version only	7/15/1998
	Local Improvement District Assessments	Actual Cost		7/24/1996
	Park Reservation Fees			
	Application Fee			
	Resident	$25.00	/per event	7/1/2010
	Non-Resident	$50.00	/per event	7/1/2010
	Rental Change Fee	$15.00	/per event	7/1/2011
	Organized Group Event Processing Fee	$50.00	/per event	7/1/2012
	Event Monitor	$15.00	/hour	7/1/2012
	Special Use/Alcohol Permit Fee	$25.00	/per event	7/1/2010
	(Fee assessed at time of reservation)			
	Special Event Permit Fee (First 3 hours)	$75.00	0 to 100 people	7/1/2013
		$175.00	101 to 200 people	7/1/2013
		$275.00	201 to 500 people	7/1/2013
		$475.00	501 to 2000 people	7/1/2013
		$1,000.00	2001 and more	7/1/2013
	(Each Additional Hour)	$25.00	0 to 100 people	7/1/2013
		$55.00	101 to 200 people	7/1/2013
		$90.00	201 to 500 people	7/1/2013
		$155.00	501 to 2000 people	7/1/2013
		$330.00	2001 and more	7/1/2013
	Shelter Rental Fees (2 hour minimum)			
	Shelter #2			
	Resident	$35.00	/hour	7/1/2012
	Non-Resident	$70.00	/hour	7/1/2012
	Shelter #1, #3, #4, Bishop/Scheckla Pavilion, & Summerlake			
	Resident	$25.00	/hour	7/1/2012
	Non-Resident	$50.00	/hour	7/1/2012

Department	Revenue Source		Fee or Charge		Effective Date
	Soccer/Ball Field Rental Fee (2 hour minimum)				
		Resident	$10.00	/hour	7/1/2010
		Non-Resident	$20.00	/hour	7/1/2010
	Deposit	May be required for some events to mitigate possible cleanup and/or damages.	Not to exceed $400		7/1/2010
	Reimbursement District Application Fee		$300.00		1/27/1998
	Reimbursement District Fee		Not to Exceed $6,000.00 unless reimbursement fee exceeds $15,000.00. Any amount over $15,000.00 shall be reimbursed by the owner; $6,000.00 limit valid for only 3 years from Council approval of district cost.		7/1/2001
	Street Maintenance Fee (TMC 15.20)				
		Monthly Residential Rate - Single and Multi-Family	~~$6.12~~ **$6.39**	/ unit	1/1/20~~15~~ **16**
		Monthly Non-Residential Rate	~~$1.38~~ **$1.44**	/per min required parking space	1/1/20~~15~~ **16**
		Staff Review	No Charge		
		City Council Written Appeal Filing Fee	$300.00		
	Solid Waste Compactor Permit		$100.00		

Department	Revenue Source	Fee or Charge		Effective Date
PUBLIC WORKS - DEVELOPMENT ENGINEERING				
	Erosion Control Inspection Fee			
	With Development			
	Construction Cost Estimate $0-$25,000	$80.70		7/1/2014
	Construction Cost Estimate $25,001-$50,000	$107.60		7/1/2014
	Construction Cost Estimate $50,001-$100,000	$161.40		7/1/2014
	Construction Cost Estimate over $100,000	$161.40	plus $75 per $100,000 or fraction thereof exceeding the first $100,000	7/1/2014
	Without Development			
	0-0.99acres	$322.80		7/1/2014
	1acre of greater	$322.80	plus $150 per acre or fraction thereof	7/1/2014
	Reinspection Fee	$96.84	per hour with a minimum of 1 hour	7/1/2014
	Plan Check		included in inspection fee	7/1/2014
	Plan Resubmittal Review	$96.84	per hour with a minimum of 1/2 hour	7/1/2014
	Fee In Lieu Of Bicycle Striping			
	8-inch white stripe	$2.69	/linear foot of frontage	7/1/2014
	Bike lane legends	$188.30	/each	7/1/2014
	Directional mini-arrows	$107.60	/each	7/1/2014
	Mono-directional reflective markers	$4.30	/each	7/1/2014
	Fee In Lieu Of Undergrounding	$35.00	/lineal feet of frontage	10/29/2003
	Public Facility Improvement Permit	2% plan review plus		7/1/2009
		5% of estimated cost of public improvement with a $300 minimum		7/1/2005
	Streetlight Energy & Maintenance Fee	Based upon PGE Schedule #95 Option "A" for the first two years costs		2000
	Traffic/Pedestrian Signs	Cost of materials and labor		2/7/2002

Department	Revenue Source	Fee or Charge	Authority	Effective Date
PUBLIC WORKS - UTILITIES				
	Booster Pump Charge			
	Meter Size (diameter inches)			
	5/8 x 3/4	$4.86 /monthly		1/1/2014
		$5.15 /monthly		1/1/2015
	3/4 x 3/4	$7.00 /monthly		1/1/2014
		$7.42 /monthly		1/1/2015
	1	$12.95 /monthly		1/1/2014
		$13.72 /monthly		1/1/2015
	1.5	$38.83 /monthly		1/1/2014
		$41.16 /monthly		1/1/2015
	2	$63.04 /monthly		1/1/2014
		$66.82 /monthly		1/1/2015
	3	$111.16 /monthly		1/1/2014
		$117.83 /monthly		1/1/2015
	4	$227.97 /monthly		1/1/2014
		$241.65 /monthly		1/1/2015
	6	$242.67 /monthly		1/1/2014
		$257.23 /monthly		1/1/2015
	8	$388.27 /monthly		1/1/2014
		$411.57 /monthly		1/1/2015
	10	$758.59 /monthly		1/1/2014
		$804.11 /monthly		1/1/2015
	12	$1,092.36 /monthly		1/1/2014
		$1,157.91 /monthly		1/1/2015

Department	Revenue Source	Fee or Charge	Authority	Effective Date
	Customer Charge			
	(Basic fee charged to customers to have the City deliver water.)			
	Meter Size (diameter inches)			
	5/8 x 3/4	$25.83 /monthly		1/1/2015
		$26.67 /monthly		1/1/2016
		$27.54 /monthly		1/1/2017
		$28.44 /monthly		1/1/2018
		$29.36 /monthly		1/1/2019
	3/4 x 3/4	$37.21 /monthly		1/1/2015
		$38.42 /monthly		1/1/2016
		$39.67 /monthly		1/1/2017
		$40.96 /monthly		1/1/2018
		$42.29 /monthly		1/1/2019
	1	$57.96 /monthly		1/1/2015
		$59.84 /monthly		1/1/2016
		$61.78 /monthly		1/1/2017
		$63.79 /monthly		1/1/2018
		$65.86 /monthly		1/1/2019
	1.5	$153.05 /monthly		1/1/2015
		$158.02 /monthly		1/1/2016
		$163.16 /monthly		1/1/2017
		$168.46 /monthly		1/1/2018
		$173.93 /monthly		1/1/2019
	2	$248.32 /monthly		1/1/2015
		$256.39 /monthly		1/1/2016
		$264.72 /monthly		1/1/2017
		$273.32 /monthly		1/1/2018
		$282.20 /monthly		1/1/2019

Department	Revenue Source		Fee or Charge	Authority	Effective Date
		3	$488.77 /monthly		1/1/2015
			$504.66 /monthly		1/1/2016
			$521.06 /monthly		1/1/2017
			$537.99 /monthly		1/1/2018
			$555.47 /monthly		1/1/2019
		4	$928.43 /monthly		1/1/2015
			$958.60 /monthly		1/1/2016
			$989.75 /monthly		1/1/2017
			$1,021.92 /monthly		1/1/2018
			$1,055.13 /monthly		1/1/2019
		6	$1,041.00 /monthly		1/1/2015
			$1,074.83 /monthly		1/1/2016
			$1,109.76 /monthly		1/1/2017
			$1,145.83 /monthly		1/1/2018
			$1,183.07 /monthly		1/1/2019
		8	$1,625.84 /monthly		1/1/2015
			$1,678.68 /monthly		1/1/2016
			$1,733.24 /monthly		1/1/2017
			$1,789.57 /monthly		1/1/2018
			$1,847.73 /monthly		1/1/2019
		10	$3,000.08 /monthly		1/1/2015
			$3,097.58 /monthly		1/1/2016
			$3,198.25 /monthly		1/1/2017
			$3,302.19 /monthly		1/1/2018
			$3,409.51 /monthly		1/1/2019
		12	$4,244.91 /monthly		1/1/2015
			$4,382.87 /monthly		1/1/2016
			$4,525.31 /monthly		1/1/2017
			$4,672.38 /monthly		1/1/2018
			$4,824.23 /monthly		1/1/2019

Department	Revenue Source	Fee or Charge	Authority	Effective Date
	Final Notification Process Fee	$30.00 /per instance		7/1/2009
	Fire Hydrant Flow Test	$325.00 /test		12/9/2008
	Fire Hydrant Usage - Temporary			
	3" hydrant meter deposit*	$650.00		9/1/2002
	*Deposit is refundable if returned in good condition			
	Hook-up service	$50.00		2/27/2001
	Continued use	$50.00 /month		2/27/2001
	Consumption	Current irrigation water usage rate per 100 cubic feet of water used		9/1/2002
	Fire Rates (Sprinklers)			
	6" or smaller	~~$17.70~~ ~~/month~~		~~7/1/2013~~
		$18.16 /month		**7/1/2015**
	8" or larger	~~$23.42~~ ~~/month~~		~~7/1/2013~~
		$24.03 /month		**7/1/2015**
	Fire Service Connection	~~$1,457.40~~ ~~/+ 12% fee based on construction costs.~~		~~7/1/2013~~
		$1,495.29 /+ 12% fee based on construction costs.		**7/1/2015**
	Meter Disconnection	Actual labor and material costs + 10%		9/1/2002
	Meter Installation Fees			
	5/8" x 3/4" Meter	$350.00		9/1/2011
	3/4" x 3/4" Meter	$400.00		10/1/2011
	1" Meter	$550.00		9/1/2011
	1 1/2" Meter	$850.00		9/1/2011
	2" Meter	$1,100.00		9/1/2011
	3" or more Meter	Actual labor & materials + 10%		9/1/2011
	Meter Out-of-Order Test	Meter calibration cost + actual labor and material costs + 10%		9/1/2002
	Sanitary Sewer Service (Fee set by Clean Water Services)			
	(City receives 16.306% of fees collected)			
	~~Base Charge~~	~~$25.85~~ ~~/dwelling unit/month~~		~~7/1/2014~~
	~~Use Charge~~	~~$1.72~~ ~~/100 cubic feet/month for individual customer winter average~~		~~7/1/2014~~
	Base Charge *(Pending CWS Hearing)*	**$26.63 /dwelling unit/month**		**7/1/2015**
	Use Charge *(Pending CWS Hearing)*	**$1.77 /100 cubic feet/month for individual customer winter average**		**7/1/2015**

Department	Revenue Source		Fee or Charge	Authority	Effective Date
	Service Installation Fees				
	Single Trench - Single Residential Service		$3,630.00 includes labor & materials		10/1/2011
	1 1/2" Meter and greater		Actual labor and material costs + 10%		10/1/2011
	Storm and Surface Water (Fee set by Clean Water Services)				
	(City retains 75% of Service Charge fees collected)				
	(City retains 100% of its Surcharge fees collected)				
	~~Service Charge~~		~~$6.75 /ESU/month~~		~~7/1/2014~~
	Service Charge *(Pending CWS Hearing)*		**$7.25 /ESU/month**		**7/1/2015**
	Tigard Surcharge		$2.00 /ESU/month		7/1/2009
	Water Bacteriological Quality Testing				
	Cost per test		$60.00		7/1/2008
	Water Disconnection Charge for Non-payment				
	During business hours		$50.00		2/27/2001
	Water Line Construction - New Development		12% of Actual Cost		2/27/2001
	Water Main Extension				
	Designed and installed by others		12% of Actual Cost		9/1/2002
	Water Usage Charges				
	Residential				
		Tier 1	$3.34 /100 cubic feet of water		1/1/2015
		Tier 2	$4.88 /100 cubic feet of water		1/1/2015
		Tier 3	$5.58 /100 cubic feet of water		1/1/2015
		Tier 1	$3.45 /100 cubic feet of water		1/1/2016
		Tier 2	$5.04 /100 cubic feet of water		1/1/2016
		Tier 3	$5.76 /100 cubic feet of water		1/1/2016
		Tier 1	$3.56 /100 cubic feet of water		1/1/2017
		Tier 2	$5.20 /100 cubic feet of water		1/1/2017
		Tier 3	$5.95 /100 cubic feet of water		1/1/2017
		Tier 1	$3.68 /100 cubic feet of water		1/1/2018
		Tier 2	$5.37 /100 cubic feet of water		1/1/2018
		Tier 3	$6.14 /100 cubic feet of water		1/1/2018
		Tier 1	$3.80 /100 cubic feet of water		1/1/2019
		Tier 2	$5.54 /100 cubic feet of water		1/1/2019
		Tier 3	$6.34 /100 cubic feet of water		1/1/2019

Department	Revenue Source		Fee or Charge	Authority	Effective Date
	Multi-Family				
		Tier 1	$2.78 /100 cubic feet of water		1/1/2015
		Tier 2	$4.06 /100 cubic feet of water		1/1/2015
		Tier 3	$4.65 /100 cubic feet of water		1/1/2015
		Tier 1	$2.87 /100 cubic feet of water		1/1/2016
		Tier 2	$4.19 /100 cubic feet of water		1/1/2016
		Tier 3	$4.80 /100 cubic feet of water		1/1/2016
		Tier 1	$2.96 /100 cubic feet of water		1/1/2017
		Tier 2	$4.33 /100 cubic feet of water		1/1/2017
		Tier 3	$4.96 /100 cubic feet of water		1/1/2017
		Tier 1	$3.06 /100 cubic feet of water		1/1/2018
		Tier 2	$4.47 /100 cubic feet of water		1/1/2018
		Tier 3	$5.12 /100 cubic feet of water		1/1/2018
		Tier 1	$3.16 /100 cubic feet of water		1/1/2019
		Tier 2	$4.62 /100 cubic feet of water		1/1/2019
		Tier 3	$5.29 /100 cubic feet of water		1/1/2019
	Commercial				
		Tier 1	$3.44 /100 cubic feet of water		1/1/2014
		Tier 2	$5.01 /100 cubic feet of water		1/1/2014
		Tier 3	$5.73 /100 cubic feet of water		1/1/2014
		Tier 1	$3.80 /100 cubic feet of water		1/1/2015
		Tier 2	$5.54 /100 cubic feet of water		1/1/2015
		Tier 3	$6.33 /100 cubic feet of water		1/1/2015
		Tier 1	$3.92 /100 cubic feet of water		1/1/2016
		Tier 2	$5.72 /100 cubic feet of water		1/1/2016
		Tier 3	$6.54 /100 cubic feet of water		1/1/2016
		Tier 1	$4.05 /100 cubic feet of water		1/1/2017
		Tier 2	$5.91 /100 cubic feet of water		1/1/2017
		Tier 3	$6.75 /100 cubic feet of water		1/1/2017
		Tier 1	$4.18 /100 cubic feet of water		1/1/2018
		Tier 2	$6.10 /100 cubic feet of water		1/1/2018
		Tier 3	$6.97 /100 cubic feet of water		1/1/2018

Department	Revenue Source		Fee or Charge	Authority	Effective Date
		Tier 1	$4.32 /100 cubic feet of water		1/1/2019
		Tier 2	$6.30 /100 cubic feet of water		1/1/2019
		Tier 3	$7.20 /100 cubic feet of water		1/1/2019
	Industrial	Uniform Rate	$5.29 /monthly		1/1/2015
			$5.46 /monthly		1/1/2016
			$5.64 /monthly		1/1/2017
			$5.82 /monthly		1/1/2018
			$6.01 /monthly		1/1/2019
	Irrigation	Uniform Rate	$7.51 /monthly		1/1/2015
			$7.75 /monthly		1/1/2016
			$8.00 /monthly		1/1/2017
			$8.26 /monthly		1/1/2018
			$8.53 /monthly		1/1/2019
	Tiered Rate Structure Thresholds (100 cubic feet of water)				
		Meter Size			
		5/8 x 3/4	Tier 1	6 ccf	
			Tier 2	15 ccf	
			Tier 3	over 15 ccf	
		3/4 x 3/4	Tier 1	9 ccf	
			Tier 2	22 ccf	
			Tier 3	over 22 ccf	
		1	Tier 1	16 ccf	
			Tier 2	40 ccf	
			Tier 3	over 40 ccf	
		1.5	Tier 1	48 ccf	
			Tier 2	120 ccf	
			Tier 3	over 120 ccf	
		2	Tier 1	78 ccf	
			Tier 2	195 ccf	
			Tier 3	over 195 ccf	
		3	Tier 1	137 ccf	
			Tier 2	344 ccf	
			Tier 3	over 344 ccf	

Department	Revenue Source	Fee or Charge	Authority	Effective Date
	4	Tier 1	282 ccf	
		Tier 2	705 ccf	
		Tier 3	over 705 ccf	
	6	Tier 1	300 ccf	
		Tier 2	750 ccf	
		Tier 3	over 750 ccf	
	8	Tier 1	480 ccf	
		Tier 2	1,200 ccf	
		Tier 3	over 1,200 ccf	
	10	Tier 1	938 ccf	
		Tier 2	2,345 ccf	
		Tier 3	over 2,345 ccf	
	12	Tier 1	1,350 ccf	
		Tier 2	3,376 ccf	
		Tier 3	over 3,376 ccf	

Department	Revenue Source	Fee or Charge	Effective Date
COMMUNITY DEVELOPMENT - DEVELOPMENT SERVICES PLANNING			
	Park System Development Charge (SDC)*		
	Single Family Unit	$6,451.34	7/1/2014
	Multi-family Unit	$5,156.28	7/1/2014
	Commercial/industrial (per employee)	$446.14	7/1/2014

***See Appendix for methodology used to calculate the charges.**

The Park System Development Charge (Park SDC) is a City of Tigard charge that is assessed on new development to support the acquisition and development of parks, greenways, and paved trails, all of which are used by residents of Tigard and by those who work here. The Park SDC is a one-time fee charged to new development to help pay a portion of the costs associated with building additional parks and trails to meet the needs created by both residential and commercial/industrial growth. The SDC revenues can only be used on capacity-increasing capital improvements and cannot be used to repair existing park facilities.

Park SDCs are assessed on new residential development on a per-unit basis and against commercial and industrial development on a per-employee basis.

The amount of the charge for each land use category is adjusted each year, effective July 1st, in relation to two indices, one reflecting changes in development/construction costs and one reflecting changes in land acquisition costs.

For information about Park SDCs regarding a specific project contact the City's Permits/Projects Coordinator at 503-718-2426.

For more detailed and updated information on calculating Park SDC's see "Report for Parks & Recreation System Development Charge Study," by FCS Group, March 23, 2012.

Department	Revenue Source	Fee or Charge	Effective Date
	Park SDC Annual Adjustment		4/10/2001

Parks SDC fees shall be adjusted annually on July 1st of each year beginning in 2011. The new fee will be determined by multiplying the existing fees by the average of two indices, one reflecting changes in development/construction costs and one reflecting changes in land acquisition costs. The average of these two indices is a reasonable approach because the Parks SDC fee is roughly split 50% between land acquisition land development components.

The index for the Land Acquisition component will be the base cost for residential tract land in Tigard, as determined by the Washington County Appraiser. The average cost for residential tract land was selected because it is readily identified and is the lowest priced of the buildable lands in Tigard. Changes in this base cost can be calculated in terms of a percentage increase, to create the level of change to the original index, and projected to the overall acquisition cost. In accordance with Measure 5, the Washington County Appraiser's office will determine appraised values on July 1 of each year.

The index for the Land Development component of the Parks SDC will be the Construction Cost Index for the City of Seattle as published in the May issue of the Engineering News Record (ENR). The Seattle cost index will be used because the city is the geographically closest to Tigard of twenty metropolitan areas for which the ENR maintains cost data. This index is adjusted monthly, quarterly, and annually. The annual index for each year will be selected beginning with the index for May 2012.

The revised Parks SDC fees were derived from the costs of land and projects provided in the Tigard Park System Master Plan Update, adopted July 2009 and the Tigard Greenway Trails Master Plan adopted in July 2011. The costs for projects in both plans were adjusted using both the Land Acquisition and Land Development indices for the appropriate years.

Park SDC Annual Adjustment (cont.)

Calculation Definitions:

SDC (2012) = Current SDC fee
L (2012) = Average cost of residential tract land 2012
L (2013) = Average cost of residential tract land 2013
L (2xxx) = Average cost of residential tract land 2xxx

C (2012) = Construction cost index of 2012
C (2013) = Construction cost index of 2013
C (2xxx) = Construction cost index of 2xxx

LCI = Land Cost Index: change from the current year from previous year
CCI = Construction Cost Index: change from the current year from previous year
ACI = Average cost index change of LCI + CCI

Department	Revenue Source	Fee or Charge	Effective Date

Formula:

	L (2014) / L (2013)	= LCI
and		
	C (2014) / C (2013)	= CCI
therefore		
	LCI + CCI / 2	= ACI
then		
	SDC (2014) X ACI	= SDC (2015)

Each year subsequent to 2002, the costs shall be revised using the current year and previous year's data. Not withstanding the foregoing, all calculations shall be carried out to the thousandth place. A final product ending in .49 or less shall be rounded down to the nearest dollar, .50 or more up to the next dollar.

Department	Revenue Source	Fee or Charge	Authority	Revised Fees	Effective Date
PUBLIC WORKS - WATER					
	Water System Development Charge (SDC)*				
	5/8" x 3/4" Meter	~~$7,044~~			~~2/1/2014~~
		~~$7,580~~			~~7/1/2014~~
		$7,777			**7/1/2015**
	3/4" x 3/4" Meter	~~$10,144~~			~~2/1/2014~~
		~~$10,916~~			~~7/1/2014~~
		$11,200			**7/1/2015**
	1" Meter	~~$18,791~~			~~2/1/2014~~
		~~$20,220~~			~~7/1/2014~~
		$20,746			**7/1/2015**
	1 1/2" Meter	~~$56,343~~			~~2/1/2014~~
		~~$60,625~~			~~7/1/2014~~
		$62,201			**7/1/2015**
	2" Meter	~~$91,490~~			~~2/1/2014~~
		~~$98,443~~			~~7/1/2014~~
		$101,003			**7/1/2015**
	3" Meter	~~$173,599~~			~~7/1/2014~~
		$178,113			**7/1/2015**
	4" Meter	~~$356,032~~			~~7/1/2014~~
		$365,289			**7/1/2015**
	6" Meter	~~$378,994~~			~~7/1/2014~~
		$388,848			**7/1/2015**
	8" Meter	~~$606,389~~			~~7/1/2014~~
		$622,155			**7/1/2015**

Water system connections greater than 8 inch diameter, City will forecast the demands on an average-day, peak-day, and peak-hour basis to determine SDC fees.

**As per ORS 223.304(8) Res. 10-76, the City will use ENR Seattle CCI for the month of April prior to the budget year imposed.*
The ENR Seattle CCI for April- 2015 is 2.6% based on a 12-month average. The multiplier 1.026 is used for all Water SDCs effective 7/1/2015.

Department	Revenue Source	Fee or Charge	Authority	Effective Date
COMMUNITY DEVELOPMENT - DEVELOPMENT SERVICES ENGINEERING				
	Countywide Transportation Development Tax (TDT) - (*Example Land Uses and Charges)**			
	Single Family Detached	~~$6,665.00 /per unit~~		~~7/1/2011~~
		~~$8,036.00 /per unit~~		~~10/1/2014~~
		$8,113.00 /per unit		**7/1/2015**
	Apartment	~~$4,325.00 /per unit~~		~~7/1/2011~~
		~~$5,257.00 /per unit~~		~~10/1/2014~~
		$5,308.00 /per unit		**7/1/2015**
	Residential Condominium/Townhouse	~~$3,976.00 /per unit~~		~~7/1/2011~~
		~~$4,806.00 /per unit~~		~~10/1/2014~~
		$4,853.00 /per unit		**7/1/2015**
	General Office Building	~~$6,869.00 (per TSFGFA**)~~		~~7/1/2011~~
		~~$8,433.00 (per TSFGFA**)~~		~~10/1/2014~~
		$8,515.00 (per TSFGFA)**		**7/1/2015**
	Shopping Center	~~$8,968.00 (per TSFGLA**)~~		~~7/1/2011~~
		~~$11,034.00 (per TSFGLA**)~~		~~10/1/2014~~
		$11,140.00 (per TSFGLA)**		**7/1/2015**

The Countywide Transportation Development Tax (TDT) is a Washington County Tax approved by the voters in November, 2008, that is administered and collected by the City of Tigard. It went into effect on July 1, 2009, replacing the Traffic Impact Fee (TIF) program.

Like TIF, TDT is assessed on new development to help provide funds for the increased capacity transportation improvements needed to accommodate the additional vehicle traffic and demand for transit facilities generated by that development. It provides funds for these capacity improvements to county and city arterials, certain collectors, and certain state and transit facilities as listed in the County's Capital Improvements Project List. The TDT is categorized as an Improvement Fee: revenue must be dedicated to capital improvements that expand capacity and may not be used for maintenance, repair, or other non-capital improvements.

TDTs are assessed on new development on a per-unit basis. For residential uses the units are dwelling units, bedrooms, etc. For commercial and industrial uses the units are the square footage of the use or units unique to the use such as lanes, fueling positions, etc.

The TDT rate for each land use category is adjusted each year, effective July 1st. The rates for each year from July 1, 2009 through June 30, 2013 were established by Washington County Engrossed Ordinance 691, effective 7/1/09. Effective December 1, 2009, Ordinance 729 implemented a 10% discount to the rates from July 1, 2010 through June 30, 2013. Effective January 17, 2012, Ordinance 746 extended the discount period through June 30, 2015. Those discounts will expire effective June 30, 2015. Effective July 19, 2012, Ordinance 751 established a discount of 50% or 75% for the redevelopment of up to 5,000 square feet of existing non-residential properties. This redevelopment discount was made permanent by Ordinance 793, effective August 5, 2014.

For information about the TDT regarding a specific project contact the City's Permits/Projects Coordinator at (503) 718-2426.

* For more detailed information on calculating TDT charges and a detailed list of Land Uses and TDT charges through 6/30/2013 see Appendix B to Washington County Engrossed Ordinance 691, August 29, 2008 and the Washington County Countywide Transportation Development Tax Manual.

** TSFGFA = thousand square feet gross floor area; TSFGLA = thousand square feet gross leasable area.

AIS-2244 **3. A.**

Business Meeting

Meeting Date: 05/12/2015

Length (in minutes): Consent Item

Agenda Title: Approve City Council Meeting Minutes

Submitted By: Carol Krager, City Management

Item Type: Motion Requested **Meeting Type:** Consent Agenda

Public Hearing: No **Publication Date:**

Information

ISSUE

Approve City Council meeting minutes.

STAFF RECOMMENDATION / ACTION REQUEST

Approve minutes as submitted.

KEY FACTS AND INFORMATION SUMMARY

Attached council minutes are submitted for City Council approval:

- March 17, 2015

OTHER ALTERNATIVES

N/A

COUNCIL GOALS, POLICIES, APPROVED MASTER PLANS

N/A

DATES OF PREVIOUS COUNCIL CONSIDERATION

N/A

Attachments

Draft March 17, 2015 Minutes

City *of* Tigard

Tigard Business/Workshop Meeting Minutes

March 17, 2015

1. BUSINESS/WORKSHOP MEETING

   A. At 6:30 p.m. Mayor Cook called the City Council meeting to order.
   B. City Recorder Krager called the roll:

	Present	Absent
Councilor Henderson	✓	
Council President Snider	✓	
Councilor Woodard	✓	
Mayor Cook	✓	
Councilor Goodhouse	✓	

   C. Mayor Cook asked those attending to stand and join him for the Pledge of Allegiance.
   D. Mayor Cook called for non agenda items. There were none.

2. CONTINUATION OF QUASI-JUDICIAL PUBLIC HEARING – ZCA2014-00002 SUMMIT RIDGE NO. 5

   a. Mayor Cook opened the public hearing continued from February 10, 2015. He announced that the public testimony was closed. Next on the agenda is the staff report and council deliberation.

   b. Staff Report – Associate Planner Floyd gave the staff report. He said staff was returning with a revised application submitted to the city and that after some negotiation has staff support. At issue at the February 10, 2015, public hearing was the two property owners were seeking to annex their undeveloped property but not their individual homes. This was problematic because of the city's policy 14.2.4 regarding logical and efficient boundaries. After the hearing staff discussed a proposal from the applicants for an annexation contract that would bring the properties into the city within five years. After discussions involving staff and the City Attorney, the applicants have agreed to a four-year annexation period. The applicant has also provided signed copies of the contracts to annex.

   Councilor Snider clarified that staff had concerns earlier and did not recommend approval. He noted the new documents indicate movement on one or two points and asked if staff is

now recommending approval. Associate Planner Floyd said that they were recommending approval of this compromise. He said the concern will be resolved in the future when these two properties come into the city.

In response to a question from Councilor Henderson on the timing, Associate Planner Floyd said the city can annex them in four years if the property owners do not annex prior. City Attorney clarified that the words, "upon sale of the property" are not in the agreement. Mr. Floyd said the contracts are binding upon all owners.

City Attorney Ramis gave a procedural announcement that given the new document being introduced anyone can testify specifically to that document. Mayor Cook asked if anyone present wanted to testify.

Michael Robinson spoke on behalf of Kelly Ritz of Venture Properties. He said the city has agreements signed by the Zeiders and Andersons. The agreements run with the land and bind the current owners or go to any purchasers. The properties may be annexed sooner. He said Venture Properties agrees with the staff report and hopes council follows the staff recommendation to approve.

Mayor Cook said this agreement states they have up to four years to annex but asked what happens if one annexes and creates an island of the other. "Would the city have to wait four years to annex the island?" City Attorney Ramis replied that this agreement does not cause the city to waive any other rights it has under the statute.

Councilor Henderson asked if the tax deferrals are still in place if the city initiates the annexation. City Attorney Ramis said he did not think that provision would apply because the tax deferral program is an incentive for voluntary annexation.

c. Council questions. There were no additional questions.

d. Mayor Cook closed the public hearing.

e. Council consideration: Councilor Woodard moved for approval of Ordinance No. 15-04. Council President Snider seconded the motion. Mayor Cook asked if there was any discussion and there was none.

City Recorder Krager read the number and title of the ordinance:

ORDINANCE NO. 15-04 AN ORDINANCE APPROVING THE SUMMIT RIDGE 5 ANNEXATION (ZCA2014-00002), CONSISTING OF THREE PARCELS OF LAND APPROXIMATELY 5.34 ACRES IN SIZE, AND WITHDRAWING PROPERTY FROM THE TIGARD WATER DISTRICT, WASHINGTON COUNTY ENHANCED SHERIFF'S PATROL DISTRICT AND WASHINGTON COUNTY URBAN ROADS MAINTENANCE DISTRICT

Mayor Cook asked City Recorder Krager to take a roll call vote.

	Yes	No
Councilor Henderson	✓	
Council President Snider	✓	
Councilor Woodard	✓	
Mayor Cook	✓	
Councilor Goodhouse	✓	

Mayor Cook announced that Ordinance No. 15-04 was adopted by a unanimous vote.

3. CONTINUED DISCUSSION ON INFRASTRUCTURE FINANCING

Finance and Information Services Director LaFrance, Parks Manager Martin, Streets and Transportation Project Engineer McCarthy and FCS Consultant Chase presented this item. A PowerPoint slide show was given.

Finance and Information Services Director LaFrance said this is a continuation of a discussion held with council in February on System Development Charges. Staff received some direction from council on some key aspects on citywide and River Terrace SDCs. Council said they wanted to go with the model in the River Terrace Funding Strategy which means that parks will continue to have a city-wide SDC paid by developers for development in the City of Tigard, plus an overlay for River Terrace paid by River Terrace developers for parks in the River Terrace area. For transportation, the city will be creating a transportation SDC citywide plus an overlay paid by developers for River Terrace that just helps fund transportation infrastructure in that area.

Staff wants to discuss and receive direction from council on three additional items to keep the process moving towards an April 28 public hearing on fees, and to keep the commitment to allow developers to break ground this summer.

- New concept of an improvement portion and a reimbursement portion of the Parks SDC.
- SDC credit policy and whether or not to use standard methodology
- Transit Oriented Development (TOD) relating to the Transportation SDC

A Parks reimbursement SDC allows future residents to pay for improvements that existing residents have helped make happen. Parks Manager Martin said one reason staff is interested in council consideration of a reimbursement SDC is that it allows future residents to buy back into what the existing residents have purchased. Examples include trails, footbridges, tennis courts and other amenities current residents have paid for that future residents will use. This fee will allow improvements over time. It helps address overall funding needs rather than just those for building

new parks. He said there is currently $13.5 million in excess capacity and the SDCs take into account the bond. Residents will not pay twice on the bond.

Mayor Cook said he understands that new residents have not paid for the existing infrastructure, but gave a scenario of a current Tigard resident moving to another part of the city. They have already paid for the parks bond. They sell their current house and that new resident will not have to pay, yet the moving resident will have to pay the SDC. Mr. LaFrance responded that the process is blind to individuals and what triggers it is that a new home has been added, whether or not it is occupied by a current resident. The home will have a family of one person or many, and they will have the opportunity to use the parks and will benefit that we have overbuilt the system by $13.5 million. Mayor Cook said it causes a double cost to a resident moving within the city.

Consultant Chase said SDCs are paid up front so they might be included in the mortgage so they are getting a tax deduction. On average, people move every five years. He said it is the one chance to get that fee when the home is built. Councilor Woodard commented that an individual does not have to move into a brand new home; they could purchase an existing property. It is a choice they make.

A discussion was held on the reimbursement portion of the Parks SDC and council gave their approval.

Mr. LaFrance showed a slide of income from SDCs and noted that staff recommends a small change on the commercial side for parks. It is currently based on a per employee basis which can be difficult to calculate as an upfront development fee. He explained the reason for a commercial parks fee is that employees may use the parks. Mr. LaFrance clarified that the non-residential part will be converted from per employee to per square foot, which is more easily known upfront. He said this does not change the amount collected, just the way it is collected. Mayor Cook noted that it doubles the non-residential amount collected. Council President Snider asked for the rationale on why it is doubling and asked if non-residents are using more parks more than before. Mr. LaFrance said non-residential represents only 15 percent of the total.

Consultant Chase said the portion of non-residential park users is about the same as it was a few years ago but the most recent estimates from Metro are down slightly so there will be fewer employees to divide the commercial amount into. He said this is one reason to move away from the per employee basis to the square footage basis. Metro thinks the trend is towards more industrial types of businesses. Mayor Cook said since it is an SDC it is only applied to new construction.

Council President Snider summarized by saying that because there are fewer new non-residential construction projects it drives up the amount that needs to be collected. Councilor Henderson asked what amount of money is achieved by this and what is the future population of River Terrace. Consultant Chase said they estimate 2500 units, for an increase of 6,500 residents and the amount raised is $57 million for the improvement portion for parks over 20 years. Councilor Henderson asked if inflation has been accounted for in the numbers and Consultant Chase said it is in 2015 dollars and will be indexed each year.

Council President Snider said the non-residential methodology makes mathematical sense but it is a problem when considering how much employment land we have and other factors. He said if

Tigard is completely built out except for one non-residential building, we are saying we would take the entire amount and distribute it onto that one building. Mayor Cook added that it dis-incentivizes the type of development that we want to encourage. Consultant Chase said the methodology justifies the maximum Tigard could allocate to non-residential, but when the procedures manual is done and adopted by ordinance, council and staff can look again at growth in square feet for different developments and other factors including what Metro calls refill, which is an intensification (use) of existing buildings.

Mr. LaFrance asked for any further direction on Parks SDCs and asked if there was consensus on the non-residential portion. Mayor Cook said he thought council was all in agreement on the reimbursement district but non-residential going up by 50 percent is a concern. He said he is worried about the effect on economic development. Mr. LaFrance said there are discounts built in. He asked if council wanted to keep proportional discounts or create a larger discount on non-residential, which is a small portion of total revenues. Mayor Cook said he liked where the numbers are and Councilor Henderson and Council President Snider agreed. Mayor Cook said the city could waive or reduce SDCs if there is an economic development issue that comes forward. In response to a question from Council President Snider on whether or not this would be a serious barrier to non-residential development, Consultant Chase said the city can take this up later and if it is an issue, decide not to charge a reimbursement fee for non-residential or consider other options.

Mr. LaFrance asked for clarification on council's authority to waive or alter SDCs on a case by case basis. Consultant Chase said he would not recommend it on an ad hoc basis, because it gets into equity issues. It is better to have a policy about things such as a family–wage jobs, or quarter-mile to transit, etc. Mayor Cook said we have a development area the city is working on right now that may bring in 100 employees. Per employee that would be $81,000. Parks are a hard sell for businesses. Council President Snider agreed but said he likes the idea of incentivizing the provision of family-wage jobs, proximity to transit, and he would also add walkability.

Senior Transportation Project Engineer McCarthy showed slides on how the River Terrace SDC would pay for building River Terrace Boulevard. The standard practice with the county's transportation development tax (TDT) is that the developer builds a street on that alignment or close to their subdivision. Typically, it would be a 32-foot from curb to curb local street with a 54-foot right of way. The developer would get credit for building anything larger than that. County-wide, building a five-lane street would put the cost of the 32-foot street on the developer but the extra lanes and wider sidewalks are creditable on the TDT. In the North Bethany area the county wanted to make sure certain essential roads were built so they offered a 100 percent credit for building some of their collector streets. There are also hybrid approaches.

Mr. McCarthy asked council how it should be done in River Terrace. Standard practice would be that the developers build a 32-foot street with 54-foot right of way along the alignment. Then there would be credit for the extra pavement, center median, trail and wider landscaping. He discussed three options developed by staff.

A – Standard county-wide practice
B – Hybrid of A & C (75 percent credit)
C – 100 percent credit

Giving 100 percent credit for all of River Terrace Boulevard would mean that the SDC would need to fund more infrastructure. This raises it to over $4,000. Council President Snider said either way they are paying the same amount. Engineer McCarthy described the impact on developers with a table top example of what various developers would pay based on the location of their project.

Councilor Goodhouse asked what happens if the costs to build a road are less than their SDC discount. Engineer McCarthy said we ask for receipts to administer credits. Consultant Chase said developers like B or C because the road costs are higher and the developer is limited to what they will get back but they will get actual cost for 100 percent of their costs. It gives them incentive to build the road and not worry so much about the costs. Mayor Cook said we want to incentivize so River Terrace Boulevard can be built first. He asked how the 75 percent figure in Option B was derived. Consultant Chase said it is consistent with the TDT methodology in that if a project is on the list, developers are can be eligible for 75 percent credits of the actual cost.

Council President Snider asked if there is a way to balance and have perfect equity among the River Terrace developers. Engineer McCarthy said the theory is that a developer would have to build a local street on the same alignment. Some access requirements, such as street spacing or no driveways, etc., mean that some level of credit beyond the extra is reasonably fair. He did not think it would be as high as 75 percent. He estimated it would be in the 25-50 percent range. He said some extra credit for River Terrace Boulevard is merited but going to 75 or 100 is incentivizing to get this essential infrastructure built.

Council President Snider asked if this actual number is attainable and if it was desirable to know what it is. Mr. LaFrance said it is possible to compute but that would be outside the scope of the project and there would be a cost for the consultant's time.

Councilor Henderson said he is concerned that the grade of the property is not flat and in some cases they will be building in a ditch or on a hill. The 75 percent figure is not unreasonable in this scenario. He said in his experience as a contractor, building varies due to topography and it will not be equitable.

Mr. LaFrance said he hears a general consensus that a hybrid between Options A and C is what council wants to explore. Councilor Woodard asked if a hybrid could be based on a perimeter. He said he wanted to keep a ceiling of $420 million over 20 years. Mr. LaFrance said the beauty of this credit policy is that the $420 million figure does not change. So if you give more credit to those building on River Terrace Boulevard, the city needs to collect more from those developers not building on River Terrace Boulevard. The River Terrace SDC rises as the credit policy rises. The lost revenue is made up by charging a higher fee.

Council President Snider compared the SDCs if Option B is used and said it is a big deal as an SDC would go from $5,497 to $8,234 at a 75 percent credit. Councilor Goodhouse asked what could be done between Options A & B. Mayor Cook said there should be some incentivizing for River Terrace Boulevard or for building on that terrain, as Councilor Henderson mentioned. Mr. LaFrance said staff will bring a 50 percent option to the April hearing. Council Henderson and Mayor Cook were favorable towards a 50 percent credit option.

Mayor Cook added that he is favorable towards selling credits as long as they have expiration dates.

Finance and Information Services Director LaFrance said there were questions from council about where this places Tigard's costs compared to nearby cities. He showed a slide of a graph and said Tigard will be in the middle of areas in the same situation, based on council direction to go somewhere between A and B. Council President Snider asked why draft South Cooper Mountain rates are so different and noted they will be direct competitors for development. Consultant Chase said they have not yet tackled all the same problems Tigard is addressing and he would call theirs an interim SDC because they are not including a lot of the urban reserves. He added the North Bethany example does not include the service district charge which equates to another $2,500 dollars per dwelling, per year. Engineer McCarthy said staff has heard from other jurisdictions that their SDCs are coming up for review so there will be increases.

Councilor Henderson asked if the estimates are based on a $300,000 home. Consultant Chase said they were an average based on a single family detached house and the trips generated. He said Councilor Henderson made a good point and some jurisdictions vary the SDC by house size or type (cottage home vs. estate home) and council could consider this. Councilor Henderson noted that sewer and water rates are predicated on how many bathrooms are built. Councilor Goodhouse said he would like to see more discussion on this as builders hear they should build more affordable homes but having to pay the same price doesn't make sense. Council gave Consultant Chase direction to explore this as an equity issue.

Community Development Director Asher pointed out council's ability to shape what is going to happen in River Terrace. He hoped it is part of an ongoing discussion as "turning the dials up or down" is one way councils have some sway over what is incentivized and built. He noted an interest on council in having a place that is marketable and equitable. He said equitable does not mean equal; it means fair. Councilor Woodard asked what the market would bear in terms of Option A, B, or C. Council President Henderson said South Cooper Mountain and Bethany need to be considered. Consultant Chase said if the city is under 40, they are in the game. Community Development Director Asher said he did not see that Tigard is running off all the developers, and after a decision is made, it can be adjusted by council if that becomes the case. Councilor Goodhouse asked for staff to look at different home values. City Manager Wine said it is not tied to the value of the home, it is a charge based on the detached house. Consultant Chase said they can look at this before the next meeting and arrive at a suggestion for parks and transportation, broken into two categories: big homes and small homes.

Finance and Information Services Director LaFrance spoke about Transit Oriented Development. This is a mechanism to provide a discount for development that is built near transit, such as a WES station, for example. Consultant Chase said the funding methodology report identifies the amount that can be charged and collected through SDCs. The way it is collected is determined through a procedures manual, adopted by ordinance. A draft procedures manual will be ready in April. He said TOD will be covered in the manual so direction from council would be helpful. He said cities are starting to reduce SDCs for TOD, such as development within one-quarter to one-half mile of good bus or train service. Oregon City, Happy Valley and Vancouver, Washington are some of the cities doing this to provide incentives to build in their downtown areas. He said this would fit in the downtown Tigard area now and could be expanded to the Tigard Triangle or other areas. River

Terrace TOD would probably be more than five years out. The four options to providing SDC discounts for TOD include:

1. Status quo is for any development which can propose and give a traffic report. Based on that a determination can be made that their trips are fewer and their SDC could be less.
2. Requires statistical modeling; not recommended as it is more appropriate in bigger cities
3. Discount based on proximity of development to transit service areas. It could be one-half mile to a transit center or a frequent service bus stop. There is enough information available that the developer would not have to hire a traffic engineer to apply for this, so it is less expensive.
4. Can consider mix of development. Internal trip capture where people are living in mixed use and walking to go to the store. Can get a 15-40 percent discount.

Council President asked if the council had to choose only one discount option. Consultant Chase said there could be a mix of these directions placed into the procedure manual.

Councilor Goodhouse said there is still the expense for the city to pay for light rail so the cost is being shifted from the road to the light rail. Consultant Chase said he did not think it was the case to add light rail costs to an SDC but it could be done if it is being built up in a downtown core and could also be the same for bike and pedestrian facilities. Finance and Information Services Director LaFrance said the city's 20 year list of projects has no TOD projects. Tigard is not proposing to build light rail or any transit with SDCs. This recognizes that the development would be near existing facilities or concrete pads for busses, etc. Mayor Cook clarified that this TOD is only for the transportation SDCs. Councilor Woodard said he likes the idea of discounts of building around certain transit models as it is sustainable.

Councilor Henderson asked if the goal is to develop 20-minute Communities. Community Development Director Asher said Tigard does not have many 20-minute Communities but where it does, it is because they are built more densely and there are many modes of transportation available. This would be consistent with other city policies for downtown Tigard. It is a policy tool to use as an incentive for people to build in the downtown. Councilor Henderson asked if this was a city program and in response Mr. Asher said the only aspect is that building in the downtown would have a lower SDC because it would be TOD, based on the proximity to transit.

Mayor Cook said he liked Option 4 because of the use of the projects. Senior Transportation Project Engineer McCarthy said a practical aspect of Option 4 is that it is a matrix of development types and incentives and gives developers solid numbers, making it easier to prepare their pro formas. It gives the city more freedom to promote smaller retail, mixed-use developments that create fewer trips.

Councilor Goodhouse said people wanting to go downtown use roads and trails and if the city develops it right even more road use can be expected. Community Development Director Asher agreed and said, "Every successful place has a parking problem. More and more of the parking downtown should be for visitors. We cannot create more ground and building a parking structure is decades away." He said the city needs to be careful not to use all the parking for residents, and try

to attract people who do not want to rely on one or two cars. Councilor Goodhouse said people still want their cars and Tigard is not quite ready for all walking or biking as transportation. He said he did not think Tigard was the right area for these discounts yet. Council President Snider agreed and said he couldn't support 100 percent SDC discounts but does support some level of incentive to develop in transportation-rich areas.

Finance and Information Services Director LaFrance asked for consensus. Mayor Cook said he liked Option 4. Council President Snider prefers 3 or 4. Councilor Woodard was also favorable to Options 3 or 4. He said he is very much in favor of incentivizing transit oriented development and walkability. He said it would not hurt to have it in the code.

Councilor Goodhouse suggested looking at it on a case by case basis. He asked, "What if developer trip estimates change? Can we go back and charge them?" If we go for these options, that would be better to do it on a case by case basis. Mr. LaFrance said he was not aware of a process for billing back.

Finance and Information Services Director LaFrance said the process ahead includes a few public hearings, adoption of the methodology and then adoption of fees.

4. CONTINUED DISCUSSION ON THE STREET MAINTENANCE FEE

Finance and Information Services Director LaFrance, Public Works Director Rager and Streets and Transportation Project Engineer McCarthy presented this item.

Finance and Information Services Director LaFrance said this is a continued discussion to receive more input and policy direction from council on street maintenance fees. Staff will need enough direction so they can calculate what the fee will be for adoption with the Master Fees and Charges Schedule in June.

He asked what the desired Pavement Condition Index (PCI) should be. The general direction is 82 which can be achieved if the city works through the backlog of paving projects. He also asked about a proposal adding $1 million to the program which allows getting to the backlog over a ten-year period. Councilor Henderson said he cannot imagine reaching an 82 percent when considering that over the last five-six years we have had ARRA funds which helped us bring it up to 71, and now we are back to 69. The funds are also used for curb cuts, which took 25 percent of the fund. He said it is more realistic to hold the line.

Engineer McCarthy said with the $1.9 million street maintenance fee for paving, the forecast says that is just enough that the PCI stays at 71 and the backlog remains 22 miles. He showed some maps and said the current plan is to spend the bulk of the money on the large neighborhood streets. He showed another map indicating what could be done next summer. In response to a question from Mayor Cook he said the extra streets are mostly backlog.

Councilor Woodard said he was unsure that a PCI of 82 should be the goal. Mayor Cook said he always heard that 80 is sustainable and he is fine with that as a goal. Engineer McCarthy said 80-82

is within the range. He said the right-of-way maintenance was expanded to commercial areas and increased by $50,000. Council already agreed to do this.

A discussion was held about curb cuts, an unfunded mandate required when paving a street. Mr. LaFrance said if SMF money is going to be used for this the code needs to be clarified. He asked council if they want to do anything to the fee to cover this expense. Options are the gas tax, streetlights and signals fund, or the general fund. Council President Snider suggested a curb cut utility fee. Engineer McCarthy proposed a code amendment to say that curb cuts are an allowed use of this fee, if required when paving. Councilor Goodhouse asked what would spur development to pay for curb ramps. Engineer McCarthy said the city replaces them at intersections and could do a separate program to cover them when streets are not being paved. He said making it a separate fund may increase the cost.

Councilor Henderson read from the code. He said 25 percent was used for curb ramps and asked if there was a residual amount left. Mr. LaFrance said that is no longer an issue because a reserve was built up so paving can start in the spring. He said the city has been able to gradually increase from a PCI of 68 to 71. Engineer McCarthy said streets are keeping in better shape than before, especially the slurry sealed streets. Councilor Henderson said we are looking at a $3 million budget that still has a requirement of 25 percent of this for curb work. Mayor Cook said it is not the entire $3 million project because some streets will not need them. Of $1.9 million in 2015, $300,000 or 16 percent, was used for curb ramps.

Councilor Goodhouse would like to change the code to clarify that the street maintenance fee can be used for ramps. Mayor Cook and Councilors Woodard and Snider concurred. Councilor Henderson said he was OK as long as there is money in the fund.

Mr. LaFrance asked if council wanted to increase the fund or say the curb cuts are now part of the program. Councilor Snider said as long as asphalt costs stay stable, we can do the curb cuts and hit the PCI of 80-82 with an additional $1 million. If we think what we have is stable, can do what we want to do and achieve the curb cuts, it is the right amount of money. Council President Snider suggested another discussion if the cost of asphalt rises and not waiting five years. Mayor Cook agreed and added that another discussion may be warranted if the city takes on Hall Boulevard, for example.

Finance and Information Services Director LaFrance asked about changing the percentages in the code that determine who will pay for maintenance on the street types. Right now it is one-third commercial and two-thirds paid by residential. The question is that the code says a local neighborhood collector street is paid 100 percent by residential. A commercial street or industrial street is paid by commercial and collectors and arterials have shares. Project Engineer McCarthy said currently collector streets are 50/50. Arterials are 62 percent non-residential and 38 percent residential.

Councilor Henderson asked how many miles are covered by each. Mr. LaFrance said staff could explore this if council decides to make changes. Council President Snider said the council's ultimate goal is to try to approximate what the usage is in a fair and equitable manner. The only way to capture revenue for usage by non-Tigard residents is by charging businesses that non-Tigard

residents drive to. He said Tigard's general approach is to have users pay for what they use, as in water billing.

Councilor Woodard said he always thinks about the big box stores and suggested looking at parking spaces or footprint. He said weekend traffic is worse than weekday. He would prefer to look at a policy that considers the type of traffic. Drivers are coming from outside Tigard to shop here. Engineer McCarthy asked if he was hearing a concern that commercial is not paying enough. Councilors Woodard and Snider said that was their concern. Project Engineer McCarthy discussed the methodology. Councilor Goodhouse suggested that getting rid of the parking space cap might take care of the issue.

Mr. LaFrance said the direction is hearing from council is for option 4. Staff will look for methodologies to figure out usages for collectors and arterials to see what effect that might have. He said council is interested in lifting the cap and asked if they want a new cap or to remove it completely. Currently, 29 payers are capped. He asked what council wanted to do with the funds raised by lifting the cap.

Councilor Henderson said the last time council considered removing the cap there was pushback from the grocers association. He said another issue is that increased costs to businesses are passed along to customers. He said he has always been concerned about how this is divided up and suggested only charging residents would cut back on paperwork immensely. He said too much is spent on servicing this program. Councilor Snider said residents are bearing the burden. It is not fair, considering that some businesses attract customers to Tigard and residents are paying for it. He said we have to be able to capture the revenue for people coming in and driving on our roads and this is the only way to do it. Councilor Goodhouse mentioned people coming to Tigard to go to Washington Square or the theaters.

Council President Snider suggested eliminating the cap and keeping the $80,000 as a cushion. Councilor Woodard agreed. Councilor Goodhouse asked if removing the cap should be phased in. Mayor Cook said a lot of these are triple-net businesses and this will probably not be a deterrent. He noted that the grocers were the vocal group last time the cap discussion was held.

Engineer McCarthy said the main Washington Square Mall would see an increase of $23,000 a year. For the larger grocery stores and big box stores the difference would be around $3,000 annually. Councilor Goodhouse was supportive of eliminating the cap. Engineer McCarthy recommended freezing the parking table used to make the street maintenance fee calculation so there is not an unintended consequence of changing the parking code which changes the street maintenance fee revenue.

Finance and Information Services Director LaFrance said this will be discussed at a future meeting, most likely in May.

Mayor Cook proposed calculating the amounts and making them public to let residents and businesses know and get their input before council decides anything.

5. DISCUSSION ON POTENTIAL CHARTER REVIEW

Assistant City Manager Newton led a discussion on this item. She gave the history of past charter amendments, which must be voted on by the citizens. She noted that some sections are broadly written such as Section 20, which addresses the mayor's responsibility to appoint committees. She said there is actually a robust process that is not spelled out in the charter. Other sections are more specific. She said council has identified some potential charter changes and suggested they consider how specific they want things to be and what degree of latitude they want council to have.

Council President Snider:

- The requirement for any councilor running for mayor to resign is troubling. It is a disadvantage for two councilors due to the election schedule.
- He said the current size of council is effective and efficient.
- At large should be discussed.
- The Willamette River Section should be discussed and the city attorney should clarify what it means to Tualatin Valley Water District.

Councilor Goodhouse:

- Council president term should change to one year.
- Abolish or raise term limits.
- Maintain "top two" vote getters; likes at large designation.

Councilor Henderson had a handout of potential charter changes and what the ballot may look like. This has been added to the packet for this meeting. He suggested these could be on the same ballot.

- Concerned about retaining knowledgeable people on council
- Mayor and council term limits should change
- Reconsider the number of councilors
- Seat Representative (Should be a position, not the top two vote getters) Potential for geographic districts

Mayor Cook:

- Term limits are more appropriate at the federal level. At the local level, voting a candidate out is in effect, a term limit.
- Any changes voted in by this council should not affect current office holders so changes aren't perceived as self-serving

Councilor Woodard

- Change council president every year
- Eight year term limit for mayor, Twelve years for councilor
- Prefers at large
- Doesn't like the retain your seat part

Assistant City Manager Newton will collate this information and develop proposals for future council discussion. City Manager Wine asked if there were any other sources of input desired. Council President Snider suggested taking these ideas to the city's boards and committees. Assistant City Manager Newton suggested a discussion with the Mayor's Blue Ribbon Task Force.

6. NON AGENDA ITEMS

City Manager Wine said 1 x 5 x 10 meetings are scheduled at the end of March and early April. Topics are sidewalks, SW Corridor and Recreation. Councilor Henderson said he wants to discuss marijuana regulations. Staff will provide council with talking points and comment cards to gather feedback. Maps will be made available for marijuana regulation and SW Corridor topics. Council President Snider noted that open-ended sections on the comment cards are not helpful.

City Manager Wine noted changes on the April council meeting calendar. There will be no CCDA meeting on April 7. There is a combination CCDA/Council Business meeting on April 14 and a combination Council Business/Workshop meeting on April 21.

Council President Snider reminded everyone he will be absent from the March 24 meeting.

7. EXECUTIVE SESSION None.

8. ADJOURNMENT

At 10:03 p.m. Council President Snider moved for adjournment. Councilor Goodhouse seconded the motion and all voted in favor.

	Yes	No
Councilor Henderson	✓	
Council President Snider	✓	
Councilor Woodard	✓	
Mayor Cook	✓	
Councilor Goodhouse	✓	

_____
Carol A. Krager, City Recorder

Attest:

_____
John L. Cook, Mayor

_____
Date

AIS-2217 **4.**

Business Meeting

Meeting Date: 05/12/2015

Length (in minutes): 5 Minutes

Agenda Title: Proclaim National Public Works Week

Prepared For: Joanne Bengtson, City Management

Submitted By: Joanne Bengtson, City Management

Item Type: Update, Discussion, Direct Staff **Meeting Type:** Proclamation

Public Hearing: No **Publication Date:**

Information

ISSUE

Should Mayor Cook proclaim May 17-23, 2015 as National Public Works Week?

STAFF RECOMMENDATION / ACTION REQUEST

N/A

KEY FACTS AND INFORMATION SUMMARY

This annual celebration is led by the American Public Works Association (APWA). This year's theme is "Community Begins Here" and honors the impact that public works activities have on communities nationwide. The APWA writes, "There would be no community without the quality of life public works provides. There would be no community to police and protect, no public to lead or represent. Public works allows the world as we know it to be. This year's theme "Community Begins Here" speaks to the essential nature of Public Works services in support of everyday quality of life."

OTHER ALTERNATIVES

Not issue the proclamation.

COUNCIL GOALS, POLICIES, APPROVED MASTER PLANS

N/A

DATES OF PREVIOUS COUNCIL CONSIDERATION

N/A

Attachments

National Public Works Week Proclamation

Proclamation

City of Tigard

National Public Works Week
May 17-23, 2015

WHEREAS, the City of Tigard's Public Works Department proudly provides stewardship over the city's water, sewer, storm drainage, streets, fleet, facilities and park systems; and

WHEREAS, the reliability, quality and effectiveness of these systems is of vital importance to the health, safety, viability and well-being of our community; and

WHEREAS, public works professionals plan, design, operate and maintain the water, sewer, storm drainage, streets, fleet, facilities and park systems and services essential to serve our citizens; and

WHEREAS, it is in the public interest for the citizens, civic leaders and children to understand the important role that public works plays in nearly every aspect of their everyday lives.

NOW THEREFORE BE IT RESOLVED THAT I, John L. Cook, Mayor of the City of Tigard, Oregon, do hereby proclaim the week of May 17-23, 2015 as

NATIONAL PUBLIC WORKS WEEK

in Tigard, Oregon and urge all residents to join in recognizing the important role public works plays in serving our community.

Dated this _____ day of _____, 2015.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Tigard to be affixed.

_____
John L. Cook, Mayor
City of Tigard

Attest:

_____
City Recorder

PLACEHOLDER FOR

AGENDA ITEM NO. 5

Award "If I Were Mayor, I Would…"

contest winners.

AIS-2236 **6.**

Business Meeting

Meeting Date:	05/12/2015		
Length (in minutes):	5 Minutes		
Agenda Title:	Resolution of Appreciation For Tigard High School Envoy Carter Kruse		
Submitted By:	Carol Krager, City Management		
Item Type:	Motion Requested Resolution	**Meeting Type:**	Council Business Meeting - Main
Public Hearing:	No	**Publication Date:**	

Information

ISSUE

Shall council approve a resolution acknowledging and commending Carter Kruse for his service as Tigard High School Envoy to the City of Tigard?

STAFF RECOMMENDATION / ACTION REQUEST

Motion to approve resolution.

KEY FACTS AND INFORMATION SUMMARY

Associated Student Body President Carter Kruse has performed as the Tigard High School Student Envoy to the Tigard City Council by attending Council meetings and reporting on school activities and milestones.

As a Tigard High School student, Carter displayed an enormous amount of initiative and planning to build a team of peers to successfully restore the city's Youth Advisory Council to active and thriving status.

Carter's sincere interest in and dedication to learning how city government contributes to the community and seeing how a well-run municipality supports county, state and national governmental functions earned him coveted spot in the United States Senate Youth Program and an accompanying scholarship from The Hearst Foundation.

At the end of the school year Council traditionally presents the envoy with a resolution recognizing their accomplishments as liaison to the Tigard City Council.

OTHER ALTERNATIVES

N/A

COUNCIL GOALS, POLICIES, APPROVED MASTER PLANS

DATES OF PREVIOUS COUNCIL CONSIDERATION

May 27, 2014

Attachments

RESOLUTION

CITY OF TIGARD, OREGON
TIGARD CITY COUNCIL
RESOLUTION NO. 15-

A RESOLUTION ACKNOWLEDGING AND COMMENDING CARTER KRUSE FOR HIS SERVICE AS THE TIGARD HIGH SCHOOL STUDENT ENVOY TO THE CITY OF TIGARD

WHEREAS, the Tigard City Council desires to connect with students in schools to improve communications and relationships; and

WHEREAS, City of Tigard elected and appointed officials appreciated the monthly student activity updates from Tigard High School Envoy Carter Kruse; and

WHEREAS, the activities coordinated by Tigard High Associated Student Body President Carter Kruse and his fellow student leaders benefitted students and the Tigard community; and

WHEREAS, Carter Kruse helped reestablish the Tigard Youth Advisory Council and was elected to be its president.

NOW, THEREFORE, BE IT RESOLVED by the Tigard City Council that:

SECTION 1: The City of Tigard Council and staff members hereby convey their gratitude to Carter Kruse for his exemplary service as Tigard High School Student Envoy to the City of Tigard.

SECTION 2: The City of Tigard Council and staff members hereby extend congratulations and wishes for future health and success to Carter Kruse.

SECTION 3: This resolution is effective immediately upon passage.

PASSED: This _____ day of _____ 2015.

_____
Mayor - City of Tigard

ATTEST:

_____
City Recorder - City of Tigard

AIS-2198 **7.**

Business Meeting

Meeting Date:	05/12/2015		
Length (in minutes):	10 Minutes		
Agenda Title:	Informational Public Hearing: FY 2015 Third Quarter Budget Amendment		
Prepared For:	Toby LaFrance		
Submitted By:	Carissa Collins, Financial and Information Services		
Item Type:	Resolution Public Hearing - Legislative	**Meeting Type:**	Council Business Meeting - Main
Public Hearing Newspaper Legal Ad Required?:	Yes		
Public Hearing Publication Date in Newspaper:	**04/15/2015**		

Information

ISSUE

A third quarter supplemental to the FY 2015 Adopted Budget is being requested to account for revenues and expenses that were unknown at the time of budget adoption. The following issues are addressed in the amendment including budget adjustments in City Operations for Police and Public Works.

STAFF RECOMMENDATION / ACTION REQUEST

Approve the FY 2015 Third Quarter Supplemental Budget Amendment.

KEY FACTS AND INFORMATION SUMMARY

CITY OPERATIONS

Police Department

1) **Grant Recognitions -** A request is being made to recognize the following grant revenues and expenditures totaling $21,550:

- Oregon Dept. of Transportation/Oregon Impactin the amount of $11,250 to be used for payment of unbudgeted overtime related to DUII enforcement missions.
- Dept. of Justice for $5,800 that will reimburse the city for 50% of the cost of bullet proof vests.
- Oregon Liquor Control Commissionin the amount of $4,500 for reimbursement of overtime for decoy missions at $3,770 as well as for Student Resource Officer

training at $730.

2) Radio Purchases - Police is in the process of replacing 155 radios that will meet upgraded security standards mandated by the regional 911 dispatch centers in Portland and Washington County. A request for additional appropriation totaling $50,000 is needed to purchase 10 additional P25 portable compliant radios. This action will leave 108 radios in inventory that require replacement by January 2018.

3) Advanced License Plate Recognition (ALPR) - The city has purchased two Advanced License Plate Recognition (ALPR) systems which include 4 cameras. The cameras have been installed on two patrol cars. Per the agreement with Washington Square, at least one vehicle will drive through the Washington Square property every day to review license plates for stolen cars, outstanding warrants, etc. Washington Square agreed to reimburse the city 50% for one system. A request to recognize the reimbursement totaling $10,900 is being made for this system.

Public Works Department

4) Engineering Reorganization - A request for additional appropriation is required to pay for the voluntary separation of one employee resulting from the reorganization of the Engineering Division. A total of $30,000 is needed to pay for the voluntary separation incentive program for $25,000 along with $5,000 to cover 2 months of salary and benefits for hiring a Sr. Project Engineer.

5) Public Works Yard Building Relocation - The PW Yard at Ash St. is being demolished for development. Current staff are being relocated to other sites. As part of this move, a total of $50,000 is being requested to build a fabrication shop with a restroom at Ash Avenue and Burnham Street that will replace the one that is being removed.

6) Community Garden Trust - An additional appropriation in the amount of $3,000 is being requested to purchase a permit for the removal of a tree in the community garden.

7) Lighter, Quicker, Cheaper (LQC) Program - A total of $200,000 of one time expenditures has been approved for Lighter, Quicker, Cheaper projects in General Fund contingency. A total of $30,000 has already been spent on two other projects. This action will move another $95,000 to operating budgets leaving $75,000 for the remainder of the program. The following streets have been selected for the program:

<u>Spruce St. Sidewalk</u>- A request for $20,000 of additional appropriation is needed to construct 100 feet of sidewalk in conjunction with an adjacent private development on Spruce between 78th and 80th Avenues.
<u>Atlanta/Haines Sidewalk</u>- A request for $20,000 of additional appropriation is needed to fill in a 200 foot gap in a sidewalk on Atlanta Street (also known as Haines Street) from 68th Avenue to the I-5 overpass.
<u>McDonald St. Crosswalk</u>- A request totaling $20,000 of additional appropriation is

needed to enhance an existing crosswalk with street lighting and Rectangular Rapid Flashing Beacons (RRFBs) to help pedestrians crossing McDonald Street.
Tigard Street Trail Paving- A request totaling $35,000 of additional appropriation is needed to pave the Tigard Street Trail. This is an interim step to make the trail functional until a full plan for the trail can be determined and funded. The General Fund Contingency will be transferred to the Gas Tax Fund. The Tigard Streets Division will do the work. The $35,000 is for the materials and equipment lease to conduct the paving.

Non Budgetary Impact Item - Capital Improvement Program - A total of $250,000 of budget is being moved from water CIP projects 96034, 96028, and 96024 to pay for the installation of pipe casing and waterline for 96036: Pacific Hwy/Gaarde St. Utility Casing Bore Crossing project **(See Exhibit B).**

OTHER ALTERNATIVES

Do not approve the FY 2015 Third Quarter Budget Supplemental.

COUNCIL OR CCDA GOALS, POLICIES, MASTER PLANS

Make Downtown Tigard a Place Where People Want to Be
Strategic Plan: Become the Most Walkable Community in the Pacific Northwest where People of All Ages Enjoy Healthy and Interconnected Lives

DATES OF PREVIOUS CONSIDERATION

N/A

Fiscal Impact

Cost:	225,450
Budgeted (yes or no):	Yes
Where Budgeted (department/program):	PD/PW

Additional Fiscal Notes:

The total impact of this supplemental will increase the FY 2015 Adopted Budget by $170,450. Although the supplemental consists of increased requirements, they are entirely offset by additional resources. These resources include revenues of $170,450 and contingency of $175,000.

Exhibits A and B contain the details of each budgetary item to the impacted fund(s). Exhibit C summarizes the items by fund for all city funds.

Attachments

Resolution
Exhibit A
Exhibit B
Exhibit C

CITY OF TIGARD, OREGON
TIGARD CITY COUNCIL
RESOLUTION NO. 15-

A RESOLUTION TO ADOPT A SUPPLEMENTAL BUDGET AMENDMENT TO FY 2015 TO ACHIEVE THE FOLLOWING: RECOGNITION OF GRANT REVENUES AND EXPENSES, ALONG WITH BUDGET ADJUSTMENTS IN PUBLIC WORKS AND COMMUNITY SERVICES.

WHEREAS, the city is acknowledging those items that were unknown at the time the FY 2015 Budget was adopted; and

WHEREAS, the city recognizes $345,450 of unanticipated requirements in operations, capital, and transfers; and

WHEREAS, the city acknowledges that the increase in unanticipated requirements is offset by additional resources of $170,450 and contingency of $175,000.

NOW, THEREFORE, BE IT RESOLVED by the Tigard City Council that:

SECTION 1: The FY 2014-15 Budget is hereby amended as detailed in Exhibit A.

SECTION 2: This resolution is effective immediately upon passage.

PASSED: This _____ day of _____ 2015.

_____
Mayor - City of Tigard

ATTEST:

_____
City Recorder - City of Tigard

1. Grant Recognitions - Police

A request is being made to recognize the following grant revenues and expenditures:
a). Oregon Dept. of Transportation/Oregon Impact - grant proceeds of $11,250 to be used for payment of unbudgeted overtime related to DUII enforcement missions.
b). Dept. of Justice - A grant totaling $5,800 that reimburses the city with 50% of the cost for bullet proof vests.
c). Oregon Liquor Control Commission - A grant in amount of $4,500 from OLCC for reimbursement of overtime for decoy missions at $3,770 as well as Student Resource Officer training for $730.

This action will increase governmental revenues by $21,550 with an equal increase in Police program expenditures.

		Q2 Revised Budget	Amendment	Q3 Revised Budget
General Fund				
Resources	**Beginning Fund Balance**	**$ 10,192,493**		**$ 10,192,493**
	Property Taxes	$ 13,404,815		$ 13,404,815
	Franchise Fees	$ 5,799,632		$ 5,799,632
	Licenses & Permits	$ 1,177,412		$ 1,177,412
	Intergovernmental	$ 5,693,651	$ 21,550	$ 5,715,201
	Charges for Services	$ 2,694,034		$ 2,694,034
	Fines & Forfeitures	$ 993,232		$ 993,232
	Interest Earnings	$ 103,722		$ 103,722
	Miscellaneous	$ 70,873		$ 70,873
	Other Financing Sources	$ 265,500		$ 265,500
	Transfers In from Other Funds	$ -		$ -
	Total Resources	**$ 40,395,364**	**$ 21,550**	**$ 40,416,914**
Requirements				
	Community Development	$ 3,232,095		$ 3,232,095
	Community Services	$ 21,682,611	$ 21,550	$ 21,704,161
	Policy & Administration	$ 854,155		$ 854,155
	Public Works	$ 5,881,563		$ 5,881,563
	Program Expenditures Total	**$ 31,650,424**	**$ 21,550**	**$ 31,671,974**
	Debt Service	$ -		$ -
	Loans	$ 254,000		$ 254,000
	Work-In-Progress	$ -		$ -
	Transfers to Other Funds	$ 888,892		$ 888,892
	Contingency	$ 905,777		$ 905,777
	Total Budget	**$ 33,699,093**	**$ 21,550**	**$ 33,720,643**
	Reserve For Future Expenditure	**$ 6,696,271**	**$ -**	**$ 6,696,271**
	Total Requirements	**$ 40,395,364**	**$ 21,550**	**$ 40,416,914**

2. Radio Purchases - Police

A request for additional appropriation in the amount of $50,000 is being requested to purchase 10 additional P25 portable compliant radios. The city has purchased 47 radios in its effort to replace 155 radios by January 2018. This action will increase fines and forfeiture revenues by $50,000 with an equal increase in Community Service program expenditures.

		Adopted Budget	Amendment	Q3 Revised Budget
Criminal Forfeiture Fund				
Resources	**Beginning Fund Balance**	**$ 182,978**		**$ 182,978**
	Property Taxes	$ -		$ -
	Franchise Fees	$ -		$ -
	Licenses & Permits	$ -		$ -
	Intergovernmental	$ -		$ -
	Charges for Services	$ -		$ -
	Fines & Forfeitures	$ 43,000	$ 50,000	$ 93,000
	Interest Earnings	$ 1,892		$ 1,892
	Miscellaneous	$ -		$ -
	Other Financing Sources	$ -		$ -
	Transfers In from Other Funds	$ -		$ -
	Total Resources	**$ 227,870**	**$ 50,000**	**$ 277,870**
Requirements				
	Community Development	$ -		$ -
	Community Services	$ 50,000	$ 50,000	$ 100,000
	Policy & Administration	$ -		$ -
	Public Works	$ -		$ -
	Program Expenditures Total	**$ 50,000**	**$ 50,000**	**$ 100,000**
	Debt Service	$ -		$ -
	Loans	$ -		$ -
	Work-In-Progress	$ -		$ -
	Transfers to Other Funds	$ 455		$ 455
	Contingency	$ -		$ -
	Total Budget	**$ 50,455**	**$ 50,000**	**$ 100,455**
	Reserve For Future Expenditure	**$ 177,415**	**$ -**	**$ 177,415**
	Total Requirements	**$ 227,870**	**$ 50,000**	**$ 277,870**

3. Advanced License Plate Recognition (ALPR) - Police

The city has purchased two Advanced License Plate Recognition (ALPR) systems which include 4 cameras. The cameras have been installed on two patrol cars. Per the agreement with Washington Square, at lease one vehicle will drive through the Washington Square property every day to review license plates for stolen cars, outstanding warrants, etc. Washington Square agreed to reimburse the city 50% for one system. A request to recognize the reimbursement totaling $10,900 is being made for this system. This action will show an increase in intergovernmental revenues by $10,900 with an equal increase in Community Services program expenditures.

		Q2 Revised Budget	Amendment	Q3 Revised Budget
General Fund				
Resources	**Beginning Fund Balance**	**$ 10,192,493**		**$ 10,192,493**
	Property Taxes	$ 13,404,815		$ 13,404,815
	Franchise Fees	$ 5,799,632		$ 5,799,632
	Licenses & Permits	$ 1,177,412		$ 1,177,412
	Intergovernmental	$ 5,693,651	$ 10,900	$ 5,704,551
	Charges for Services	$ 2,694,034		$ 2,694,034
	Fines & Forfeitures	$ 993,232		$ 993,232
	Interest Earnings	$ 103,722		$ 103,722
	Miscellaneous	$ 70,873		$ 70,873
	Other Financing Sources	$ 265,500		$ 265,500
	Transfers In from Other Funds	$ -		$ -
	Total Resources	**$ 40,395,364**	**$ 10,900**	**$ 40,406,264**
Requirements				
	Community Development	$ 3,232,095		$ 3,232,095
	Community Services	$ 21,682,611	$ 10,900	$ 21,693,511
	Policy & Administration	$ 854,155		$ 854,155
	Public Works	$ 5,881,563		$ 5,881,563
	Program Expenditures Total	**$ 31,650,424**	**$ 10,900**	**$ 31,661,324**
	Debt Service	$ -		$ -
	Loans	$ -		$ -
	Work-In-Progress	$ 254,000		$ 254,000
	Transfers to Other Funds	$ 888,892		$ 888,892
	Contingency	$ 905,777		$ 905,777
	Total Budget	**$ 33,699,093**	**$ 10,900**	**$ 33,709,993**
	Reserve For Future Expenditure	**$ 6,696,271**	**$ -**	**$ 6,696,271**
	Total Requirements	**$ 40,395,364**	**$ 10,900**	**$ 40,406,264**

4. Division Reorganization - Public Works Engineering

A request for additional appropriation is required to pay for the voluntary separation of one employee resulting from the reorganization of the Engineering Division. A total of $30,000 is needed to pay for the voluntary separation incentive program for $25,000 along with $5,000 to cover 2 months of salary and benefits for hiring a Sr. Project Engineer.

This action will result in a decrease in General Fund contingency by $30,000 with an equal increase in Public Works program expenditures.

		Q2 Revised Budget	Amendment	Q3 Revised Budget
General Fund				
Resources	**Beginning Fund Balance**	**$ 10,192,493**		**$ 10,192,493**
	Property Taxes	$ 13,404,815		$ 13,404,815
	Franchise Fees	$ 5,799,632		$ 5,799,632
	Licenses & Permits	$ 1,177,412		$ 1,177,412
	Intergovernmental	$ 5,693,651		$ 5,693,651
	Charges for Services	$ 2,694,034		$ 2,694,034
	Fines & Forfeitures	$ 993,232		$ 993,232
	Interest Earnings	$ 103,722		$ 103,722
	Miscellaneous	$ 70,873		$ 70,873
	Other Financing Sources	$ 265,500		$ 265,500
	Transfers In from Other Funds	$ -		$ -
	Total Resources	**$ 40,395,364**	**$ -**	**$ 40,395,364**
Requirements				
	Community Development	$ 3,232,095		$ 3,232,095
	Community Services	$ 21,682,611		$ 21,682,611
	Policy & Administration	$ 854,155		$ 854,155
	Public Works	$ 5,881,563	$ 30,000	$ 5,911,563
	Program Expenditures Total	**$ 31,650,424**	**$ 30,000**	**$ 31,680,424**
	Debt Service	$ -		$ -
	Loans	$ -		$ -
	Work-In-Progress	$ 254,000		$ 254,000
	Transfers to Other Funds	$ 888,892		$ 888,892
	Contingency	$ 905,777	$ (30,000)	$ 875,777
	Total Budget	**$ 33,699,093**	**$ -**	**$ 33,699,093**
	Reserve For Future Expenditure	**$ 6,696,271**	**$ -**	**$ 6,696,271**
	Total Requirements	**$ 40,395,364**	**$ -**	**$ 40,395,364**

5. Public Works Yard Buiding Relocation - Public Works

The PW Yard at Ash St. is being demolished for development. Current staff are being relocated to other sites. As part of this move, a total of $50,000 is being requested to build a fabrication shop with a restroom at Ash Avenue and Burnham Street that will replace the one that is being removed.
This will result in a decrease of contingency of $12,500 in each fund of Sanitary Sewer, Stormwater, Water, and General Fund. Transfers will increase and capital program expenditures in General Capital Facilities Fund will increase by $50,000.

Fund 1 of 5

		Q2 Revised Budget	Amendment	Q3 Revised Budget
Sanitary Sewer Fund				
Resources				
	Beginning Fund Balance	**$ 4,618,778**		**$ 4,618,778**
	Property Taxes	$ -		$ -
	Franchise Fees	$ -		$ -
	Licenses & Permits	$ 587,133		$ 587,133
	Intergovernmental	$ -		$ -
	Charges for Services	$ 1,584,277		$ 1,584,277
	Fines & Forfeitures	$ -		$ -
	Interest Earnings	$ 100,333		$ 100,333
	Miscellaneous	$ 141,674		$ 141,674
	Other Financing Sources	$ -		$ -
	Transfers In from Other Funds	$ 1,369,900		$ 1,369,900
	Total Resources	**$ 8,402,095**	**$ -**	**$ 8,402,095**
Requirements				
	Policy and Administration	$ -		$ -
	Community Development	$ -		$ -
	Community Services	$ -		$ -
	Public Works	$ 1,974,545		$ 1,974,545
	Program Expenditures Total	**$ 1,974,545**	**$ -**	**$ 1,974,545**
	Debt Service	$ -		$ -
	Loans	$ -		$ -
	Work-In-Progress	$ 2,996,061		$ 2,996,061
	Transfers to Other Funds	$ 106,759	$ 12,500	$ 119,259
	Contingency	$ 344,805	$ (12,500)	$ 332,305
	Total Budget	**$ 5,422,170**	**$ -**	**$ 5,422,170**
	Reserve For Future Expenditure	**$ 2,979,925**	**$ -**	**$ 2,979,925**
	Total Requirements	**$ 8,402,095**	**$ -**	**$ 8,402,095**

5. Public Works Yard Buiding Relocation - Public Works

The PW Yard at Ash St. is being demolished for development. Current staff are being relocated to other sites. As part of this move, a total of $50,000 is being requested to build a fabrication shop with a restroom at Ash Avenue and Burnham Street that will replace the one that is being removed.
This will result in a decrease of contingency of $12,500 in each fund of Sanitary Sewer, Stormwater, Water, and General Fund. Transfers will increase and capital program expenditures in General Capital Facilities Fund will increase by $50,000.

Fund 2 of 5

	Q1 Revised Budget	Amendment	Q3 Revised Budget
Stormwater Fund			
Resources			
Beginning Fund Balance	**$ 3,795,745**	**$ -**	**$ 3,795,745**
Property Taxes	$ -		$ -
Franchise Fees	$ -		$ -
Licenses & Permits	$ -		$ -
Intergovernmental	$ -		$ -
Charges for Services	$ 3,034,291		$ 3,034,291
Fines & Forfeitures	$ -		$ -
Interest Earnings	$ 7,936		$ 7,936
Miscellaneous	$ 3,069		$ 3,069
Other Financing Sources	$ -		$ -
Transfers In from Other Funds	$ -		$ -
Total Resources	**$ 6,841,041**	**$ -**	**$ 6,841,041**
Requirements			
Policy and Administration	$ -		$ -
Community Development	$ -		$ -
Community Services	$ -		$ -
Public Works	$ 1,634,362		$ 1,634,362
Program Expenditures Total	**$ 1,634,362**	**$ -**	**$ 1,634,362**
Debt Service	$ -		$ -
Loans	$ -		$ -
Work-In-Progress	$ 345,373		$ 345,373
Transfers to Other Funds	$ 350,956	$ 12,500	$ 363,456
Contingency	$ 90,050	$ (12,500)	$ 77,550
Total Budget	**$ 2,420,741**	**$ -**	**$ 2,420,741**
Reserve For Future Expenditure	**$ 4,420,300**	**$ -**	**$ 4,420,300**
Total Requirements	**$ 6,841,041**	**$ -**	**$ 6,841,041**

5. Public Works Yard Buiding Relocation - Public Works

The PW Yard at Ash St. is being demolished for development. Current staff are being relocated to other sites. As part of this move, a total of $50,000 is being requested to build a fabrication shop with a restroom at Ash Avenue and Burnham Street that will replace the one that is being removed.
This will result in a decrease of contingency of $12,500 in each fund of Sanitary Sewer, Stormwater, Water, and General Fund. Transfers will increase and capital program expenditures in General Capital Facilities Fund will increase by $50,000.

Fund 3 of 5

		Q2 Revised Budget	Amendment	Q3 Revised Budget
Water Fund				
Resources	**Beginning Fund Balance**	**$ 16,125,957**	**$ -**	**$ 16,125,957**
	Property Taxes	$ -		$ -
	Franchise Fees	$ -		$ -
	Licenses & Permits	$ 14,400		$ 14,400
	Intergovernmental	$ -		$ -
	Charges for Services	$ 16,708,280		$ 16,708,280
	Fines & Forfeitures	$ -		$ -
	Interest Earnings	$ 30,644		$ 30,644
	Miscellaneous	$ 10,825		$ 10,825
	Other Financing Sources	$ -		$ -
	Transfers In from Other Funds	$ 58,751		$ 58,751
	Total Resources	**$ 32,948,857**	**$ -**	**$ 32,948,857**
Requirements				
	Community Development	$ -		$ -
	Community Services	$ -		$ -
	Policy and Administration	$ -		$ -
	Public Works	$ 8,376,282		$ 8,376,282
	Program Expenditures Total	**$ 8,376,282**	**$ -**	**$ 8,376,282**
	Debt Service	$ -		$ -
	Loans	$ -		$ -
	Work-In-Progress	$ -		$ -
	Transfers to Other Funds	$ 5,814,667	$ 12,500	$ 5,827,167
	Contingency	$ 452,410	$ (12,500)	$ 439,910
	Total Budget	**$ 14,643,359**	**$ -**	**$ 14,643,359**
	Reserve For Future Expenditure	**$ 18,305,498**	**$ -**	**$ 18,305,498**
	Total Requirements	**$ 32,948,857**	**$ -**	**$ 32,948,857**

5. Public Works Yard Buiding Relocation - Public Works

The PW Yard at Ash St. is being demolished for development. Current staff are being relocated to other sites. As part of this move, a total of $50,000 is being requested to build a fabrication shop with a restroom at Ash Avenue and Burnham Street that will replace the one that is being removed.
This will result in a decrease of contingency of $12,500 in each fund of Sanitary Sewer, Stormwater, Water, and General Fund. Transfers will increase and capital program expenditures in General Capital Facilities Fund will increase by $50,000.

Fund 4 of 5

		Q2 Revised Budget	Amendment	Q3 Revised Budget
General Fund				
Resources	**Beginning Fund Balance**	**$ 10,192,493**		**$ 10,192,493**
	Property Taxes	$ 13,404,815		$ 13,404,815
	Franchise Fees	$ 5,799,632		$ 5,799,632
	Licenses & Permits	$ 1,177,412		$ 1,177,412
	Intergovernmental	$ 5,693,651		$ 5,693,651
	Charges for Services	$ 2,694,034		$ 2,694,034
	Fines & Forfeitures	$ 993,232		$ 993,232
	Interest Earnings	$ 103,722		$ 103,722
	Miscellaneous	$ 70,873		$ 70,873
	Other Financing Sources	$ 265,500		$ 265,500
	Transfers In from Other Funds	$ -		$ -
	Total Resources	**$ 40,395,364**	**$ -**	**$ 40,395,364**
Requirements				
	Community Development	$ 3,232,095		$ 3,232,095
	Community Services	$ 21,682,611		$ 21,682,611
	Policy & Administration	$ 854,155		$ 854,155
	Public Works	$ 5,881,563		$ 5,881,563
	Program Expenditures Total	**$ 31,650,424**	**$ -**	**$ 31,650,424**
	Debt Service	$ -		$ -
	Loans	$ -		$ -
	Work-In-Progress	$ 254,000		$ 254,000
	Transfers to Other Funds	$ 888,892	$ 12,500	$ 901,392
	Contingency	$ 905,777	$ (12,500)	$ 893,277
	Total Budget	**$ 33,699,093**	**$ -**	**$ 33,699,093**
	Reserve For Future Expenditure	**$ 6,696,271**	**$ -**	**$ 6,696,271**
	Total Requirements	**$ 40,395,364**	**$ -**	**$ 40,395,364**

5. Public Works Yard Buiding Relocation - Public Works

The PW Yard at Ash St. is being demolished for development. Current staff are being relocated to other sites. As part of this move, a total of $50,000 is being requested to build a fabrication shop with a restroom at Ash Avenue and Burnham Street that will replace the one that is being removed.
This will result in a decrease of contingency of $12,500 in each fund of Sanitary Sewer, Stormwater, Water, and General Fund. Transfers will increase and capital program expenditures in General Capital Facilities Fund will increase by $50,000.

Fund 5 of 5		Q2 Revised Budget	Amendment	Q3 Revised Budget
Gen'l Capital Facilities Fund				
Resources	**Beginning Fund Balance**	**$ 878,435**		**$ 878,435**
	Property Taxes	$ -		$ -
	Franchise Fees	$ -		$ -
	Licenses & Permits	$ -		$ -
	Intergovernmental	$ -		$ -
	Charges for Services	$ -		$ -
	Fines & Forfeitures	$ -		$ -
	Interest Earnings	$ 3,212		$ 3,212
	Miscellaneous	$ -		$ -
	Other Financing Sources	$ -		$ -
	Transfers In from Other Funds	$ 1,031,891	$ 50,000	$ 1,081,891
	Total Resources	**$ 1,913,538**	**$ 50,000**	**$ 1,963,538**
Requirements				
	Policy and Administration	$ -		$ -
	Community Development	$ -		$ -
	Community Services	$ -		$ -
	Public Works	$ -		$ -
	Program Expenditures Total	**$ -**	**$ -**	**$ -**
	Debt Service	$ -		$ -
	Loans	$ -		$ -
	Work-In-Progress	$ 974,900	$ 50,000	$ 1,024,900
	Transfers to Other Funds	$ 8,742		$ 8,742
	Contingency	$ 50,000		$ 50,000
	Total Budget	**$ 1,033,642**	**$ 50,000**	**$ 1,083,642**
	Reserve For Future Expenditure	**$ 879,896**	**$ -**	**$ 879,896**
	Total Requirements	**$ 1,913,538**	**$ 50,000**	**$ 1,963,538**

6. Community Garden Trust-Public Works

An additional appropriation in the amount of $3,000 is being requested to purchase a permit for the removal of a tree in the community garden. This action results in an increase in Charges for Services revenues by $3,000 with an equal increase in Public Works program expenditures.

		Q2 Revised Budget	Amendment	Q3 Revised Budget
General Fund				
Resources	**Beginning Fund Balance**	**$ 10,192,493**		**$ 10,192,493**
	Property Taxes	$ 13,404,815		$ 13,404,815
	Franchise Fees	$ 5,799,632		$ 5,799,632
	Licenses & Permits	$ 1,177,412		$ 1,177,412
	Intergovernmental	$ 5,693,651		$ 5,693,651
	Charges for Services	$ 2,694,034	$ 3,000	$ 2,697,034
	Fines & Forfeitures	$ 993,232		$ 993,232
	Interest Earnings	$ 103,722		$ 103,722
	Miscellaneous	$ 70,873		$ 70,873
	Other Financing Sources	$ 265,500		$ 265,500
	Transfers In from Other Funds	$ -		$ -
	Total Resources	**$ 40,395,364**	**$ 3,000**	**$ 40,398,364**
Requirements				
	Community Development	$ 3,232,095		$ 3,232,095
	Community Services	$ 21,682,611		$ 21,682,611
	Policy & Administration	$ 854,155		$ 854,155
	Public Works	$ 5,881,563	$ 3,000	$ 5,884,563
	Program Expenditures Total	**$ 31,650,424**	**$ 3,000**	**$ 31,653,424**
	Debt Service	$ -		$ -
	Loans	$ -		$ -
	Work-In-Progress	$ 254,000		$ 254,000
	Transfers to Other Funds	$ 888,892		$ 888,892
	Contingency	$ 905,777		$ 905,777
	Total Budget	**$ 33,699,093**	**$ 3,000**	**$ 33,702,093**
	Reserve For Future Expenditure	**$ 6,696,271**	**$ -**	**$ 6,696,271**
	Total Requirements	**$ 40,395,364**	**$ 3,000**	**$ 40,398,364**

7. Lighter, Quicker, Cheaper Program

A total of $95,000 is being requested for construction of the following sidewalks:

Spruce St. Sidewalk construction of 100 feet of sidewalk between 78th and 80th Avenues for $20,000
Atlanta/Haines Sidewalk construction to fill a 200 foot sidewalk gap for $20,000
McDonald St. Crosswalk enhancement with street lighting and beacons for $20,000
Tigard St. Trail to construct an asphalt path from Tigard St. to Main St. by Symposium Coffee for $35,000

The result of this action will decrease General Fund contingency by $95,000. Transfers will increase by $35,000 in the Gas Tax Fund. In turn, Public Works program expenditures will increase by $60,000 in the General Fund and by $35,000 in the Gas Tax Fund.

Fund 1 of 2		Q2 Revised Budget	Amendment	Q3 Revised Budget
General Fund				
Resources	**Beginning Fund Balance**	**$ 10,192,493**		**$ 10,192,493**
	Property Taxes	$ 13,404,815		$ 13,404,815
	Franchise Fees	$ 5,799,632		$ 5,799,632
	Licenses & Permits	$ 1,177,412		$ 1,177,412
	Intergovernmental	$ 5,693,651		$ 5,693,651
	Charges for Services	$ 2,694,034		$ 2,694,034
	Fines & Forfeitures	$ 993,232		$ 993,232
	Interest Earnings	$ 103,722		$ 103,722
	Miscellaneous	$ 70,873		$ 70,873
	Other Financing Sources	$ 265,500		$ 265,500
	Transfers In from Other Funds	$ -		$ -
	Total Resources	**$ 40,395,364**	**$ -**	**$ 40,395,364**
Requirements				
	Community Development	$ 3,232,095		$ 3,232,095
	Community Services	$ 21,682,611		$ 21,682,611
	Policy & Administration	$ 854,155		$ 854,155
	Public Works	$ 5,881,563	$ 60,000	$ 5,941,563
	Program Expenditures Total	**$ 31,650,424**	**$ 60,000**	**$ 31,710,424**
	Debt Service	$ -		$ -
	Loans	$ -		$ -
	Work-In-Progress	$ 254,000		$ 254,000
	Transfers to Other Funds	$ 888,892	$ 35,000	$ 923,892
	Contingency	$ 905,777	$ (95,000)	$ 810,777
	Total Budget	**$ 33,699,093**	**$ -**	**$ 33,699,093**
	Reserve For Future Expenditure	**$ 6,696,271**	**$ -**	**$ 6,696,271**
	Total Requirements	**$ 40,395,364**	**$ -**	**$ 40,395,364**

7. Lighter, Quicker, Cheaper Program

A total of $95,000 is being requested for construction of the following sidewalks:

Spruce St. Sidewalk construction of 100 feet of sidewalk between 78th and 80th Avenues for $20,000
Atlanta/Haines Sidewalk construction to fill a 200 foot sidewalk gap for $20,000
McDonald St. Crosswalk enhancement with street lighting and beacons for $20,000
Tigard St. Trail to construct an asphalt path from Tigard St. to Main St. by Symposium Coffee for $35,000

The result of this action will decrease General Fund contingency by $95,000. Transfers will increase by $35,000 in the Gas Tax Fund. In turn, Public Works program expenditures will increase by $60,000 in the General Fund and by $35,000 in the Gas Tax Fund.

Fund 2 of 2	Q2 Revised Budget	Amendment	Q3 Revised Budget
Gas Tax Fund			
Resources			
Beginning Fund Balance	**$ 571,900**	**$ -**	**$ 571,900**
Property Taxes	$ -		$ -
Franchise Fees	$ -		$ -
Licenses & Permits	$ 225		$ 225
Intergovernmental	$ 2,990,443		$ 2,990,443
Charges for Services	$ -		$ -
Fines & Forfeitures	$ -		$ -
Interest Earnings	$ 55,732		$ 55,732
Miscellaneous	$ 61,345		$ 61,345
Other Financing Sources	$ -		$ -
Transfers In from Other Funds	$ 100,000	$ 35,000	$ 135,000
Total Resources	**$ 3,779,645**	**$ 35,000**	**$ 3,814,645**
Requirements			
Community Development	$ -		$ -
Community Services	$ -		$ -
Policy & Administration	$ -		$ -
Public Works	$ 2,205,002	$ 35,000	$ 2,240,002
Program Expenditures Total	**$ 2,205,002**	**$ 35,000**	**$ 2,240,002**
Debt Service	$ 599,676		$ 599,676
Loans	$ -		$ -
Work-In-Progress	$ -		$ -
Transfers to Other Funds	$ 907,023		$ 907,023
Contingency	$ 57,610		$ 57,610
Total Budget	**$ 3,769,311**	**$ 35,000**	**$ 3,804,311**
Reserve For Future Expenditure	**$ 10,334**	**$ -**	**$ 10,334**
Total Requirements	**$ 3,779,645**	**$ 35,000**	**$ 3,814,645**

96036: Pacific Highway / Gaarde Street Utility Casing Bore Crossing

The project will install casing pipe and waterline to cross Pacific Highway near the intersection of Pacific Highway/Gaarde Street/McDonald Street. To take advantage of the economy of scale, it is proposed that this casing be installed as part of the construction at the intersection. Funds for this project is moved from 96034, 96028, and 96024. No budgetary impact to reserves.

	Life to FY 2014 Audited Actuals	Original Budget 2015	This change	New Budget 2015	2016	Project Total
Internal Expenses						
Project Management	-	11,000	-	11,000	-	11,000
Design and Engineering	-	75,000	-	75,000	-	75,000
Construction	-	200,000	250,000	450,000	-	450,000
Total	-	286,000	250,000	536,000	-	536,000
External Expenses						
Design and Engineering	-	-	-	-	-	-
Construction	-	-	-	-	-	-
Total	-	-	-	-	-	-
Total Project Expense	-	286,000	250,000	536,000	-	536,000
Revenue Funding Source						
Water Fund	-	143,000	150,000	293,000	-	293,000
Water CIP Fund	-	143,000	100,000	243,000	-	243,000
Total Project Revenues	-	286,000	250,000	536,000	-	536,000

96034: New Water Source Systemwide Improvements Program

Funding transferred to 96036: Pacific Hwy/Gaarde St. Utility Casing Bore Crossing project.

	Life to FY 2014 Audited Actuals	Original Budget 2015	This change	New Budget 2015	2016	Project Total
Internal Expenses						
Project Management	-	15,000	-	15,000	-	15,000
Construction Management	-	15,000	-	15,000	-	15,000
Total	-	30,000	-	30,000	-	30,000
External Expenses						
Public Involvement	-	20,000	-	20,000	-	20,000
Design and Engineering	-	25,000	-	25,000	-	25,000
Construction	-	215,000	(100,000)	115,000	-	115,000
Total	-	260,000	(100,000)	160,000	-	160,000
Total Project Expense	-	290,000	(100,000)	190,000	-	190,000
Revenue Funding Source						
Water CIP Fund	-	290,000	(100,000)	190,000	-	190,000
Total Project Revenues	-	290,000	(100,000)	190,000	-	190,000

96028: Fire Hydrant Replacement Program
Funding transferred to 96036: Pacific Hwy/Gaarde St. Utility Casing Bore Crossing project.

	Life to FY 2014 Audited Actuals	Original Budget 2015	This change	New Budget 2015	2016	Project Total
Internal Expenses						
Project Management	-	-	-	-	-	-
Total	-	-	-	-	-	-
External Expenses						
Construction	-	170,000	(100,000)	70,000	-	70,000
Total	-	170,000	(100,000)	70,000	-	70,000
Total Project Expense	-	170,000	(100,000)	70,000	-	70,000
Revenue Funding Source						
Water Fund	-	170,000	(100,000)	70,000	-	70,000
Total Project Revenues	-	170,000	(100,000)	70,000	-	70,000

96024: Water Line Replacement Program
Funding transferred to 96036: Pacific Hwy/Gaarde St. Utility Casing Bore Crossing project.

	Life to FY 2014 Audited Actuals	Original Budget 2015	This change	New Budget 2015	2016	Project Total
Internal Expenses						
Project Management	-	8,000	-	8,000	-	8,000
Construction Management	-	5,000	-	5,000	-	5,000
Total	-	13,000	-	13,000	-	13,000
External Expenses						
Public Involvement	-	5,000	(5,000)	-	-	-
Design and Engineering	-	25,000	(25,000)	-	-	-
Construction	-	100,000	(20,000)	80,000	-	80,000
Total	-	130,000	(50,000)	80,000	-	80,000
Total Project Expense	-	143,000	(50,000)	93,000	-	93,000
Revenue Funding Source						
Water Fund	-	143,000	(50,000)	93,000	-	93,000
Total Project Revenues	-	143,000	(50,000)	93,000	-	93,000

FY 2015 Third Quarter Supplemental
Summary of Budget Changes

Exhibit-C

	Q2 Revised Budget	Amendment	Q3 Revised Budget
Affected City Funds			
Resources			
Beginning Fund Balance	**$ 36,366,286**	**$ -**	**$ 36,366,286**
Property Taxes	$ 13,976,715	$ -	$ 13,976,715
Franchise Fees	$ 5,799,632	$ -	$ 5,799,632
Special Assessments	$ -	$ -	$ -
Licenses & Permits	$ 1,779,170	$ -	$ 1,779,170
Intergovernmental	$ 8,684,094	$ 32,450	$ 8,716,544
Charges for Services	$ 24,020,882	$ 3,000	$ 24,023,882
Fines & Forfeitures	$ 1,036,232	$ 50,000	$ 1,086,232
Interest Earnings	$ 303,471	$ -	$ 303,471
Miscellaneous	$ 287,786	$ -	$ 287,786
Other Financing Sources	$ 265,500	$ -	$ 265,500
Transfers In from Other Funds	$ 2,560,542	$ 85,000	$ 2,645,542
Total Resources	**$ 95,080,310**	**$ 170,450**	**$ 95,250,760**
Requirements			
Community Development	$ 3,232,095	$ -	$ 3,232,095
Community Services	$ 21,732,611	$ 82,450	$ 21,815,061
Policy & Administration	$ 854,155	$ -	$ 854,155
Public Works	$ 20,071,754	$ 128,000	$ 20,199,754
Program Expenditures Total	**$ 45,890,615**	**$ 210,450**	**$ 46,101,065**
Debt Service	$ 599,676	$ -	$ 599,676
Loans	$ 254,000	$ -	$ 254,000
Work-In-Progress	$ 4,316,334	$ 50,000	$ 4,366,334
Transfers to Other Funds	$ 8,077,494	$ 85,000	$ 8,162,494
Contingency	$ 1,900,652	$ (175,000)	$ 1,725,652
Total Budget	**$ 61,038,771**	**$ 170,450**	**$ 61,209,221**
Reserve For Future Expenditure	**$ 34,041,539**	**$ -**	**$ 34,041,539**
Total Requirements	**$ 95,080,310**	**$ 170,450**	**$ 95,250,760**

Reference Budget Items: 2

	Q2 Revised Budget	Amendment	Q3 Revised Budget
Criminal Forfeiture Fund			
Resources			
Beginning Fund Balance	**$ 182,978**	**$ -**	**$ 182,978**
Property Taxes	$ -	$ -	$ -
Franchise Fees	$ -	$ -	$ -
Licenses & Permits	$ -	$ -	$ -
Intergovernmental	$ -	$ -	$ -
Charges for Services	$ -	$ -	$ -
Fines & Forfeitures	$ 43,000	$ 50,000	$ 93,000
Interest Earnings	$ 1,892	$ -	$ 1,892
Miscellaneous	$ -	$ -	$ -
Other Financing Sources	$ -	$ -	$ -
Transfers In from Other Funds	$ -	$ -	$ -
Total Resources	**$ 227,870**	**$ 50,000**	**$ 277,870**
Requirements			
Community Development	$ -	$ -	$ -
Community Services	$ 50,000	$ 50,000	$ 100,000
Policy and Administration	$ -	$ -	$ -
Public Works	$ -	$ -	$ -
Program Expenditures Total	**$ 50,000**	**$ 50,000**	**$ 100,000**
Debt Service	$ -	$ -	$ -
Loans	$ -	$ -	$ -
Work-In-Progress	$ -	$ -	$ -
Transfers to Other Funds	$ 455	$ -	$ 455
Contingency	$ -	$ -	$ -
Total Budget	**$ 50,455**	**$ 50,000**	**$ 100,455**
Reserve For Future Expenditure	**$ 177,415**	**$ -**	**$ 177,415**
Total Requirements	**$ 227,870**	**$ 50,000**	**$ 277,870**

FY 2015 Third Quarter Supplemental
Summary of Budget Changes

Exhibit-C

Reference Budget Items: 1, 3-7

	Q2 Revised Budget	Amendment	Q3 Revised Budget
General Fund			
Resources			
Beginning Fund Balance	**$ 10,192,493**	**$ -**	**$ 10,192,493**
Property Taxes	$ 13,404,815	$ -	$ 13,404,815
Franchise Fees	$ 5,799,632	$ -	$ 5,799,632
Special Assessments	$ -	$ -	$ -
Licenses & Permits	$ 1,177,412	$ -	$ 1,177,412
Intergovernmental	$ 5,693,651	$ 32,450	$ 5,726,101
Charges for Services	$ 2,694,034	$ 3,000	$ 2,697,034
Fines & Forfeitures	$ 993,232	$ -	$ 993,232
Interest Earnings	$ 103,722	$ -	$ 103,722
Miscellaneous	$ 70,873	$ -	$ 70,873
Other Financing Sources	$ 265,500	$ -	$ 265,500
Transfers In from Other Funds	$ -	$ -	$ -
Total Resources	**$ 40,395,364**	**$ 35,450**	**$ 40,430,814**
Requirements			
Community Development	$ 3,232,095	$ -	$ 3,232,095
Community Services	$ 21,682,611	$ 32,450	$ 21,715,061
Policy & Administration	$ 854,155	$ -	$ 854,155
Public Works	$ 5,881,563	$ 93,000	$ 5,974,563
Program Expenditures Total	**$ 31,650,424**	**$ 125,450**	**$ 31,775,874**
Debt Service	$ -	$ -	$ -
Loans	$ 254,000	$ -	$ 254,000
Work-In-Progress	$ -	$ -	$ -
Transfers to Other Funds	$ 888,892	$ 47,500	$ 936,392
Contingency	$ 905,777	$ (137,500)	$ 768,277
Total Budget	**$ 33,699,093**	**$ 35,450**	**$ 33,734,543**
Reserve For Future Expenditure	**$ 6,696,271**	**$ -**	**$ 6,696,271**
Total Requirements	**$ 40,395,364**	**$ 35,450**	**$ 40,430,814**

Reference Budget Items: 7

	Q2 Revised Budget	Amendment	Q3 Revised Budget
Gas Tax Fund			
Resources			
Beginning Fund Balance	**$ 571,900**	**$ -**	**$ 571,900**
Property Taxes	$ -	$ -	$ -
Franchise Fees	$ -	$ -	$ -
Licenses & Permits	$ 225	$ -	$ 225
Intergovernmental	$ 2,990,443	$ -	$ 2,990,443
Charges for Services	$ -	$ -	$ -
Fines & Forfeitures	$ -	$ -	$ -
Interest Earnings	$ 55,732	$ -	$ 55,732
Miscellaneous	$ 61,345	$ -	$ 61,345
Other Financing Sources	$ -	$ -	$ -
Transfers In from Other Funds	$ 100,000	$ 35,000	$ 135,000
Total Resources	**$ 3,779,645**	**$ 35,000**	**$ 3,814,645**
Requirements			
Community Development	$ -	$ -	$ -
Community Services	$ -	$ -	$ -
Policy & Administration	$ -	$ -	$ -
Public Works	$ 2,205,002	$ 35,000	$ 2,240,002
Program Expenditures Total	**$ 2,205,002**	**$ 35,000**	**$ 2,240,002**
Debt Service	$ 599,676	$ -	$ 599,676
Loans	$ -	$ -	$ -
Work-In-Progress	$ -	$ -	$ -
Transfers to Other Funds	$ 907,023	$ -	$ 907,023
Contingency	$ 57,610	$ -	$ 57,610
Total Budget	**$ 3,769,311**	**$ 35,000**	**$ 3,804,311**
Reserve For Future Expenditure	**$ 10,334**	**$ -**	**$ 10,334**
Total Requirements	**$ 3,779,645**	**$ 35,000**	**$ 3,814,645**

Reference Budget Items: 5

	Q2 Revised Budget	Amendment	Q3 Revised Budget
Sanitary Sewer Fund			
Resources			
Beginning Fund Balance	**$ 4,618,778**	**$ -**	**$ 4,618,778**
Property Taxes	$ -	$ -	$ -
Franchise Fees	$ -	$ -	$ -
Licenses & Permits	$ 587,133	$ -	$ 587,133
Intergovernmental	$ -	$ -	$ -
Charges for Services	$ 1,584,277	$ -	$ 1,584,277
Fines & Forfeitures	$ -	$ -	$ -
Interest Earnings	$ 100,333	$ -	$ 100,333
Miscellaneous	$ 141,674	$ -	$ 141,674
Other Financing Sources	$ -	$ -	$ -
Transfers In from Other Funds	$ 1,369,900	$ -	$ 1,369,900
Total Resources	**$ 8,402,095**	**$ -**	**$ 8,402,095**
Requirements			
Policy and Administration	$ -	$ -	$ -
Community Development	$ -	$ -	$ -
Community Services	$ -	$ -	$ -
Public Works	$ 1,974,545	$ -	$ 1,974,545
Program Expenditures Total	**$ 1,974,545**	**$ -**	**$ 1,974,545**
Debt Service	$ -	$ -	$ -
Loans	$ -	$ -	$ -
Work-In-Progress	$ 2,996,061	$ -	$ 2,996,061
Transfers to Other Funds	$ 106,759	$ 12,500	$ 119,259
Contingency	$ 344,805	$ (12,500)	$ 332,305
Total Budget	**$ 5,422,170**	**$ -**	**$ 5,422,170**
Reserve For Future Expenditure	**$ 2,979,925**	**$ -**	**$ 2,979,925**
Total Requirements	**$ 8,402,095**	**$ -**	**$ 8,402,095**

Reference Budget Items: 5

	Q1 Revised Budget	Amendment	Q3 Revised Budget
Stormwater Fund			
Resources			
Beginning Fund Balance	**$ 3,795,745**	**$ -**	**$ 3,795,745**
Property Taxes	$ -	$ -	$ -
Franchise Fees	$ -	$ -	$ -
Licenses & Permits	$ -	$ -	$ -
Intergovernmental	$ -	$ -	$ -
Charges for Services	$ 3,034,291	$ -	$ 3,034,291
Fines & Forfeitures	$ -	$ -	$ -
Interest Earnings	$ 7,936	$ -	$ 7,936
Miscellaneous	$ 3,069	$ -	$ 3,069
Other Financing Sources	$ -	$ -	$ -
Transfers In from Other Funds	$ -	$ -	$ -
Total Resources	**$ 6,841,041**	**$ -**	**$ 6,841,041**
Requirements			
Policy and Administration	$ -	$ -	$ -
Community Development	$ -	$ -	$ -
Community Services	$ -	$ -	$ -
Public Works	$ 1,634,362	$ -	$ 1,634,362
Program Expenditures Total	**$ 1,634,362**	**$ -**	**$ 1,634,362**
Debt Service	$ -	$ -	$ -
Loans	$ -	$ -	$ -
Work-In-Progress	$ 345,373	$ -	$ 345,373
Transfers to Other Funds	$ 350,956	$ 12,500	$ 363,456
Contingency	$ 90,050	$ (12,500)	$ 77,550
Total Budget	**$ 2,420,741**	**$ -**	**$ 2,420,741**
Reserve For Future Expenditure	**$ 4,420,300**	**$ -**	**$ 4,420,300**
Total Requirements	**$ 6,841,041**	**$ -**	**$ 6,841,041**

FY 2015 Third Quarter Supplemental
Summary of Budget Changes

Reference Budget Items: 5

		Q2 Revised Budget	Amendment	Q3 Revised Budget
Water Fund				
Resources	**Beginning Fund Balance**	**$ 16,125,957**	**$ -**	**$ 16,125,957**
	Property Taxes	$ -	$ -	$ -
	Franchise Fees	$ -	$ -	$ -
	Licenses & Permits	$ 14,400	$ -	$ 14,400
	Intergovernmental	$ -	$ -	$ -
	Charges for Services	$ 16,708,280	$ -	$ 16,708,280
	Fines & Forfeitures	$ -	$ -	$ -
	Interest Earnings	$ 30,644	$ -	$ 30,644
	Miscellaneous	$ 10,825	$ -	$ 10,825
	Other Financing Sources	$ -	$ -	$ -
	Transfers In from Other Funds	$ 58,751	$ -	$ 58,751
	Total Resources	**$ 32,948,857**	**$ -**	**$ 32,948,857**
Requirements				
	Community Development	$ -	$ -	$ -
	Community Services	$ -	$ -	$ -
	Policy and Administration	$ -	$ -	$ -
	Public Works	$ 8,376,282	$ -	$ 8,376,282
	Program Expenditures Total	**$ 8,376,282**	**$ -**	**$ 8,376,282**
	Debt Service	$ -	$ -	$ -
	Loans	$ -	$ -	$ -
	Work-In-Progress	$ -	$ -	$ -
	Transfers to Other Funds	$ 5,814,667	$ 12,500	$ 5,827,167
	Contingency	$ 452,410	$ (12,500)	$ 439,910
	Total Budget	**$ 14,643,359**	**$ -**	**$ 14,643,359**
	Reserve For Future Expenditure	**$ 18,305,498**	**$ -**	**$ 18,305,498**
	Total Requirements	**$ 32,948,857**	**$ -**	**$ 32,948,857**

Reference Budget Items: 5

	Q2 Revised Budget	Amendment	Q3 Revised Budget
General Capital Facilities Fund			
Resources			
Beginning Fund Balance	**$ 878,435**	**$ -**	**$ 878,435**
Property Taxes	$ -	$ -	$ -
Franchise Fees	$ -	$ -	$ -
Licenses & Permits	$ -	$ -	$ -
Intergovernmental	$ -	$ -	$ -
Charges for Services	$ -	$ -	$ -
Fines & Forfeitures	$ -	$ -	$ -
Interest Earnings	$ 3,212	$ -	$ 3,212
Miscellaneous	$ -	$ -	$ -
Other Financing Sources	$ -	$ -	$ -
Transfers In from Other Funds	$ 1,031,891	$ 50,000	$ 1,081,891
Total Resources	**$ 1,913,538**	**$ 50,000**	**$ 1,963,538**
Requirements			
Community Development	$ -	$ -	$ -
Community Services	$ -	$ -	$ -
Policy and Administration	$ -	$ -	$ -
Public Works	$ -	$ -	$ -
Program Expenditures Total	**$ -**	**$ -**	**$ -**
Debt Service	$ -	$ -	$ -
Loans	$ -	$ -	$ -
Work-In-Progress	$ 974,900	$ 50,000	$ 1,024,900
Transfers to Other Funds	$ 8,742	$ -	$ 8,742
Contingency	$ 50,000	$ -	$ 50,000
Total Budget	**$ 1,033,642**	**$ 50,000**	**$ 1,083,642**
Reserve For Future Expenditure	**$ 879,896**	**$ -**	**$ 879,896**
Total Requirements	**$ 1,913,538**	**$ 50,000**	**$ 1,963,538**

AIS-2214			**8.**
Business Meeting			
Meeting Date:	05/12/2015		
Length (in minutes):	50 Minutes		
Agenda Title:	Receive Briefing on YMCA - City of Tigard Feasibility Study Results		
Prepared For:	Marty Wine, City Management	**Submitted By:**	Norma Alley, City Management
Item Type:	Update, Discussion, Direct Staff	**Meeting Type:**	Council Business Meeting - Main
Public Hearing:	No	**Publication Date:**	

Information

ISSUE

Council will receive a briefing on the YMCA and City of Tigard survey by Christin Baker of Daxko Consulting, Bob Hall, CEO of YMCA of the Columbia-Willamette and Marty Wine, City Manager. Discussion of next steps following the survey is scheduled for additional review on May 19 at the Council workshop.

STAFF RECOMMENDATION / ACTION REQUEST

Council is asked to receive the survey results and discuss them, including potential next steps, at the Council workshop on May 19 and later. No action is requested at this meeting.

KEY FACTS AND INFORMATION SUMMARY

In the past, city staff and a City Councilor have separately initiated contact with the YMCA to learn more about their services in February 2012, and again in November 2014 to explore the potential for a future partnership for providing services in the Tigard area.

The City Council has recently heard testimony during citizen communication from members of the community, including community organizer Neal Brown, that a petition was being circulated to build a recreation center in Tigard and to partner with the YMCA for its operation. One thousand people reportedly signed a petition indicating community support for a YMCA. The proposal was specific as to the location of the facility in downtown Tigard and the specific program and facility offerings that would be provided the proposed building. Based on the community support that was indicated to the City Council in November, 2014, the City and the YMCA agreed to share the cost for a survey to assess the demand for the services of the YMCA in Tigard.

The City committed $12,000 toward $25,000 in survey costs to determine the level of demand for the YMCA's services, together with the YMCA and contributed funding from Washington County. In February, 2015, representatives of the YMCA, Neal Brown, several other city residents, and three members of city staff met together to determine the survey questions. This group included YMCA CEO Bob Hall; Tigard residents Neal Brown, Scott Brown, Carter Kruse, Reid Iford; city staff Brian Rager, Nadine Robinson, Steve Martin; and Christin Baker (Daxko Consulting).

The survey instrument outlining the feasibility study questions is attached.

The City of Tigard has been examining the role that City government should play in providing recreation programming and services (e.g., classes, events, sports, recreation information). The Tigard City Council has sought the improvement of recreation services in Tigard as an adopted Council goal since 2012. At the same time the joint survey with the YMCA was beginning, the City of Tigard was completing a year-long study of what the city's role should be in recreation programming, a study which included a community survey to assess the preferred level of investment. The survey included identifying community programming priorities, and discussing potential sustainable levels of investment in future recreation services. The study found that the first investment in recreation programming should be established in the 2015-16 budget, including continuing the recreation program guide; establishing grants and scholarships and a staff position devoted to recreation coordination; and beginning in years 2 and 3, the city should begin to offer programs and classes and events at existing city facilities. The City Council adopted these first steps from the recreation study as their 18-month goals for 2015-16.

The final report and recommendations of the city recreation study and survey are attached. The study found that residents might be willing to realistically pay for recreation in the range of $20-$60 per year per household. That survey also showed very high support for partnerships, but lower support for a community center (39%), with 60% strongly or somewhat opposing it at $100/year per household.

The YMCA-Tigard feasibility study was fielded between March 1 and March 31 by Daxko Consulting, who specializes in surveys for non-profits. Both the City and the YMCA were identified as sponsoring the survey. Registered voters were surveyed, including both land-based and cell phone lines. In addition to testing the program offerings and pricing structure offered by the YMCA, the survey questions referenced two possible locations, and also asked those surveyed about their willingness to pay additional property taxes for a voter-approved bond that would fund the land and facility.

The survey looked at the demographics and market profile of Tigard. Findings included a high level of exercise frequency in the Tigard community, with the highest demand for programs and facilities a swimming pool, cardiovascular equipment and weights and classes, with those living at home reporting that their children would be interested in using a YMCA. Of two general locations identified in the survey to test for convenience of potential locations, 76%

found a downtown location to be convenient or very convenient, and 61% found a location near 99W/Bull Mountain to be convenient or very convenient. When asked about willingness to pay a property tax increase of "about $10 per month" to build a center, 41.9% said they would support, 19.1% would oppose, 15.9% were not sure, and 23.1% said they needed more information. The survey sought to identify the demand for membership types and tested the price level and membership forecast for a potential new facility. Daxko Consulting will present the final feasibility study results, conclusions and recommendations at this meeting. The final report of the feasibility study findings is attached.

With the completion of the survey, Tigard has asked the YMCA to pause so that both parties can jointly consider what the survey may indicate for next steps. This could include where a community center fits within city priorities at this time; determining capital and operating costs that might be indicated in Tigard for a potential center; or a potential facility size that may be feasible. Other analysis for the city that is of interest to the decision making process should include considering all steps needed to take a facility bond measure for voter consideration in context of other city priorities for funding and facilities; how a future partnership with a recreational operator might be structured in terms of an agreement; the time and planning needed for site and facility planning, design and construction.

OTHER ALTERNATIVES

Council is asked to receive the survey results and discuss them at the Council workshop on May 19 and later. No action is requested at this meeting.

COUNCIL GOALS, POLICIES, APPROVED MASTER PLANS

Provide Recreation Opportunities for the People of Tigard: Explore feasibility of partnership opportunties, including Tualatin Hills Park & Recreation District, YCA and other city or nonprofit opportunities; establish facility partnership if feasible.

DATES OF PREVIOUS COUNCIL CONSIDERATION

City Council agreed to contribute funding to the survey in November, 2014.

Fiscal Impact

Fiscal Information:

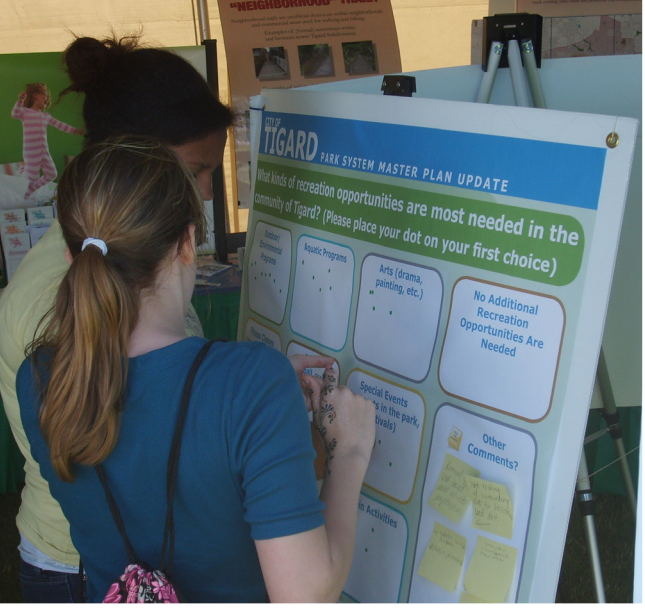
As next steps have not yet been identified, the fiscal impact of proceeding with any partnership for recreation partnership is not yet known.

Attachments

City Recreation Final Report

YMCA-Tigard Feasibility Study

Y-COT Survey Qs



CITY OF TIGARD

Recreation Program Study:
Recommendations and Implementation Plan

FINAL | MARCH 2015

MIG

Tigard Recreation Program Study

Recommendations & Implementation Plan

March 2015

Prepared by:

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Acknowledgements

City Council

John L. Cook, Mayor
Marland Henderson, Council President
Gretchen Buehner, Councilor
Jason Snider, Councilor
Marc Woodard, Councilor

Park and Recreation Advisory Board (PRAB)

Troy Mears, Chairperson
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Consulting Team

MIG, Inc.
EMC Research

The Community of Tigard

The key to the development of this document was the involvement of Tigard's active, passionate and well-informed citizenry. The planning team would like to thank the many individuals and groups that provided input throughout this process.

Executive Summary

The question of how to facilitate and fund organized recreation programming in the City of Tigard has surfaced several times over the last 15 years. In 2000, a measure to create a park district in Tigard, Tualatin, Sherwood and portions of unincorporated Washington County was voted on but did not pass. The 2009 *Park System Master Plan* included recommendations for the City to help facilitate and provide space for programs in the community, but funding for the necessary staff person was not approved.

In 2014, the City initiated a *Recreation Program Study* to consider the role that City of Tigard should play in providing recreation programming and services (e.g., classes, events, sports, recreation information). This included identifying community programming priorities and discussing potential sustainable levels of investment in future recreation services.

As part of that study, this Recommendations and Implementation Plan defines both short and long-term community goals to enhance recreation programming based on community priorities. It identifies the necessary resources, estimated costs and an implementation strategy to initiate the highest priority recreation options over a five-year pilot period.

Community Priorities and Goals

A variety of outreach methods were applied during the planning process to ensure that all recommendations were based on community priorities, as well as residents' willingness to pay for enhanced recreation services. Stakeholder interviews, focus group and advisory committee meetings, and an online questionnaire were conducted to identify community recreation needs, goals and desired service levels for recreation programs and events. This feedback was used to identify three programming options—different potential "packages" of recreation services that were tested with residents in a random-sample *Recreation Programs Survey* to gauge their support. These finding were presented to both the Park and Recreation Advisory Board and City Council to identify long-term and short-term goals, as well as a recommended programming solution for the community. The entire process was carried out with the guidance of Tigard's professional staff, volunteer advisory board members and elected officials. Approximately 950 people participated in this planning process.

This community-driven process identified the following short- and long-term goals for recreation programming in Tigard:

Short-Term Goal: **Establish a pilot recreation program to test viability and build support for expanded services.**

Long-Term Goal: **Support a comprehensive public recreation program with a hub of activity, augmented with programs spread across the community.**

This document presents the recommendations and implementation plan to achieve the community's short-term recreation goals for the future.

Recommendations

Program recommendations reflect the community's desire to have the City begin immediately in enhancing recreation information, programs and events for all residents, but especially for underserved groups. It is based on the efficient and best use of existing parks and facilities to enhance recreation options for the community. This involves building on current recreation initiatives undertaken by the City and maximizing opportunities provided by existing recreation providers.

The document identifies resource needs to carry out the following recommendations:

- **Recreation Clearinghouse & Program Guide:** Create a bi-annual recreation guide that provides information about the many different recreation options available in the City.
- **Grants & Scholarships:** Expand the City's existing fund and process for awarding grants to support successful recreation programs and events provided by non-profits and community groups in Tigard. Initiate a scholarship fund to support access of low-income residents to existing recreation programs.
- **Programs & Classes:** Contract with recreation providers to schedule and facilitate programs in existing City parks and facilities. In time, consider expanding program offerings to potential partner facilities.
- **Outdoor Events:** Recruit event providers to increase community events at existing City parks and facilities and provide programs at the new downtown plaza planned for construction. Manage event coordination, scheduling, monitoring, as well as event facility maintenance.
- **Indoor Events:** Recruit event providers to increase community events at indoor City facilities. Manage event coordination, scheduling, monitoring, as well as event facility maintenance.
- **Facility Reservations:** Improve the online facility reservation system (which includes staff reservations for facility use) to be able to offer City facilities for reserved use by community groups and residents. In time, consider training staff to host events as a strategy for revenue generation.
- **Drop-In Activities:** Provide drop-in recreation activities at different locations throughout the community to improve recreation access for residents. Coordinate, staff, equip and host these activities, and focus on serving targeted underserved groups and areas.

Implementation Plan

The City should strive to implement short-term recommendations over the next five years. It will take five years to gradually ramp up tasks to the level of service now desired by the community. Table 1 (beginning on page 13) illustrates tasks to set in motion during Years 1-5, indicating what resources will be needed each year for implementation. In short, implementation is based on the following phasing strategy, with each year adding new elements to enhance programming options:

- **Year 1:** Begin initial coordination, policy development and information, and recreation guide development; increase grants and initiate scholarship awards.
- **Year 2:** Provide pilot programs and outdoor events.
- **Year 3:** Increase grants; increase programs and outdoor events; establish pilot programs for indoor events.
- **Year 4:** Initiate facility reservations and pilot programs for drop-in activities; increase in indoor events.
- **Year 5:** Increase drop-in activities.

It is anticipated that Years 1-5 will coincide with the City's budgeting cycle and are considered to be fiscal years (July – June). During this time, the City may also continue to test community support for implementing longer-term goals. If support for a community center increases, the City may investigate partner support to develop a multi-purpose recreation center. Efforts to pursue longer-term goals should not preclude the advances in implementing short-term recommendations.

Proposed Funding Approach

Based on responses noted in the voter survey conducted in November 2014, there appears to be sufficient support for a recreation funding measure in the near future. While it will take time to get a funding measure introduced and approved, City staff and Council should consider the approval of City funds initiate Year 1 recommendations to show progress toward City Council's goal of establishing a recreation program in FY 2015-16. This action will help make the strongest possible case for voters to continue to support recreation programming through an added funding mechanism.

Introduction

Purpose of the Study

The City of Tigard is examining the role that City government should play in providing recreation programming and services (e.g., classes, events, sports, recreation information). This includes identifying community programming priorities and discussing potential sustainable levels of investment in future recreation services. Service enhancements may be needed to expand community recreation options and activate City facilities to maximize public benefit and use.

As the City of Tigard has grown into the 12th largest city in Oregon, it has become one of the largest without a public recreation program. City residents value parks and recreation. The community passed a $17 million bond to acquire and develop new parks and natural areas in 2010 while still deep in the great recession. While bond projects will enhance recreation opportunities, these funds do not specifically support recreation programs or events.

Over the last 15 years, the question of how to facilitate and fund organized recreation programming has resurfaced many times. In 2000, Tigard, along with Tualatin, Sherwood and portions of unincorporated Washington County, voted on a measure to create the Atfalati Recreation District. While it had a lot of support (with 46% in favor), the measure failed. In the aftermath of this vote, a strong demand continued in Tigard for recreation programs and services. However, funding was never identified. In 2009, when the City of Tigard updated the Park System Master Plan, recommendations included the City playing a limited role in organizing and providing space for programs in the community. A proposal to fund the necessary staff position made it as far as the budget committee, but it did not succeed due to competing interests. Subsequent efforts to develop the crowd-sourced Recreation Resource Guide reflected the City's desire to make the most of the existing public and private providers. However, the demand for services remains unmet, prompting this *Recreation Program Study* to facilitate a decision-making process to settle the question of Tigard's future role in recreation programming.

Purpose of the Document

As the final step in the *Recreation Program Study,* this document summarizes recommendations and implementation strategies to enhance recreation programming and services. It defines both short and long-term community goals for recreation programming. It recommends a programming solution to achieve short-term goals by implementing a package of programming elements. It identifies the necessary resources and estimated costs to carry out recommendations, and presents these strategies, resource needs and costs on an implementation timeline that plots the development of the program over a five-year pilot period. Finally, the document recommends a funding strategy to set this implementation plan in motion.

Summary of the Process

Begun in Spring 2014, the *Recreation Program Study* was organized in three phases (Figure 1). In Phase 1: Inventory & Program Analysis, the program inventory was updated, funding resources were evaluated and community outreach was started to identify community demands and needs for recreation services, as well as their willingness to support some type of taxing measure. Results were summarized in a market, demand and gap analysis presented to the Project Team. Staff and community feedback was used to identify recreation options to advance. During Phase 2: Scenario Development, these recreation options were

refined into three different service level packages. Community support for these packages was tested in a random-sample phone survey. Initial findings were presented to the Project Team as well as the Parks and Recreation Advisory Board. During Phase 3: Decisions and Implementation, the City sought Council guidance on the types and scale of recreation services that could be affordable and supported. This guidance from City Council help frame the recommendations and implementation strategies presented in this document. The Project Team will review and refine findings before creating a final plan for enhancing City recreation services.

Figure 1: Recreation Program Study Planning Phases

Community Involvement

Public feedback was critical to the *Recreation Program Study.* The planning process engaged City leaders, stakeholders, interest groups and residents in identifying community recreation needs and interests, evaluating feedback to identify the community's recreation goals, and cross-checking the desired level of service with residents in a statistically valid survey. The entire process was carried out with the guidance of Tigard's professional staff, volunteer advisory board members and elected officials. Specific engagement tasks are noted below. Findings and interim materials are presented in Appendices A through C of this document.

- **Stakeholder Interviews:** Interviews ranging from 20-45 minutes in length were conducted by phone and in person to address ten questions related to the provision of recreation programs in Tigard. Interviewees were encouraged to share their insights and views regarding the realities and opportunities to provide or facilitate programming. Stakeholders included the City Manager, members of City Council, recreation providers, affordable housing advocates and development groups.

- **Recreation Questionnaire:** An online questionnaire was available for 7 ½ weeks, from June 11th until August 1st, 2014. The purpose was to collect feedback on recreation participation, satisfaction, and desired programming. The questionnaire link was advertised in the local newspaper, on the City's website, and in an email distributed to a few thousand residents via the City's mailing list. In addition, stakeholders reached out to their organizations to distribute the questionnaire. A total of 604 people responded to the questionnaire, with 354 people answering every question and another 250 partially completing the questions.

- **Focus Groups:** The City held a focus group comprised of 16 community members on August 26th, 2014, from 5-6:15pm at the Tigard Public Works Auditorium. The meeting included one large focus group discussion and two small focus group discussions. The large focus group discussed community recreation priorities, providing answers to four prompts. The two small groups discussed recreation options for the future, with three topics to guide them. Feedback from the focus group was used to refine the recreation matrix in Appendix B.

- **Recreation Program Survey:** A live telephone survey or registered voters in the City of Tigard was conducted October 2 - 8, 2014 by EMC Research. A total of 300 interviews were conducted to gather input on the ratings of City services and programs, identify problems, identify opportunities, and rank funding options, among other subjects. The results of this survey are summarized in Appendix C.

- **Recreation Study Project Team:** The Project Team served as a technical advisory committee composed of staff from various City Departments along with City leaders. The team met three times over the course of the project to review progress and provide guidance on deliverables and key decisions. They reviewed survey findings and identified important characteristics of the recommended programming options.

In addition to the outreach discussed above, City Council and the Parks and Recreation Advisory Board provided guidance at critical points in the planning process.

Community Recreation Goals

This community-driven exploration resulted in identification of a short-term and a long-term goal for recreation programming in Tigard. Ultimately, these goals were expressed by the Park and Recreation Advisory Board in their recommendation to the City Council at the joint work session on November 18, 2014. This two-part recommendation reflects the tension throughout this process around how far the City should go in facilitating programming options. It is important to emphasize that while there was some discussion to determine "how much should we do?" there was an almost universal sense that the City should proceed now with preliminary steps to initiate recreation services.

Long-Term Goal: Supporting a comprehensive public recreation program with a hub of activity, augmented with programs spread across the community.

The driving desire expressed by the community is for improved recreation services for all Tigard residents. Generally those residents with the means to do so have found the recreation services they need in the private sector or with public agencies beyond Tigard city limits. However many residents are unable or unwilling to spend limited resources or travel to meet their recreation needs. The creation of a truly public system of recreation opportunities would benefit all residents by supporting a more cohesive community, improved health and enhanced livability.

A comprehensive program would include a wide variety of program areas, expanding from the community provided sports leagues and private fitness centers to a broader mix of classes, outdoor recreation and community events. The program would also include all of the necessary supporting services such as marketing, volunteer coordination, and facilities management. To provide these programs and services, new multi-purpose recreation facilities would be needed to expand on the classroom, meeting spaces and outdoor park facilities already in the City inventory. Providing both a hub and a series of distributed recreation opportunities (at local parks, neighborhood schools and other locations) reduces the barriers to accessing these activities, particularly for the youth and elderly in the community.

Providing this kind of comprehensive service will require a substantial investment by the community in both capital and ongoing operational funding, particularly since this is an almost entirely new business for the

City of Tigard. This investment does not need to be made all at once, and in most communities is built up over an extended period of time.

Short-Term Goal: Establishing a pilot recreation program to test viability and build support for expanded services.

In the short-term, the community's goal is to immediately enhance recreation opportunities and begin building a substantial platform from which to grow toward the comprehensive program. This includes providing more information in a recreation guide regarding available recreation classes and activities in the area (both public and private providers). The existing classes and opportunities, properly promoted, will make the quickest, highest quality impact on the perception of recreation options in Tigard. As the catalog of programs is grown, the City will begin to expand recreation opportunities for all residents, but more specifically targeting underserved groups and areas, particularly residents who face financial and transportation limitations. This can be accomplished in a variety of ways, but will require new and expanded partnerships, scholarship and grants to involve existing recreation providers in ensuring that targeted needs are met.

For these expanded partnerships and existing providers to reach a broader audience, the City must utilize all potential indoor and outdoor spaces for recreation programs and classes. City parks are a clear opportunity, but improving indoor recreation access and scheduling for community meeting rooms needs to be reestablished. The City also has a prime opportunity to combine an expansion of programs with the realization of an existing pledge to the community for a downtown event plaza. Included in the 2010 parks bond, the events plaza will be a place to hold community gatherings and focus activity around the re-emergent downtown. However, simply building the plaza will not accomplish this goal. The City will need to facilitate and program the kinds of activities that make a downtown plaza a positive addition to the community.

One of the most important features of the City's short-term recreation goal is that it must be financially viable for the City to initiate and to continue. Recreation programming is not currently a part of the services provided by the City of Tigard, and an initial community investment will be needed to create the staff capacity to build this seed program.

This short-term goal, more clearly defined in the next section, is built from the ideas and preferences expressed by Tigard residents, park and recreation users and key stakeholders. These ideas were filtered through the statistically valid phone survey effort to draw out the most important issues and alternatives to Tigard voters.

Recommended Programming Solution

The initial public outreach conducted for this planning process helped define community expectations and goals for recreation programs, events and services. These were refined into three programming packages, which were tested with residents in a random-sample *Recreation Programs Survey,* and then refined through discussions with the Park and Recreation Advisory Board and City Council into both long-term and short-term goals, as well as a recommended programming solution.

Below is an overview of the recommended short-term service option. This document identifies the resources needed to implement these recommendations, as well as anticipated costs and a proposed timeline to initiate services over the next five years. It concludes with a proposed funding and implementation approach to bring new services online.

Overview of Short-term Service Option

The recommended option reflects the community's interest in moving forward immediately on low-cost options to improve recreation information and add programs, classes, and events for underserved groups. This involves building on current recreation initiatives undertaken by the City and maximizing opportunities provided by existing recreation providers.

The recommended programming solution has seven program areas, which are described below.

- **Recreation Clearinghouse & Program Guide:** The City currently provides an online Recreation Resource Guide, a list of recreation opportunities and providers in the broader region. However, residents need a coordinated recreation guide that notes activities, costs, schedules and registration information for programs and classes in Tigard. The guide could be produced and printed as well as posted online twice a year (Spring/Summer and Fall/Winter) to increase community access to and knowledge of existing recreation opportunities. The City would serve as an information clearinghouse for residents, creating a process to collect information from public, private and non-profit providers operating in Tigard, and advertising activities and programs for providers for a fee. For costs savings, the printed version would be available at key community facilities (e.g., library, City Hall, public pools), and distributed through service groups and schools to targeted populations who may not have access to an online version (Note: The Recreation Guide is not intended to be mailed to every household in the city, nor provided to every child attending school.). Notifications of the guide's availability should be included in the Cityscape newsletter, utility bills, school information, and via flyers that can be posted at parks, service centers, medical facilities, coffee shops and other businesses throughout the community.

- **City Grants & Scholarships:** The City of Tigard supports community events and social services through grants to community groups and agencies (by application). The current City guideline for appropriations is one-half of 1% of the prior year's operating budget. However, competition for these funds has increased, and more funds are awarded for social services than community events. To maximize the recreation opportunities provided by proven agencies and non-profits, increasing grant funding (including funding to cover in-kind staff support) for recreation and events is an effective way to reach targeted groups. In addition, the City should create a scholarship fund with awards by application to cover class fees and/or transportation costs for participants who cannot afford the current "pay to play" market costs. For both the scholarships and grant awards, criteria should be developed for award selection and distribution, to ensure that funds support underserved groups (low income residents, seniors) and targeted recreation opportunities (e.g., health & fitness, environmental education, nature-based outdoor recreation, and non-sports interest classes and fine/cultural arts programs).

- **Programs & Classes:** To expand recreation programs, the City should serve as a recreation coordinator, recruiting and contracting with existing providers to offer recreation classes and programs in appropriate City parks and facilities. This model could extend the programs offered by private providers and non-profits into new locations and facilities, which may be more accessible to residents who are not currently served. It also would strive to increase programming options by starting new contract programs and activities in the following service areas:

    - Health & fitness
    - Environmental education/ nature-based outdoor recreation/trails
    - Non-sports interest classes and fine/cultural arts programs

    Existing Tigard Library programs, current and past Police Department youth initiatives, and partnership opportunities with other existing groups should be taken into consideration in determining the right mix of programs to support.

    Contract providers would pay the City a reservation fee for the use of the park/facility, set based on a set policy regarding cost recovery (see Policies and Organizational Needs). The contract provider would handle registration and fee collection, provide all necessary equipment, and keep all proceeds (less the registration fee). With this model, the City subsidizes added recreation programming, but does not incur the risk of being a program provider. An example of this type of programming is bringing in an art instructor to teach ongoing art classes at the Fanno Creek House.

- **Outdoor Events:** The City currently facilitates a few special events in its parks serving residents community-wide, such as the Tigard Balloon Festival at Cook Park. Outdoor events at City parks typically rely on other organizations and partners. For example, the Tigard Tree Lighting at Liberty Park is made possible with support from Tualatin Valley Fire & Rescue, Downtown Tigard merchants, the Tigard Kiwanis Club, Tigard High School student volunteers, and the Tigard Chamber of Commerce. Individual groups can reserve park or facility space for events, paying a processing fee and/or special events permit fee, which varies based on the number of participants and the number of event hours. Special use or alcohol permits are also available for a fee.

    There is a community demand for more special events—with more variation in the size and scale of the events provided. Also, a new downtown plaza, funded through the 2010 voter-approved bond measure, is planned as part of the downtown redevelopment. This multi-purpose hardscape would provide a new space for events and programs.

    To activate these facilities and meet community demands, the City must play a stronger role as an event recruiter or coordinator, targeting small, medium and large special events and community gatherings, such as movies or concerts, markets, fairs and small festivals, community celebrations, walks and races, etc. These events may be held in City civic spaces, parks and trails, or other accessible sites as appropriate given the partners involved. The City's role is to recruit non-profits, businesses or other groups to serve as event producers in providing free or fee-based outdoor events. Once the downtown plaza is constructed, programming this plaza as a social hub for the city will be a major short-term effort.

    Similar to the programming model, the City should play a role as an event coordinator and facilitator, recruiting event providers and charging a reservation fee for the use its facilities. [Note: It is assumed that producers will bring or hire their own event staff or will have applied and have been approved to cover the cost of City staff involvement – e.g., set-up, clean-up, advertising -- through the City grant program.] Event reservation and permitting fees and policies should be reviewed to determine if

different rates should be charged for free and fee-based events and events that are open or closed to the public (see Policies and Organizational Needs). In time, the City may take on a greater role as event organizer and producer, helping expand on the current and past programs put on by the Police and the Library.

- **Indoor Events:** The 2010 voter-approved bond measure also included funds for the Fanno Creek House, designed as a special use area to host small to medium-sized events, meetings and/or classes. This facility could be activated by a combination of programming, indoor events, and facility reservations (see Facility Reservations bullet below). City staff should play a role in recruiting non-profits, businesses or other groups to provide free or fee-based events at this facility or other appropriate indoor sites. Similar to the programming model, the City could act as both an event coordinator and facilitator, charging a reservation fee for the use its facilities. While producers will bring or hire their own event staff, City staff will be needed to monitor building use. Similar to outdoor events, reservation and permitting fees and policies should be reviewed to determine if different rates should be charged for free and fee-based events and events that are open or closed to the public (see Policies and Organizational Needs). In time, and in coordination with Tigard Library efforts, the City may take on a greater role as an organizer and producer of indoor events as well.

- **Facility Reservations:** In Tigard, six park shelters and nine sports fields are currently available for rental. Picnic shelters may be reserved online or in person at the Tigard Public Works Building. Sports field reservations (and event reservations and permits as described above) are only conducted in person. In both cases, residents are offered a 50% discount. At this time, there are no opportunities to reserve meeting rooms or other spaces in City buildings, although there is a demand for space for club and community group use, as well as for private parties and gatherings.

  Short-term recommendations include making appropriate City rooms and facilities open to reservation, via an expanded and improved online and in person reservation system. This will open room reservations again and require coordination with other City Divisions and Departments, as well as new guidelines for use of facilities. For example, a Girl Scout meeting or child's birthday party could be held in the Fanno Creek House (although programs run by contracted staff will have first priority for room use). These reservations would have to be monitored by City staff with keys to lock and unlock buildings. In time, staff could be trained to offer event or activity support (for a fee), such as serving as a party host or game coordinator. The City should set a policy regarding reservation fees (see Policies and Organizational Needs).

- **Drop-In Activities:** There is a need for drop-in recreation activities offered in different locations throughout the community to improve recreation access for residents. The City of Tigard should coordinate, staff, equip and host these activities. The City should offer activities in locations that serve identified underserved groups (e.g., low-income families, teens and seniors) at different sites (e.g., parks, schools, low income housing) across town. The drop-in activities may be organized as ongoing programs, such as a summer playground program that moves from park to park, or one-time special activities in conjunction with a group activity or community fair or festival.

Resource Needs

Implementing the seven programming elements noted above requires a variety of resources, including facilities, staffing, equipment, services and partnerships. Below is a short list of the anticipated labor (staff time) and physical resources needed for implementation, noted by program area.

- **Recreation Clearinghouse & Program Guide:**
  - Staff time to collect and coordinate information for bi-annual recreation guide
  - Contracted printer for guide layout and printing (or use of staff time for in-house design and layout, with contracted time for printing)
  - Staff time to develop notifications of the guide's availability
  - Staff time for flyer development and distribution for advertising
- **Grants & Scholarships:**
  - Staff time to review recreation and event grant applications
  - Staff time to develop scholarship fund and solicit contributions
  - Staff time to review scholarship applications and make awards
  - Increased grant funds
  - Scholarship funds
- **Programs & Classes**
  - Staff time to recruit contract providers
  - Staff time for room/site scheduling and fee collection
  - Coordinated internal scheduling system
  - Increased janitorial services and facility maintenance
  - Use of existing City parks and facilities (e.g., Library, Public Works facilities, Senior Center, Fanno Creek House)
  - Potential coordination to use partner facilities (development of joint-use agreements)
- **Outdoor Events**
  - Staff time to recruit event providers
  - Staff time for room/site scheduling and fee collection
  - Coordinated internal scheduling system
  - Increased janitorial services and facility maintenance
  - Use of existing City parks and outdoor facilities, plus new downtown plaza planned for construction

  - Potential coordination to use partner facilities
- **Indoor Events**
  - Staff time to recruit event providers
  - Staff time for room/site scheduling and fee collection
  - Coordinated internal scheduling system
  - Staff time for event monitoring and building open/close
  - In time, trained staff for event hosting and support
  - Increased janitorial services and facility maintenance
  - Use of existing City parks and facilities
  - Potential coordination to use partner facilities
- **Facility Reservations**
  - Improved online facility reservation system (that includes staff reservations for facility use)
  - Staff time for in-person recreation reservations
  - Increased janitorial services and facility maintenance
  - Staff time for use monitoring and building open/close
  - In time, trained staff for event hosting and support
- **Drop-In Activities**
  - Staff time for activity coordination and publicity
  - Staff time to host activities (travel, setup/cleanup and activities)
  - Recreation equipment (for playground program; for community festivals)
  - Equipment storage and transportation (recreation van)

Policies and Organizational Needs

Implementing the seven programming areas will require policy and organizational decisions to support this new area of service for the City of Tigard. The topics below have been identified by the planning team as important topics for the City to consider. The new Recreation Coordinator may be involved in developing and documenting new policies as determined by the City.

- **Recreation within City's Organizational Structure:** The recommended "home" within the City's organizational structure for initial Recreation Services staff is under Public Works, parallel to or within the Parks group. This reflects the close relationship between the staff that manage and maintain facilities and the new recreation services that will utilize them. As services grow, this organizational structure should be revisited to ensure that Recreation is placed in the department where most appropriate.

- **Staffing Requirements:** Recreation staff will be needed to monitor and implement recreation and events programming. Staff will adhere to existing personnel policies established by the City. In addition, the City should establish policies regarding requirements for staff presence at programs/events on City property or at activities implemented by City staff. Policies should clarify protocol such as the following:
    - The availability of City staff or "in kind support" for programs/events produced with others, with costs offset through the City's grant funding program for set-up, clean-up, advertising, and other services.
    - Lock/unlock procedures for indoor facilities, staff presence during contract-provider programs, and where staff must be stationed for safety and security during community or private facility use (e.g., by front door).
    - Requirements for event staff presence at outdoor events at City facilities, and whether park maintenance staff could meet these requirements if working in the same park during the time of the event.
    - Supervisory requirements for City staffed drop-in activities based on age and numbers of participants (e.g., two staff per 30 elementary-aged kids in a playground program).
    - The use of volunteers, interns, staffing from partner organizations, etc., for programming and event support.
- **Contract Provider Requirements:** Before contract provided programs and events are initiated, the City will need to define requirements for these providers and for contracted services. This includes identifying contractor selection criteria and contract language for the provision of contract classes and events. The contract language may be similar to other City contract services, but may include special provisions to ensure the supervision and safety of recreation participants given the nature of the activities involved. It should define the types of recreation programs, events and services that are or are not allowable in different parks and city facilities.
- **Program Grant and Scholarship Criteria:** In order to refine the existing community grant program and implement a scholarship program for individual participants, the City will need to establish the criteria that qualify applicants and assist in decision-making when allocating resources.
- **Investment Expectations (cost recovery/pricing philosophy):** The amount of the City's investment in recreation will depend in part on the pricing policies it establishes for programs and services, as well as the cost recovery expectations that underlie those fees. The City will need to revisit and in some cases create new pricing policies that define how fees are set for programs, events, and facility reservations. It is recommended that following be considered in policy development:
    - Facility reservation fees should be based on time reserved (not time used). This can be based on blocks of time (e.g, four hours) or actual time in hourly increments. This policy is needed to prevent groups from reserving more time than needed and will free up facilities for reservation and use by other contract programs or groups. [Note: this policy represents a change in how sports field fees are charged.]
    - Facility fees should be set to recover direct costs for labor and materials associated with facility provision for programs and events, such as recreation staffing, equipment (if any), added janitorial services, and utilities (if these can be measured or estimated for the program/activity). Some direct costs may be charged separately, such as a separate sports field reservation charge and hourly field lighting charge.

- Depending on what the market will bear, some indirect costs may be offset by facility use fees. These costs include such things as advertising and marketing, facility depreciation, general supplies (e.g. staff cell phone), accounting and payroll services, and other facility costs (building overhead). For example, the City may charge for a portion of indirect costs or add a $5/hour capital replacement fee for programs and events to offset the long-term impact on City facilities.
- Policies should address if different rates should be charged for City residents and non-residents and non-profits vs. other for-profit or private facility users.
- Special event policies should address whether different rates should be charged based on number of participants registered or anticipated.
- Policies should address whether different rates should be charged for free and fee-based events offered on City property and events that are open or closed to the public.
- Policies should identify where refundable deposits are required, such as for cleaning or damage.
- Policies should address fees for special uses, such as vendors, alcohol and sound permits, special equipment rentals, application processing fees, reservation changes, added event monitors, etc.
- In time, as the City transitions to a program provider (rather than recruiter and facilitator), the City should determine if different cost recovery rates should be set based on the types of participants served. For example, activities that have individualized benefits have a higher cost recovery rate than those with community-wide benefits. Activities for targeted underserved groups (e.g., low income, teens) may have lower cost recovery rates.

- **Field and Facility Allocation:** To initiate recreation services and particularly as the numbers of programs, events and facility reservations increase, the City will need to establish a prioritized system for facility allocation. Cost efficiencies, cost revenues, number of people served, and a variety of other factors should be taken into consideration. Scheduling priorities could be identified as follows:
  - First scheduling priority is given to City-provided programs.
  - Second scheduling priority is for City-coordinated programs (contracted providers) and recreation providers with existing City facility use agreements.
  - Third scheduling priority is given to non-profits and/or recreation providers who would offer programs and events to targeted service groups or City residents of all ages.
  - Fourth scheduling priority is given to private firms and/or individuals interested in reserving facilities for private events, parties, or activities.
- **Strategic Use of Partner Facilities:** The planning team recognizes that other public agencies and entities have available space that could (in time) support some type of recreation programs and/or events. The team recommends that the City coordinate and establish activities first in City facilities only. Once successful, the City may look to other available options, such as school buildings, churches, fire department rooms, etc. The City should establish guidelines and policies for the use of partner facilities, addressing factors such as whether the City would lease the space or obtain it through a joint use agreement, and recruit a contracted provider to program this space. Policies should address cost limits for what the City may pay for use of partner facilities.
- **Recreation Policies and Procedures Manual:** All policies and procedures relating to the implementation of recreation services should be summarized in a cohesive manual.

- **Forms and Paperwork:** New or updated forms (including online systems and/or paperwork) will be needed to implement services. Examples include the following:
  - Scholarship application form
  - Contract for contracted program providers
  - Facility joint use agreement
  - Facility reservation and special use permitting forms
  - Liability release for participants in drop-in activities if there is a risk of injury (e.g., playground activity).

Dedicated time will be needed for the new Recreation Coordinator along with other City staff to review, establish and document new policies associated with the provision of recreation and event services. Some of these policies (e.g., staffing requirement and cost recovery) will affect the cost factors for establishing and sustaining services.

Implementation Plan Timeline

The City should strive to implement short-term recommendations over the next five years. It will take five years to gradually ramp up tasks to the level of service now desired by the community. Table 1 illustrates tasks to set in motion during Years 1-5, also indicating what resources will be needed each year for implementation. In short, implementation is based on the following phasing strategy showing what is added or increased each year:

- Year 1: Initial coordination, policy development and information, recreation guide start-up and printing, increase in grants, beginning of scholarship awards
- Year 2: Pilot programs and outdoor events
- Year 3: Increased grants, increased programs and outdoor events, establishment of pilot programs for indoor events
- Year 4: Initiation of facility reservations and pilot programs for drop-in activities, increase in indoor events
- Year 5: Increase in drop-in activities

It is anticipated that Years 1-5 will coincide with the City's budgeting cycle and are considered to be fiscal years (July – June). During this time, the City may also continue to test community support for implementing longer-term goals. If support for a community center increases, the City may investigate partner support to develop a multi-purpose recreation center. Efforts to pursue longer-term goals should not preclude the advances in implementing short-term recommendations.

Table 1: Implementation Plan Timeline

Program Area or Need	*Year One*	*Year Two*	*Year Three*	*Year Four*	*Year Five*
Recreation Clearinghouse & Program Guide	• Identify City of Tigard recreation and event providers and establish mailing list • Coordinate with recreation guide printer to identify printing costs for bi-annual guide • Establish printing schedule and deadline for information needed from recreation providers • Establish contracts with recreation providers willing to pay fee for referral and publication of registration info in recreation guide • Sell advertisements to other City businesses and agencies to offset costs • Print guide twice a year. Distribute copies. • Coordinate announcements of Recreation Guide availability • Create flyer announcement for posting	• Update provider list; continue coordination to determine who is listed in recreation guide on an annual basis • Continue selling advertisements to offset costs	• Update provider list; continue coordination to determine who is listed in recreation guide on an annual basis • Continue selling advertisements to offset costs	• Update provider list; continue coordination to determine who is listed in recreation guide on an annual basis • Continue selling advertisements to offset costs	• Update provider list; continue coordination to determine who is listed in recreation guide on an annual basis • Continue selling advertisements to offset costs
City Grants & Scholarships	• Increase grant funds; earmark them for community events and recreation programming • Establish scholarship fund to cover registration and/or transportation costs for applicants by award • Involve staff and PRAB members in soliciting donations from businesses and community groups for recreation scholarship fund • Develop criteria for award selection to ensure that funds support underserved groups and targeted recreation opportunities • Involve Recreation Coordinator in reviewing grant and scholarship applications	• Continue grant and scholarship endowment, application evaluations and awards • Strive to increase community/business contributions to scholarship programs	• Continue grant and scholarship endowment, application evaluations and awards • Strive to increase community/business contributions to scholarship programs	• Continue grant and scholarship endowment, application evaluations and awards • Strive to increase community/business contributions to scholarship programs	• Continue grant and scholarship endowment, application evaluations and awards • Strive to increase community/business contributions to scholarship programs
Programs & Classes	• List recreation programs and classes provided by the Tigard Library and other entities in City parks and facilities. Identify scheduling opportunities and constraints. • Identify potential to expand some programs into other City facilities • Establish internal scheduling system, business plan, operations policies, contractor selection criteria, and contract language for the provision of contract classes • Establish pricing policy that minimizes the ongoing city investment in programs and classes • Using Recreation Guide contacts, identify providers willing to provide contract programs or classes in City facilities	• Pilot an initial set of 2-3 limited duration programs in City facilities for a season (e.g., 2-3 months), advertising these opportunities in the Recreation Guide. Schedule additional janitorial and maintenance time needed. • Evaluate pilot programs and make any changes needed • Conduct second round of pilot programs, organizing 5-10 programs to be included in Recreation Guide and launched in next bi-annual season. • Begin identifying additional providers for Year 3 programs and classes	• Launch City-coordinated recreation programming in City facilities. Schedule additional janitorial and maintenance time needed. • Increase programs and classes based on contract staff availibility and market demand • Identify prime programming hours for City facilities. Update the City's internal scheduling system to hold those times for programs, and free other times for other facility reservations.	• Continue City-coordinated recreation programming in City facilities • Discuss with partners opportunities to provide programs and classes in partner facilities based on contract staff availibility and market demand • Establish facility joint-use agreements with partners; conduct pilot program in partner facility	• Continue City-coordinated recreation programming in City facilities and, where successful, in partner facilities
Outdoor Events	• Coordinate with the Chamber of Commerce and Library on strategies and efforts to provide events downtown, either in parks or other outdoor public spaces • Identify the development schedule for the new urban plaza; determine if pilot events should target this venue or an existing downtown plaza (though partnership) • Create a contact list for event providers; initiate discussions with these providers to identify opportunties for event facilitation downtown • Review and update event reservation and permitting fees and policies	• Pilot an initial set of 2-3 events (discrete or ongoing) downtown, building on the Library's concert series and advertising these opportunities in the Recreation Guide. Schedule additional janitorial and maintenance time needed. • Evaluate pilot events and make any changes needed • Conduct second round of pilot programs, advertising these opportunities in the recreation guide • Begin identifying additional providers for Year 3 outdoor events	• Launch City-coordinated and facilitated special events downtown. Schedule additional janitorial and maintenance time needed. • Increase the numbers and types of events depending on the interest of event producers and market demand	• Continue the focus on activating the downtown plaza • Expand the coordination/facilitation of special events to other City sites, including parks and trails located across the community • Discuss with partners opportunities to provide special events in partner facilities based on contract staff availability and market demand • Establish facility joint-use agreements with partners; conduct pilot program in partner facility	• Continue the focus on activating the downtown plaza • Continue City coordinated special events in City facilities, and where successful, in partner facilities

Table 1: Implementation Plan Timeline

Program Area or Need	*Year One*	*Year Two*	*Year Three*	*Year Four*	*Year Five*
Indoor Events	—	• Coordinate with the Library on strategies and efforts to provide events as an event coordinator/facilitator • Create a contact list for event providers; initiate discussions with these providers to identify opportunities for event facilitation downtown • Review and update event reservation and permitting fees and policies • Review the City's internal schedule for programming; coordinate indoor events around this schedule	• Pilot an initial set of 2-3 events (discrete or ongoing), advertising these opportunities in the Recreation Guide. Assign staff to monitor facility use. Schedule additional janitorial and maintenance time needed • Evaluate pilot events and make any changes needed • Conduct second round of pilot indoor events, advertising these opportunities in the Recreation Guide • Begin identifying additional providers for Year 4 indoor events	• Launch City-coordinated and facilitated indoor special events. Schedule additional janitorial and maintenance time needed • Increase the numbers and types of events depending on the interest of event producers and market demand	• Continue the focus on activating City facilities through indoor events. • Discuss with partners opportunities to provide special events in partner facilities based on contract staff availability and market demand • Establish facility joint-use agreements with partners; conduct pilot program in partner facility • Expand staff role to fee-based event or activity support (e.g., party hosts, game coordinators, etc.)
Facility Reservations	—	—	• Establish/refine pricing policy for facility reservations to cover all costs of reservations. • Research online facility reservation system that can be coordinated with City internal schedule of programs, events and classes	• Implement online reservation system (with prime time held for classes/recreation programs, which have first priority for scheduling) • Augment staff time to cover in-person reservations • Assign staff to monitor room or facility use. Schedule additional janitorial and maintenance time needed	• Continue making City facilities available to individuals and community groups by reservation • Expand staff role to fee-based event or activity support (e.g., party hosts, game coordinators, etc.)
Drop-In Activities	—	—	—	• Establish internal scheduling system, business plan, operations policies for drop-in recreation programs •Purchase equipment; secure transportation and staffing •Identify targeted sites for pilot program; consider initiating a summer playground program that rotates on four different dates to four sites • Evaluate pilot program and make any changes needed	• Continue and expand drop-in activities, providing programs at different City sites for different age groups • Discuss with other agencies opportunities to provide drop-in activities at other sites, such as schools, low-income housing, etc. Consider a partnership to provide snacks/meals to low-income residents in conjunction with these drop-in activities. • In time, consider revenue-generating opportunities to provide drop-in recreation activities for community groups and agencies willing to pay for these recreation services
Resources Needed *Recreation Staffing*	• New Hire: Recreation Coordinator (1 FTE)	• Recreation Coordinator (1 FTE)	• Recreation Coordinator (1 FTE)	• Recreation Coordinator (1 FTE) • New Hire: Recreation Support Staff (1 FTE; likely 2-3 seasonal or part-time positions)	• Recreation Coordinator (1 FTE) • Recreation Support Staff (1 FTE; likely 2-3 seasonal or part-time positions)
Professional Services	• Layout, printing, mailing for Recreation Guide	• Layout, printing, mailing for Recreation Guide	• Layout, printing, mailing for Recreation Guide	• Layout, printing, mailing for Recreation Guide	• Layout, printing, mailing for Recreation Guide
Equipment and Technology	—	—	• Expanded online reservation system	• Expanded online reservation system • Recreation equipment purchase (drop-in activities) • Mobile recreation van or City vehicle use	• Expanded online reservation system • Equipment replacement fund • Mobile recreation van or City vehicle use
Other City Investment	• Increased funding for grants and scholarships	• Continued funding for grants and scholarships • Start-up funding for pilot programs and outdoor events	• Increased funding for grants and scholarships • Funding for programs and outdoor events • Funding for pilot indoor events (unrecovered costs)	• Continued funding for grants and scholarships • Funding for programs, outdoor and indoor events (unrecovered costs)	• Continued funding for grants and scholarships
Facilities (including maintenance and janitorial needs)	• Use of City-owned facilities	• Use of City-owned facilities • Additional janitorial services, facility maintenance	• Use of City-owned facilities • Additional janitorial services, facility maintenance	• Use of City-owned facilities • Additional janitorial services, facility maintenance • Potential use, lease or rental of School District or other facilities (pending agreement)	• Use of City-owned facilities • Additional janitorial services, facility maintenance • Potential use, lease or rental of School District or other facilities (pending agreement)
Total Estimated Investment*	$209,000	$250,000 - $275,000	$400,000 - $500,000	$700,000 - $800,000	$800,000
Potential Year of Implementation	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20

*For an explanation of cost estimates, see the section on Estimated Implementation Costs.

Estimated Implementation Costs

Planning level costs to implement the short-term service option are identified below, with observations about the longer-term cost implications. Estimates and observations focus on the costs associated with program implementation. Resources required for implementation of each program area are presented under the following categories. These same categories provide the framework for the "Resources Needed" as identified Table 1: Implementation Plan Timeline.

- Recreation Staffing
- Professional Services
- Equipment and Technology
- Other City Investment
- Facilities

Implementation costs can be estimated fairly reliably for Year 1 of implementation. Looking forward, however, the actual costs will vary based on policy decisions (such as cost recovery expectations and established fees) and assumptions about the degree of expansion of program options. For this reason, cost estimates are noted as ranges for Years 2-5. These estimated costs reflect a conservative approach for implementation, with total costs within the range of approval noted by respondents in the Recreation Program Survey completed in October 2014. Both internal City decisions and external factors (e.g., equipment costs, competition and market rates for recreation) will affect actual costs to provide the services noted in the implementation plan.

Recreation Staffing

The primary cost associated with the initiation of programming in Tigard is the hiring of a recreation professional to focus existing and new efforts of the City. A model job description defining the characteristics and duties of this position is included in Appendix D.

- Recreation Coordinator (1.0 FTE): $130,000 - $140,000 per year, which reflects the full cost of the employee.

With the roll out of expanded program offerings, additional support staff will be needed to assist in implementation.

- Recreation Support Staff (multiple seasonal or part time totaling 1.0 FTE): $90,000 - $100,000

Professional Services

The layout, printing and mailing of the recreation guide can be done cost effectively using professional services, rather than City staff for this task. While there are many variables in how the recreation guide could be produced and distributed (including doing some of the work in-house), a cost estimate for these services is based on similar publications utilizing a mix of paper and online distribution.

- Total recreation guide production budget: $40,000
- In the first year, the City should target off-setting this cost by 50% through the sale of advertisements and listings for other recreation providers and services.
- In following years, a more aggressive target should be achievable.

Equipment and Technology

For the initial two years, no new equipment or technology will be needed to support the recommended program implementation. However, as the City offers more contracted programs and facilities for reservation, an online reservation system will be an essential in Year 3 to minimize staff time in processing paper applications and registrations. Further, as new recreation options are explored and implemented, the City should establish a budget for the necessary equipment. This will vary based on the types of programming implemented in Year 4 but may include rental, lease or purchase of event support equipment, supplies and equipment needed directly by drop-in activities and programs, or the necessary transportation to bring equipment for drop-in activities to locations around the city. The anticipated budget amounts for equipment and technology are listed below:

- Year 3: $100,000
- Year 4: $300,000
- Year 5: $200,000

Other City Investment

The direct investment in providing recreation opportunities will come in the form of City-provided grants, scholarships and start-up funding for pilot programs. Starting immediately in Year 1, additional grant and scholarship funding will open up opportunities for more Tigard residents to take advantage of recreation opportunities that already exist in the community. This investment will need to grow in Year 2 to support the development of pilot programming options, which will later be more self-sustaining. Beginning Year 3, an increase in both grant funding and funding for programs and pilot indoor and outdoor events will be needed. This amount carries forward into Years 4 and 5. The following assumptions are reflected in the numbers below:

- Year 1: $56,000
- Year 2: $75,000-$100,000
- Year 3 forward: $200,000

Facilities

The direct costs of opening, securing and cleaning City-owned facilities and/or monitoring events is intended to be captured in, and largely covered by, facility-use fees paid by a contracted provided or person who reserves the facility for a private event. Consequently, no facility costs are noted for Years 1-4 of program implementation. However, there may be costs associated with the use of non-City facilities, such as schools and churches, in Year 5. Partner facilities may be reserved by the City (as per a negotiated joint use agreement) to bring programming opportunities closer to where users live and to underserved areas of the community. Securing these locations may require maintenance or reservation fees that are not completely recovered through fees paid by a contracted program provider. These assumptions are noted in the numbers below. [Note: while direct costs for facilities are estimated below, the management, maintenance and operations of City facilities will increase City staff workload and may ultimately result in additional indirect costs to the City. These indirect costs are not estimated here.]

- Year 5 : $100,000 (for investment in access to non-City facilities)

Proposed Funding Approach

Based on responses noted in the voter survey conducted in November 2014, there appears to be sufficient support for a recreation funding measure in the near future. Respondents showed a likelihood of supporting a taxing measure at a level somewhere between $20 and $60 per year for the average household. While it will take time to get a funding measure introduced and approved, City staff and Council should consider the approval of City funds initiate Year 1 recommendations to show progress toward City Council's goal of establishing a recreation program in FY 2015-16. This action will help make the strongest possible case for voters to continue to support recreation programming through an added funding mechanism. This proposed funding approach is described briefly below.

- **Initial Funding:** The City should make the initial investment to start a City recreation program. This amounts to designating City funds to support the first two years of the Implementation Plan. An approved budget for Year 1 allows the City to hire the first essential staff position, begin outreach efforts, and immediately increase community recreation opportunities by providing added support through recreation grants and scholarships. Future budget allocations for Year 2 (not yet approved) would allow the City to initiate pilot recreation programs and classes. This allows the City to explore recreation options and make quick advancements in a practical, results-oriented way, all the while building a broader constituency for a funding vote at the end of Year 2.

- **Additional Funding:** The City will need additional funding to implement the increased level of service for recreation that is proposed for Year 3. To do this, the City should begin immediately in Year 1 considering the types of funding options that could provide the necessary funding for Years 3-5 and beyond. Potential options include a utility tax, a five-year renewable local option levy, or the establishment of a Park and Recreation District. The longer-term question regarding the development of a multi-purpose recreation center may influence the type of funding mechanism desired. Either way, the City will want funding in place to advance recreation options in the first five years–whether or not additional facilities or programs are planned for the long term.

  Community education regarding the value of the proposed recreation program should begin early in Year 2. This would require an effective marketing campaign to raise awareness about the improvements/expansion of programming-related activities that are being set in motion in Year 2. To have funding in place to support Year 3 recommendations, the City should put a funding measure on the ballot in November of Year 2. If approved, the funding amount would be used to increase recreation services, as per the City's budgeting process for fiscal Year 3, and then subsequently for Years 4 and 5.

  If the measure is not approved in Year 2, the City will need to identify through its budgeting process the level of funding that can be supported for Year 3 services. Depending on Council goals that year, the City should revisit its strategy to obtain voter-support for enhanced recreation services.

Feasibility Study
YMCA of Columbia-Willamette and the City of Tigard
May 2015

From: Daxko T2 Consulting
600 University Place #500
Homewood, AL 35209

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Purpose and Methodology

Purpose: The YMCA of Columbia-Willamette and the City of Tigard are exploring the feasibility of the city building a facility operated by the YMCA and funded by tax dollars. This study was specifically scoped to include data pertaining to: appropriate pricing; forecast memberships and usage; and forecast demand for program, facilities and features. The results of this study may also be used to identify areas where additional inquiry and analysis may be of value to the decision-making process.

Goal: Use research to help inform facility planning.

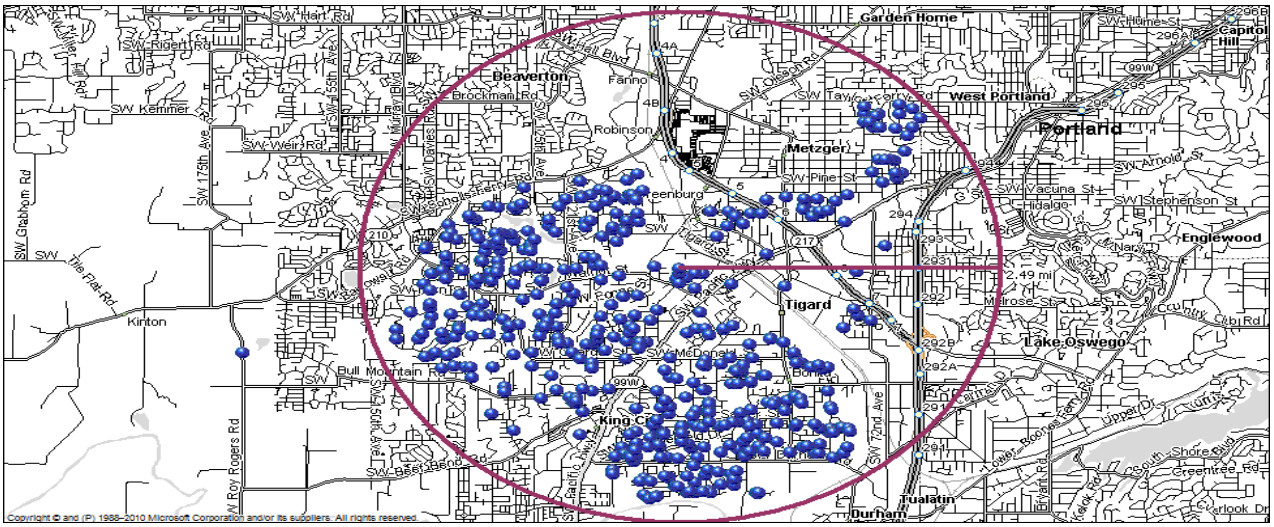
Methodology

Telephone interviews were completed with 501 respondents who were selected at random among registered voters who live in Tigard. The community response rate was approved by project stakeholders and represents an industry standard of a 4.32% margin of error with a 95% confidence level.

Almost all the respondents were located within a 2.5 mile radius (see map below). Respondents were allowed to skip certain questions or select more than one answer, as was appropriate for each question. Data reports filtered by YMCA members and community members can be found in the Appendix.

Respondent type	#of respondents	% of respondents
Community members (non-Y member)	380	75.9%
Former Y members	48	9.6%
Current Y members	73	14.6%
Total	501	100.0%

Locations of Respondents



Respondents Demographics and Psychographics

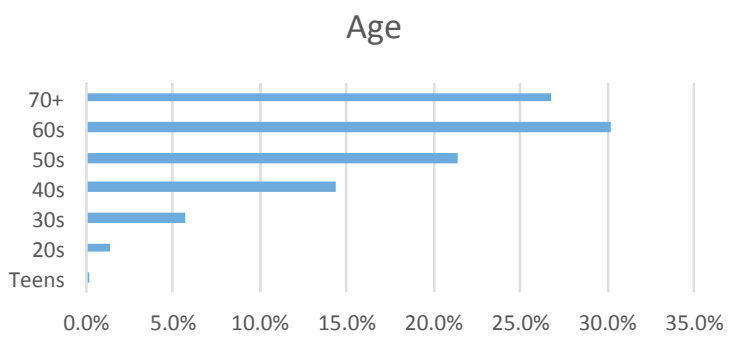
The following section contains both market area psychographics based on U.S. Census data and discrete respondent demographics.

Demographic information collected via the study specific to respondents included gender, age, children living at home and household income.

Females and males respectively represented 67.3% and 32.7% of total responses. Additional details are presented below.

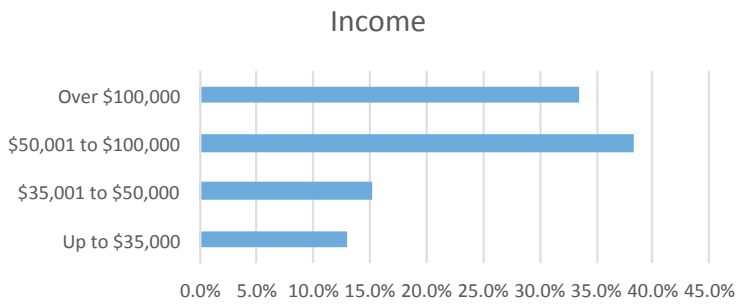
Respondent ages were as follows (n = 493). The age distribution show that seniors are over-represented, which is not uncommon in studies of this type. The forecasts presented in later sections of this report there are adjusted to normalize age according to the age distribution found in the actual population.

Age	% of respondents
Teens	0.2%
20's	1.4%
30's	5.7%
40's	14.4%
50's	21.3%
60's	30.2%
70+	26.8%
	100.0%



Respondent incomes were as follows *(n = 501)*:

Annual income	% of respondents
Up to $35,000	13.0%
$35,001 to $50,000	15.2%
$50,001 to $100,000	38.2%
Over $100,000	33.6%
	100%
Preferred not to answer	26.1%



Respondents Demographics and Psychographics, cont.

21.0% of respondents currently have children living in their home (n = 496):

Number of Children <18 Living at Home	All Respondents
0	79.0%
1	5.2%
2	9.7%
3	3.6%
4+	2.4%
	100.0%

89.2% of respondents own their home (n = 501):

Own or Rent Home	All Respondents
Own	89.2%
Rent	7.6%
Prefer not to answer	3.2%
	100.0%

Respondents Demographics and Psychographics, cont.

The market area data presented below is derived from the U.S. Census and includes both Tapestry Segmentation and Market Profile information for the city limits of Tigard. The former describes detailed market area neighborhood information, including patterns within a given area. Market Profile data represents demographic information based on population trends.

Market Profile demographics representing the market area as a whole show there are nearly 20,000 households in the Tigard market area, and the population is growing faster than the U.S. as a whole. While age, % of households with children and home ownership are close to the national averages, median family income and home values are considerably higher. Race and ethnicity representation is comparative to national averages with the exceptions of smaller Black and higher Asian percentages of residents.

Market Profile	Tigard Market Area	US Total
Population		
Households	19,630	119,862,927
Individuals	49,324	316,296,988
Avg. household size	2.50	2.57
Annual growth 2014 - 2019	1.03%	0.75%
Median Age	37.9	37.3
Households with children	33.3%	33.4%
Financials		
Median family income	$65,976	$52,076
Median home value	$302,733	$190,791
% own home	56.2%	56.0%
% own home	39.2%	32.4%
% vacant homes	4.6%	11.6%
Race		
White	78.1%	71.2%
Black	2.2%	12.7%
Asian	8.6%	5.1%
Other	11.1%	11.0%
Total	100%	100.0%
Ethnicity		
% Hispanic	15.4%	17.5%

Respondents Demographics and Psychographics, cont.

Tapestry Segmentation demographics describe the market area population by defined nationally recognized lifestyle categories referred to as segments. There are more than 60 national types of Tapestry segments used to describe population trends for the Tigard market area. The five most frequent lifestyles make-up 58.8% of the area's population compared to only 9.2% of the U.S. population.

Tapestry Segments	% of Tigard Households
Bright Young Professionals	15.3%
Soccer Moms	14.7%
Enterprising Professionals	10.3%
Emerald City	9.8%
Metro Fusion	8.7%
Total	58.8%

Recognized definitions of the top five Tapestry segments for the Tigard market area are:

Bright Young Professionals is a large market, primarily located in urban outskirts of large metropolitan areas. These communities are home to young, educated, working professionals. One out of three householders is under the age of 35. Slightly more diverse couples dominate this market, with more renters than homeowners. More than two-fifths of the households live in single-family homes; over a third live in 5+ unit buildings. Labor force participation is high, generally white-collar work, with a mix of food service and part-time jobs (among the college students). Median household income, median home value, and average rent are close to the US values. Residents of this segment are physically active and up on the latest technology.

Soccer Moms is an affluent, family-oriented market with a country flavor. Residents are partial to new housing away from the bustle of the city but close enough to commute to professional job centers. Life in this suburban wilderness offsets the hectic pace of two working parents with growing children. They favor time-saving devices, like banking online or housekeeping services, and family-oriented pursuits.

Enterprising Professionals residents are well educated and climbing the ladder in STEM (science, technology, engineering, and mathematics) occupations. They change jobs often and therefore choose to live in condos, town homes, or apartments; many still rent their homes. The market is fast-growing, located in lower density neighborhoods of large metro areas. Enterprising Professionals residents are diverse, with Asians making up over one-fifth of the population. This young market makes over one and a half times more income than the US median, supplementing their income with high-risk investments. At home, they enjoy the Internet and TV on high-speed connections with premier channels and services.

Emerald City's denizens live in lower-density neighborhoods of urban areas throughout the country. Young and mobile, they are more likely to rent. Well educated and well employed, half have a college degree and a professional occupation. Incomes close to the US median come primarily from wages and self-employment. This group is highly connected, using the Internet for entertainment and making environmentally friendly purchases. Long hours on the Internet are balanced with time at the gym. Many embrace the "foodie" culture and enjoy cooking adventurous meals using local and organic foods. Music and art are major sources of enjoyment. They travel frequently, both personally and for business.

Metro Fusion is a young, diverse market. Many residents do not speak English fluently and have moved into their homes recently. They are highly mobile and over three quarters of households are occupied by renters. Many households have young children; a quarter are single-parent families. The majority of residents live in midsize apartment buildings. Metro Fusion is a hard-working market with residents that are dedicated to climbing the ladders of their professional and social lives. This is particularly difficult for the single parents due to median incomes that are 35% lower than the US level.

Current Exercise Habits

Purpose: The objective of the section was to capture frequency and location of exercise in the Tigard market area.

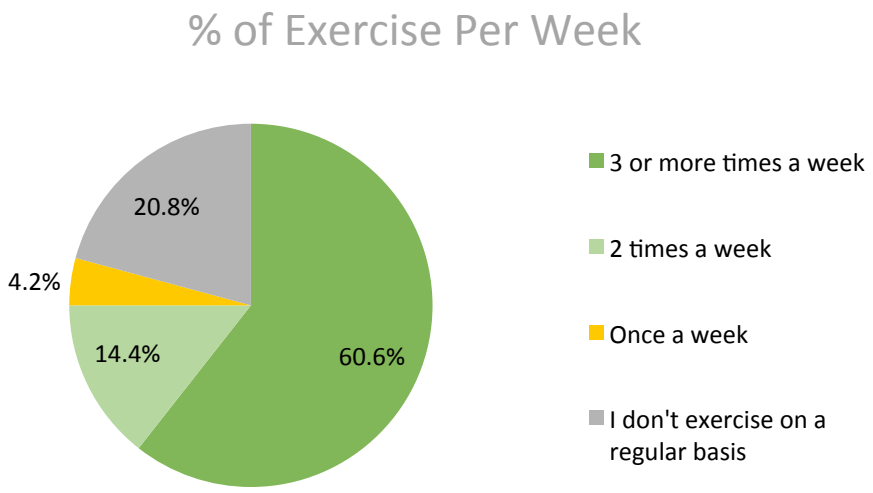
Question(s): “How often do you exercise per week”; “Where do you exercise most often”?

Findings of Interest: Nearly 61% of respondents currently exercise 3+ times per week. This is a strong percentage compared to other YMCA markets studied by Daxko T2 Consulting.

While almost a third of respondents mentioned a non-Y fitness facility in generic terms, only a quarter could name the specific facility they use. 24 Hour Fitness was most often mentioned, followed by LA Fitness and Planet Fitness.There is a 24 Hour Fitness “Super-Sport” club type, Tualatin Super Sport, located in Tigard; all three corporations have locations in nearby Beaverton.

The “other” locations provided included running, walking outdoors and golf. All who indicated they exercised at a YMCA identified the Sherwood Y, with one mentioned of the Beaverton Hoop YMCA. (*These findings are displayed on the next page)*.

Exercise frequency	All respondents *(n = 501)*
3+ times per week	60.7%
2 times per week	14.4%
1 time per week	4.2%
I don’t exercise on a regular basis	20.8%
Total	100.0%



Current Exercise Habits, cont.

Exercise location …	All respondents *(n = 397)*
At home	50.1%
Non-YMCA fitness facility or gym	32.5%
YMCA	4.8%
Other	12.6%
Total	100.0%

Fitness facilities used …	All respondents *(n = 50)*
24 Hour Fitness	7.6%
LA Fitness	2.4%
Planet Fitness	2.2%
Club Sport	1.4%
Crunch	1.2%
Curves	1.2%
Harman Pool	0.8%
Providence, OR fitness location(s)	0.8%
Crossfit location(s)	0.4%
Fit Academy	0.4%
Mercantile Health and Fitness Center	0.4%
Tigard Aquatic Center	0.4%
28 others (*1 mention each*)	5.6%

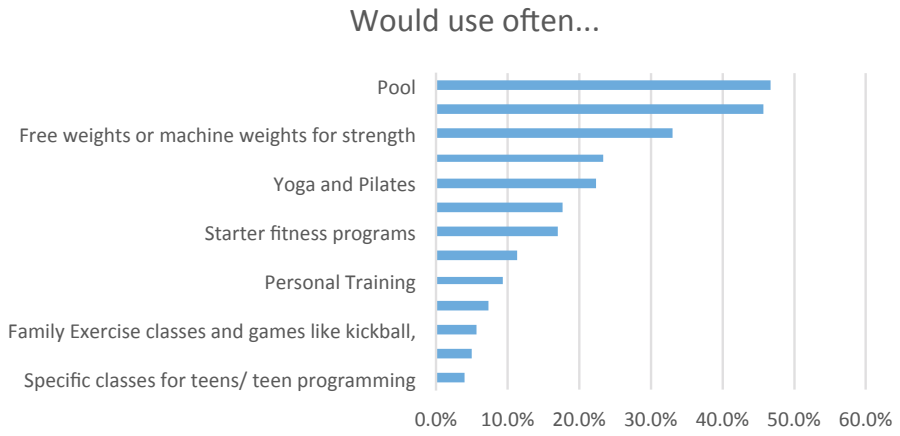
Demand for Programs and Facilities

Purpose: The objective of this section was to garner impressions of demand for programs the facility may offer. This was accomplished by respondents rating a list of pre-existing options, providing open-ended offering preferences, and potential facility interest by any children present in the home.

Question(s): "Please tell me whether you or someone in your household would use the following never, sometimes or often". Their responses are included verbatim in the Appendix to this report and are categorized below *(n=711).* Respondents were also asked an open-ended question to gather additional preferences. These replies are included verbatim in the Appendix.

Findings of Interest: "Pool" (46.7%) and "cardiovascular equipment" (45.7%) were reported as the items most likely to be used "often" of the programs, equipment and facilities tested. When combining "often" and "sometimes" responses, a pool, cardiovascular equipment and weights were the items most most likely to be used. The least used ratings were those related to families and children, however even though used by only a small percentage of members, these programs may be necessary to attract members who do have children.

Would use …	Often	Often + Sometimes	*n =*
Pool	46.7%	69.8%	490
Cardiovascular equipment	45.7%	74.6%	492
Free weights or machine weights	32.9%	64.2%	492
Group exercise classes	23.5%	52.9%	489
Yoga and pilates	22.2%	52.9%	491
Open gym time	17.8%	39.5%	489
Starter fitness programs	16.9%	52.7%	491
Spinning / group cycling	11.2%	32.8%	491
Personal training	9.2%	38.5%	491
Classes for youth	7.3%	16.7%	491
Family exercise classes	5.5%	17.5%	490
Child Watch	5.1%	8.8%	490
Specific classes for teens	4.1%	13.7%	489



Additional comments continued on next page

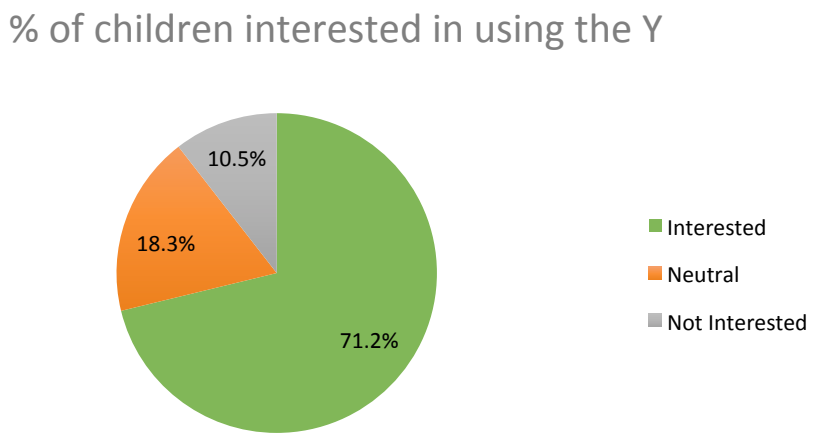
Demand for Programs and Facilities, cont.

Questions and findings, cont: More than a quarter (27.8%) of respondents also provided replies to a open-ended question, "What other facilities, equipment or programs would be important to you and your household?". Comments were categorized as-given verbatim and therefore may be redundant to items presented in the previous question. Comments categorized as "other" were too diverse to be quantified in a discrete grouping. The most frequent replies had to do with the following topics:

Summary of open-ended responses by topic	% of respondents
Pool (in addition to interest expressed in previous question)	3.4%
Seniors	2.6%
Racquetball	1.8%
Sauna	1.6%
Water aerobics	1.2%
Basketball	0.6%
Others	16.2%

Among respondents with children living at home, over 70% say their children would be interested in using a new YMCA facility *(n = 104)*:

Children interested in using the Y?	% responses
Interested	71.2%
Neutral	18.3%
Not interested	10.5%
Total	100.0%

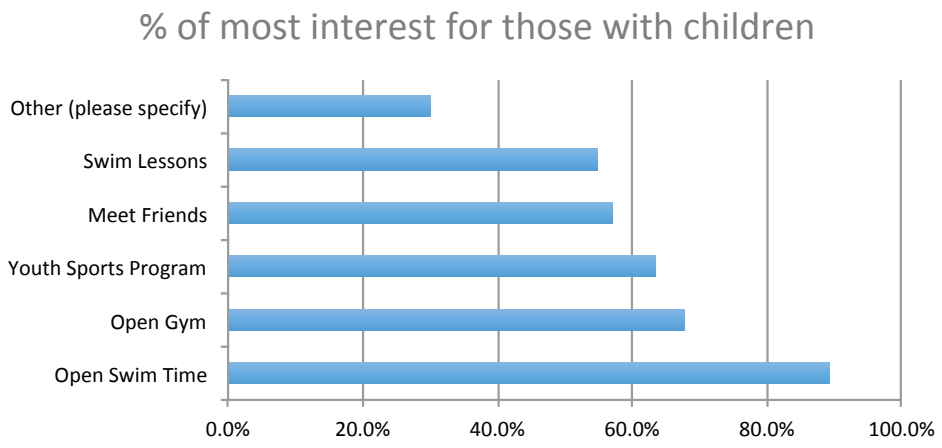


Demand for Programs and Facilities, cont.

Questions and findings, cont: Those with children were asked if their children would be interested in the program in the table below. For each program listed, more than half of all respondents with children responded "yes", indicated strong interest (*n = 93*).

Among the "other" responses, only dance, art classes and rock climbing were given as being "of most interest" to more than one respondent.

Would children use …	% "of most interest"
Open swim time	89.3%
Open gym	67.7%
Youth sports program(s)	63.4%
Meet friends	57.0%
Swim lessons	54.8%
Other	30.1%



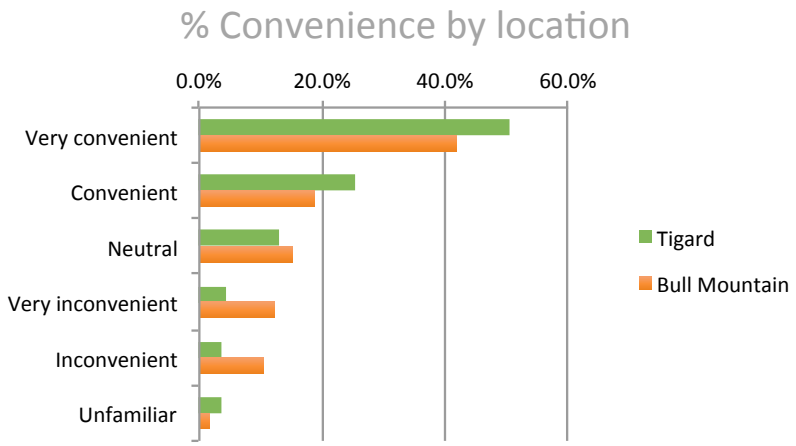
Convenience of Potential Locations

Purpose: The objective of this section was to introduce two potential locations for a new YMCA facility and compare respondent impressions of convenience. This was accomplished by separately reading potential locations listed below, with respondents providing discrete, scaled ratings for each.

Question(s) : "One suggested location is in Downtown Tigard, on the trail system"; and, "Another suggestion is the 99 Corridor near Bull Mountain". They were then asked to rate, "On a scale of 1-5, with 5 being most convenient and 1 being very inconvenient, how convenient is this location for you?" The following charts show the complete responses.

Findings of Interest: More than 75% reported Downtown Tigard as "very convenient" or "convenient", compared to 60.7% for Bull Mountain. Similarly, Bull Mountain was 2.8 times more likely to have been rated "inconvenient" or "very inconvenient". Past YMCA feasibility studies conducted by Daxko T2 Consulting have demonstrated that if the "somewhat" + "very" convenient ratings are at least 75% that the location is unlikely to have any negative effect on demand at the site.

Convenience of proposed location …	Downtown Tigard *(n = 501)*	Bull Mountain *(n = 501)*
Very convenient	50.3%	41.9%
Convenient	25.2%	18.8%
Neutral	13.0%	15.2%
Inconvenient	3.6%	10.4%
Very inconvenient	4.4%	12.2%
Unfamiliar	3.6%	1.6%
Total	100%	100%
Very convenient + convenient	75.5%	60.7%
Very inconvenient + inconvenient	8.0%	22.6%



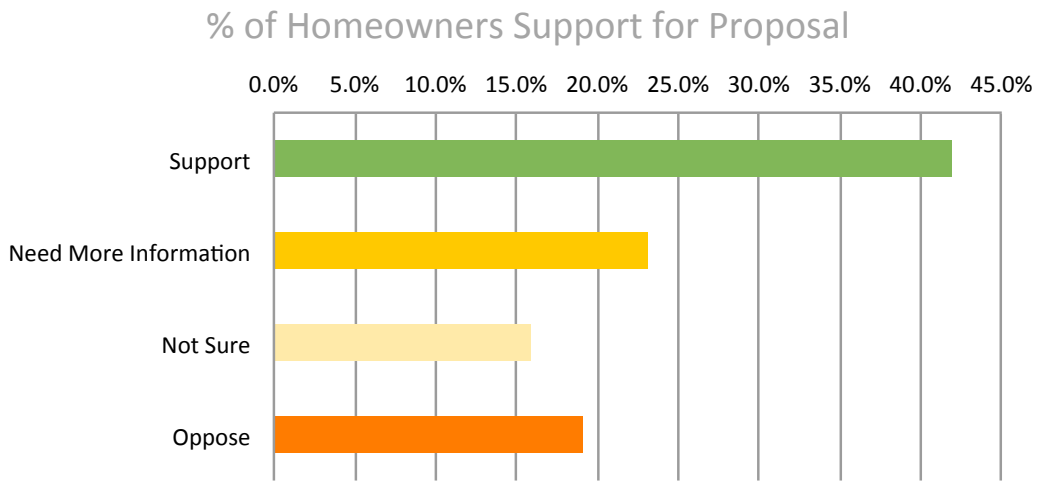
Financial Support for New Facility

Purpose: The objective of this section was to capture homeowner support for a new YMCA facility potentially paid for via an increase in property taxes. This was accomplished by screening respondents for homeownership and voting habits prior to asking the following question.

Question(s) : "The YMCA and the City of Tigard are considering a collaboration to build a new community center owned by the city. The building would be over 60,000 square feet, deliver a full array of programming and activities, and would require voters to consider a property tax increase of about $10 per month for the average homeowner. What is your willingness to pay this amount to build a center?" *(n = 446)*.

Findings of Interest: 93.4% of respondents voted in the last Presidential election, and 89.2% own their homes. The largest group of homeowners (41.9%) indicated they would support the proposal; 19.1% would not and 39.0% were "unsure" or "need more information". Opposition is comparatively low to those in favor of the proposal (*NOTE*: *These findings are representative of market research based methodologies and may differ from voter polling analysis)*.

Support of property tax increase to build facility …	% of homeowners
Support	41.9%
Oppose	19.1%
Not sure	15.9%
Need more information	23.1%
Total	100%



Financial Support and Membership Forecast for New Facility

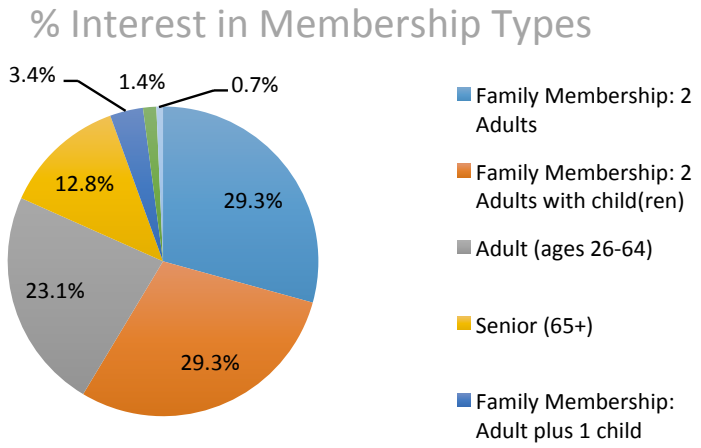
Purpose: To determine demand for membership, respondents were asked to identify which YMCA membership type would apply to their household. Based on their reply, they were then provided membership type-specific pricing ranges to rate for likelihood of joining the new facility at varying price points. This approach collected detailed information required to forecast membership demand. This data was normalized to account for age distribution within the community.

Question(s) : "If you used the YMCA, what type of membership would apply to you or your family?" *(n = 501).* "The residents of the city would receive a special membership rate for the new Y facility. If the new YMCA offered the programs and facilities you want, how likely would you be to join if the monthly fees were as follows: Please rate on a scale of 1-5, where 1 is No Interest, 2 is Little Interest, 3 is Not Sure, 4 is Some Interest, and 5 is A Lot of Interest." *(n = 426).*

Findings of Interest: The most commonly selected membership types were "family membership of 2 adults and no children" (29.3%) and "family membership of 2 adults with children" (29.3%). 15.0% of respondents indicated they had "no interest in any health/recreation center".

Three membership types received too little interest to statistically forecast (*italicized below*). The projections therefore focus on the four types with substantive representation (94.5% of responses). The change in demand as price is increased is small except at the lowest price; indicating lowering the price results in a moderate increase in demand.

Membership Type Interest	% of respondents
Family membership - 2 adults	29.3%
Family membership - 2 adults with children	29.3%
Adult (age 26 - 64)	23.1%
Senior (age 65+)	12.8%
Family members - 1 adult with 1 children	*3.4%*
Teen/Young Adult (age 13 - 25)	*1.4%*
Youth (under 13)	*0.7%*



Financial Support and Membership Forecast for New Facility, cont.

Price levels utilized for membership demand:

Membership Type	Highest price	Next highest price	Middle price	Next lowest price	Lowest price
Family - 2 adults	$51.00	$49.00	$47.00	$44.50	$42.00
Family - 2 adult and children	$62.00	$59.00	$56.00	$53.00	$50.00
Adult	$41.00	$39.00	$37.00	$33.00	$30.00
Senior	$37.50	$35.50	$34.00	$32.00	$29.00
Family - 1 adult and 1 child	$52.00	$49.50	$47.00	$44.50	$42.00
Teen/young adult	$25.00	$23.50	$21.00	$20.00	$19.00
Youth	$21.00	$19.50	$18.00	$16.50	$15.00

% "very likely to join" at each price level:

Membership Type	Highest price	Next highest price	Middle price	Next lowest price	Lowest price
Family - 2 adults	25.9%	26.9%	31.8%	34.9%	44.8%
Family - 2 adult and children	30.9%	33.9%	35.9%	36.8%	51.8%
Adult	17.7%	17.7%	20.2%	26.5%	36.6%
Senior	16.7%	16.7%	19.0%	20.6%	30.3%

Financial Support and Membership Forecast for New Facility, cont.

Findings of interest, cont: Market demographic data (page 5) shows 19,360 families living in the Tigard market area. For forecasting purposes, only families with incomes greater than $50,000 were included, equating to 12,053 households. When a homeownership parameter is applied to this population, the applicable population is scoped to include 10,778 homeowners. These demographic characteristics represent the proposed facility target market. The forecast was then calculated by multiplying the % "very likely to join" times the number of families and the % of families in each membership type.

The forecast immediately below displays the full potential of the new facility based on the facility meeting respondent expectations, such as this pertaining to location and program offerings. Based on industry standards with similar studies, a standard reduction factor of 35% was then applied to this data in order to provide a conservative estimate.

It should be noted that the forecast increased by 37% from the "next lowest" and "lowest" price levels; this represents an increase approximately 3 times greater than differences in all other price level variances. Industry standards of market research indicate this outlier should be discarded; meaning this large of an increase at the lowest price level likely indicates the level is unrealistically low and should not be considered in facility planning.

Full potential forecast:

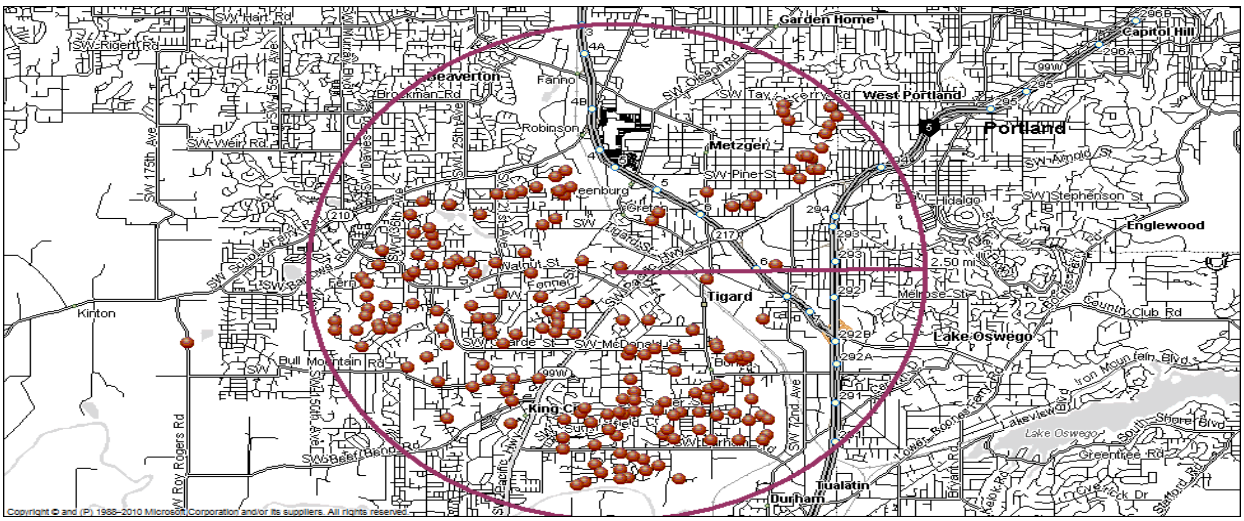
Membership Type	Highest price	Next highest price	Middle price	Next lowest price	Lowest price
Family - 2 adults	865	899	1,063	1,165	1,496
Family - 2 adult and children	1,032	1,131	1,199	1,230	1,730
Adult	466	466	533	698	965
Senior	243	243	278	300	442
Total potential new membership units at price level	2,606	2,739	3,073	3,393	4,633

Final forecast after reduction factor:

Membership Type	Highest price	Next highest price	Middle price	Next lowest price	Lowest price
Family - 2 adults	562	584	691	757	972
Family - 2 adult and children	671	735	779	799	1,125
Adult	303	303	346	454	627
Senior	158	158	181	195	287
Total potential new membership units at price level	1,694	1,781	2,205	2,205	3,012

Financial Support and Membership Forecast for New Facility, cont.

Those who indicated they were “very likely to join are locations throughout the market area; addresses of these respondents plotted in red below:



Tigard’s population is growing at a rate of 1.03% annually. Adjusting the forecast to account for this rate of increase, the following table forecasts potential membership 3 years from now, ranging from 1,747 to 3,106 membership units depending on price level:

Membership Type	Highest price	Next highest price	Middle price	Next lowest price	Lowest price
Family - 2 adults	580	603	713	781	1,003
Family - 2 adult and children	692	758	804	824	1,160
Adult	312	312	357	468	647
Senior	163	163	186	201	296
Total potential new membership units at price level	1,747	1,836	2,060	2,274	3,106

Conclusions and Recommendations

Conclusions

The intent of this section is to list identifiable trends and learnings from this study. They include, but may not be limited to:

1. Tigard has 20,000 households with excellent demographics and lifestyles (see Tapestry Segmentation and Market Profile in Appendix) for a YMCA. Incomes and home values are notably high compared to many YMCA markets and families are primarily educated professionals.

2. Tigard's population has a high incidence of regular exercise and a relatively high use of exercise facilities. Only about 5% use a Y currently. Use of for-profit fitness centers is strong and those used most often are not located in Tigard.

3. A "pool" (46.7%) and "cardiovascular" (45.7%) exercise were reported to be the most likely used facilities or offering of interest at a potential Tigard YMCA.

4. 71.2% of respondents with children living at home reported their children would be "very interested" in using the potential Y facility. Every child-related program offerings mentioned in the survey was rated as "of most interest" to their children by more 50% of respondents.

5. 41.9% of homeowners would support a $10/month property tax increase for a new Y facility; 39.0% are unsure or would need more information. Opposition to this measure is comparatively low (19.1%). (As noted on page 13, these findings are representative of market research based methodologies and may differ from voter polling analysis*).*

6. The Y membership type indicated as most applicable to respondents were "two adults" and "two adults and children", equating to 58.6% of respondents. Single adult and senior members represented 35.9% of those surveyed. The remaining membership types totaled a nominal 5.5%.

7. Demand was approximately 30% greater at the next-to-lowest price ($20/month) than at the highest price ($25/month). The is a comparatively small increase compared to other feasibility studies conducted by Daxko T2 Consulting. It should be noted that demand at the lowest price ($19/month) increases by a large amount and therefore we conclude it is an unrealistically low price which should not be considered for use. We conclude that a new facility in Tigard would have approximately 1,747 to 2,274 membership units within 3 years.

Recommendations

The intent of this section is to list likely and/or logical subsequent actions and considerations as this particular planning process proceeds:

1. We recommend that Tigard move to the next step in developing a new Y facility by using the forecast of demand at different price levels, determining the capital and operating costs for each, and deciding what size facility is most feasible.

2. With the most common response (41.9%) being in favor of the new facility and a combined 39.0% of the market “needing more information” or “not sure” of their support for this proposal, we recommend that plans be developed to publicize the potential facility to the community in light of low opposition.

3. Confirming what, if any, additional analysis is of interest to the decision making process.

APPENDIX

Survey

Market Profile
Demographic U.S. Census data

Tapestry Segmentation
Residential U.S. Census data

Filtered Survey Data
Export of YMCA member and non-member responses

Coded Verbatim Comments
Attachment 1: "Tigard c*oded Verbatims" Excel workbook delivered to client as separate attachment to this report*
Attachment 2: *"Tigard Other Comments" Excel workbook delivered to client as separate attachment to this report*

YMCA of Columbia Willamette/City of Tigard Feasibility March 2015

Introduction and Exercise Habits

My name is ___ calling on behalf of the YMCA and the City of Tigard (pronounced TIE-gurd). We're speaking with people in the area to determine interest in an expansion of community programs and services in your community. Could you help us by taking a few minutes to share your opinions with us?

Thank you!

1. Are you or any child in your household a member of the YMCA or have you been a member in the past? *

- ○ No
- ○ Yes
- ○ Former Member

LOGIC Hidden unless: Question "Are you or any child in your household a member of the YMCA or have you been a member in the past?" #1 is one of the following answers ("Yes","Former Member")

2. Where are/were you a member?

- ○ Griffith Park Family YMCA
- ○ Sherwood Regional Family YMCA
- ○ Other (please specify) _____

3. How often do you exercise per week? *

- ○ 3 or more times a week
- ○ 2 times a week
- ○ Once a week
- ○ I don't exercise on a regular basis

LOGIC Hidden unless: Question "How often do you exercise per week?" #3 is one of the following answers ("3 or more times a week","2 times a week","Once a week")

4. Where do you exercise most often? *

- ○ At home
- ○ Non-YMCA fitness facility or gym (which one?) _____
- ○ YMCA (which one?) _____
- ○ Other (please specify) _____

Programs

The YMCA is excited about the work they do to help all ages and segments of the community to get and stay healthy and is studying how a new facility would best serve the community.

5. I'm going to read a list of YMCA facilities. Please tell me whether you or someone in your household would use following never, sometimes or often.

	Never	Sometimes	Often
Classes for youth such as art, music, dance, theater	○	○	○
Open gym time	○	○	○
Free weights or machine weights for strength training	○	○	○
Personal Training	○	○	○
Spinning/Group Cycling	○	○	○
Child Watch (while parents work out)	○	○	○
Specific classes for teens/ teen programming	○	○	○
Yoga and Pilates	○	○	○
Pool	○	○	○
Group exercise classes such as: Body Sculpt, Zumba, Step Aerobics, TRX	○	○	○
Family Exercise classes and games like kickball, family Olympics and family Zumba, family Yoga	○	○	○
Starter fitness programs	○	○	○
Cardiovascular Equipment like treadmills, bikes or elliptical	○	○	○

6. What other facilities, equipment or programs would be important to you and your household?

7. Do you have children under the age of 18 in your household? *

- Yes
- No

LOGIC Hidden unless: Question "Do you have children under the age of 18 in your household?" #7 is one of the following answers ("Yes")

8. How interested would the children in your household be to use the new YMCA facility?

- Interested
- Neutral
- Not Interested

LOGIC Hidden unless: Question "How interested would the children in your household be to use the new YMCA facility?" #8 is one of the following answers ("Interested","Neutral")

9. What YMCA activities would be of most interest to your children? Please check all that apply.
   Only put in one activity per other response, if applicable.

- ☐ Open Swim Time
- ☐ Swim Lessons
- ☐ Youth Sports Program
- ☐ Open Gym
- ☐ Meet Friends
- ☐ Other (please specify) _____
- ☐ Other (please specify) _____

Location and Membership Type

We would now like to ask you the convenience of two possible locations for the Community Center.

10. One suggested location is in Downtown Tigard, on the trail system. On a scale of 1-5, with 5 being most convenient and 1 being very inconvenient, how convenient is this location for you? *

- 1 - Very Inconvenient
- 2 - Inconvenient
- 3 - Neutral
- 4 - Convenient
- 5 - Very Convenient
- Unfamiliar with location

11. Another suggestion is the 99 Corridor near Bull Mountain.. On a scale of 1-5, with 5 being most convenient and 1 being very inconvenient, how convenient is this location for you? *

- 1 - Very Inconvenient
- 2 - Inconvenient
- 3 - Neutral
- 4 - Convenient
- 5 - Very Convenient
- Unfamiliar with location

12. Did you vote in the last Presidential election? *
Do not present the "refuse to answer" option. It's only there because the question is required, and someone might not want to answer.

- Yes
- No
- Refused to answer

13. Do you own your home or do you rent? *
Again, the refused to answer option is only there just in case someone doesn't want to answer.

- Own
- Rent
- Refused to answer

LOGIC Hidden unless: Question "Do you own your home or do you rent?" #13 is one of the following answers ("Own")
14. The YMCA and the City of Tigard are considering a collaboration to build a new community center owned by the city. The building would be over 60,000 square feet, deliver a full array of programming and activities, and would require voters to consider a property tax increase of about $10 per month for the average homeowner. What is your willingness to pay this amount to build a center?

- Support
- Oppose
- Not Sure
- Need More Information

15. If you used the YMCA, what type of membership would apply to you or your family? *

- Teen/Young Adult (ages 13-25)
- Adult (ages 26-64)
- Family Membership: 2 Adults
- Family Membership: Adult plus 1 child
- Family Membership: 2 Adults with child(ren)
- Senior (65+)
- Youth (under 13)
- No Interest in any health/recreation center

Pricing

Page entry logic:
This page will show when: Question "If you used the YMCA, what type of membership would apply to you or your family?" #15 is one of the following answers ("Teen/Young Adult (ages 13-25)","Adult (ages 26-64)","Family Membership: 2 Adults","Family Membership: Adult plus 1 child","Family Membership: 2 Adults with child(ren)","Senior (65+)","Youth (under 13)")

LOGIC Hidden unless: Question "If you used the YMCA, what type of membership would apply to you or your family?" #15 is one of the following answers ("Teen/Young Adult (ages 13-25)")

16. Teen/Young Adult (ages 13-25)

The residents of the city would receive a special membership rate for the new Y facility. If the new YMCA offered the programs and facilities you want, how likely would you be to join if the monthly fees were as follows:

Please rate on a scale of 1-5, where 1 is No Interest, 2 is Little Interest, 3 is Not Sure, 4 is Some Interest, and 5 is A Lot of Interest. *

Interviewer: Once a respondent rates a price a "5", stop asking prices and fill out "5" for the remainder of the prices.

	1 - No Interest	2 - Little Interest	3 - Not Sure	4 - Some Interest	5 - A Lot of Interest
$25.00	○	○	○	○	○
$23.50	○	○	○	○	○
$21.00	○	○	○	○	○
$20.00	○	○	○	○	○
$19.00	○	○	○	○	○

LOGIC Hidden unless: Question "If you used the YMCA, what type of membership would apply to you or your family?" #15 is one of the following answers ("Adult (ages 26-64)")

17. 1 Adult (26-64)

The residents of the city would receive a special membership rate for the new Y facility. If the new YMCA offered the programs and facilities you want, how likely would you be to join if the monthly fees were as follows:

Please rate on a scale of 1-5, where 1 is No Interest, 2 is Little Interest, 3 is Not Sure, 4 is Some Interest, and 5 is A Lot of Interest. *

Interviewer: Once a respondent rates a price a "5", stop asking prices and fill out "5" for the remainder of the prices.

	1 - No Interest	2 - Little Interest	3 - Not Sure	4 - Some Interest	5 - A Lot of Interest
$41.00	○	○	○	○	○
$39.00	○	○	○	○	○
$37.00	○	○	○	○	○
$33.00	○	○	○	○	○
$30.00	○	○	○	○	○

LOGIC Hidden unless: Question "If you used the YMCA, what type of membership would apply to you or your family?" #15 is one of the following answers ("Family Membership: 2 Adults")

18. Family Membership: 2 Adults

The residents of the city would receive a special membership rate for the new Y facility. If the new YMCA offered the programs and facilities you want, how likely would you be to join if the monthly fees were as follows:

Please rate on a scale of 1-5, where 1 is No Interest, 2 is Little Interest, 3 is Not Sure, 4 is Some Interest, and 5 is A Lot of Interest. *

Interviewer: Once a respondent rates a price a "5", stop asking prices and fill out "5" for the remainder of the prices.

	1 - No Interest	2 - Little Interest	3 - Not Sure	4 - Some Interest	5 - A Lot of Interest
$51.00	○	○	○	○	○
$49.00	○	○	○	○	○
$47.00	○	○	○	○	○
$44.50	○	○	○	○	○
$42.00	○	○	○	○	○

LOGIC Hidden unless: Question "If you used the YMCA, what type of membership would apply to you or your family?" #15 is one of the following answers ("Family Membership: Adult plus 1 child")

19. Family Membership: Adult plus 1 child

The residents of the city would receive a special membership rate for the new Y facility. If the new YMCA offered the programs and facilities you want, how likely would you be to join if the monthly fees were as follows:

Please rate on a scale of 1-5, where 1 is No Interest, 2 is Little Interest, 3 is Not Sure, 4 is Some Interest, and 5 is A Lot of Interest. *

Interviewer: Once a respondent rates a price a "5", stop asking prices and fill out "5" for the remainder of the prices.

	1 - No Interest	2 - Little Interest	3 - Not Sure	4 - Some Interest	5 - A Lot of Interest
$52.00	○	○	○	○	○
$49.50	○	○	○	○	○
$47.00	○	○	○	○	○
$44.50	○	○	○	○	○
$42.00	○	○	○	○	○

LOGIC Hidden unless: Question "If you used the YMCA, what type of membership would apply to you or your family?" #15 is one of the following answers ("Family Membership: 2 Adults with child(ren)")

20. Family Membership: 2 Adults with child(ren)

The residents of the city would receive a special membership rate for the new Y facility. If the new YMCA offered the programs and facilities you want, how likely would you be to join if the monthly fees were as follows:

Please rate on a scale of 1-5, where 1 is No Interest, 2 is Little Interest, 3 is Not Sure, 4 is Some Interest, and 5 is A Lot of Interest. *

Interviewer: Once a respondent rates a price a "5", stop asking prices and fill out "5" for the remainder of the prices.

	1 - No Interest	2 - Little Interest	3 - Not Sure	4 - Some Interest	5 - A Lot of Interest
$62.00	○	○	○	○	○
$59.00	○	○	○	○	○
$56.00	○	○	○	○	○
$53.00	○	○	○	○	○
$50.00	○	○	○	○	○

LOGIC Hidden unless: Question "If you used the YMCA, what type of membership would apply to you or your family?" #15 is one of the following answers ("Senior (65+)")
21. Senior (65+)

The residents of the city would receive a special membership rate for the new Y facility. If the new YMCA offered the programs and facilities you want, how likely would you be to join if the monthly fees were as follows:

Please rate on a scale of 1-5, where 1 is No Interest, 2 is Little Interest, 3 is Not Sure, 4 is Some Interest, and 5 is A Lot of Interest. *
Interviewer: Once a respondent rates a price a "5", stop asking prices and fill out "5" for the remainder of the prices.

	1 - No Interest	2 - Little Interest	3 - Not Sure	4 - Some Interest	5 - A Lot of Interest
$37.50	○	○	○	○	○
$35.50	○	○	○	○	○
$34.00	○	○	○	○	○
$32.00	○	○	○	○	○
$29.00	○	○	○	○	○

LOGIC Hidden unless: Question "If you used the YMCA, what type of membership would apply to you or your family?" #15 is one of the following answers ("Youth (under 13)")
22. Youth (under 13)

The residents of the city would receive a special membership rate for the new Y facility. If the new YMCA offered the programs and facilities you want, how likely would you be to join if the monthly fees were as follows:

Please rate on a scale of 1-5, where 1 is No Interest, 2 is Little Interest, 3 is Not Sure, 4 is Some Interest, and 5 is A Lot of Interest. *
Interviewer: Once a respondent rates a price a "5", stop asking prices and fill out "5" for the remainder of the prices.

	1 - No Interest	2 - Little Interest	3 - Not Sure	4 - Some Interest	5 - A Lot of Interest
$21.00	○	○	○	○	○
$19.50	○	○	○	○	○
$18.00	○	○	○	○	○
$16.50	○	○	○	○	○
$15.00	○	○	○	○	○

Demographics

23. What is your age range?

- Teens
- 20s
- 30s
- 40s
- 50s
- 60s
- 70+

24. How many children under 18 do you have living at home?

- 0
- 1
- 2
- 3
- 4+

25. Last year, in which category was your family's income? *

Do not present refusal option, just choose it if the person refused to answer the question as asked.

- ○ Up to $35,000
- ○ $35,001 to $50,000
- ○ $50,001 to $100,000
- ○ Over $100,000
- ○ Refused to answer

LOGIC Hidden unless: Question "The YMCA and the City of Tigard are considering a collaboration to build a new community center owned by the city. The building would be over 60,000 square feet, deliver a full array of programming and activities, and would require voters to consider a property tax increase of about $10 per month for the average homeowner. What is your willingness to pay this amount to build a center?" #14 is one of the following answers ("Need More Information")

26. You indicated that you would need more information about the property tax increase to build the community center. Would you like us to contact you to provide more information?

If respondent does not want to be contacted, leave fields blank. If they do, please fill in name and phone number and/or e-mail address (both phone and e-mail are not required, use whichever the respondent gives you).

Name

Phone Number

E-Mail Address

27. Do not ask: What is the respondent's gender? *

- Male
- Female

28. Interviewer Only: *

Interviewer Name:

Phone # Dialed:

Address:

5 Digit Zip:

Thank You!

Thank you for taking our survey. Your response is very important to us.

Market Profile

Tigard City, OR
Tigard city, OR (4173650)
Place

	Tigard city, OR ...
Population Summary	
2000 Total Population	43,118
2010 Total Population	48,035
2014 Total Population	49,324
2014 Group Quarters	331
2019 Total Population	51,969
2014-2019 Annual Rate	1.05%
Household Summary	
2000 Households	17,108
2000 Average Household Size	2.51
2010 Households	19,157
2010 Average Household Size	2.49
2014 Households	19,630
2014 Average Household Size	2.50
2019 Households	20,662
2019 Average Household Size	2.50
2014-2019 Annual Rate	1.03%
2010 Families	12,470
2010 Average Family Size	3.04
2014 Families	12,698
2014 Average Family Size	3.05
2019 Families	13,303
2019 Average Family Size	3.06
2014-2019 Annual Rate	0.94%
Housing Unit Summary	
2000 Housing Units	17,985
Owner Occupied Housing Units	57.2%
Renter Occupied Housing Units	37.9%
Vacant Housing Units	4.9%
2010 Housing Units	20,068
Owner Occupied Housing Units	57.7%
Renter Occupied Housing Units	37.7%
Vacant Housing Units	4.5%
2014 Housing Units	20,580
Owner Occupied Housing Units	56.2%
Renter Occupied Housing Units	39.2%
Vacant Housing Units	4.6%
2019 Housing Units	21,685
Owner Occupied Housing Units	56.1%
Renter Occupied Housing Units	39.2%
Vacant Housing Units	4.7%
Median Household Income	
2014	$65,976
2019	$83,274
Median Home Value	
2014	$302,733
2019	$363,770
Per Capita Income	
2014	$34,013
2019	$39,778
Median Age	
2010	37.3
2014	37.9
2019	38.0

Data Note: Household population includes persons not residing in group quarters. Average Household Size is the household population divided by total households. Persons in families include the householder and persons related to the householder by birth, marriage, or adoption. Per Capita Income represents the income received by all persons aged 15 years and over divided by the total population.
Source: U.S. Census Bureau, Census 2010 Summary File 1. Esri forecasts for 2014 and 2019. Esri converted Census 2000 data into 2010 geography.

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Tigard City, OR
Tigard city, OR (4173650)
Place

	Tigard city, OR ...
2014 Households by Income	
Household Income Base	19,630
<$15,000	10.1%
$15,000 - $24,999	9.7%
$25,000 - $34,999	8.0%
$35,000 - $49,999	10.7%
$50,000 - $74,999	16.0%
$75,000 - $99,999	12.0%
$100,000 - $149,999	20.7%
$150,000 - $199,999	7.6%
$200,000+	5.1%
Average Household Income	$85,103
2019 Households by Income	
Household Income Base	20,663
<$15,000	8.7%
$15,000 - $24,999	6.6%
$25,000 - $34,999	6.2%
$35,000 - $49,999	8.9%
$50,000 - $74,999	13.7%
$75,000 - $99,999	14.8%
$100,000 - $149,999	23.2%
$150,000 - $199,999	11.1%
$200,000+	6.8%
Average Household Income	$99,596
2014 Owner Occupied Housing Units by Value	
Total	11,570
<$50,000	0.3%
$50,000 - $99,999	0.9%
$100,000 - $149,999	2.2%
$150,000 - $199,999	4.8%
$200,000 - $249,999	15.4%
$250,000 - $299,999	25.6%
$300,000 - $399,999	30.7%
$400,000 - $499,999	11.7%
$500,000 - $749,999	6.9%
$750,000 - $999,999	0.6%
$1,000,000 +	1.0%
Average Home Value	$337,414
2019 Owner Occupied Housing Units by Value	
Total	12,172
<$50,000	0.1%
$50,000 - $99,999	0.6%
$100,000 - $149,999	0.5%
$150,000 - $199,999	1.5%
$200,000 - $249,999	7.4%
$250,000 - $299,999	15.2%
$300,000 - $399,999	38.7%
$400,000 - $499,999	20.7%
$500,000 - $749,999	11.6%
$750,000 - $999,999	2.7%
$1,000,000 +	1.0%
Average Home Value	$399,248

Data Note: Income represents the preceding year, expressed in current dollars. Household income includes wage and salary earnings, interest dividends, net rents, pensions, SSI and welfare payments, child support, and alimony.
Source: U.S. Census Bureau, Census 2010 Summary File 1. Esri forecasts for 2014 and 2019. Esri converted Census 2000 data into 2010 geography.

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Tigard City, OR
Tigard city, OR (4173650)
Place

	Tigard city, OR ...
2010 Population by Age	
Total	48,035
0 - 4	6.8%
5 - 9	6.6%
10 - 14	6.6%
15 - 24	12.2%
25 - 34	14.6%
35 - 44	14.6%
45 - 54	15.2%
55 - 64	12.2%
65 - 74	5.9%
75 - 84	3.6%
85 +	1.9%
18 +	75.9%
2014 Population by Age	
Total	49,320
0 - 4	6.4%
5 - 9	6.5%
10 - 14	6.4%
15 - 24	12.7%
25 - 34	14.0%
35 - 44	13.9%
45 - 54	14.1%
55 - 64	13.1%
65 - 74	7.4%
75 - 84	3.5%
85 +	1.9%
18 +	76.8%
2019 Population by Age	
Total	51,969
0 - 4	6.5%
5 - 9	6.4%
10 - 14	6.4%
15 - 24	11.6%
25 - 34	14.8%
35 - 44	13.8%
45 - 54	12.9%
55 - 64	12.8%
65 - 74	9.0%
75 - 84	3.9%
85 +	1.9%
18 +	77.0%
2010 Population by Sex	
Males	23,517
Females	24,518
2014 Population by Sex	
Males	24,165
Females	25,155
2019 Population by Sex	
Males	25,430
Females	26,539

Source: U.S. Census Bureau, Census 2010 Summary File 1. Esri forecasts for 2014 and 2019. Esri converted Census 2000 data into 2010 geography.

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	Tigard city, OR ...
2010 Population by Race/Ethnicity	
Total	48,035
White Alone	79.6%
Black Alone	1.8%
American Indian Alone	0.7%
Asian Alone	7.2%
Pacific Islander Alone	0.9%
Some Other Race Alone	5.9%
Two or More Races	4.0%
Hispanic Origin	12.7%
Diversity Index	50.2
2014 Population by Race/Ethnicity	
Total	49,324
White Alone	78.1%
Black Alone	1.9%
American Indian Alone	0.7%
Asian Alone	7.6%
Pacific Islander Alone	1.0%
Some Other Race Alone	6.5%
Two or More Races	4.3%
Hispanic Origin	13.8%
Diversity Index	53.1
2019 Population by Race/Ethnicity	
Total	51,969
White Alone	75.6%
Black Alone	2.2%
American Indian Alone	0.8%
Asian Alone	8.6%
Pacific Islander Alone	1.1%
Some Other Race Alone	7.1%
Two or More Races	4.7%
Hispanic Origin	15.4%
Diversity Index	57.2
2010 Population by Relationship and Household Type	
Total	48,035
In Households	99.3%
In Family Households	81.3%
Householder	26.0%
Spouse	20.1%
Child	29.3%
Other relative	3.5%
Nonrelative	2.5%
In Nonfamily Households	18.0%
In Group Quarters	0.7%
Institutionalized Population	0.2%
Noninstitutionalized Population	0.5%

Data Note: Persons of Hispanic Origin may be of any race. The Diversity Index measures the probability that two people from the same area will be from different race/ethnic groups.
Source: U.S. Census Bureau, Census 2010 Summary File 1. Esri forecasts for 2014 and 2019. Esri converted Census 2000 data into 2010 geography.

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Tigard City, OR
Tigard city, OR (4173650)
Place

	Tigard city, OR ...
2014 Population 25+ by Educational Attainment	
Total	33,541
Less than 9th Grade	3.3%
9th - 12th Grade, No Diploma	4.4%
High School Graduate	15.1%
GED/Alternative Credential	3.2%
Some College, No Degree	25.4%
Associate Degree	8.9%
Bachelor's Degree	26.9%
Graduate/Professional Degree	12.9%
2014 Population 15+ by Marital Status	
Total	39,788
Never Married	28.7%
Married	53.1%
Widowed	4.8%
Divorced	13.5%
2014 Civilian Population 16+ in Labor Force	
Civilian Employed	92.3%
Civilian Unemployed	7.7%
2014 Employed Population 16+ by Industry	
Total	24,584
Agriculture/Mining	0.5%
Construction	4.8%
Manufacturing	15.3%
Wholesale Trade	3.0%
Retail Trade	10.6%
Transportation/Utilities	3.7%
Information	1.5%
Finance/Insurance/Real Estate	8.7%
Services	49.0%
Public Administration	2.9%
2014 Employed Population 16+ by Occupation	
Total	24,584
White Collar	67.8%
Management/Business/Financial	19.6%
Professional	21.4%
Sales	11.4%
Administrative Support	15.5%
Services	17.3%
Blue Collar	14.8%
Farming/Forestry/Fishing	0.1%
Construction/Extraction	2.9%
Installation/Maintenance/Repair	2.7%
Production	6.0%
Transportation/Material Moving	3.1%

Source: U.S. Census Bureau, Census 2010 Summary File 1. Esri forecasts for 2014 and 2019. Esri converted Census 2000 data into 2010 geography.

May 05, 2015

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	Tigard city, OR ...
2010 Households by Type	
Total	19,157
Households with 1 Person	26.9%
Households with 2+ People	73.1%
Family Households	65.1%
Husband-wife Families	50.4%
With Related Children	23.5%
Other Family (No Spouse Present)	14.7%
Other Family with Male Householder	4.6%
With Related Children	2.8%
Other Family with Female Householder	10.0%
With Related Children	6.7%
Nonfamily Households	8.0%
All Households with Children	33.3%
Multigenerational Households	2.5%
Unmarried Partner Households	7.1%
Male-female	6.3%
Same-sex	0.9%
2010 Households by Size	
Total	19,157
1 Person Household	26.9%
2 Person Household	34.0%
3 Person Household	16.4%
4 Person Household	13.9%
5 Person Household	5.5%
6 Person Household	2.1%
7 + Person Household	1.2%
2010 Households by Tenure and Mortgage Status	
Total	19,157
Owner Occupied	60.5%
Owned with a Mortgage/Loan	49.1%
Owned Free and Clear	11.3%
Renter Occupied	39.5%

Data Note: Households with children include any households with people under age 18, related or not. Multigenerational households are families with 3 or more parent-child relationships. Unmarried partner households are usually classified as nonfamily households unless there is another member of the household related to the householder. Multigenerational and unmarried partner households are reported only to the tract level. Esri estimated block group data, which is used to estimate polygons or non-standard geography.

Source: U.S. Census Bureau, Census 2010 Summary File 1. Esri forecasts for 2014 and 2019. Esri converted Census 2000 data into 2010 geography.

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		Tigard city, OR ...
Top 3 Tapestry Segments		
	1.	Bright Young Professionals
	2.	Soccer Moms (4A)
	3.	Enterprising Professionals
2014 Consumer Spending		
Apparel & Services: Total $		$35,392,872
Average Spent		$1,803.00
Spending Potential Index		80
Computers & Accessories: Total $		$6,091,217
Average Spent		$310.30
Spending Potential Index		122
Education: Total $		$35,641,231
Average Spent		$1,815.65
Spending Potential Index		122
Entertainment/Recreation: Total $		$75,456,976
Average Spent		$3,843.96
Spending Potential Index		119
Food at Home: Total $		$116,002,272
Average Spent		$5,909.44
Spending Potential Index		116
Food Away from Home: Total $		$75,682,156
Average Spent		$3,855.43
Spending Potential Index		120
Health Care: Total $		$102,470,748
Average Spent		$5,220.11
Spending Potential Index		113
HH Furnishings & Equipment: Total $		$37,363,109
Average Spent		$1,903.37
Spending Potential Index		106
Investments: Total $		$59,116,007
Average Spent		$3,011.51
Spending Potential Index		112
Retail Goods: Total $		$542,667,030
Average Spent		$27,644.78
Spending Potential Index		111
Shelter: Total $		$382,032,347
Average Spent		$19,461.66
Spending Potential Index		121
TV/Video/Audio: Total $		$28,947,015
Average Spent		$1,474.63
Spending Potential Index		116
Travel: Total $		$45,243,371
Average Spent		$2,304.81
Spending Potential Index		121
Vehicle Maintenance & Repairs: Total $		$25,264,460
Average Spent		$1,287.03
Spending Potential Index		118

Data Note: Consumer spending shows the amount spent on a variety of goods and services by households that reside in the area. Expenditures are shown by broad budget categories that are not mutually exclusive. Consumer spending does not equal business revenue. Total and Average Amount Spent Per Household represent annual figures. The Spending Potential Index represents the amount spent in the area relative to a national average of 100.
Source: Consumer Spending data are derived from the 2011 and 2012 Consumer Expenditure Surveys, Bureau of Labor Statistics. Esri.
Source: U.S. Census Bureau, Census 2010 Summary File 1. Esri forecasts for 2014 and 2019. Esri converted Census 2000 data into 2010 geography.

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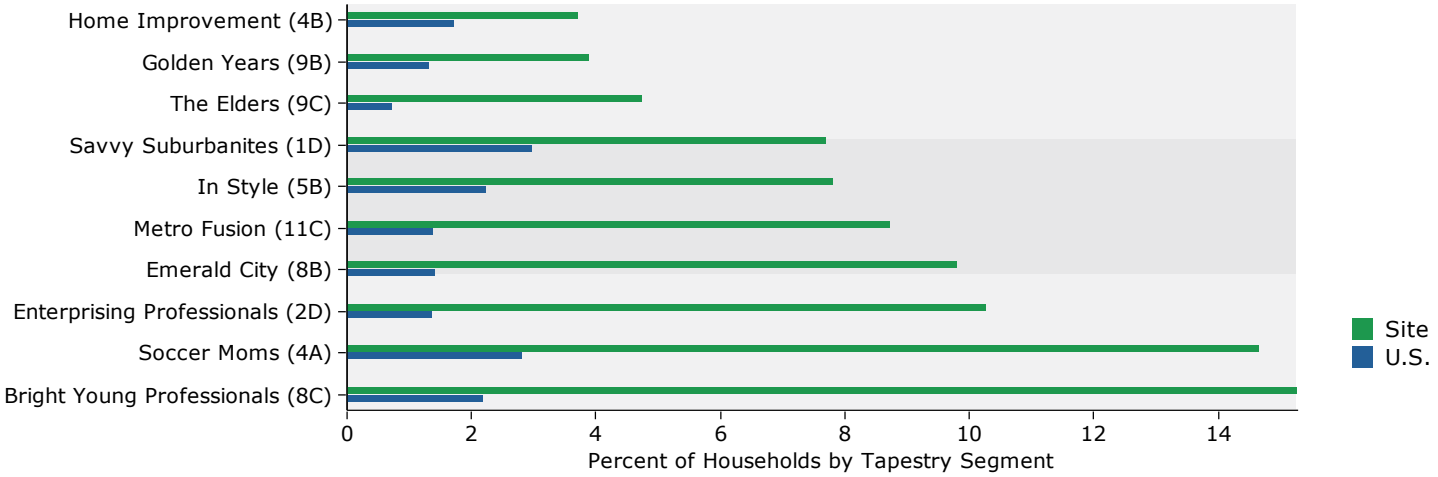
Tapestry Segmentation Area Profile (2014)

Tigard City, OR
Tigard city, OR (4173650)
Place

Top Twenty Tapestry Segments

		2014 Households		2014 U.S. Households		
			Cumulative		Cumulative	
Rank	**Tapestry Segment**	**Percent**	**Percent**	**Percent**	**Percent**	**Index**
1	Bright Young Professionals (8C)	15.3%	15.3%	2.2%	2.2%	695
2	Soccer Moms (4A)	14.7%	30.0%	2.8%	5.0%	521
3	Enterprising Professionals (2D)	10.3%	40.3%	1.4%	6.4%	748
4	Emerald City (8B)	9.8%	50.1%	1.4%	7.8%	696
5	Metro Fusion (11C)	8.7%	58.8%	1.4%	9.2%	626
	Subtotal	**58.8%**		**9.2%**		
6	In Style (5B)	7.8%	66.6%	2.3%	11.5%	347
7	Savvy Suburbanites (1D)	7.7%	74.3%	3.0%	14.5%	259
8	The Elders (9C)	4.8%	79.1%	0.7%	15.2%	650
9	Golden Years (9B)	3.9%	83.0%	1.3%	16.5%	291
10	Home Improvement (4B)	3.7%	86.7%	1.7%	18.2%	216
	Subtotal	**27.9%**		**9.0%**		
11	Boomburbs (1C)	3.6%	90.3%	1.5%	19.7%	247
12	Professional Pride (1B)	3.3%	93.6%	1.6%	21.3%	205
13	Pleasantville (2B)	2.9%	96.5%	2.2%	23.5%	131
14	Set to Impress (11D)	2.2%	98.7%	1.4%	24.9%	156
15	Young and Restless (11B)	1.3%	100.0%	1.7%	26.6%	77
	Subtotal	**13.3%**		**8.4%**		
	Total	**100.0%**		**26.6%**		**376**

Top Ten Tapestry Segments Site vs. U.S.



Data Note: This report identifies neighborhood segments in the area, and describes the socioeconomic quality of the immediate neighborhood. The index is a comparison of the percent of households or population in the area, by Tapestry segment, to the percent of households or population in the United States, by segment. An index of 100 is the US average.
Source: Esri

May 05, 2015

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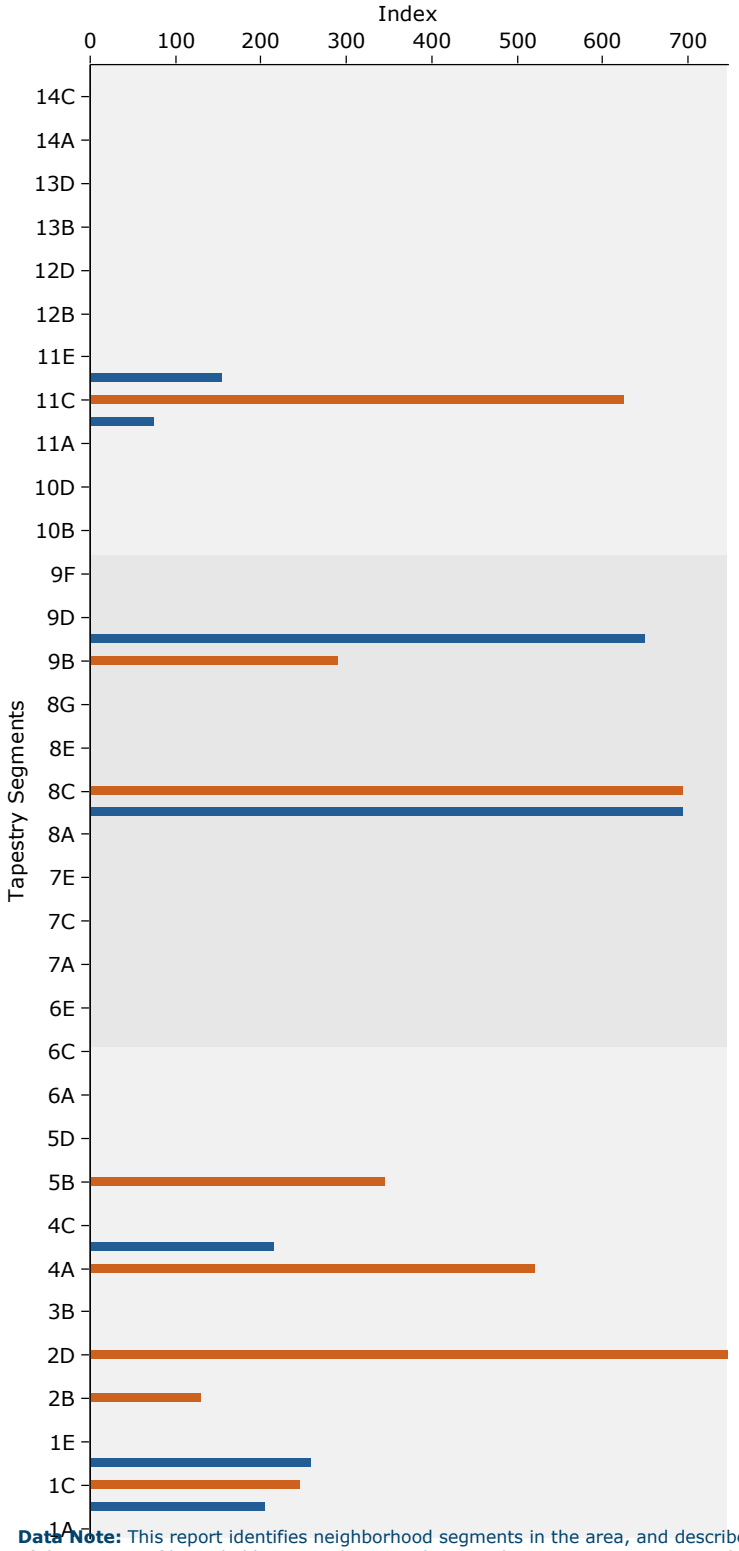
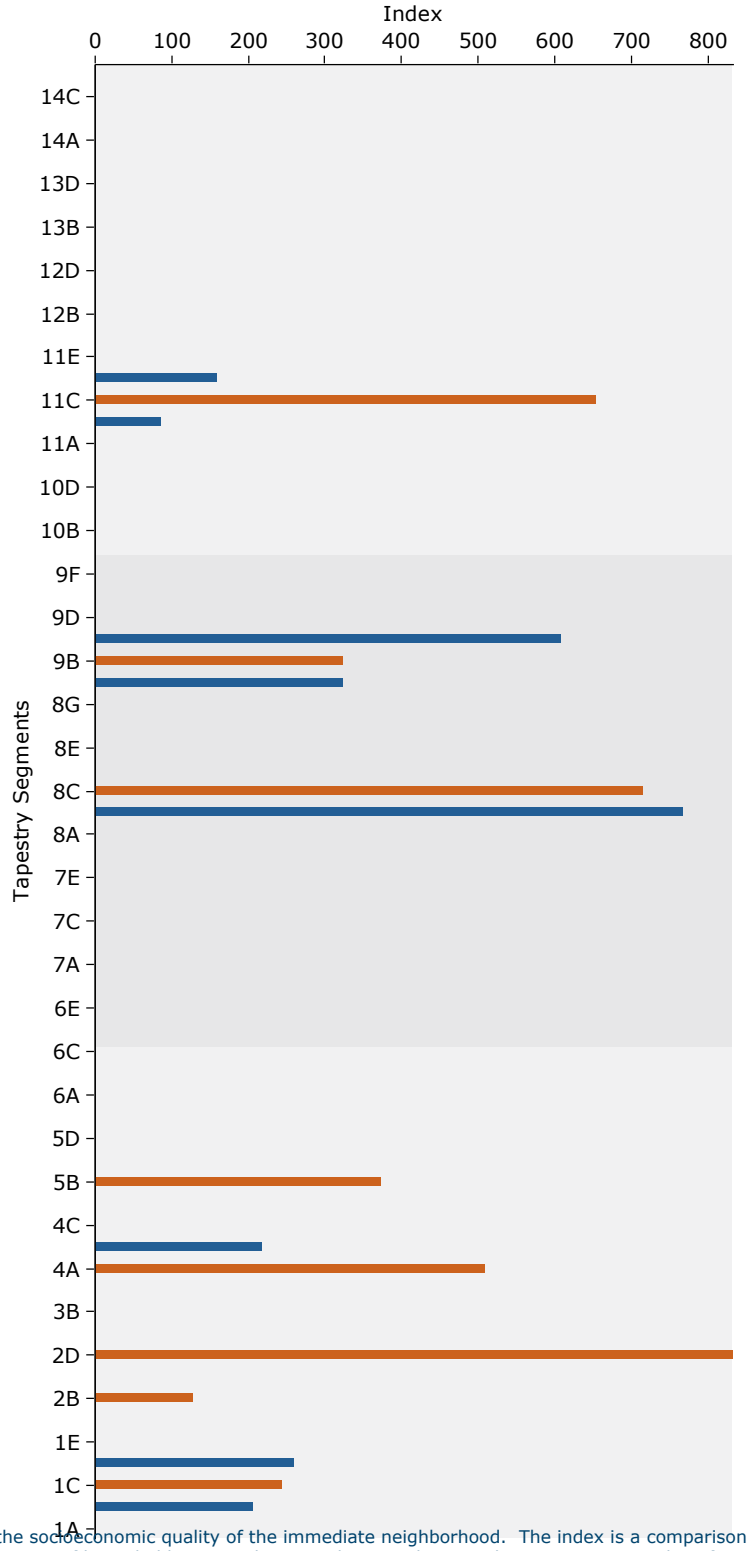
Tapestry Segmentation Area Profile (2014)

Tigard City, OR
Tigard city, OR (4173650)
Place

2014 Tapestry Indexes by Households



2014 Tapestry Indexes by Population



Data Note: This report identifies neighborhood segments in the area, and describes the socioeconomic quality of the immediate neighborhood. The index is a comparison of the percent of households or population in the area, by Tapestry segment, to the percent of households or population in the United States, by segment. An index of 100 is the US average.
Source: Esri

May 05, 2015

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Tapestry Segmentation Area Profile (2014)

Tigard City, OR
Tigard city, OR (4173650)
Place

Tapestry LifeMode Groups	2014 Households			2014 Population		
	Number	Percent	Index	Number	Percent	Index
Total:	19,630	100.0%		49,324	100.0%	
1. Affluent Estates	**2,867**	**14.6%**	**150**	**8,228**	**16.7%**	**157**
Top Tier (1A)	0	0.0%	0	0	0.0%	0
Professional Pride (1B)	639	3.3%	205	1,918	3.9%	207
Boomburbs (1C)	712	3.6%	247	2,189	4.4%	246
Savvy Suburbanites (1D)	1,516	7.7%	259	4,121	8.4%	260
Exurbanites (1E)	0	0.0%	0	0	0.0%	0
2. Upscale Avenues	**2,594**	**13.2%**	**233**	**6,879**	**13.9%**	**239**
Urban Chic (2A)	0	0.0%	0	0	0.0%	0
Pleasantville (2B)	575	2.9%	131	1,564	3.2%	129
Pacific Heights (2C)	0	0.0%	0	0	0.0%	0
Enterprising Professionals (2D)	2,019	10.3%	748	5,315	10.8%	834
3. Uptown Individuals	**0**	**0.0%**	**0**	**0**	**0.0%**	**0**
Laptops and Lattes (3A)	0	0.0%	0	0	0.0%	0
Metro Renters (3B)	0	0.0%	0	0	0.0%	0
Trendsetters (3C)	0	0.0%	0	0	0.0%	0
4. Family Landscapes	**3,611**	**18.4%**	**251**	**9,951**	**20.2%**	**254**
Soccer Moms (4A)	2,879	14.7%	521	7,928	16.1%	509
Home Improvement (4B)	732	3.7%	216	2,023	4.1%	219
Middleburg (4C)	0	0.0%	0	0	0.0%	0
5. GenXurban	**1,533**	**7.8%**	**68**	**3,740**	**7.6%**	**71**
Comfortable Empty Nesters (5A)	0	0.0%	0	0	0.0%	0
In Style (5B)	1,533	7.8%	347	3,740	7.6%	374
Parks and Rec (5C)	0	0.0%	0	0	0.0%	0
Rustbelt Traditions (5D)	0	0.0%	0	0	0.0%	0
Midlife Constants (5E)	0	0.0%	0	0	0.0%	0
6. Cozy Country Living	**0**	**0.0%**	**0**	**0**	**0.0%**	**0**
Green Acres (6A)	0	0.0%	0	0	0.0%	0
Salt of the Earth (6B)	0	0.0%	0	0	0.0%	0
The Great Outdoors (6C)	0	0.0%	0	0	0.0%	0
Prairie Living (6D)	0	0.0%	0	0	0.0%	0
Rural Resort Dwellers (6E)	0	0.0%	0	0	0.0%	0
Heartland Communities (6F)	0	0.0%	0	0	0.0%	0
7. Ethnic Enclaves	**0**	**0.0%**	**0**	**0**	**0.0%**	**0**
Up and Coming Families (7A)	0	0.0%	0	0	0.0%	0
Urban Villages (7B)	0	0.0%	0	0	0.0%	0
American Dreamers (7C)	0	0.0%	0	0	0.0%	0
Barrios Urbanos (7D)	0	0.0%	0	0	0.0%	0
Valley Growers (7E)	0	0.0%	0	0	0.0%	0
Southwestern Families (7F)	0	0.0%	0	0	0.0%	0

Data Note: This report identifies neighborhood segments in the area, and describes the socioeconomic quality of the immediate neighborhood. The index is a comparison of the percent of households or population in the area, by Tapestry segment, to the percent of households or population in the United States, by segment. An index of 100 is the US average.
Source: Esri

May 05, 2015

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Tapestry Segmentation Area Profile (2014)

Tigard City, OR
Tigard city, OR (4173650)
Place

Tapestry LifeMode Groups	2014 Households			2014 Population		
	Number	Percent	Index	Number	Percent	Index
Total:	19,630	100.0%		49,324	100.0%	
8. Middle Ground	**4,927**	**25.1%**	**230**	**11,344**	**23.0%**	**228**
City Lights (8A)	0	0.0%	0	0	0.0%	0
Emerald City (8B)	1,927	9.8%	696	4,233	8.6%	768
Bright Young Professionals (8C)	3,000	15.3%	695	7,111	14.4%	717
Downtown Melting Pot (8D)	0	0.0%	0	0	0.0%	0
Front Porches (8E)	0	0.0%	0	0	0.0%	0
Old and Newcomers (8F)	0	0.0%	0	0	0.0%	0
Hardscrabble Road (8G)	0	0.0%	0	0	0.0%	0
9. Senior Styles	**1,701**	**8.7%**	**151**	**3,160**	**6.4%**	**145**
Silver & Gold (9A)	0	0.0%	0	0	0.0%	0
Golden Years (9B)	767	3.9%	291	1,735	3.5%	325
The Elders (9C)	934	4.8%	650	1,425	2.9%	610
Senior Escapes (9D)	0	0.0%	0	0	0.0%	0
Retirement Communities (9E)	0	0.0%	0	0	0.0%	0
Social Security Set (9F)	0	0.0%	0	0	0.0%	0
10. Rustic Outposts	**0**	**0.0%**	**0**	**0**	**0.0%**	**0**
Southern Satellites (10A)	0	0.0%	0	0	0.0%	0
Rooted Rural (10B)	0	0.0%	0	0	0.0%	0
Diners & Miners (10C)	0	0.0%	0	0	0.0%	0
Down the Road (10D)	0	0.0%	0	0	0.0%	0
Rural Bypasses (10E)	0	0.0%	0	0	0.0%	0
11. Midtown Singles	**2,397**	**12.2%**	**198**	**6,022**	**12.2%**	**216**
City Strivers (11A)	0	0.0%	0	0	0.0%	0
Young and Restless (11B)	255	1.3%	77	561	1.1%	87
Metro Fusion (11C)	1,717	8.7%	626	4,548	9.2%	655
Set to Impress (11D)	425	2.2%	156	913	1.9%	160
City Commons (11E)	0	0.0%	0	0	0.0%	0
12. Hometown	**0**	**0.0%**	**0**	**0**	**0.0%**	**0**
Family Foundations (12A)	0	0.0%	0	0	0.0%	0
Traditional Living (12B)	0	0.0%	0	0	0.0%	0
Small Town Simplicity (12C)	0	0.0%	0	0	0.0%	0
Modest Income Homes (12D)	0	0.0%	0	0	0.0%	0
13. Next Wave	**0**	**0.0%**	**0**	**0**	**0.0%**	**0**
International Marketplace (13A)	0	0.0%	0	0	0.0%	0
Las Casas (13B)	0	0.0%	0	0	0.0%	0
NeWest Residents (13C)	0	0.0%	0	0	0.0%	0
Fresh Ambitions (13D)	0	0.0%	0	0	0.0%	0
High Rise Renters (13E)	0	0.0%	0	0	0.0%	0
14. Scholars and Patriots	**0**	**0.0%**	**0**	**0**	**0.0%**	**0**
Military Proximity (14A)	0	0.0%	0	0	0.0%	0
College Towns (14B)	0	0.0%	0	0	0.0%	0
Dorms to Diplomas (14C)	0	0.0%	0	0	0.0%	0
Unclassified (15)	0	0.0%	0	0	0.0%	0

Data Note: This report identifies neighborhood segments in the area, and describes the socioeconomic quality of the immediate neighborhood. The index is a comparison of the percent of households or population in the area, by Tapestry segment, to the percent of households or population in the United States, by segment. An index of 100 is the US average.
Source: Esri

May 05, 2015

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Tapestry Segmentation Area Profile (2014)

Tigard City, OR
Tigard city, OR (4173650)
Place

Tapestry Urbanization Groups	2014 Households			2014 Population		
	Number	Percent	Index	Number	Percent	Index
Total:	19,630	100.0%		49,324	100.0%	
1. Principal Urban Center	**0**	**0.0%**	**0**	**0**	**0.0%**	**0**
Laptops and Lattes (3A)	0	0.0%	0	0	0.0%	0
Metro Renters (3B)	0	0.0%	0	0	0.0%	0
Trendsetters (3C)	0	0.0%	0	0	0.0%	0
Downtown Melting Pot (8D)	0	0.0%	0	0	0.0%	0
City Strivers (11A)	0	0.0%	0	0	0.0%	0
NeWest Residents (13C)	0	0.0%	0	0	0.0%	0
Fresh Ambitions (13D)	0	0.0%	0	0	0.0%	0
High Rise Renters (13E)	0	0.0%	0	0	0.0%	0
2. Urban Periphery	**4,717**	**24.0%**	**142**	**11,659**	**23.6%**	**126**
Pacific Heights (2C)	0	0.0%	0	0	0.0%	0
Rustbelt Traditions (5D)	0	0.0%	0	0	0.0%	0
Urban Villages (7B)	0	0.0%	0	0	0.0%	0
American Dreamers (7C)	0	0.0%	0	0	0.0%	0
Barrios Urbanos (7D)	0	0.0%	0	0	0.0%	0
Southwestern Families (7F)	0	0.0%	0	0	0.0%	0
City Lights (8A)	0	0.0%	0	0	0.0%	0
Bright Young Professionals (8C)	3,000	15.3%	695	7,111	14.4%	717
Metro Fusion (11C)	1,717	8.7%	626	4,548	9.2%	655
Family Foundations (12A)	0	0.0%	0	0	0.0%	0
Modest Income Homes (12D)	0	0.0%	0	0	0.0%	0
International Marketplace (13A)	0	0.0%	0	0	0.0%	0
Las Casas (13B)	0	0.0%	0	0	0.0%	0
3. Metro Cities	**4,140**	**21.1%**	**116**	**9,447**	**19.2%**	**117**
In Style (5B)	1,533	7.8%	347	3,740	7.6%	374
Emerald City (8B)	1,927	9.8%	696	4,233	8.6%	768
Front Porches (8E)	0	0.0%	0	0	0.0%	0
Old and Newcomers (8F)	0	0.0%	0	0	0.0%	0
Hardscrabble Road (8G)	0	0.0%	0	0	0.0%	0
Retirement Communities (9E)	0	0.0%	0	0	0.0%	0
Social Security Set (9F)	0	0.0%	0	0	0.0%	0
Young and Restless (11B)	255	1.3%	77	561	1.1%	87
Set to Impress (11D)	425	2.2%	156	913	1.9%	160
City Commons (11E)	0	0.0%	0	0	0.0%	0
Traditional Living (12B)	0	0.0%	0	0	0.0%	0
College Towns (14B)	0	0.0%	0	0	0.0%	0
Dorms to Diplomas (14C)	0	0.0%	0	0	0.0%	0

Data Note: This report identifies neighborhood segments in the area, and describes the socioeconomic quality of the immediate neighborhood. The index is a comparison of the percent of households or population in the area, by Tapestry segment, to the percent of households or population in the United States, by segment. An index of 100 is the US average.
Source: Esri

May 05, 2015

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Tapestry Segmentation Area Profile (2014)

Tigard City, OR
Tigard city, OR (4173650)
Place

Tapestry Urbanization Groups	2014 Households			2014 Population		
	Number	Percent	Index	Number	Percent	Index
Total:	19,630	100.0%		49,324	100.0%	
4. Suburban Periphery	**10,773**	**54.9%**	**175**	**28,218**	**57.2%**	**177**
Top Tier (1A)	0	0.0%	0	0	0.0%	0
Professional Pride (1B)	639	3.3%	205	1,918	3.9%	207
Boomburbs (1C)	712	3.6%	247	2,189	4.4%	246
Savvy Suburbanites (1D)	1,516	7.7%	259	4,121	8.4%	260
Exurbanites (1E)	0	0.0%	0	0	0.0%	0
Urban Chic (2A)	0	0.0%	0	0	0.0%	0
Pleasantville (2B)	575	2.9%	131	1,564	3.2%	129
Enterprising Professionals (2D)	2,019	10.3%	748	5,315	10.8%	834
Soccer Moms (4A)	2,879	14.7%	521	7,928	16.1%	509
Home Improvement (4B)	732	3.7%	216	2,023	4.1%	219
Comfortable Empty Nesters (5A)	0	0.0%	0	0	0.0%	0
Parks and Rec (5C)	0	0.0%	0	0	0.0%	0
Midlife Constants (5E)	0	0.0%	0	0	0.0%	0
Up and Coming Families (7A)	0	0.0%	0	0	0.0%	0
Silver & Gold (9A)	0	0.0%	0	0	0.0%	0
Golden Years (9B)	767	3.9%	291	1,735	3.5%	325
The Elders (9C)	934	4.8%	650	1,425	2.9%	610
Military Proximity (14A)	0	0.0%	0	0	0.0%	0
5. Semirural	**0**	**0.0%**	**0**	**0**	**0.0%**	**0**
Middleburg (4C)	0	0.0%	0	0	0.0%	0
Heartland Communities (6F)	0	0.0%	0	0	0.0%	0
Valley Growers (7E)	0	0.0%	0	0	0.0%	0
Senior Escapes (9D)	0	0.0%	0	0	0.0%	0
Down the Road (10D)	0	0.0%	0	0	0.0%	0
Small Town Simplicity (12C)	0	0.0%	0	0	0.0%	0
6. Rural	**0**	**0.0%**	**0**	**0**	**0.0%**	**0**
Green Acres (6A)	0	0.0%	0	0	0.0%	0
Salt of the Earth (6B)	0	0.0%	0	0	0.0%	0
The Great Outdoors (6C)	0	0.0%	0	0	0.0%	0
Prairie Living (6D)	0	0.0%	0	0	0.0%	0
Rural Resort Dwellers (6E)	0	0.0%	0	0	0.0%	0
Southern Satellites (10A)	0	0.0%	0	0	0.0%	0
Rooted Rural (10B)	0	0.0%	0	0	0.0%	0
Diners & Miners (10C)	0	0.0%	0	0	0%	0
Rural Bypasses (10E)	0	0.0%	0	0	0.0%	0
Unclassified (15)	0	0.0%	0	0	0.0%	0

Data Note: This report identifies neighborhood segments in the area, and describes the socioeconomic quality of the immediate neighborhood. The index is a comparison of the percent of households or population in the area, by Tapestry segment, to the percent of households or population in the United States, by segment. An index of 100 is the US average.
Source: Esri

May 05, 2015

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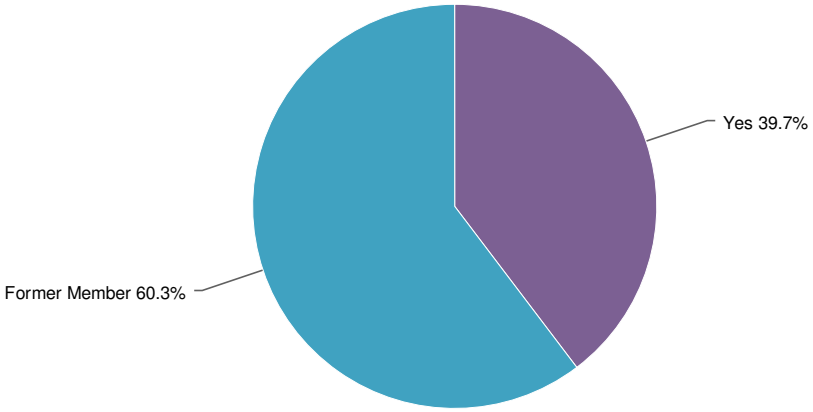
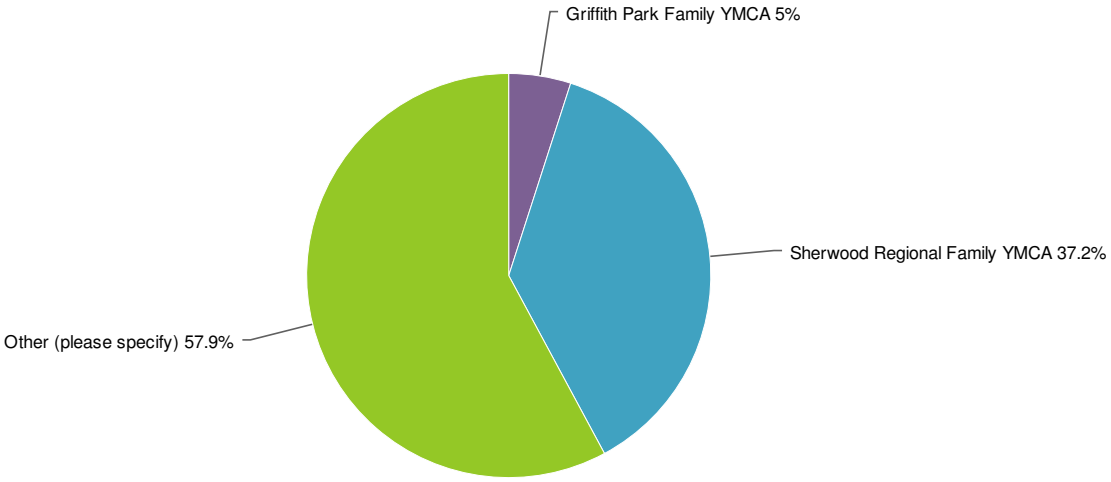
Filtered Report: Y Members + Former Members

1. Are you or any child in your household a member of the YMCA or have you been a member in the past?



No	0.0%		0
Yes	39.7%		48
Former Member	60.3%		73
		Total	121

2. Where are/were you a member?



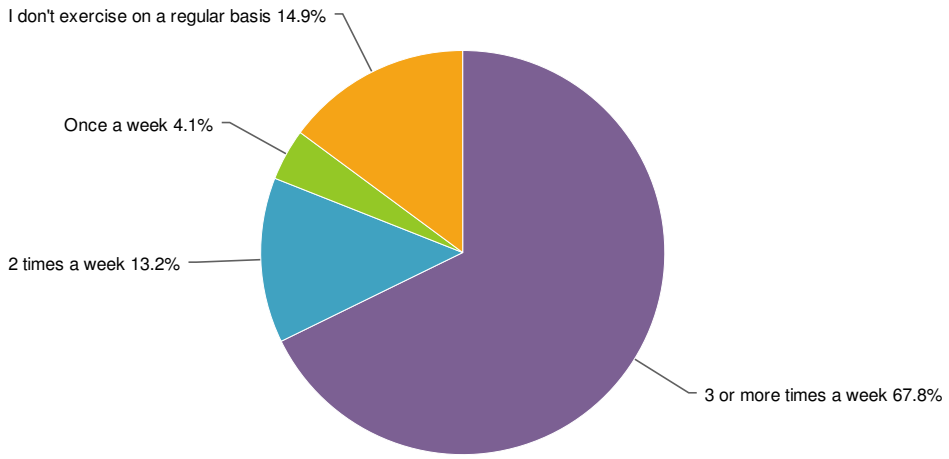
Griffith Park Family YMCA	5.0%		6
Sherwood Regional Family YMCA	37.2%		45
Other (please specify)	57.9%		70
		Total	121

Responses "Other (please specify)"	Count
Left Blank	52
Ashland Or	1
Astoria	1
Barber Blvd	1
Beaverton	1
Beaverton Oregon	1
Beaverton YMCA	3
Beaverton district	1
Beverton	1
Boise, Idaho	1
Buffalo, NY	1
Califronia	1
Can't remember the Jolly Green Giant by Dunaway Park.	1
Cedar Falls Iowa	1
Denver, CO	1

Responses "Other (please specify)"	Count
Different State	1
Downtown Portland	2
East Bay	1
Eugene, Oregon	2
Georgia	1
Grand Prairie, TX	1
High Y in Portland	1
Hillsboro	1
Hollywood YMCA	1
I don't remember	1
In Idaho and CA	1
In NewJersey	1
Iowa	1
Kalamath Falls	1
Longview Wa	1
Marshalltown IA	1
Metro YMCA	1
N.E. Portland	1
North East YMCA years ago.	1
Northeast Portland	1
Ohio	1
Out of state	2
Pa	1
Pennsylvania	1
Phoenix, AZ	1
Portland	1
Portland on Barbour	1
Quincy, IL	1
Rose City	1
Salem Or	2
San Francisco	1

Responses "Other (please specify)"	Count
Sanfernando CA	1
South East Portland Holgate?	1
South West Portland	1
Southern California	1
Tacoma Y	1
Tillamook County Family Y	1
Tocama	1
Washington State	2
Y east	1
bay area calif	1
downtown	1
downtown portland	1
metro area	1
missouri	1
out of town	1
portland	1
winnipeg	1

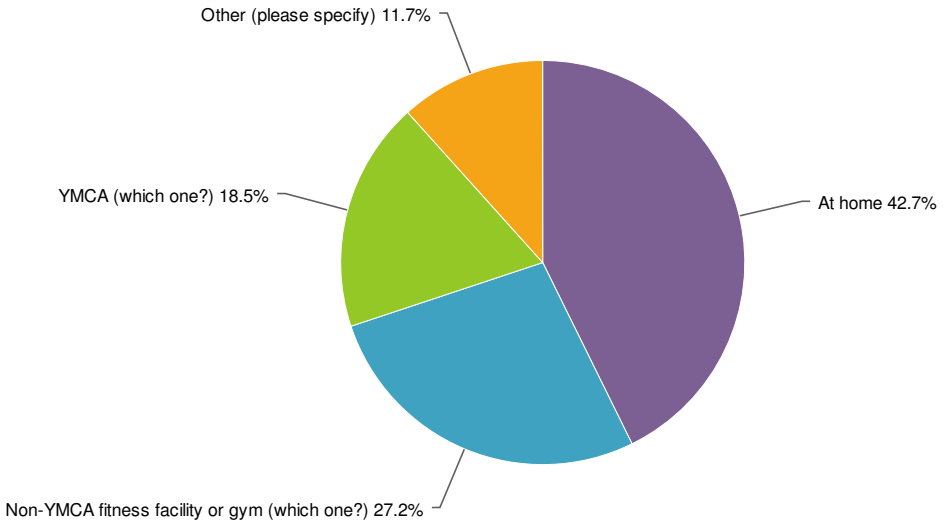
3. How often do you exercise per week?



3 or more times a week	67.8%		82
2 times a week	13.2%		16
Once a week	4.1%		5
I don't exercise on a regular basis	14.9%		18
		Total	121

Statistics	
Sum	278.0
Average	2.8
StdDev	0.4
Max	3.0

4. Where do you exercise most often?



At home	42.7%		44
Non-YMCA fitness facility or gym (which one?)	27.2%		28
YMCA (which one?)	18.5%		19
Other (please specify)	11.7%		12
		Total	103

Responses "Non-YMCA fitness facility or gym (which one?)"	Count
Left Blank	95
24 Hour Fitness	1
24 Hour fitness	1
24 hr	2
Bally's	1
Beaverton THRPD	1
Boom fitness	1
Club Sport	2
Club Sports	1
Crunch	1
Curves	1
Harmon pool	1
Home Gym	1
LA Fitness	2

Responses "Non-YMCA fitness facility or gym (which one?)"	Count
LA fitness	1
Planet Fitness	1
Planet fitness	2
Providence Fitness Center/24 Hour Fitness	1
The Crunch	1
club sports	1
crunch fitness	1
curves	1
planet fitness	1

Responses "YMCA (which one?)"	Count
Left Blank	103
Sherwood	6
Sherwood	1
Sherwood Regional	1
Sherwood Regional Y	1
Sherwood Y	2
Sherwood YMCA	5
The Hoop at Griffith	1
sherwood	1

Responses "Other (please specify)"	Count
Left Blank	109
24 hour fitness	2
Ball room for Dance Classes	1
Clubhouse in my neighborhood	1
Private Fitness Group	1
Residence gym	1
Sherwood Memorial Colliseum	1
Yoga Classes	1
a PE teacher	1
curves	1
in the community	1

Responses "Other (please specify)"	Count
walking commuity	1

5. I'm going to read a list of YMCA facilities. Please tell me whether you or someone in your household would use following never, sometimes or often.

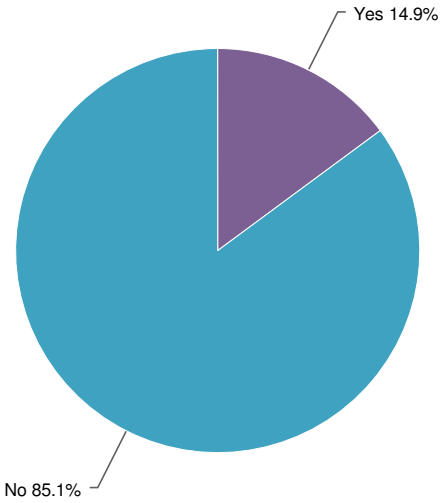
	Never	Sometimes	Often	Responses
Cardiovascular Equipment like treadmills, bikes or elliptical	**24** 19.8%	**33** 27.3%	**64** 52.9%	121
Free weights or machine weights for strength training	**28** 23.1%	**45** 37.2%	**48** 39.7%	121
Open gym time	**70** 58.8%	**29** 24.4%	**20** 16.8%	119
Group exercise classes such as: Body Sculpt, Zumba, Step Aerobics, TRX	**39** 33.1%	**43** 36.4%	**36** 30.5%	118
Classes for youth such as art, music, dance, theater	**105** 87.5%	**9** 7.5%	**6** 5.0%	120
Family Exercise classes and games like kickball, family Olympics and family Zumba, family Yoga	**98** 82.4%	**14** 11.8%	**7** 5.9%	119
Spinning/Group Cycling	**74** 61.7%	**30** 25.0%	**16** 13.3%	120
Starter fitness programs	**53** 44.2%	**40** 33.3%	**27** 22.5%	120
Yoga and Pilates	**44** 36.7%	**42** 35.0%	**34** 28.3%	120
Pool	**27** 22.3%	**26** 21.5%	**68** 56.2%	121
Child Watch (while parents work out)	**111** 93.3%	**5** 4.2%	**3** 2.5%	119
Personal Training	**64** 53.8%	**43** 36.1%	**12** 10.1%	119
Specific classes for teens/ teen programming	**104** 88.9%	**10** 8.5%	**3** 2.6%	117

6. What other facilities, equipment or programs would be important to you and your household?

Count	Response
1	A heated pool
1	A warm water pool that is handicap accessible with daytime swim activities.
1	Aquatic exercise classes
1	Arthritic Pool.
1	Basketball league play for five family members
1	Children's sports leagues
1	Classes for senior adults
1	Classes for youth.
1	Classes that start out slow then build up.
1	I like water aerobics
1	I mostly would do Group EX Classes
1	I would like a sauna or a steam room.
1	Indoor/outdoor running track
1	Kick Boxiing class
1	Music programs
1	None personal
1	None at this time.
1	Not at this time. Also we are on silver sneakers so we do not pay anything.
4	Nothing
1	Privacy in the locker room.
1	Racquet ball
1	Racquetball Courts
1	Reasonable price for membership
1	Rock climbing wall
1	Salt water pool
3	Sauna
1	Senior aerobic classes
1	Swimming Pool
1	Swimming laps
1	Tai chi classes, warm water exercise pool

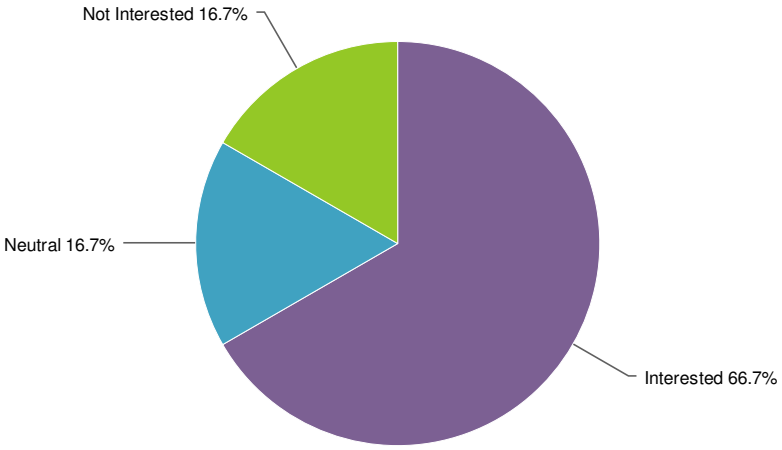
Count	Response
1	Tennis courts
1	Tennis courts, Indoor basketball courts, racquetball, rock climbing and a party room.
1	The Silver Sneakers
1	Warm water therapy pool, jacuzzi, sauna, and steam room
1	Water aerobics, jacuzzi
1	Water aerobics, sauna
1	Youth Oriented Programs.
1	climbing wall
1	lots of dance classes different kinds
1	meditation and adult art classes
1	no chlorine pool salt water is needed spa like sauna and hot tub massage therapy
1	racquetball
1	sauna and steam room
1	water aerobics
1	water aerobics; a special class for Arthritis aerobics; Programs for Seniors.
1	would like late hours he is a night owl
1	I would indoor or outdoor tennis courts. I am on silver sneakers so I do not have to pay anything to use the Y.

7. Do you have children under the age of 18 in your household?



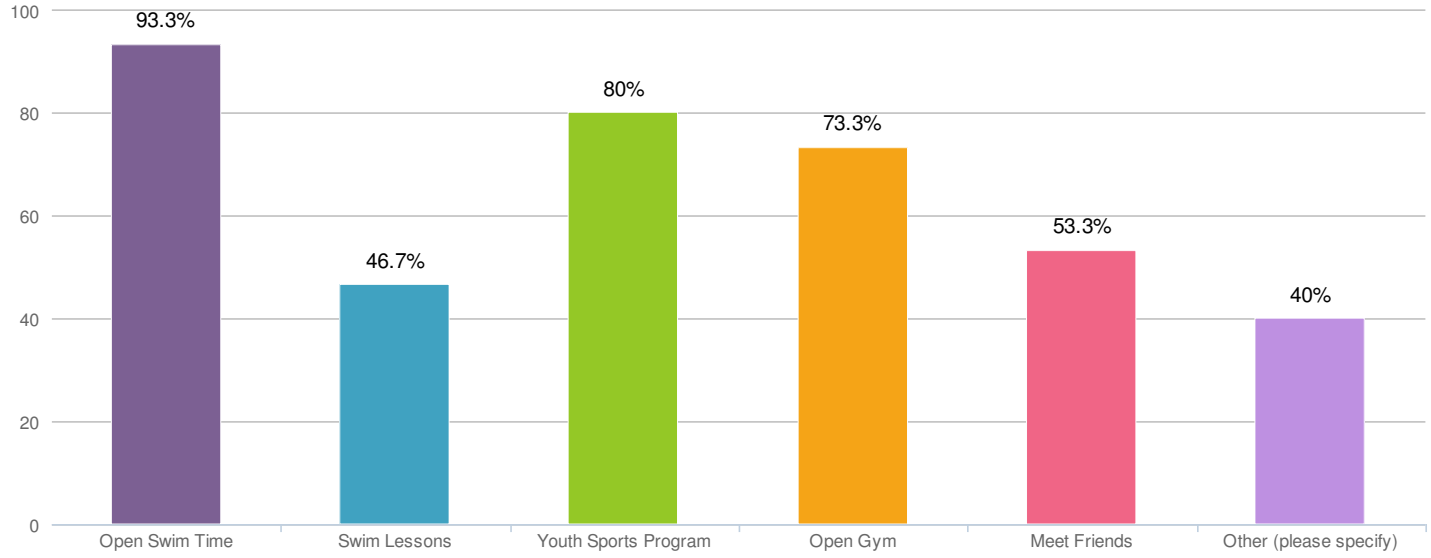
Yes	14.9%		18
No	85.1%		103
		Total	121

8. How interested would the children in your household be to use the new YMCA facility?



Interested	66.7%		12
Neutral	16.7%		3
Not Interested	16.7%		3
		Total	18

9. What YMCA activities would be of most interest to your children? Please check all that apply.

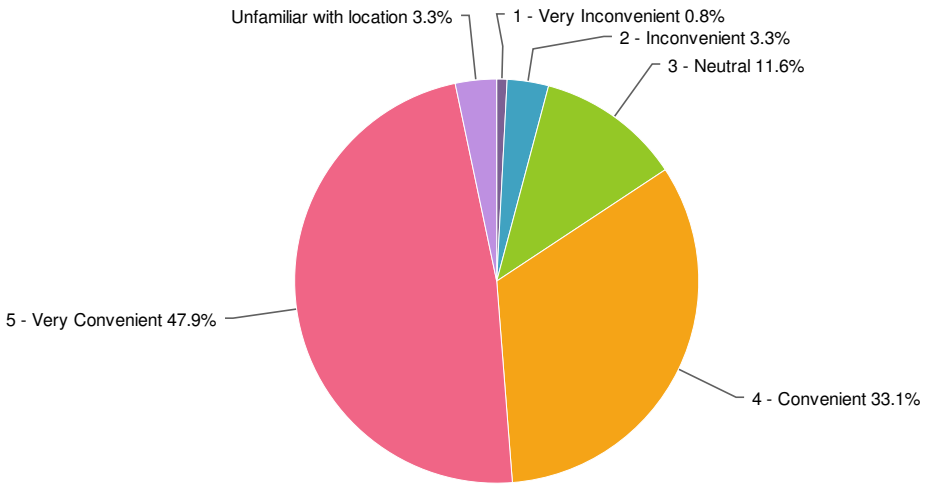


Open Swim Time	93.3%		14
Swim Lessons	46.7%		7
Youth Sports Program	80.0%		12
Open Gym	73.3%		11
Meet Friends	53.3%		8
Other (please specify)	40.0%		6
		Total	15

Responses "Other (please specify)"	**Count**
Left Blank	115
Baby Sitting or cpr classes	1
Dances	1
Fencing lessons	1
Good program for basketball	1
kids fitness	1
weight machines	1

Responses "Other (please specify)"	**Count**
Left Blank	119
Racquetball and indoor track	1
non competitive swim team	1

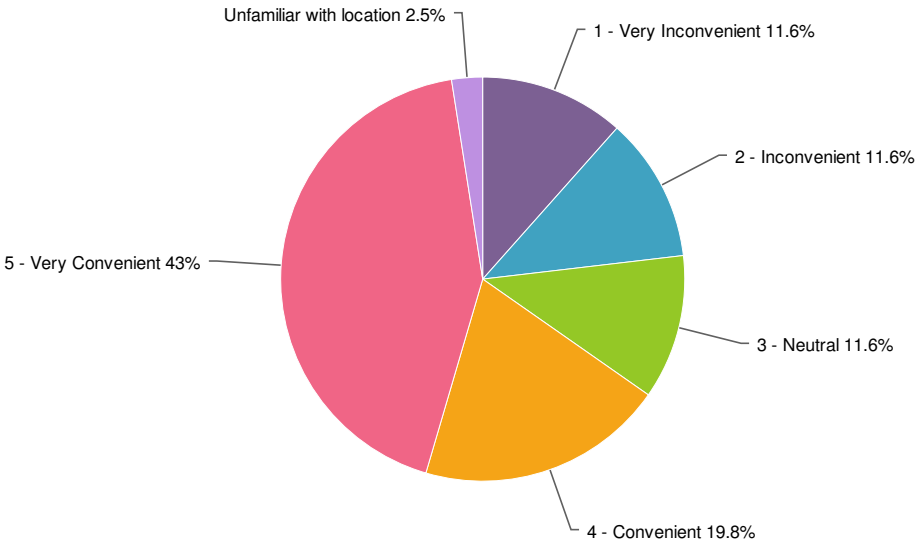
10. One suggested location is in Downtown Tigard, on the trail system. On a scale of 1-5, with 5 being most convenient and 1 being very inconvenient, how convenient is this location for you?



1 - Very Inconvenient	0.8%		1
2 - Inconvenient	3.3%		4
3 - Neutral	11.6%		14
4 - Convenient	33.1%		40
5 - Very Convenient	47.9%		58
Unfamiliar with location	3.3%		4
		Total	121

Statistics	
Sum	501.0
Average	4.3
StdDev	0.9
Max	5.0

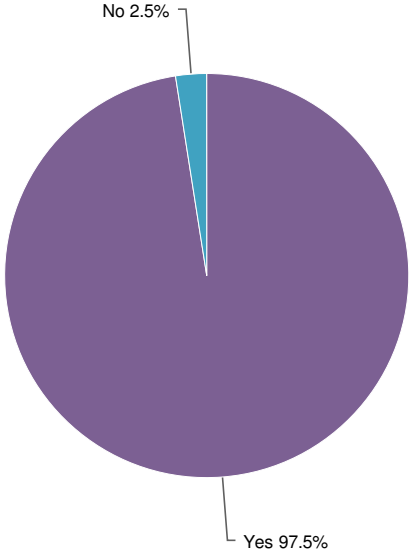
11. Another suggestion is the 99 Corridor near Bull Mountain.. On a scale of 1-5, with 5 being most convenient and 1 being very inconvenient, how convenient is this location for you?



1 - Very Inconvenient	11.6%		14
2 - Inconvenient	11.6%		14
3 - Neutral	11.6%		14
4 - Convenient	19.8%		24
5 - Very Convenient	43.0%		52
Unfamiliar with location	2.5%		3
		Total	121

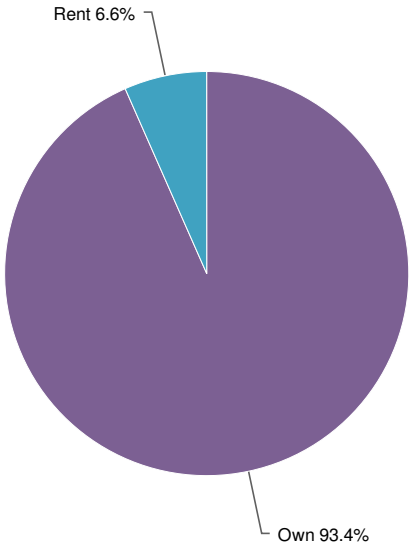
Statistics	
Sum	440.0
Average	3.7
StdDev	1.4
Max	5.0

12. Did you vote in the last Presidential election?



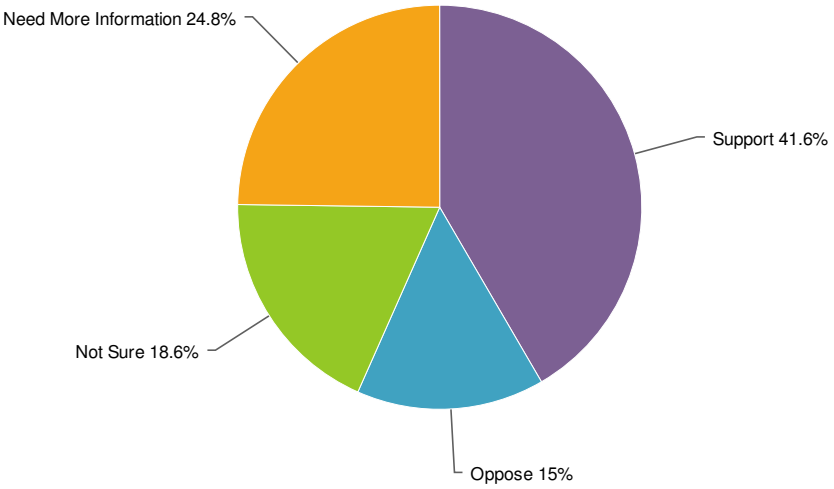
Yes	97.5%		118
No	2.5%		3
Refused to answer	0.0%		0
		Total	121

13. Do you own your home or do you rent?



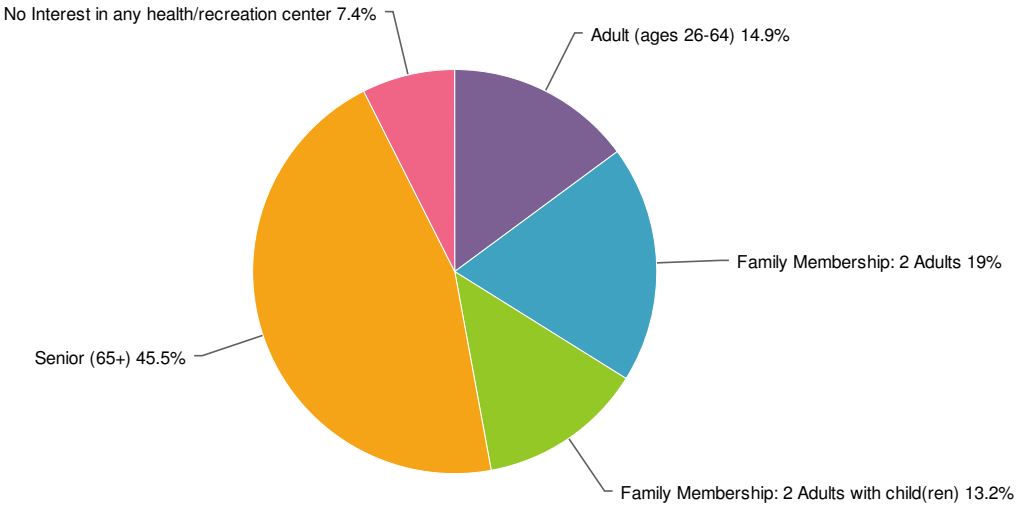
Own	93.4%		113
Rent	6.6%		8
Refused to answer	0.0%		0
		Total	121

14. The YMCA and the City of Tigard are considering a collaboration to build a new community center owned by the city. The building would be over 60,000 square feet, deliver a full array of programming and activities, and would require voters to consider a property tax increase of about $10 per month for the average homeowner. What is your willingness to pay this amount to build a center?



Support	41.6%		47
Oppose	15.0%		17
Not Sure	18.6%		21
Need More Information	24.8%		28
		Total	113

15. If you used the YMCA, what type of membership would apply to you or your family?



Teen/Young Adult (ages 13-25)	0.0%		0
Adult (ages 26-64)	14.9%		18
Family Membership: 2 Adults	19.0%		23
Family Membership: Adult plus 1 child	0.0%		0
Family Membership: 2 Adults with child(ren)	13.2%		16
Senior (65+)	45.5%		55
Youth (under 13)	0.0%		0
No Interest in any health/recreation center	7.4%		9
		Total	121

16. Teen/Young Adult (ages 13-25) The residents of the city would receive a special membership rate for the new Y facility. If the new YMCA offered the programs and facilities you want, how likely would you be to join if the monthly fees were as follows: Please rate on a scale of 1-5, where 1 is No Interest, 2 is Little Interest, 3 is Not Sure, 4 is Some Interest, and 5 is A Lot of Interest.

	1 - No Interest	2 - Little Interest	3 - Not Sure	4 - Some Interest	5 - A Lot of Interest	Responses
$25.00	**0** 0.0%	**0** 0.0%	**0** 0.0%	**0** 0.0%	**0** 0.0%	0
$23.50	**0** 0.0%	**0** 0.0%	**0** 0.0%	**0** 0.0%	**0** 0.0%	0
$21.00	**0** 0.0%	**0** 0.0%	**0** 0.0%	**0** 0.0%	**0** 0.0%	0
$20.00	**0** 0.0%	**0** 0.0%	**0** 0.0%	**0** 0.0%	**0** 0.0%	0
$19.00	**0** 0.0%	**0** 0.0%	**0** 0.0%	**0** 0.0%	**0** 0.0%	0

17. 1 Adult (26-64) The residents of the city would receive a special membership rate for the new Y facility. If the new YMCA offered the programs and facilities you want, how likely would you be to join if the monthly fees were as follows: Please rate on a scale of 1-5, where 1 is No Interest, 2 is Little Interest, 3 is Not Sure, 4 is Some Interest, and 5 is A Lot of Interest.

	1 - No Interest	2 - Little Interest	3 - Not Sure	4 - Some Interest	5 - A Lot of Interest	Responses
$41.00	**7** 38.9%	**0** 0.0%	**3** 16.7%	**3** 16.7%	**5** 27.8%	18
$39.00	**6** 33.3%	**0** 0.0%	**3** 16.7%	**4** 22.2%	**5** 27.8%	18
$37.00	**6** 33.3%	**0** 0.0%	**3** 16.7%	**4** 22.2%	**5** 27.8%	18
$33.00	**6** 33.3%	**0** 0.0%	**3** 16.7%	**2** 11.1%	**7** 38.9%	18
$30.00	**5** 27.8%	**1** 5.6%	**2** 11.1%	**2** 11.1%	**8** 44.4%	18

18. Family Membership: 2 Adults The residents of the city would receive a special membership rate for the new Y facility. If the new YMCA offered the programs and facilities you want, how likely would you be to join if the monthly fees were as follows: Please rate on a scale of 1-5, where 1 is No Interest, 2 is Little Interest, 3 is Not Sure, 4 is Some Interest, and 5 is A Lot of Interest.

	1 - No Interest	2 - Little Interest	3 - Not Sure	4 - Some Interest	5 - A Lot of Interest	Responses
$51.00	**3** 13.0%	**2** 8.7%	**5** 21.7%	**4** 17.4%	**9** 39.1%	23
$49.00	**2** 8.7%	**2** 8.7%	**6** 26.1%	**3** 13.0%	**10** 43.5%	23
$47.00	**2** 8.7%	**1** 4.3%	**6** 26.1%	**4** 17.4%	**10** 43.5%	23
$44.50	**2** 8.7%	**1** 4.3%	**5** 21.7%	**3** 13.0%	**12** 52.2%	23
$42.00	**2** 8.7%	**1** 4.3%	**5** 21.7%	**2** 8.7%	**13** 56.5%	23

19. Family Membership: Adult plus 1 child The residents of the city would receive a special membership rate for the new Y facility. If the new YMCA offered the programs and facilities you want, how likely would you be to join if the monthly fees were as follows: Please rate on a scale of 1-5, where 1 is No Interest, 2 is Little Interest, 3 is Not Sure, 4 is Some Interest, and 5 is A Lot of Interest.

	1 - No Interest	2 - Little Interest	3 - Not Sure	4 - Some Interest	5 - A Lot of Interest	Responses
$52.00	**0** 0.0%	**0** 0.0%	**0** 0.0%	**0** 0.0%	**0** 0.0%	0
$49.50	**0** 0.0%	**0** 0.0%	**0** 0.0%	**0** 0.0%	**0** 0.0%	0
$47.00	**0** 0.0%	**0** 0.0%	**0** 0.0%	**0** 0.0%	**0** 0.0%	0
$44.50	**0** 0.0%	**0** 0.0%	**0** 0.0%	**0** 0.0%	**0** 0.0%	0
$42.00	**0** 0.0%	**0** 0.0%	**0** 0.0%	**0** 0.0%	**0** 0.0%	0

20. Family Membership: 2 Adults with child(ren) The residents of the city would receive a special membership rate for the new Y facility. If the new YMCA offered the programs and facilities you want, how likely would you be to join if the monthly fees were as follows: Please rate on a scale of 1-5, where 1 is No Interest, 2 is Little Interest, 3 is Not Sure, 4 is Some Interest, and 5 is A Lot of Interest.

	1 - No Interest	2 - Little Interest	3 - Not Sure	4 - Some Interest	5 - A Lot of Interest	Responses
$62.00	**3** 18.8%	**0** 0.0%	**2** 12.5%	**5** 31.3%	**6** 37.5%	16
$59.00	**3** 18.8%	**0** 0.0%	**2** 12.5%	**4** 25.0%	**7** 43.8%	16
$56.00	**2** 12.5%	**1** 6.3%	**2** 12.5%	**3** 18.8%	**8** 50.0%	16
$53.00	**2** 12.5%	**0** 0.0%	**1** 6.3%	**5** 31.3%	**8** 50.0%	16
$50.00	**1** 6.3%	**0** 0.0%	**1** 6.3%	**5** 31.3%	**9** 56.3%	16

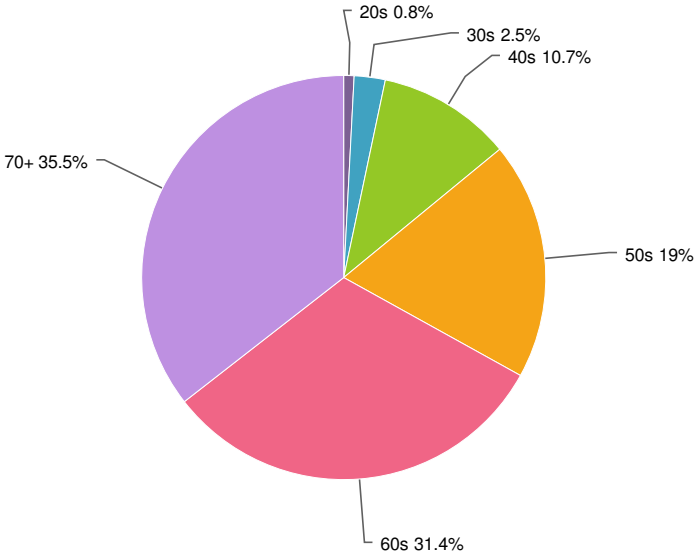
21. Senior (65+) The residents of the city would receive a special membership rate for the new Y facility. If the new YMCA offered the programs and facilities you want, how likely would you be to join if the monthly fees were as follows: Please rate on a scale of 1-5, where 1 is No Interest, 2 is Little Interest, 3 is Not Sure, 4 is Some Interest, and 5 is A Lot of Interest.

	1 - No Interest	2 - Little Interest	3 - Not Sure	4 - Some Interest	5 - A Lot of Interest	Responses
$37.50	**30** 54.5%	**1** 1.8%	**4** 7.3%	**6** 10.9%	**14** 25.5%	55
$35.50	**29** 52.7%	**1** 1.8%	**3** 5.5%	**8** 14.5%	**14** 25.5%	55
$34.00	**28** 50.9%	**1** 1.8%	**3** 5.5%	**8** 14.5%	**15** 27.3%	55
$32.00	**27** 49.1%	**2** 3.6%	**2** 3.6%	**8** 14.5%	**16** 29.1%	55
$29.00	**19** 34.5%	**2** 3.6%	**4** 7.3%	**8** 14.5%	**22** 40.0%	55

22. Youth (under 13) The residents of the city would receive a special membership rate for the new Y facility. If the new YMCA offered the programs and facilities you want, how likely would you be to join if the monthly fees were as follows: Please rate on a scale of 1-5, where 1 is No Interest, 2 is Little Interest, 3 is Not Sure, 4 is Some Interest, and 5 is A Lot of Interest.

	1 - No Interest	2 - Little Interest	3 - Not Sure	4 - Some Interest	5 - A Lot of Interest	Responses
$21.00	**0** 0.0%	**0** 0.0%	**0** 0.0%	**0** 0.0%	**0** 0.0%	0
$19.50	**0** 0.0%	**0** 0.0%	**0** 0.0%	**0** 0.0%	**0** 0.0%	0
$18.00	**0** 0.0%	**0** 0.0%	**0** 0.0%	**0** 0.0%	**0** 0.0%	0
$16.50	**0** 0.0%	**0** 0.0%	**0** 0.0%	**0** 0.0%	**0** 0.0%	0
$15.00	**0** 0.0%	**0** 0.0%	**0** 0.0%	**0** 0.0%	**0** 0.0%	0

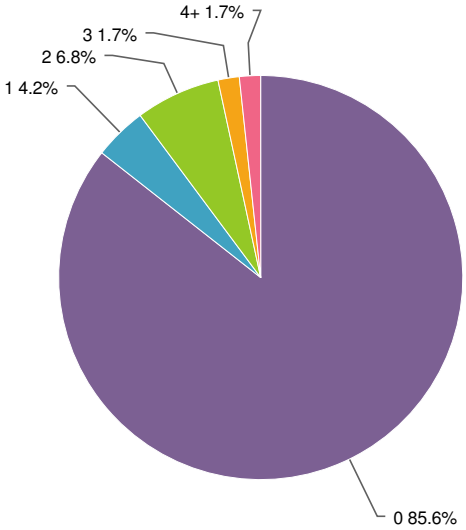
23. What is your age range?



Teens	0.0%		0
20s	0.8%		1
30s	2.5%		3
40s	10.7%		13
50s	19.0%		23
60s	31.4%		38
70+	35.5%		43
		Total	121

Statistics	
Sum	7,070.0
Average	58.4
StdDev	11.4
Max	70.0

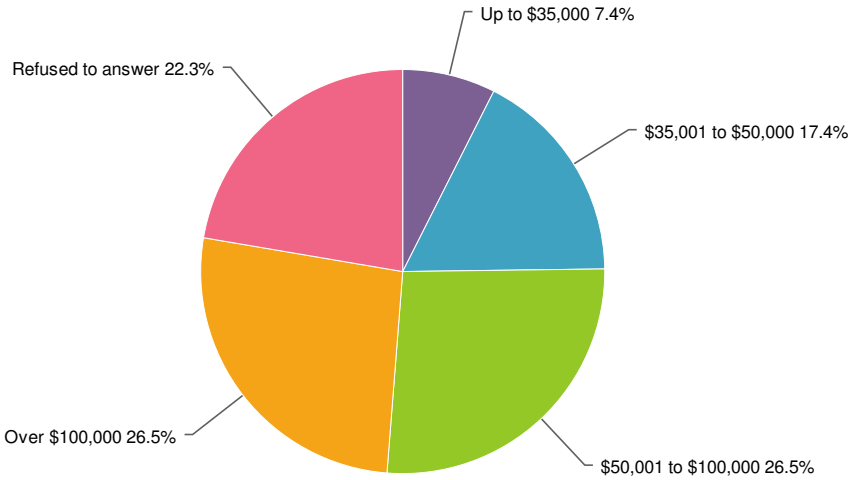
24. How many children under 18 do you have living at home?



0	85.6%		101
1	4.2%		5
2	6.8%		8
3	1.7%		2
4+	1.7%		2
		Total	118

Statistics	
Sum	35.0
Average	0.3
StdDev	0.8
Max	4.0

25. Last year, in which category was your family's income?



Up to $35,000	7.4%		9
$35,001 to $50,000	17.4%		21
$50,001 to $100,000	26.5%		32
Over $100,000	26.5%		32
Refused to answer	22.3%		27
		Total	121

26. You indicated that you would need more information about the property tax increase to build the community center. Would you like us to contact you to provide more information?:Name

Count	Response
1	Barbara MacKay
1	Darrell
1	Donald Comstock
1	Katherine Patterson
1	Mrs. Untalan
1	Ned Miller
1	Nora Lowery
1	Steven Mattos
1	Terry
2	pat

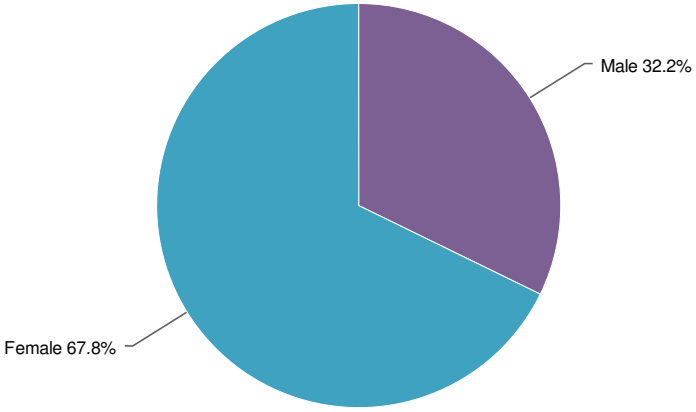
26. You indicated that you would need more information about the property tax increase to build the community center. Would you like us to contact you to provide more information?:Phone Number

Count	Response
1	503-579-5708
1	503-684-2697
1	5032456842
1	5035901808
1	5035902834
1	5036201417
1	5036203666
1	5036395923
1	5039682066

26. You indicated that you would need more information about the property tax increase to build the community center. Would you like us to contact you to provide more information?:E-Mail Address

Count	Response
1	Dbowmer@frontier.com
1	carolross3@comcast.net
1	elnoradesign@msn.com
1	mattos3806@comcast.net
1	rayajr@frontier.com

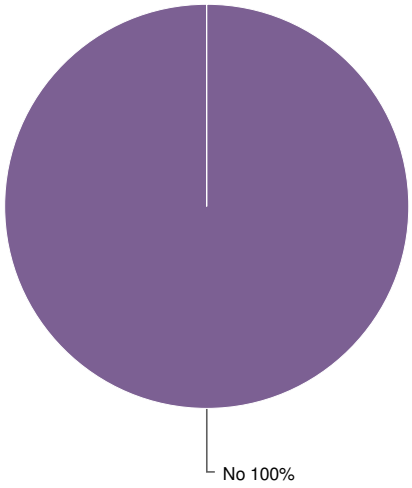
27. Do not ask: What is the respondent's gender?



Male	32.2%		39
Female	67.8%		82
		Total	121

Filtered Report: Community Members

1. Are you or any child in your household a member of the YMCA or have you been a member in the past?



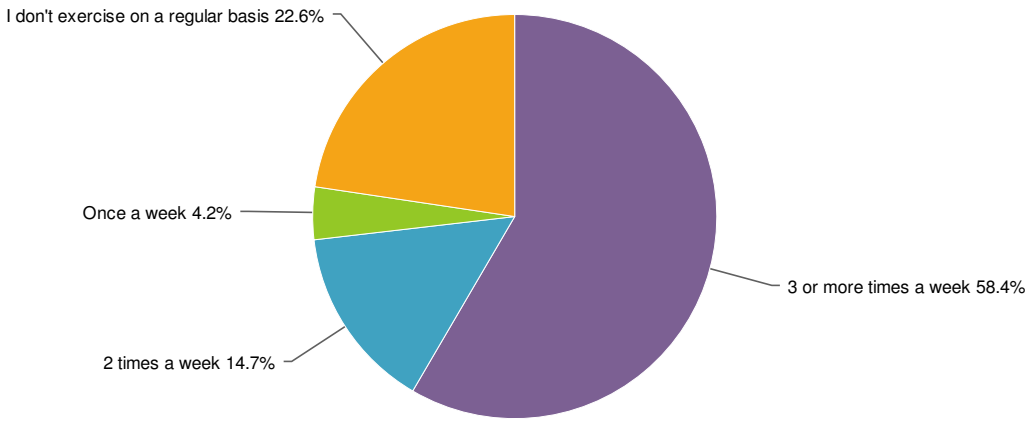
No	100.0%		380
Yes	0.0%		0
Former Member	0.0%		0
		Total	380

2. Where are/were you a member?

Griffith Park Family YMCA	0.0%		0
Sherwood Regional Family YMCA	0.0%		0
Other (please specify)	0.0%		0
		Total	0

Responses "Other (please specify)"	**Count**
Left Blank	380

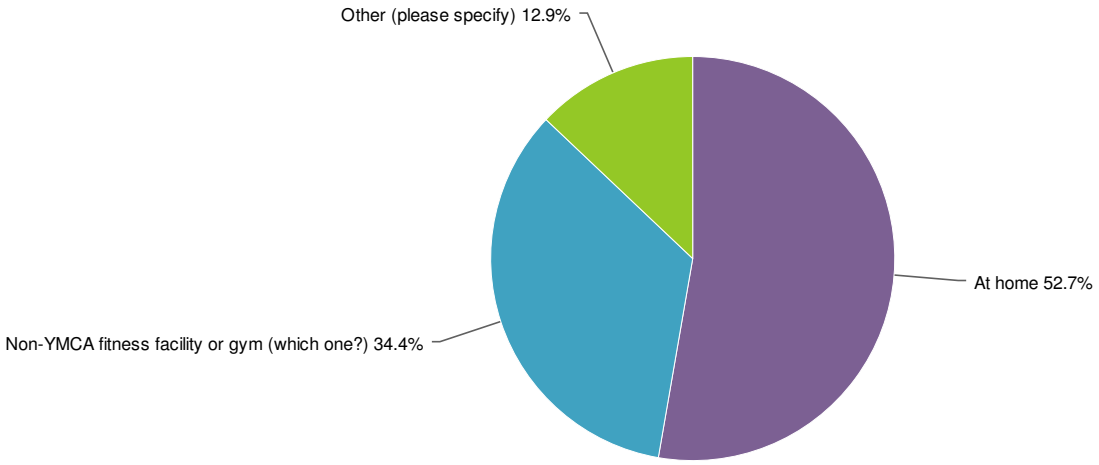
3. How often do you exercise per week?



3 or more times a week	58.4%		222
2 times a week	14.7%		56
Once a week	4.2%		16
I don't exercise on a regular basis	22.6%		86
		Total	380

Statistics	
Sum	778.0
Average	2.8
StdDev	0.4
Max	3.0

4. Where do you exercise most often?



At home	52.7%		155
Non-YMCA fitness facility or gym (which one?)	34.4%		101
YMCA (which one?)	0.0%		0
Other (please specify)	12.9%		38
		Total	294

Responses "Non-YMCA fitness facility or gym (which one?)"	Count
Left Blank	283
24 Hour Fitness	9
24 Hour fitness	3
24 Hours	2
24 Hr Fitness	1
24 Hr. fitness	1
24 hour	1
24 hour and LA fitness	1
24 hour fitness	10
24 hr	3
24 hr fitness	2
An athletic club	1
AnyTime Fitness	1
Body Balance.	1

Responses "Non-YMCA fitness facility or gym (which one?)"	Count
Boom Fitness	1
City recreation center	1
Club Sports	2
Condo gym	1
Crossfit Location	1
Crunch	3
Curves	2
Daytime Fitness	1
Elsie Stuhr in Beaverton	1
Fit Academe	1
Fit academy	1
Fit and Trim.	1
Harman Pool	1
Harmon Pool	1
Harper School	1
Health Spa	1
Karate Dojo	1
L A Fitness	1
LA Fitness	3
LA fitness	4
La Fitness	1
Legacy Rehab	1
Lost Park	1
Mac Club	1
Mercantile Health and Fitness Center	1
Nelson's Nautilis	1
Nike	1
Om dase Yoga studio	1
Planet Fitness	4
Planet Granite.	1
Planet fitness	1

Responses "Non-YMCA fitness facility or gym (which one?)"	Count
Plant Fitness	1
Progressive something?	1
Providence Facility	1
Providence Hospital Health plans	2
Rec Center	1
Swim Center	1
Tigard aquatic center	1
Tigurd Swim Center	1
Tualatin Hills Recreation Center	1
Villla sport	1
Work Gym	1
club sports	1
cross fit	1
curbs	1
curves	1
merchantile facility	1
refused to answer.	1

Responses "YMCA (which one?)"	Count
Left Blank	380

Responses "Other (please specify)"	Count
Left Blank	342
24 hour fitness	1
At work	2
Bike trails	1
Cycling/walking	1
Golf course/Summerfield Civic Assn.	1
Golf, Abs cruncher	1
Gym Teacher	1
Home Owner Assoc. Facility.	1
Neighborhood/local hospital volunteer	1
Neighborhood/local park	2

Responses "Other (please specify)"	Count
Outdoor walks	1
Outdoors	2
Outdoors/Bowling alley	1
Residence gym	1
School	1
Summerfield Clubhouse	1
Walk	1
Walk outdoors	1
Walks	1
Wilsonville Community Center	1
Work walking	1
Yoga Studio	1
at work	1
community running	1
golf courses	1
park	1
run	1
tai chi	1
walk and run	1
walking	1
walking commuity	3
walks	1
work	1

5. I'm going to read a list of YMCA facilities. Please tell me whether you or someone in your household would use following never, sometimes or often.

	Never	Sometimes	Often	Responses
Cardiovascular Equipment like treadmills, bikes or elliptical	**101** 27.2%	**109** 29.4%	**161** 43.4%	371
Free weights or machine weights for strength training	**148** 39.9%	**109** 29.4%	**114** 30.7%	371
Open gym time	**226** 61.1%	**77** 20.8%	**67** 18.1%	370
Group exercise classes such as: Body Sculpt, Zumba, Step Aerobics, TRX	**191** 51.5%	**101** 27.2%	**79** 21.3%	371
Classes for youth such as art, music, dance, theater	**304** 81.9%	**37** 10.0%	**30** 8.1%	371
Family Exercise classes and games like kickball, family Olympics and family Zumba, family Yoga	**306** 82.5%	**45** 12.1%	**20** 5.4%	371
Spinning/Group Cycling	**256** 69.0%	**76** 20.5%	**39** 10.5%	371
Starter fitness programs	**179** 48.2%	**136** 36.7%	**56** 15.1%	371
Yoga and Pilates	**189** 50.9%	**107** 28.8%	**75** 20.2%	371
Pool	**121** 32.8%	**87** 23.6%	**161** 43.6%	369
Child Watch (while parents work out)	**336** 90.6%	**13** 3.5%	**22** 5.9%	371
Personal Training	**238** 64.0%	**101** 27.2%	**33** 8.9%	372
Specific classes for teens/ teen programming	**318** 85.5%	**37** 9.9%	**17** 4.6%	372

6. What other facilities, equipment or programs would be important to you and your household?

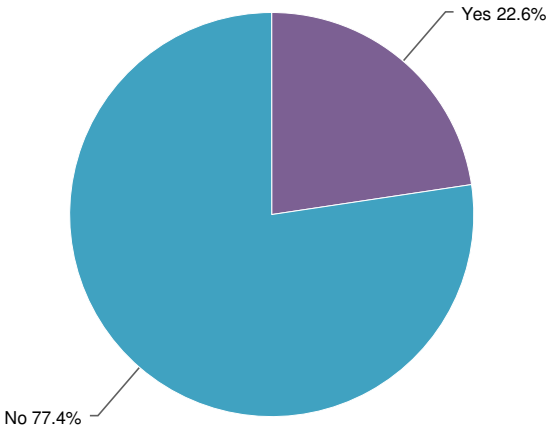
Count	Response
1	12 Week program
1	;programs for seniors
1	A nice variety of teen programming
1	A track
1	Adaptive things for people with arthritis. Arthritic Pool.
1	Affordable community center membership; rock climbing instruction
1	Art, music and dance for senior adults
1	Arthritic Pool.
1	Arts and crafts
1	Balance classes and exercise classes for seniors.
1	Basketball and soccer
1	Basketball leagues for kids
1	Binyasa yoga/ Deep Stretch Yoga
1	Body pump, swim team
1	Cheaper prices
1	Classes for senior
2	Classes for senior adults
1	Classes for special needs kids.
1	Classes in CPR for teachers to recert/Baby sitting class
1	Core Strength Training.
1	Cushioned tennis courts, a nice variety of cardio equipment
1	Dance classes for seniors
1	Full day summer sports camps, youth sports programming
1	I can't think of anything
1	I don't know
1	I love OPEN GYM with Gymnastics for tumbling for under 6
1	I would like for the YMCA to incorporate a soccer field for the children.
1	Jazzercise classes
1	Kickboxing classes
1	Locker room, shower, etc.

Count	Response
1	Low impact aerobics, senior classes over 50
1	Martial Arts with a mat room for practice.
1	Membership covered by Medicare
2	No
5	None
1	None I know of
1	None I know of now
1	None I would not be able to afford the Y unless it was free.
6	None at this time.
1	None of the above since I belong to another gym
1	None that I can think of.
2	Not at this time.
3	Nothing
1	Nutrition and cookings classes, arts and crafts
1	Nutrition classes for all ages
1	Outside bicycle track
1	Physically handicapped children programs
1	Programs for seniors.
2	Racquet ball
1	Racquetball Courts
1	Racquetball courts.
1	Racquetball or squash courts
1	Racquetball, basketball, volleyball
1	Resistance training with bands
1	Rock Climbing
1	Sauna
1	Sauna and therapy pool
1	Senior adult classes
1	Senior related programs.
1	Showers and towel service
1	Sports classes for kids/ sports leagues for kids/summer camps

Count	Response
1	Steam room and sauna
1	Stretching classes
1	Swim classes and a kid friendly pool
1	Swim instruction
1	Swimming Pool.
1	Swimming lessons for adults
1	Tai Chi
1	Tai Chim, Bouldering
1	Tai chi
1	Tai chi classes
1	Tennis Courts
1	Tennis and courts and pickle ball or ping pong
1	Tennis and volleball and golf balls into net
1	They need to put it where busses can access it.
1	Whrilpool
1	arthritis pool
1	basketball court
1	climbing wall fencing class
1	dance classes
1	group or team sports
1	make classes for older kids during because of home schooling.
1	marshall arts
1	none at this time.
1	recreation swimming for family time
1	rock wall and sumer camps
1	senior exercise classes
1	she broke her femer and has to be careful walking track
1	sports for adults and tennis
1	try's a bike
1	warm water pool
1	water aerobics

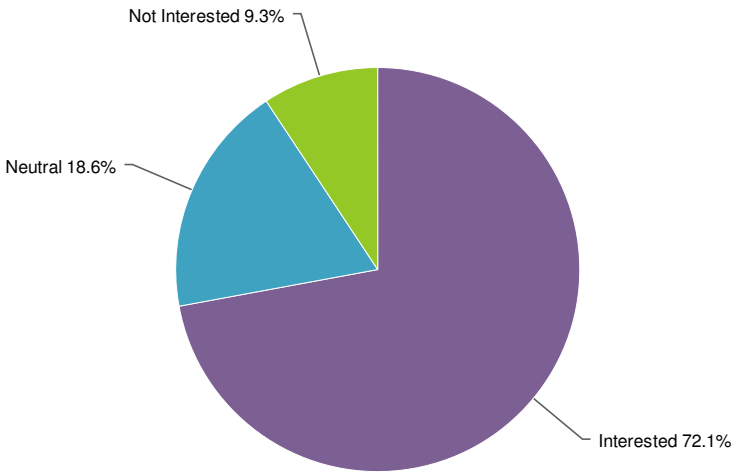
Count	Response
1	water aerobics.
1	I walk daily for my health and I am also a member of a book club. I am older so I would like to see more programs to do with the elderly.
1	i would like for you to provide some christian based services such as class that offer christian based music.
1	Warm water therapy pool, sauna, and steam room; a variety of gentle type classes in the water and out of the water
1	None I can think of. I am a senior though and would be under silver sneakers my insurance pays for my membership if I had one.
1	I think that there need to be more classes for seniors, because in my area there are a lot of seniors.
1	It makes absolutely no sense to even suggest a YMCA we have plenty of places to exercise. This place is congested enough. It is a crazy idea!
1	They are fibermyalgia and have to use a warm pool would join to use it if had one they need programs geared toward seniors in the area thats been a problem
1	Gymnasium to play volley ball and basketball just a place to drop in but not have to be a member somewhere.

7. Do you have children under the age of 18 in your household?



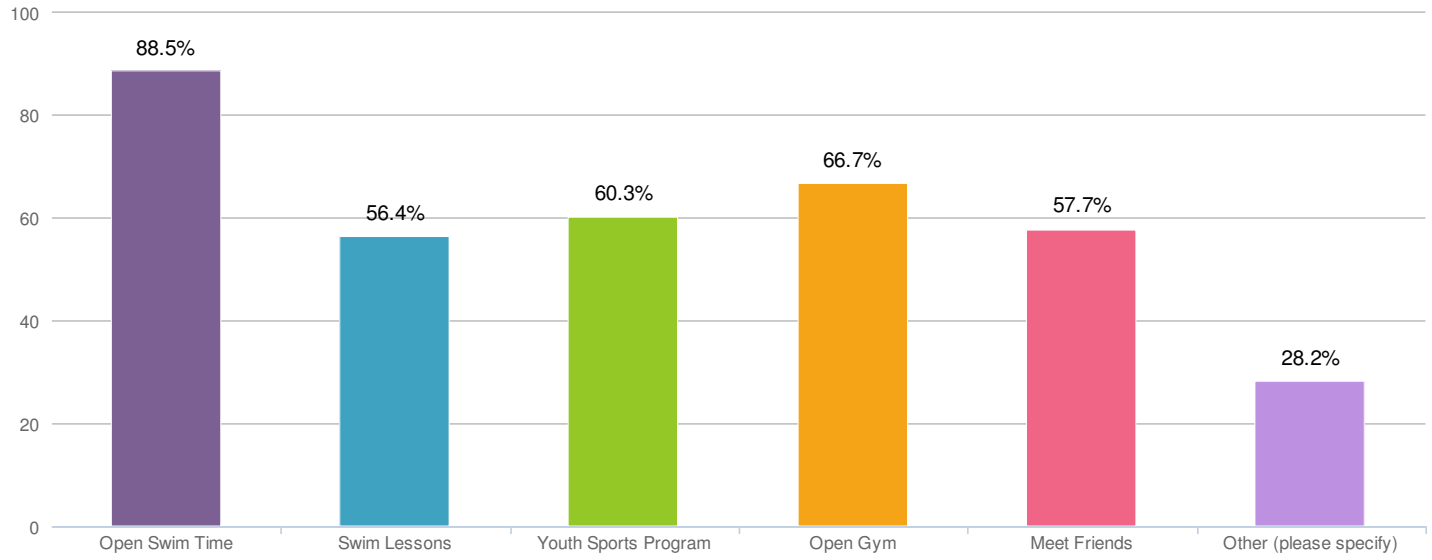
Yes	22.6%		86
No	77.4%		294
		Total	380

8. How interested would the children in your household be to use the new YMCA facility?



Interested	72.1%		62
Neutral	18.6%		16
Not Interested	9.3%		8
		Total	86

9. What YMCA activities would be of most interest to your children? Please check all that apply.



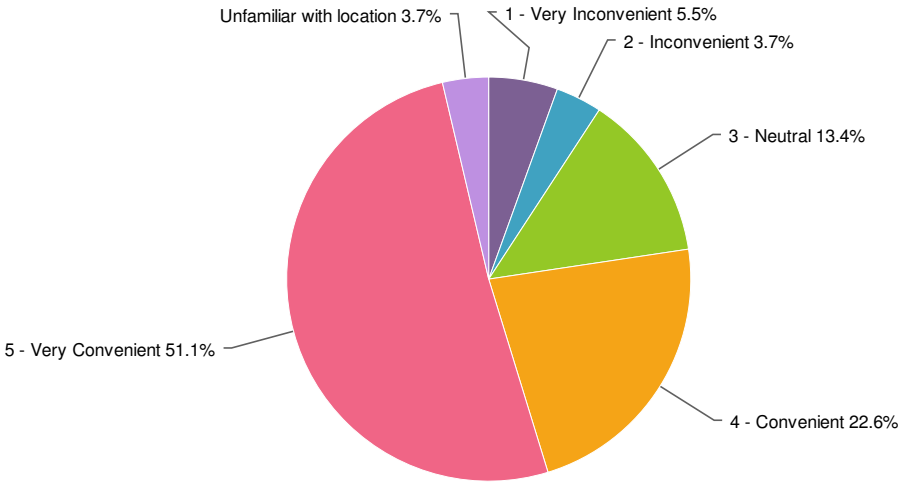
Open Swim Time	88.5%		69
Swim Lessons	56.4%		44
Youth Sports Program	60.3%		47
Open Gym	66.7%		52
Meet Friends	57.7%		45
Other (please specify)	28.2%		22
		Total	78

Responses "Other (please specify)"	Count
Left Blank	359
Access to the work out equiptment	1
Arts classes	1
Dance Classes	1
Dancing	1
Family activities.	1
Full day summer camps	1
Gymnastics	1
Have a party room	1
Late night hang outs	1
Music/Art	1
Programs for special needs kids.	1

Responses "Other (please specify)"	Count
Rock climbing	1
Rock climbing team	1
Social events for teens	1
Summer Camps	1
Swim team	1
basketball	1
dance classes	1
kids triathlon	1
oragami, arts and crafts	1
robotics and nature	1

Responses "Other (please specify)"	Count
Left Blank	377
Arts and crafts classes, cooking classes for kids	1
Sports Leagues	1
Weights	1

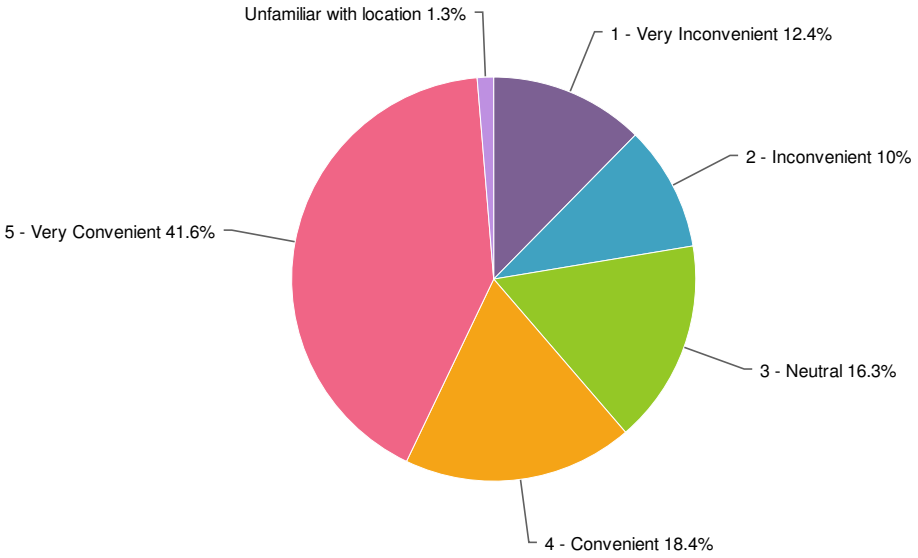
10. One suggested location is in Downtown Tigard, on the trail system. On a scale of 1-5, with 5 being most convenient and 1 being very inconvenient, how convenient is this location for you?



1 - Very Inconvenient	5.5%		21
2 - Inconvenient	3.7%		14
3 - Neutral	13.4%		51
4 - Convenient	22.6%		86
5 - Very Convenient	51.1%		194
Unfamiliar with location	3.7%		14
		Total	380

Statistics	
Sum	1,516.0
Average	4.1
StdDev	1.1
Max	5.0

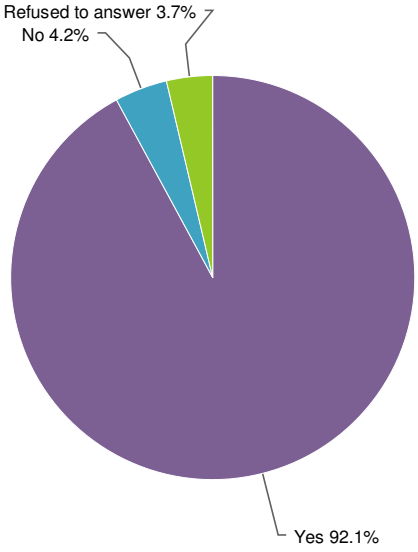
11. Another suggestion is the 99 Corridor near Bull Mountain.. On a scale of 1-5, with 5 being most convenient and 1 being very inconvenient, how convenient is this location for you?



1 - Very Inconvenient	12.4%		47
2 - Inconvenient	10.0%		38
3 - Neutral	16.3%		62
4 - Convenient	18.4%		70
5 - Very Convenient	41.6%		158
Unfamiliar with location	1.3%		5
		Total	380

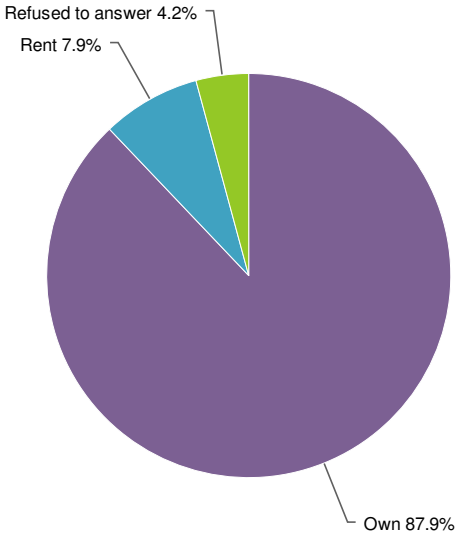
Statistics	
Sum	1,379.0
Average	3.7
StdDev	1.4
Max	5.0

12. Did you vote in the last Presidential election?



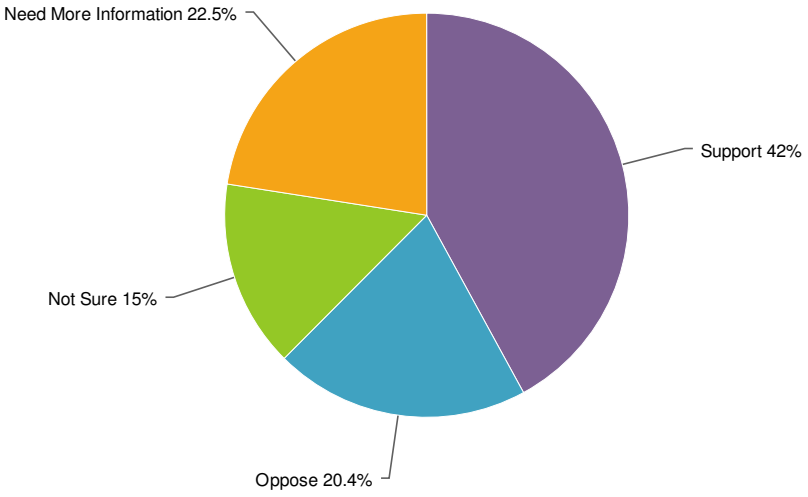
Yes	92.1%		350
No	4.2%		16
Refused to answer	3.7%		14
		Total	380

13. Do you own your home or do you rent?



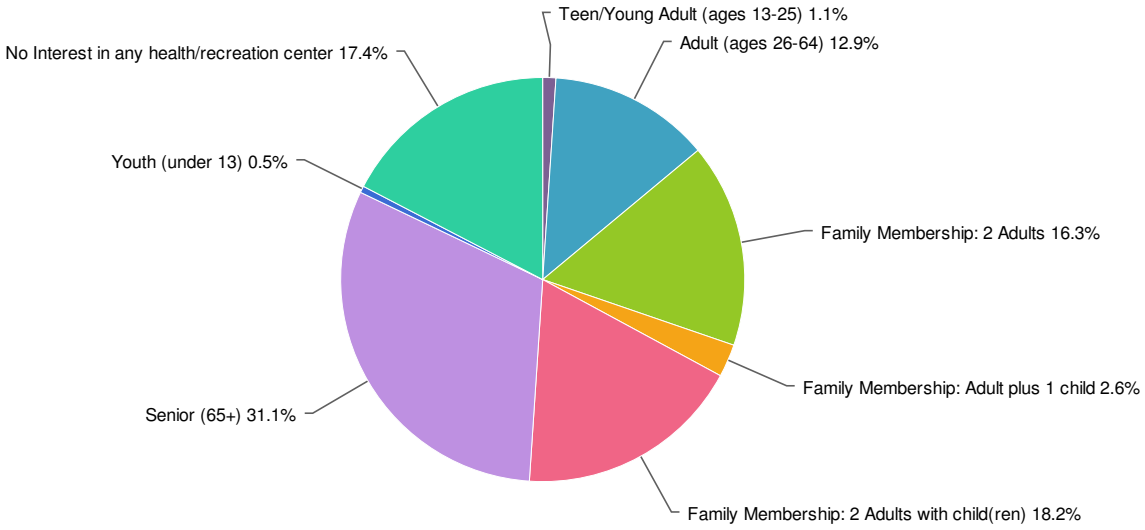
Own	87.9%		334
Rent	7.9%		30
Refused to answer	4.2%		16
		Total	380

14. The YMCA and the City of Tigard are considering a collaboration to build a new community center owned by the city. The building would be over 60,000 square feet, deliver a full array of programming and activities, and would require voters to consider a property tax increase of about $10 per month for the average homeowner. What is your willingness to pay this amount to build a center?



Support	42.0%		140
Oppose	20.4%		68
Not Sure	15.0%		50
Need More Information	22.5%		75
		Total	333

15. If you used the YMCA, what type of membership would apply to you or your family?



Teen/Young Adult (ages 13-25)	1.1%		4
Adult (ages 26-64)	12.9%		49
Family Membership: 2 Adults	16.3%		62
Family Membership: Adult plus 1 child	2.6%		10
Family Membership: 2 Adults with child(ren)	18.2%		69
Senior (65+)	31.1%		118
Youth (under 13)	0.5%		2
No Interest in any health/recreation center	17.4%		66
		Total	380

16. Teen/Young Adult (ages 13-25) The residents of the city would receive a special membership rate for the new Y facility. If the new YMCA offered the programs and facilities you want, how likely would you be to join if the monthly fees were as follows: Please rate on a scale of 1-5, where 1 is No Interest, 2 is Little Interest, 3 is Not Sure, 4 is Some Interest, and 5 is A Lot of Interest.

	1 - No Interest	2 - Little Interest	3 - Not Sure	4 - Some Interest	5 - A Lot of Interest	Responses
$25.00	**2** 50.0%	**0** 0.0%	**1** 25.0%	**0** 0.0%	**1** 25.0%	4
$23.50	**1** 25.0%	**1** 25.0%	**1** 25.0%	**0** 0.0%	**1** 25.0%	4
$21.00	**1** 25.0%	**0** 0.0%	**2** 50.0%	**0** 0.0%	**1** 25.0%	4
$20.00	**1** 25.0%	**0** 0.0%	**1** 25.0%	**1** 25.0%	**1** 25.0%	4
$19.00	**1** 25.0%	**0** 0.0%	**0** 0.0%	**1** 25.0%	**2** 50.0%	4

17. 1 Adult (26-64) The residents of the city would receive a special membership rate for the new Y facility. If the new YMCA offered the programs and facilities you want, how likely would you be to join if the monthly fees were as follows: Please rate on a scale of 1-5, where 1 is No Interest, 2 is Little Interest, 3 is Not Sure, 4 is Some Interest, and 5 is A Lot of Interest.

	1 - No Interest	2 - Little Interest	3 - Not Sure	4 - Some Interest	5 - A Lot of Interest	Responses
$41.00	**26** 53.1%	**5** 10.2%	**6** 12.2%	**3** 6.1%	**9** 18.4%	49
$39.00	**26** 53.1%	**3** 6.1%	**7** 14.3%	**4** 8.2%	**9** 18.4%	49
$37.00	**21** 42.9%	**4** 8.2%	**7** 14.3%	**6** 12.2%	**11** 22.4%	49
$33.00	**18** 36.7%	**4** 8.2%	**6** 12.2%	**7** 14.3%	**14** 28.6%	49
$30.00	**13** 26.5%	**2** 4.1%	**5** 10.2%	**8** 16.3%	**21** 42.9%	49

18. Family Membership: 2 Adults The residents of the city would receive a special membership rate for the new Y facility. If the new YMCA offered the programs and facilities you want, how likely would you be to join if the monthly fees were as follows: Please rate on a scale of 1-5, where 1 is No Interest, 2 is Little Interest, 3 is Not Sure, 4 is Some Interest, and 5 is A Lot of Interest.

	1 - No Interest	2 - Little Interest	3 - Not Sure	4 - Some Interest	5 - A Lot of Interest	Responses
$51.00	**26** 41.9%	**6** 9.7%	**4** 6.5%	**9** 14.5%	**17** 27.4%	62
$49.00	**24** 38.7%	**8** 12.9%	**4** 6.5%	**9** 14.5%	**17** 27.4%	62
$47.00	**22** 35.5%	**8** 12.9%	**5** 8.1%	**5** 8.1%	**22** 35.5%	62
$44.50	**21** 33.9%	**7** 11.3%	**5** 8.1%	**6** 9.7%	**23** 37.1%	62
$42.00	**14** 22.6%	**6** 9.7%	**4** 6.5%	**6** 9.7%	**32** 51.6%	62

19. Family Membership: Adult plus 1 child The residents of the city would receive a special membership rate for the new Y facility. If the new YMCA offered the programs and facilities you want, how likely would you be to join if the monthly fees were as follows: Please rate on a scale of 1-5, where 1 is No Interest, 2 is Little Interest, 3 is Not Sure, 4 is Some Interest, and 5 is A Lot of Interest.

	1 - No Interest	2 - Little Interest	3 - Not Sure	4 - Some Interest	5 - A Lot of Interest	Responses
$52.00	**5** 50.0%	**0** 0.0%	**2** 20.0%	**2** 20.0%	**1** 10.0%	10
$49.50	**4** 40.0%	**1** 10.0%	**2** 20.0%	**2** 20.0%	**1** 10.0%	10
$47.00	**4** 40.0%	**0** 0.0%	**2** 20.0%	**3** 30.0%	**1** 10.0%	10
$44.50	**4** 40.0%	**0** 0.0%	**1** 10.0%	**3** 30.0%	**2** 20.0%	10
$42.00	**4** 40.0%	**0** 0.0%	**0** 0.0%	**3** 30.0%	**3** 30.0%	10

20. Family Membership: 2 Adults with child(ren) The residents of the city would receive a special membership rate for the new Y facility. If the new YMCA offered the programs and facilities you want, how likely would you be to join if the monthly fees were as follows: Please rate on a scale of 1-5, where 1 is No Interest, 2 is Little Interest, 3 is Not Sure, 4 is Some Interest, and 5 is A Lot of Interest.

	1 - No Interest	2 - Little Interest	3 - Not Sure	4 - Some Interest	5 - A Lot of Interest	Responses
$62.00	**15** 21.7%	**4** 5.8%	**13** 18.8%	**12** 17.4%	**25** 36.2%	69
$59.00	**15** 21.7%	**3** 4.3%	**11** 15.9%	**13** 18.8%	**27** 39.1%	69
$56.00	**11** 15.9%	**4** 5.8%	**11** 15.9%	**15** 21.7%	**28** 40.6%	69
$53.00	**10** 14.5%	**3** 4.3%	**7** 10.1%	**20** 29.0%	**29** 42.0%	69
$50.00	**6** 8.7%	**2** 2.9%	**7** 10.1%	**11** 15.9%	**43** 62.3%	69

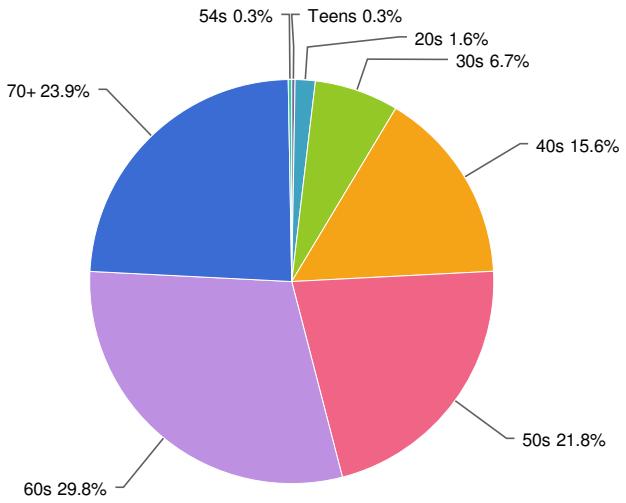
21. Senior (65+) The residents of the city would receive a special membership rate for the new Y facility. If the new YMCA offered the programs and facilities you want, how likely would you be to join if the monthly fees were as follows: Please rate on a scale of 1-5, where 1 is No Interest, 2 is Little Interest, 3 is Not Sure, 4 is Some Interest, and 5 is A Lot of Interest.

	1 - No Interest	2 - Little Interest	3 - Not Sure	4 - Some Interest	5 - A Lot of Interest	Responses
$37.50	**61** 51.7%	**7** 5.9%	**14** 11.9%	**16** 13.6%	**20** 16.9%	118
$35.50	**58** 49.2%	**8** 6.8%	**14** 11.9%	**18** 15.3%	**20** 16.9%	118
$34.00	**56** 47.5%	**8** 6.8%	**15** 12.7%	**15** 12.7%	**24** 20.3%	118
$32.00	**54** 45.8%	**8** 6.8%	**13** 11.0%	**17** 14.4%	**26** 22.0%	118
$29.00	**40** 33.9%	**8** 6.8%	**13** 11.0%	**17** 14.4%	**40** 33.9%	118

22. Youth (under 13) The residents of the city would receive a special membership rate for the new Y facility. If the new YMCA offered the programs and facilities you want, how likely would you be to join if the monthly fees were as follows: Please rate on a scale of 1-5, where 1 is No Interest, 2 is Little Interest, 3 is Not Sure, 4 is Some Interest, and 5 is A Lot of Interest.

	1 - No Interest	2 - Little Interest	3 - Not Sure	4 - Some Interest	5 - A Lot of Interest	Responses
$21.00	**1** 50.0%	**0** 0.0%	**0** 0.0%	**1** 50.0%	**0** 0.0%	2
$19.50	**1** 50.0%	**0** 0.0%	**0** 0.0%	**1** 50.0%	**0** 0.0%	2
$18.00	**1** 50.0%	**0** 0.0%	**0** 0.0%	**1** 50.0%	**0** 0.0%	2
$16.50	**1** 50.0%	**0** 0.0%	**0** 0.0%	**1** 50.0%	**0** 0.0%	2
$15.00	**1** 50.0%	**0** 0.0%	**0** 0.0%	**0** 0.0%	**1** 50.0%	2

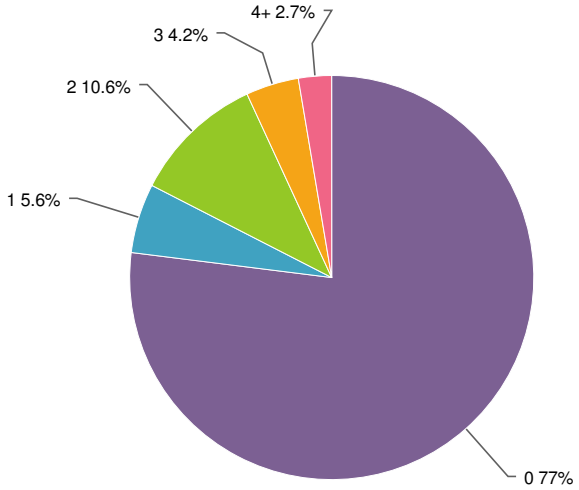
23. What is your age range?



Teens	0.3%		1
20s	1.6%		6
30s	6.7%		25
40s	15.6%		58
50s	21.8%		81
60s	29.8%		111
70+	23.9%		89
54s	0.3%		1
		Total	372

Statistics	
Sum	20,184.0
Average	54.4
StdDev	12.8
Max	70.0

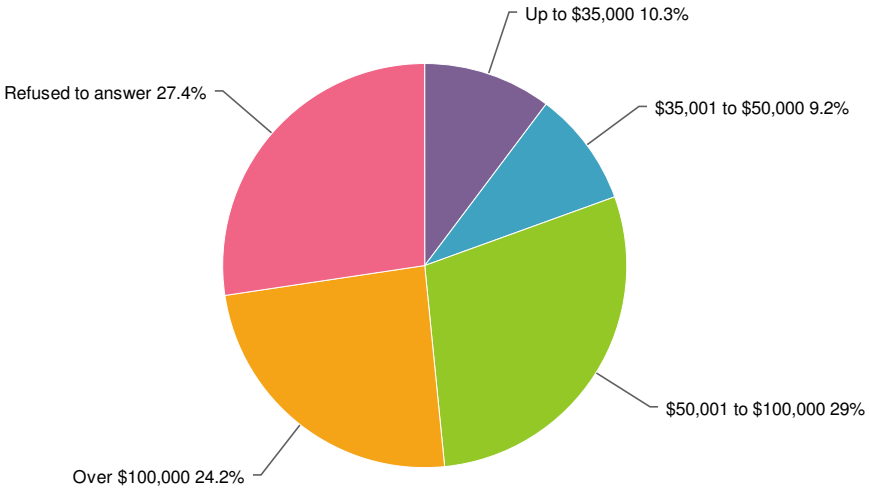
24. How many children under 18 do you have living at home?



0	77.0%		291
1	5.6%		21
2	10.6%		40
3	4.2%		16
4+	2.7%		10
		Total	378

Statistics	
Sum	189.0
Average	0.5
StdDev	1.0
Max	4.0

25. Last year, in which category was your family's income?



Up to $35,000	10.3%		39
$35,001 to $50,000	9.2%		35
$50,001 to $100,000	29.0%		110
Over $100,000	24.2%		92
Refused to answer	27.4%		104
		Total	380

26. You indicated that you would need more information about the property tax increase to build the community center. Would you like us to contact you to provide more information?:Name

Count	Response
1	Alexis Graf
1	Allan Rumbaugh
1	Annemarie Rotaru
1	Dean Kirkpatrick
1	Frances Shields
1	Jennifer Lindsey
1	Joan
1	Joyce Shaber
1	Julie Sauer
1	Kent Ashli
1	Larry
1	Linda Difalco
1	Mary Bauman
1	Melissa Traill
1	Michael
1	Michael Rosa
1	Mr. Hobbs
1	Mrs. Allen Bivens
1	Nawdini Tiruvauur
1	Peter Bauer
1	Pia Wilson Body
1	Randa Rapp
1	Richard Stack
1	Rod Kerkering
1	Sandra King
1	Tine Oehler
1	Tom Cook
1	Walter Coate
1	decided doesn't want information

Count	Response
1	pat

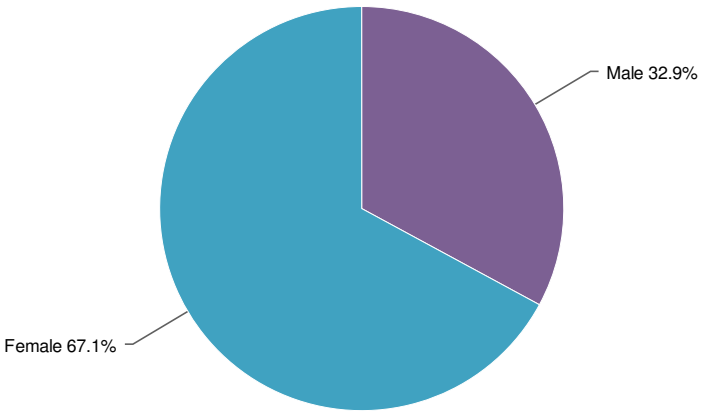
26. You indicated that you would need more information about the property tax increase to build the community center. Would you like us to contact you to provide more information?:Phone Number

Count	Response
1	503-639-2491
1	5032451968
1	5032464585
1	5033360795
1	5034300955
1	5034305049
1	5035211919
1	5035214047
1	5035792472
1	5035798349
1	5035901684
1	5035906070
1	5035908152
1	5035989700
1	5036201126
1	5036206880
1	5036241370
1	5036246153
1	5036249097
1	5036394537
1	5036707121
1	5036841215
1	5039681198

26. You indicated that you would need more information about the property tax increase to build the community center. Would you like us to contact you to provide more information?:E-Mail Address

Count	Response
1	Rodkerkering@gmail.com
1	carosa22@msn.com
1	changed her mind
1	christykay2@frontier.com
1	desjes@att.net
1	dstack@att.net
1	jackisurvey@gmail.com
1	jan_merchant@hotmail.com
1	jason_alexis@yahoo.com
1	lilmsjun@aol.com
1	peterwbauerIII@comcast.net
1	phlinda@aol.com
1	randarapp@msn.com
1	rt.oehler@frontier.com
1	would like it mailed

27. Do not ask: What is the respondent's gender?



Male	32.9%		125
Female	67.1%		255
		Total	380

YMCA of Columbia Willamette/City of Tigard (Pronounced like “Tiger” the animal.)

Questions
My name is ___ calling on behalf of the YMCA and the City of Tigard (Tie-Guard). We're speaking with people in the area to determine interest in an expansion of community programs and services in your community. Could you help us by taking a few minutes to share your opinions with us?

Intro and exercise habits

Are you or any child in your household a member of the YMCA or have you been a member in the past?

- o No
- o Yes
- o Former Member

(Member/Former Member) Where?

How often do you exercise per week?*

- o 3 or more times a week
- o 2 times a week
- o Once a week
- o I don’t exercise on a regular basis

(skip if “I don’t exercise on a regular basis” was answered) Where do you exercise most often?

- o At home
- o Non-YMCA fitness facility or gym (which one?): _____
- o YMCA (which one?): _____
- o Other (please specify): _____

Programs

The YMCA is excited about the work they do to help all ages and segments of the community get and stay healthy and is studying how a new facility would best serve the community.

Would you or someone in your household use the following YMCA facilities never, sometimes or often?

	Never	Sometimes	Often

Cardiovascular Equipment like treadmills, bikes or elliptical	( )	( )	( )
Free weights or machine weights for strength training	( )	( )	( )
Open gym time	( )	( )	( )
Group exercise classes such as: Body Sculpt, Zumba, Step Aerobics, TRX	( )	( )	( )
Classes for youth such as art, music, dance, theater	( )	( )	( )
Family Exercise classes and games like kickball, family Olympics and family Zumba, family Yoga	( )	( )	( )
Spinning/Group Cycling	( )	( )	( )
Starter fitness programs	( )	( )	( )
Yoga and Pilates	( )	( )	( )
Pool	( )	( )	( )
Child Watch (while parents work out)	( )	( )	( )
Personal Training	( )	( )	( )
Specific classes for teens/ teen programming	( )	( )	( )

What other facilities, equipment or programs would be important to you and your household? _____

Do you have children under the age of 18 in your household?

- o Yes
- o No

(skip if “no children”)

How interested would the children in your household be to use the new YMCA facility?

- o Interested
- o Neutral
- o Not Interested

(skip if "no children" was answered) What YMCA activities would be most of most interest to your children (check all that apply).

- o Open Swim time
- o Swim Lessons
- o Youth Sports Programs
- o Open Gym
- o Meet friends
- o Other (specify): _____

<u>Location</u>

We would now like to ask you the convenience of two possible locations for the Community Center

One suggested location is in Down Town Tigard, on the trail system. On a scale of 1-5 with 5 being most convenient and 1 being not convenient at all how convenient is this location for you?

(5) Very convenient (4) convenient (3) neutral (2) inconvenient (1) very inconvenient

Another suggestion is the the 99 Corridor near Bull Mountain On a scale of 1-5 with 5 being most convenient and 1 being not convenient at all how convenient is this location for you?

(5) Very convenient (4) convenient (3) neutral (2) inconvenient (1) very inconvenient

Did you vote in the last Presidential Election?

( ) Yes ( ) No

Do you own your home or do you rent?

( ) own ( ) rent

(Skip if rent) The YMCA and the City of Tigard are considering a collaboration to build a new community center owned by the city. The building would be over 60,000 square feet, deliver a full array of programming and activities, and would require voters to consider a property tax increase of about $10 per month. What is your willingness to pay this amount to build a center?

( ) Support ( ) Oppose ( ) Not Sure ( ) Need More Information

Membership Type

If you used the YMCA, what type of membership would apply to you or your family? *

- o Teen/Young Adult (ages 13-25)
- o Adult (ages 26-64)
- o Family Membership: 2 Adults
- o Family Membership: Adult plus 1 child
- o Family Membership: 2 Adults with child(ren)
- o Senior (65+)
- o No interest in any health/recreation center
- o Youth

Pricing

Teen/Young Adult (ages 13-25)

The residents of the city would receive a special membership rate for the new Y facility. If the new YMCA offered the programs and facilities you want, how likely would you be to join if the monthly fees were as follows:

Please rate on a scale of 1-5, where 1 is no interest, 2 is little interest, 3 is not sure, 4 is some interest and 5 is a lot of interest.

Interviewer: Once a respondent rates a price a "5", stop asking prices and fill out "5" for the remainder of the prices.*

	1: No interest	2: Little interest	3: Not sure	4: Some interest	5: A lot of interest
$25.00	( )	( )	( )	( )	( )
$23.50	( )	( )	( )	( )	( )
$21.00	( )	( )	( )	( )	( )
$20.00	( )	( )	( )	( )	( )

$19.00	( )	( )	( )	( )	( )

1 Adult (26-64)

The residents of the city would receive a special membership rate for the new Y facility. If the new YMCA offered the programs and facilities you want, how likely would you be to join if the monthly fees were as follows:

Please rate on a scale of 1-5, where 1 is no interest, 2 is little interest, 3 is not sure, 4 is some interest and 5 is a lot of interest.

Interviewer: Once a respondent rates a price a "5", stop asking prices and fill out "5" for the remainder of the prices.*

	1: No interest	2: Little interest	3: Not sure	4: Some interest	5: A lot of interest
$41.00	( )	( )	( )	( )	( )
$39.00	( )	( )	( )	( )	( )
$37.00	( )	( )	( )	( )	( )
$33.00	( )	( )	( )	( )	( )
$33.00	( )	( )	( )	( )	( )

Family Membership: 2 Adults

The residents of the city would receive a special membership rate for the new Y facility. If the new YMCA offered the programs and facilities you want, how likely would you be to join if the monthly fees were as follows:

Please rate on a scale of 1-5, where 1 is no interest, 2 is little interest, 3 is not sure, 4 is some interest and 5 is a lot of interest.

Interviewer: Once a respondent rates a price a "5", stop asking prices and fill out "5" for the remainder of the prices.*

	1: No interest	2: Little interest	3: Not sure	4: Some interest	5: A lot of interest
$51.00	( )	( )	( )	( )	( )
$49.00	( )	( )	( )	( )	( )
$47.00	( )	( )	( )	( )	( )
$44.50	( )	( )	( )	( )	( )
$42.00	( )	( )	( )	( )	( )

Family Membership: Adult plus 1 child

The residents of the city would receive a special membership rate for the new Y facility. If the new YMCA offered the programs and facilities you want, how likely would you be to join if the monthly fees were as follows:

Please rate on a scale of 1-5, where 1 is no interest, 2 is little interest, 3 is not sure, 4 is some interest and 5 is a lot of interest.

Interviewer: Once a respondent rates a price a "5", stop asking prices and fill out "5" for the remainder of the prices.*

	1: No interest	2: Little interest	3: Not sure	4: Some interest	5: A lot of interest

$52.00	( )	( )	( )	( )	( )
$49.50	( )	( )	( )	( )	( )
$47.00	( )	( )	( )	( )	( )
$44.50	( )	( )	( )	( )	( )
$42.00	( )	( )	( )	( )	( )

Family Membership: 2 Adults with child(ren)

The residents of the city would receive a special membership rate for the new Y facility. If the new YMCA offered the programs and facilities you want, how likely would you be to join if the monthly fees were as follows:

Please rate on a scale of 1-5, where 1 is no interest, 2 is little interest, 3 is not sure, 4 is some interest and 5 is a lot of interest.

Interviewer: Once a respondent rates a price a "5", stop asking prices and fill out "5" for the remainder of the prices.*

	1: No interest	2: Little interest	3: Not sure	4: Some interest	5: A lot of interest
$62.00	( )	( )	( )	( )	( )
$59.00	( )	( )	( )	( )	( )
$56.00	( )	( )	( )	( )	( )
$53.00	( )	( )	( )	( )	( )
$50.00	( )	( )	( )	( )	( )

Senior (65+)

The residents of the city would receive a special membership rate for the new Y facility. If the new YMCA offered the programs and facilities you want, how likely would you be to register your child(ren) if the monthly fees were as follows:

Please rate on a scale of 1-5, where 1 is no interest, 2 is little interest, 3 is not sure, 4 is some interest and 5 is a lot of interest.

Interviewer: Once a respondent rates a price a "5", stop asking prices and fill out "5" for the remainder of the prices.*

	1: No interest	2: Little interest	3: Not sure	4: Some interest	5: A lot of interest
$37.50	( )	( )	( )	( )	( )
$35.50	( )	( )	( )	( )	( )
$34.00	( )	( )	( )	( )	( )
$32.00	( )	( )	( )	( )	( )
$29.00	( )	( )	( )	( )	( )

Youth (under 13)

The residents of the city would receive a special membership rate for the new Y facility. If the new YMCA offered the programs and facilities you want, how likely would you be to have your child join if the monthly fees were as follows:

Please rate on a scale of 1-5, where 1 is no interest, 2 is little interest, 3 is not sure, 4 is some interest and 5 is a lot of interest.

Interviewer: Once a respondent rates a price a "5", stop asking prices and fill out "5" for the remainder of the prices.*

	1: No interest	2: Little interest	3: Not sure	4: Some interest	5: A lot of interest

$21.00	( )	( )	( )	( )	( )
$19.50	( )	( )	( )	( )	( )
$18.00	( )	( )	( )	( )	( )
$16.50	( )	( )	( )	( )	( )
$15.00	( )	( )	( )	( )	( )

Demographics

What is your age range?

- o 20's
- o 30's
- o 40's
- o 50's
- o 60's
- o 70+

How many children under 18 do you have living at home?

- o 0
- o 1
- o 2
- o 3
- o 4+

Last year, in which category was your family's income?

- o Up to $35,000
- o $35,001 to $50,000
- o $50,001 to $100,000
- o Over $100,000
- o Prefer not to answer

(do not ask) What is your gender?

- o Male
- o Female

(Question on raise income tax question- “Need More Information”)
You indicated that you would need more information about the community. Would you like us to contact you to provide more information?

Contact information: _____

Interviewer Only*
Interviewer Name: _____
Address: _____
5 Digit Zip: _____
Phone # Dialed: _____

Thank You!

Thank you for taking our survey. Your response is very important to us.

AIS-2200			**9.**
Business Meeting			
Meeting Date:	05/12/2015		
Length (in minutes):	25 Minutes		
Agenda Title:	Continued Discussion on Charter Review		
Prepared For:	Liz Newton, City Management	**Submitted By:**	Norma Alley, City Management
Item Type:	Update, Discussion, Direct Staff	**Meeting Type:**	Council Business Meeting - Main
Public Hearing:	No	**Publication Date:**	

Information

ISSUE

Continued discussion on possible revisions to the City's Municipal Charter.

STAFF RECOMMENDATION / ACTION REQUEST

Review, discuss and reach consensus on specific revisions to the City's Municipal Charter

KEY FACTS AND INFORMATION SUMMARY

At the March 17, 2015 workshop meeting council discussed potential revisions to the City's Charter. The mayor and each councilor identified provisions of the charter they are interested in changing. (An excerpt from the draft minutes is attached.) There were several provisions identified by more than one councilor. A summary of the discussion on each of those topics follows.

- Term limits - Either abolish or raise term limits. One specific suggestion is an eight year term limit for mayor and twelve years for city councilors.
- Requirement that sitting mayor/councilor resign to run for another city office - Remove the provision allowing those in office to resign after election to another city office.
- Councilors elected at large or by district - Raised by three councilors.Two councilors prefer retaining at large representation.
- Size/number of councilors - Raised by two councilors; one supports the current size/number; one suggests reconsideration.
- Term for council president - Raised by two councilors who support changing the term from two years to one year.
- Charter revisions submitted to the voters by this council should be prospective and not apply to current mayor and councilors - This would not be a change in the Charter but language included in the ballot title.

- Clarification of the Willamette River section - Does it apply to the Tualatin Valley Water District? It is the opinion of the city attorney that it does not.

A matrix is attached that summarizes the Charter provisions of neighboring cities on some of the subjects discussed by council.

The council has expressed interest in placing proposed Charter revisions on the November 2015 ballot. The deadline for filing ballot measures for the November 2015 ballot is August 14, 2015. A public hearing is required prior to filing.To ensure there is adequate time for public outreach before the ballot title has been finalized, it would be prudent to schedule a public hearing at the end of June. Draft ballot language would be reviewed and public input could be taken. Additional outreach could be conducted and the council could consider and adopt the final ballot title language at the end of July.

In order to meet this timeline, council will need to provide clear direction to staff on each provision proposed for changes at the conclusion of this discussion. The city attorney will then be directed to draft specific language for each proposed revision.

OTHER ALTERNATIVES

N/A

COUNCIL GOALS, POLICIES, APPROVED MASTER PLANS

Included as an item on the list of "Issues for Further Council Discussion" in the 2015-17 Tigard City Council goals adopted January 27, 2015.

DATES OF PREVIOUS COUNCIL CONSIDERATION

December 22, 2014
March 17, 2015

Attachments

March 17, 2015 Council meeting minutes excerpt

Charter Provision City Comparison Matrix

Excerpt from March 17, 2015
Tigard City Council minutes.

5. DISCUSSION ON POTENTIAL CHARTER REVIEW

Assistant City Manager Newton led a discussion on this item. She gave history of past charter amendments, which must be voted on by the citizens. She noted that some sections are broadly written such as Section 20, which addresses the mayor's responsibility to appoint committees. She said there is actually a robust process that is not spelled out in the charter. Other sections are more specific. She said council has identified some potential charter changes and suggested they consider how specific they want things to be and what degree of latitude they want council to have.

Council President Snider:

- The requirement for any councilor running for mayor to resign is troubling. It is disadvantaging for two councilors due to the election schedule.
- He said the current size of council is effective and efficient.
- At large should be discussed.
- The Willamette River Section should be discussed and the city attorney should clarify what it means to Tualatin Valley Water District.

Councilor Goodhouse:

- Council president term should change to one year
- Abolish or raise term limits
- Maintain "top two" vote getters; likes at large designation

Councilor Henderson had a handout of potential charter changes and what the ballot make look like. This has been added to the packet for this meeting. He suggested these could be on the same ballot.

- Concerned about retaining some knowledgeable people on council
- Mayor and council term limits should change
- Reconsider the number of councilors
- Seat Representative (Should be a position, not the top two vote getters) Potential for geographic districts

Mayor Cook:

- Term limits are more appropriate at the federal level. At the local level, voting a candidate out is in effect, a term limit.
- Any changes voted in by this council should not affect current office holders so changes aren't perceived as self-serving

Councilor Woodard

- Change council president every year
- Eight year term limit for mayor, Twelve years for councilor
- Prefers at large
- Doesn't like the retain your seat part

Excerpt from March 17, 2015
Tigard City Council minutes.

Assistant City Manager Newton will collate this information and develop proposals for future council discussion. City Manager Wine asked if there were any other sources of input desired. Council President Snider suggested taking these ideas to the city's boards and committees. Assistant City Manager Newton suggested a discussion with the Mayor's Blue Ribbon Task Force.

Agenda Item 5
SUPPLEMENTAL PACKET
FOR March 17, 2015
(DATE OF MEETING)

From Councilor Henderson

CHARTER AMENDMENT CHOICES

1 **TERM LIMITS FOR MAYORS**

- 2 +1 ☐
- 3 ☐
- NONE ☐

2 **TERM LIMITS FOR COUNCILORS**

- 2 ☐
- 3 ☐
- NONE ☐

3 **NUMBER OF COUNCILORS**

- 4 ☐
- 6 ☐

4 **SEAT REPRESENATIVE**

- OPEN POSITION ☐
- DISTRICTS ☐

Charter Amendment Information by City ICMA

Charter Amendments BY CITY:	*Beaverton*	*Forest Grove*	*King City*	*Lake Oswego*	*Sherwood*	*Tualatin*	*Hillsboro*	*Wilsonville*
Requires resignation to run for Mayor/Council position?	*Charter doesn't directly address*	*Charter doesn't directly address*	*Charter doesn't directly address*	Councilors must resign to run	*Charter doesn't directly address*	*Charter doesn't directly address*	*Charter doesn't directly address*	*Charter doesn't directly address*
Term Limits	No	No	No	Yes	Yes	Yes	Yes	
Mayor	unlimited 4-yr terms	unlimited 4-yr terms	unlimited 2-yr terms	Not to exceed 8 consecutive years	unlimited 2-yr terms	unlimited 4-year terms	limited 2 consecutive terms	unlimited 4-yr terms
Councilors	unlimited 4-yr terms	unlimited 4-yr terms	unlimited 4-yr terms	Not to exceed 8 consecutive years	limited to 3 consecutive 4-yr terms *(2014 election)*	limited to 3 three consecutive terms, including any partial term as councilor.	limited 2 consecutive terms	unlimited 4-yr terms
Council Size								
Councilor positions	5 Councilors	6 Councilors	7 Councilors, they elect the Mayor from Council body	6 Councilors	6 Councilors	6 Councilors	6 Councilors	4 Councilors
Councilors represent: District/At-large/Position	Position numbers	At large	At large	At large	At-large. *Position #s repealed in 2014 election*	Position numbers	Run in Wards, 2 Positions per Ward elected	At-large
Council President Role								
1 or 2-year term?	1- year term	1-year term	2-year term (odd yrs)	1- year term	1-year term	2-year term (odd yrs)	2-year term (odd yrs)	2-year term (odd yrs)
Does the role rotate/voted/assigned by?	Councilors elect @ 1st mtg	council elects at 1st mtg of year	Councilors elect	Councilors elect @ 1st mtg	Councilors elect @ 1st mtg	Councilors elect	Councilors elect	Councilors elect
Mid-term Council Vacancies								
Appointed by Mayor? Vacant? Elected by Council? Goes to Voters?	>1yr remaining, council elects. <1 year=special election, but council can appoint interim	Appointed by remaining council	Sect. 4.04 D. Appointments to fill vacancies in elective offices of the city shall be made by council action	Appointed by majority of council; if >90 days to election can fill w/a pro tem appt.	Filled by election if 13 mo. or more remain in term, less than that is Council appointment	Council appoints	Council appoints	Appointed by Council and continues until Jan. 1 following the next biennial election. If the term of office doesn't expire, remainder thereof shall be filled by election
			even if the membership falls below the quorum otherwise required.				*27(e)The council is the final judge of the election and qualifications of its members*	

ICMA Recommendation

Charter Reform whitepaper 11/09

Structure of charter should enhance problem solving. Consider: 1) what problems/opportunities are change proponents trying to address, 2) what is not working as well as it should, 3) what is the evidence that changing the charter would fix the problem - or open up a new opportunity?