



## City of Tigard Memorandum

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**To:** Honorable Mayor and City Councilors

**From:** Alan Orr, Chief of Police *AO 1795*

**Re:** 2015-2020 TriMet – Tigard Intergovernmental Agreement (renewal)

**Date:** May 28, 2015

The purpose of this memo is to inform Council of the upcoming intergovernmental agreement (IGA) renewal between the City of Tigard, TriMet and the City of Portland and to request Council to authorize the City Manager to sign the agreement on behalf of the City. Staff plans to bring this forward on June 9<sup>th</sup>.

### **Overview**

This is a renewal IGA that will maintain the current level of sworn officers assigned to the Transit Police Division from the Tigard Police Department: four (4.0) police officers and one (1.0) police sergeant. The agreement period will begin on July 1, 2015 and will automatically renew for each of the next five years ending in 2020 unless either party requests termination sooner. Each year of the subsequent renewals, the City of Tigard Police Department will submit an annual budget and an updated list of officers to TriMet's Safety Director in preparation for the upcoming year.

As in prior agreements, officers assigned to the Transit Police work together to provide a visible presence throughout the transit system, take calls for service, make arrests and conduct investigations as needed in order to ensure the safety of TriMet riders throughout the region.

### **Costs**

TriMet will reimburse the City of Tigard on a monthly basis based on actual expenditures of our officers including salaries, benefits, overtime and a 5% administrative fee. The FY 2015-16 total reimbursement to Tigard is estimated to be \$681,060. The reimbursement for the entire five year life of the IGA is estimated to be \$3.7 million.

### **Timeframe**

TriMet has requested that we return the IGA to them signed by early to mid-June, so that they may circulate the document within the City of Portland as well as through their own internal process in order to have a fully executed IGA by the end of June. We have been working with the TriMet over the past two weeks since the draft agreement became available in order to review appropriately with Risk and Contracts as well as to confirm TriMet's estimated costs.

If I may provide any additional information or answer any questions about this renewal, please let me know.