

City of Tigard

Tigard City Council Meeting Minutes

September 22, 2015

STUDY SESSION

Council Present: Mayor Cook, Councilor Henderson, Councilor Goodhouse, Council President Snider and Councilor Woodard

Staff Present: City Manager Wine, Assistant City Manager Newton and Deputy City Recorder Alley

A. COUNCIL LIAISON REPORTS

Councilor Woodard reported the Park and Recreation Advisory Board (PRAB) had a robust discussion on the ballot measure and had decided to wait until after the election to continue discussions. The PRAB agreed they wish to have a five year recreational plan. Councilor Woodard reported on his travels to the National Parks and Recreation Association Conference stating the U.S. Surgeon General noted he was a proponent of walkability and encouraged cities to begin moving in that direction. He went over the sessions he attended noting they were very robust educational sessions on developing recreation and he would be willing to share the material.

Councilor Henderson reported the Community Development Block Grant (CDBG) Plan has been completed and he will provide the councilors and staff with a copy. He expressed excitement for the Plan and wished for the Council and staff to begin promoting the CDBG program. He announced the Tigard Youth Advisory Council's (TYAC) Chalk Walk was not a great success, but the ambition was there. The city of Forest Grove is a great example of a successful Chalk Walk program and the TYAC will look to glean information from them.

Mayor Cook stated there was a SW Corridor Meeting with the same presentation Council recently received shown at the meeting. There will be future meetings and he will keep the Council informed of those dates when they are set. He stated the LOT Water Project is under budget and ahead of schedule. The committee recently approved the purchase of a filter that was originally cut from the budget due to costs. It was the committee's wish to purchase the filter now with the money left in contingency at the reduced costs quoted for the four already being purchased rather than wait five-plus years to purchase it at a higher cost.

B. EXECUTIVE SESSION

At 6:29 p.m. Mayor Cook announced that the Tigard City Council was entering into Executive Session to review and evaluate, pursuant to standards, criteria, and policy directives adopted by the governing body, the employment-related performance of a public officer under ORS 192.660(2)(i). The Executive Session ended at 7:06 p.m.

C. ADMINISTRATIVE ITEMS – These were announced during the Business Meeting under Non Agenda Items.

Study Session adjourned at 7:30 p.m.

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1. BUSINESS MEETING  

- A. Mayor Cook called the City Council meeting to order at 6:30 p.m.
- B. Deputy City Recorder Alley called the roll:

<u>Name</u>	<u>Present</u>	<u>Absent</u>
Mayor Cook	✓	
Councilor Goodhouse	✓	
Councilor Henderson	✓	
Council President Snider	✓	
Councilor Woodard	✓	

- C. Mayor Cook led the Pledge of Allegiance.
- D. Mayor Cook asked Council and Staff for any Non-Agenda Items. City Manager Wine said she had six administrative items to go over.

2. CITIZEN COMMUNICATION

- A. Follow-up to Previous Citizen Communication – None stated.
- B. Tigard Area Chamber of Commerce – No report given.
- C. Citizen Communication - Noone signed up.

3. CONSENT AGENDA: (Tigard City Council)

- A. Approve Minutes for:
 - July 28, 2015
 - August 18, 2015
 - August 25, 2015
- B. Consider a motion approving an Intergovernmental Agreement with the city of Beaverton regarding a joint land partition
- C. Consider a Proclamation declaring October 11-17, 2015 as Community Action Week – *This item was pulled from the Consent Agenda to be voted upon separately.*

Councilor Woodard moved for approval of the Consent Agenda. Councilor Goodhouse seconded the motion. The motion passed unanimously.

<u>Name</u>	<u>Yes</u>	<u>No</u>
Mayor Cook	✓	
Councilor Goodhouse	✓	
Councilor Henderson	✓	
Council President Snider	✓	
Councilor Woodard	✓	

Mayor Cook introduced the future Community Action Executive Director Rene Bruce. Ms. Bruce requested the Council consider approving a proclamation declaring October 11-17, 2015, as Community Action Week. She invited the Council to an Empowerment Summit to be held October 13, 2015 from 7:30-10:00 a.m. at the NW Event Center in Hillsboro. She also announced there is a The Changing Face of Poverty in Washington County exhibit open at the Hillsboro Civic Center Plaza Building until November 21, 2015.

Councilor Henderson moved to approve a Proclamation declaring October 11-17, 2015, as Community Action week. Council President Snider seconded the motion. The motion passed unanimously.

<u>Name</u>	<u>Yes</u>	<u>No</u>
Mayor Cook	✓	
Councilor Goodhouse	✓	
Councilor Henderson	✓	
Council President Snider	✓	
Councilor Woodard	✓	

4. CONSIDER A MOTION AUTHORIZING THE CITY MANAGER TO SIGN AN AGREEMENT WITH THE TIGARD-TUALATIN SCHOOL DISTRICT REGARDING JOINT USE OF PROPERTY

Parks Manager Martin summarized the staff report and recommended approval authorizing the city manager to sign the agreement. Mr. Martin noted the agreement terms will be introduced to the parents at the Back to School Night on September 30th.

Councilor Woodard shared his concern that there were not consulting services provided from a recreational expertise to draft the agreement. He noted he preferred to see the agreement approved after the recreational coordinator was hired and had the opportunity to review it.

City Manager Wine commented the agreement is a step toward pursuit of looking at a better way to make use of underused school district fields and establish a partnership between the city and the school district. This agreement sets the stage for future opportunities.

Councilor Woodard asked how many Tigard residents the fields in the agreement would serve. Mr. Martin said he did not have a specific number, but knew the Metzger area is under served with parks and the need is there. Councilor Woodard asked if any concern had been expressed over servicing an area that is not specific to Tigard. He said there is good and bad to investing dollars in an area not in Tigard. Mr. Martin said the school is inside Tigard and serves a lot of Tigard residents. The Park and Recreation Advisory Board recommends approval and Metzger Elementary is mentioned in the Parks Master Plan.

Council President Snider moved to authorize the city manager to sign an agreement with the Tigard-Tualatin School District regarding joint use of property. Councilor Woodard seconded the motion. The motion passed unanimously.

<u>Name</u>	<u>Yes</u>	<u>No</u>
Mayor Cook	✓	
Councilor Goodhouse	✓	
Councilor Henderson	✓	
Council President Snider	✓	
Councilor Woodard	✓	

5. CONSIDER A MOTION APPROVING AGREEMENTS BETWEEN THE CITY OF TIGARD AND TIGARD LITTLE LEAGUE AND THE CITY OF TIGARD AND SOUTHSIDE SOCCER CLUB 

Assistant City Manager Newton summarized the staff report pointing out the highlighted changes in the agreements from the September 8 council meeting and recommended approval of the agreements.

Councilor Woodard expressed concern with the contract being approved prior to the recreational coordinator being hired as things in the contract may affect their job responsibilities. In addition, he was concerned for the contract's length of term being fifteen years and felt it was too long and may not be equitable for the tax

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payer. In time, the cost of inflation creates disparity in revenue for the city and the loss of collection of an administrative fee. He stated he had grave concerns with the term and concessions made. Ms. Newton stated the agreements are requiring the leagues to reserve the field time where they are actually going to use the field. This allows fields to be opened up to other users who would pay the administrative fees. The city also added the preclusion of closing the parks when the fields are in use.

Council President Snider commented he understands this contract is for the good of the community by providing a service to the children in Tigard and is clearly not a cost recovery model. It was about how much the city is willing to lose, not recover, for a public good and service. Ms. Newton said the city loses about \$30,000 in fees from both leagues in a year.

Tigard Little League Representative Kim Kelleher commented she understands the different positions and concerns expressed tonight. She noted she is a little biased that a recreational coordinator is not going to create a program supporting a baseball or soccer league. She said a lot of work had been put into negotiating the contract before the Council and was hopeful the Council would support it as presented.

Councilor Goodhouse said the length of the contract gives the organization certainty and stability of what they can operate within to provide service to the families in the communities and he supports the contracts as presented.

Mayor Cook said in the many negotiations over the last two years, both sides do not feel like they got everything they wanted, but concessions were made from all parties. He said there are some aspects in the agreements he really liked which is why he supports it.

Councilor Woodard expressed concern the members on the negotiating team did not have the expertise to negotiate recreational contracts and there was a possibility something was missed that an expert might have caught. He reiterated his concern for the increased cost of maintaining the fields that the city would be responsible for. Ms. Newton said the city will continue discussions with the leagues regarding replacement of equipment with the city driving those discussions.

Councilor Woodard expressed concern that the check and balances were not in place and the term is too long.

Council President Snider moved for approval of agreements between the city of Tigard and Tigard Little League and the city of Tigard and Southside Soccer Club. Councilor Goodhouse seconded the motion. The motion passed with the following votes of the Council:

<u>Name</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>
Mayor Cook	✓		
Councilor Goodhouse	✓		
Councilor Henderson	✓		
Council President Snider	✓		
Councilor Woodard		✓	

Councilor Henderson moved to amend the contracts to have an executive review every three years. Councilor Woodard seconded the motion. The motion failed with the following votes of the Council:

<u>Name</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>
Mayor Cook		✓	
Councilor Goodhouse		✓	
Councilor Henderson	✓		
Council President Snider		✓	
Councilor Woodard	✓		

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Councilor Woodard moved to amend the contracts to reduce the term of the contracts to five year renewal periods for the contract to last fifteen years. Councilor Henderson seconded the motion. The motion was withdrawn.

Mayor Cook asked if the Tigard Little League would be amenable to the amendment. Ms. Kelleher said if the amendment would be for ten years that would probably be amenable. This amendment would have to be taken back to the League Board as it is significantly off from what was discussed.

Councilor Woodard moved to amend the contracts to reduce the term of the contracts to ten years with two five year renewals. Councilor Henderson seconded the motion. The motion failed with the following votes of the Council:

<u>Name</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>
Mayor Cook		✓	
Councilor Goodhouse		✓	
Councilor Henderson	✓		
Council President Snider		✓	
Councilor Woodard	✓		

6. CONSIDER A MOTION AUTHORIZING A COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION FOR COMMERCIAL STREET SIDEWALK PROJECT 

Senior Transportation Planner Brown summarized the staff report provided in the packet and asked for Council’s approval to authorize staff to apply for a Community Development Block Grant (CDBG) application for a section of sidewalk on Commercial Street from Lincoln Street to 95th Avenue.

Councilor Henderson expressed concern ensuring the project happens and the city does not pull out of the project. Mr. Brown said he is more than confident the city can deliver on meeting all the stipulations of the grant.

Councilor Henderson moved authorizing a Community Development Block Grant Application for Commercial Street Sidewalk Project. Council President seconded the motion. The motion passed unanimously.

<u>Name</u>	<u>Yes</u>	<u>No</u>
Mayor Cook	✓	
Councilor Goodhouse	✓	
Councilor Henderson	✓	
Council President Snider	✓	
Councilor Woodard	✓	

7. CONSIDER A MOTION AUTHORIZING THE CITY MANAGER TO SIGN A US DEPARTMENT OF COMMERCE EDA GRANT APPLICATION FOR THE HUNZIKER INFRASTRUCTURE PROJECT 

Economic Development Manager Purdy presented the staff report notifying staff intends to pursue a grant for the Hunziker Infrastructure Project.

Councilor Henderson moved authorizing the city manager to sign a US Department of Commerce EDA grant application for the Hunziker Infrastructure Project. Council President Snider seconded the motion. The motion passed unanimously.

<u>Name</u>	<u>Yes</u>	<u>No</u>
Mayor Cook	✓	
Councilor Goodhouse	✓	
Councilor Henderson	✓	
Council President Snider	✓	
Councilor Woodard	✓	

8. NON AGENDA ITEMS 

City Manager Wine reported on the following:

- Requested a start time for the January 28, 2016 Summerfield Gathering - Consensus was to meet at the Summerfield Clubhouse from 6:00-7:30 p.m.
- Announced the council staff is working on an open forum to discuss the ballot measure to be held on October 8, 2015. Additional details will follow.
- Provided dates for possible Council training follow-up with Lenny Borer and requested the Council let staff know what dates work best. Council consensus was to have two sessions at two hours each or a Saturday for four hours. Ms. Wine said she would come back with additional dates.
- Requested guidance on how Council would like to proceed in purchasing clothing with the city’s logo on it for Council to wear at meetings. Consensus was to purchase clothing with the city’s logo.
- Reminded the Council’s Tailgate to be held on October 16, 2015 at the Tigard High School Tennis Courts from 5:00-6:30 p.m.
- Announced the December 22, 2015 Council meeting has been cancelled.

9. EXECUTIVE SESSION 

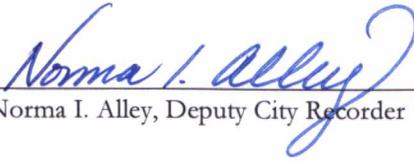
At 9:08 p.m. Mayor Cook announced that the Tigard City Council was entering into Executive Session to discuss exempt public records under ORS 192.660(2)(f). He said the City Council would adjourn from Red Rock Creek Conference Room at the conclusion of the Executive Session. The Executive Session ended at 10:09 p.m.

10. ADJOURNMENT

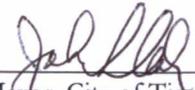
At 10:09 p.m. Council President Snider motioned to adjourn the meeting. Councilor Goodhouse seconded the motion. The motion was approved by a unanimous vote of City Council present.

<u>Name</u>	<u>Yes</u>	<u>No</u>
Mayor Cook	✓	
Councilor Goodhouse	✓	
Councilor Henderson	✓	
Council President Snider	✓	
Councilor Woodard	✓	

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Norma I. Alley, Deputy City Recorder

Attest:



Mayor, City of Tigard

Date: October 13, 2015